

MINUTES OF FEBRUARY 3, 2021 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, February 3, 2021 at 7:00 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by Board President, Jeff McKenzie.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call:

Members present: Gidget Brooks, Jeffory McKenzie, Brian Witherite, Heather Reese (virtual), Tammy Witherite, Ron Donaldson, Jami Gindlesperger, Bryan Stanczyk.....8
Members absent: Brian Deist.....1

Others present: Tracey Karlie-Superintendent, Shannon Brant-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Angela Blank, Danyelle Burkholder, Ricky Lyons, Dan Johnson, *with others attending via zoom:* Erin Eckard-PSBA, Ron Repak – Solicitor, Mike Reese, Angela Boutiller, Heidi Whitfield, Jo Bolden, Brooke, DiFebo, Kathy Emert, Tina Gnagey, Mindy Johnson, Brandy Paulman, Jen Sines, Dylan Johnson, Kim Brown, Sanford Pletcher, Diane Caton, Katie Steinberg, Rene Hay, Patti Shaulis.

Correspondence: Dr. Karlie

- The Maple Festival requested use of the gym, in addition to the auditorium, for the Maple Queen contest.

Jeff McKenzie announced that a special meeting was held on January 20, 2021 to discuss transportation and safety concerns.

A motion was made by Brian Witherite, seconded by Jami Gindlesperger, to recommend approval of the January minutes as presented.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to approve the December and January treasurers’ reports:

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TREASURER'S REPORT		MEYERSDALE AREA SCHOOL DISTRICT		
GENERAL FUND		February 3, 2021 for December		
		Somerset Trust Company		PSDLAF
		Athletic	General	
Cash Balance 12/01/2020		\$ 2,720.04	\$ 416,079.36	\$ 1,326,962.42
RECEIPTS FOR DECEMBER				
Taxes			206,855.48	
Interest on Investments		0.59	28.62	61.76
Investments Cashed				
Miscellaneous/Refunds		175.00	1,304.22	
Commonwealth of PA/IUO8				1,765,238.91
Retiree BC/BS Payments			10,982.53	
Cafeteria			43,933.25	26,607.46
Rentals				
Contribution from Private Source			11,791.73	
Transfer from general		4,000.00	1,100,000.00	
Gate Receipts				
Student Fees			92.00	
TOTAL RECEIPTS		4,175.59	1,374,987.83	1,791,908.13
TOTAL RECEIPTS & BEG. BAL.		6,895.63	1,791,067.19	3,118,870.55
LESS EXPEND. DECEMBER		\$ 3,261.31	\$1,636,389.08	\$ 1,140,580.51
Balance 12/31/2020		\$ 3,634.32	\$ 154,678.11	\$ 1,978,290.04
INVESTMENTS				
PLGIT			\$368,755.47	
PSDLAF POOL/CD			\$4,499,536.50	
TOTAL INVESTMENTS			\$ 4,868,291.97	
Capital Reserves Fund				
PLGIT		\$ 379,140.96		
Somerset Trust Co.		\$ 42.21		
TOTAL		\$ 379,183.17		
To be used for capital projects only				

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CAFETERIA TREASURER'S REPORT				
February 3, 2021 for December				
Balance 12-1-2020				\$ 70,654.92
RECEIPTS:				
Breakfast Sales		-		
Lunch Sales		-		
Ala Carte Sales		-		
Funds in Trust		626.05		
Interest		5.91		
Subsidies		26,607.46		
Other revenue		629.32		
Payroll		5,069.99		
Total Receipts for DECEMBER				32,938.73
EXPENDITURES:				
Salaries/Benefits		43,933.25		
Contracted Service-Nutrition		17,374.36		
Cafeteria Repairs		-		
Returned Check		-		
Misc		167.90		
Total Expend. for DECEMBER				61,475.51
Balance 12-31-2020				\$ 42,118.14

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TREASURER'S REPORT		MEYERSDALE AREA SCHOOL DISTRICT		
GENERAL FUND		February 3, 2021 for January		
		Somerset Trust Company		PSDLAF
		Athletic	General	
Cash Balance 01/01/2021		\$ 3,634.32	\$ 154,678.11	\$ 1,978,290.04
RECEIPTS FOR JANUARY				
Taxes			248,916.86	
Interest on Investments		0.33	24.46	13.72
Investments Cashed				
Miscellaneous/Refunds			15,158.45	
Commonwealth of PA/IUO8				301,253.00
Retiree BC/BS Payments			11,672.36	
Cafeteria				
Rentals			500.00	
Contribution from Private Source			25,962.50	
Transfer from general		3,000.00	500,000.00	
Gate Receipts				
Student Fees			65.00	
TOTAL RECEIPTS		3,000.33	802,299.63	301,266.72
TOTAL RECEIPTS & BEG. BAL.		6,634.65	956,977.74	2,279,556.76
LESS EXPEND. JANUARY		\$ 1,716.15	\$928,581.26	\$ 525,790.08
Balance 1/31/2021		\$ 4,918.50	\$ 28,396.48	\$ 1,753,766.68
INVESTMENTS				
PLGIT			\$368,759.71	
PSDLAF POOL/CD			\$4,499,536.50	
TOTAL INVESTMENTS			\$ 4,868,296.21	
Capital Reserves Fund				
PLGIT		\$ 379,148.52		
Somerset Trust Co.		\$ 42.21		
TOTAL		\$ 379,190.73		
To be used for capital projects only				

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CAFETERIA TREASURER'S REPORT				
February 3, 2021 for January				
Balance 1-1-2021				\$ 42,118.14
RECEIPTS:				
Breakfast Sales		95.50		
Lunch Sales		299.60		
Ala Carte Sales		1,105.45		
Funds in Trust		478.45		
Interest		3.42		
Subsidies		-		
Other revenue		-		
Payroll		-		
Total Receipts for JANUARY				1,982.42
EXPENDITURES:				
Salaries/Benefits		-		
Contracted Service-Nutrition		10,952.36		
Cafeteria Repairs		-		
Returned Check		-		
Misc		6.15		
Total Expend. for JANUARY				10,958.51
Balance 1-31-2021				\$ 33,142.05

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to approve payment of the general fund bills in the amount of \$265,064.58 and the athletic fund bills in the amount of \$5,855.74.

Section 508: All members present voted in the affirmative. Motion carried.

No public comments were received.

A motion was made by Heather Reese, seconded by Tammy Witherite, to recommend approval of the following Personnel items:

1. Recommend approval to add Mikayla Hagerty, Nicholas Darr and Erin Bertuzzi to the approved substitute teacher list for Ignite Education Solutions, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
2. Recommend David Blaney be granted permanent certification (tenure).
3. Recommend approval of the employee contract for George Soflak, School Police Officer and petition to be filed by the solicitor. Copy in folder attached to minutes.
4. Recommend approval to accept the Memorandum of Agreement, pertaining to the Junior High Baseball and Softball Coaches. Copy in folder attached to minutes.

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5. Recommend approval to hire Josiah Walker, Technology and Classroom Support Specialist, at \$34,000.00 per year, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Brian Witherite, to recommend approval of the following Academic Education items:

1. Recommend approval for Rick Berkley and Ryan Donaldson to start a “Pep Club” for high school students.
2. Recommend approval of the updated 2020-2021 academic calendar. Copy in folder attached to minutes.
3. Recommend approval of the 2021-2022 academic calendar. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

*The following policies are presented for review and will be recommended for approval at the March 3, 2021 board meeting:

- a. Updated policies: 103, 203, 209, 218.3, 332, 334, 340, 803

A motion was made by Tammy Witherite, seconded by Jami Gindlesperger, to recommend approval of the following Budget, Purchasing, and Tax Collection items:

BUDGET

- a. Recommend approval of the 2nd quarter report for the High School Activities account.

PURCHASING

- a. Recommend approval to remit \$2,400.00 to the Garrett Fire Department for reimbursement for a portion of the total cost to acquire additional internet services necessary for virtual learning.

TAX COLLECTION

- a. Recommend approval to set the compensation rates for tax collectors at:
 - \$3.75 per collected real estate tax bill
 - \$3.75 per uncollected real estate tax bill
 - 3.5% for Per Capita Tax effective January 1, 2022.
- b. Recommend approval of the updated Taxpayer Bill of Rights as presented. Copy in folder attached to minutes.
- c. Recommend approval of the Resolution Updating Policies and Procedures for Elected Tax Collectors as presented. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Brian Witherite, seconded by Gidget Brooks, to recommend approval for administration to revert back to the traditional transportation schedules on February 8, 2021.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Witherite, seconded by Tammy Witherite, to recommend the following coaches be approved, as listed, for the 2020-21 winter sporting season, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Volunteer Wrestling – Seth Deist

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Brian Witherite, to recommend approval of the following Buildings & Grounds items:

1. Recommend permission for the Meyersdale Girls' Softball League to utilize the softball facilities for 2021, when they are not in use by the MAHS softball team.
2. Recommend approval to accept the Southern Bleacher Company, Inc. bid, received via BuyBoard, cooperative purchasing program, to repair bleachers and rebuild press box damaged in storm for the price of \$294,900.00 plus footers. Copy in folder attached to minutes.
3. Recommend approval of construction for one new softball dugout and two new softball dugout roofs. Construction will be completed by the Somerset County Tech Center (masonry) and J. Huston Contracting (roofs).

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Gidget Brooks, to adjourn the meeting at 7:44 pm

Section 508: All members present voted in the affirmative. Motion carried.