

MINUTES OF FEBRUARY 5, 2020 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, February 5, 2020 at 7:00 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by Board President, Jeff McKenzie.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call: Members present: Gidget Brooks, Brian Deist, Jami Gindlesperger, Jeffory McKenzie, Brian Witherite, Bryan Stanczyk, Tammy Witherite, Ron Donaldson, Heather Reese.....9
Members absent:0

Others present: Tracey Karlie-Superintendent, Jennifer Dambeck-Solicitor, Shannon Brant-Bus.Mgr./Bd. Sec., John Wilttrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Lakyn Roadman, Tara Knopsnyder-Student Board Representative, Jennifer Sines, Kathy Emert, Julia Smith,- MAEA, Patti Shaulis-MAESP, Kevin Masciantanio-Nutrition Inc., Becky Sanner-Press, Darren Gnagey, Tina Gnagey, William Heffern,- Citizen, Jami Reese-Parent, Mahlon Reese-Student.

Comments to the Board: William Heffern provided information regarding the AFA.

Dr. Karlie recognized this month’s Remarkable Raiders.

Dr. Karlie announced that a PASmart Grant has been awarded to MASD in the amount of \$35,000.00 and the Meyersdale Area Education Foundation awarded \$25,000.00 in EITC grants to the district. Beard Legal Group presented Title IX training at the district last week.

A motion was made by Heather Reese, seconded by Tammy Witherite, to recommend approval of the minutes of the January 8, 2020 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve the February treasurers’ reports:

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TREASURER'S REPORT		MEYERSDALE AREA SCHOOL DISTRICT		
GENERAL FUND		FEBRUARY 5, 2020		
		Somerset Trust Company		PSDLAF
		Athletic	General	
Cash Balance 01/01/2020		\$ 516.18	\$ 182,058.60	\$ 2,772,714.09
RECEIPTS FOR JANUARY				
Taxes			217,125.25	
Interest on Investments		1.65	44.51	7,129.27
Investments Cashed				-
Miscellaneous/Refunds			-	
Commonwealth of PA/IUO8				159,369.96
Retiree BC/BS Payments			10,956.47	
Cafeteria			39,695.48	
Rentals			2,533.00	
Contribution from Private Source			5,684.78	
Transfer from general		15,000.00	1,100,000.00	
Gate Receipts		2,516.00		
Student Fees			1,325.50	
TOTAL RECEIPTS		17,517.65	1,377,364.99	166,499.23
TOTAL RECEIPTS & BEG. BAL.		18,033.83	1,559,423.59	2,939,213.32
LESS EXPEND. JANUARY		\$ 7,395.68	\$1,401,113.04	\$ 1,155,219.25
Balance 1/31/2020		\$ 10,638.15	\$ 158,310.55	\$ 1,783,994.07
INVESTMENTS				
PLIGIT			367,468.15	
PSDLAF POOL/CD			4,120,000.00	
TOTAL INVESTMENTS			\$ 4,487,468.15	
Capital Reserves Fund	\$ 583,910.25			
To be used for capital projects only				

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CAFETERIA TREASURER'S REPORT				
FEBRUARY 5, 2020				
Balance 1-1-2020				\$ 52,404.86
RECEIPTS:				
Breakfast Sales		1,548.40		
Lunch Sales		8,864.60		
Ala Carte Sales		7,251.25		
Funds in Trust		419.17		
Interest		14.54		
Subsidies		47,045.03		
Other revenue		2,082.40		
Payroll		4,684.09		
Total Receipts for January				71,909.48
EXPENDITURES:				
Salaries/Benefits		39,695.48		
Contracted Service-Nutrition		23,045.92		
Cafeteria Repairs		-		
Returned Check		50.00		
Misc		-		
Total Expend. for January				62,791.40
Balance 1-31-2020				<u>\$ 61,522.94</u>

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Brian Witherite, to approve payment of the general fund bills in the amount of \$300,209.14 and athletic fund bills in the amount of \$6,144.34.

Section 508: All members present voted in the affirmative. Motion carried.

President McKenzie announced that there were executive sessions held at the end of last month's regular meeting, prior to the start of this meeting, and one to follow this meeting, all to discuss personnel matters.

A motion was made by Heather Reese, seconded by Tammy Witherite, to recommend approval of the following Personnel items:

1. Recommend approval for Amanda Bennett and Brooke DiFebo to attend Data & Discourse Event at the IU08 Richland office on February 18, 2020. Approximate cost to the district will be:
 - a. Mileage \$ 47.73
 - b. Substitute \$180.00
 - Total \$227.73
2. Recommend approval for Devin Pritts, Joey Emerick, Elissa Peters and Jen Whitacre to attend PBIS Tier II training in Ebsenburg on March 23, 2020. Approximate cost to the district will be:
 - a) Mileage \$ 66.70

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b) <u>Substitute</u>	\$180.00
Total	\$246.70

3. Recommend approval to add Hanna Buchko to the approved substitute teacher list for Ignite Education Solution pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
4. Recommend Daniel Yoder and Hannah Yoder be added to the 2019-2020 substitute custodian list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
5. Recommend acceptance of the resignation of Jennifer Miller, cafeteria, effective February 14, 2020.
6. Recommend approval for Victor Gaibor, Tracey Karlie, Stacy Kucenic and Angel Floyd to Pennsylvania Educational Technology Expo and Conference in Pittsburgh on February 24-25, 2020. Approximate cost from PaSmart Grant will be:

a) Mileage	\$340.00
b) Substitutes	\$360.00
c) Registration	\$660.00
d) <u>Meals & Lodging</u>	\$884.00
Total	\$2,244.00
7. Recommend approval for Tracey Karlie to attend CSforALLPa K-8 Integrated Model Training at the PaTTAN Pittsburgh office on February 3-4, 2020. Approximate cost from PaSmart Grant will be:

a. Mileage	\$102.00
b. <u>Meals & Lodging</u>	\$425.00
Total	\$527.00
8. Recommend approval for a Meyersdale Borough Police Officer to be trained through the National Association of School Resource Officers in the Basic SRO course in Pittsburgh on January 27-31, 2020. Approximate cost to the district will be \$1,500.00.
9. Recommend approval for three teachers and an administrator to attend the SCRIPT (Strategic Computer Science for All Planning Tool) training in Johnstown on February 21, 2020. Approximate cost from the PAsmart Grant will be:

a. Mileage	\$102.00
b. <u>Substitutes</u>	\$270.00
Total	\$372.00

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Jami Gindlesperger, to recommend Ryan Donaldson be granted permanent certification (tenure).

Roll Call Vote: Ayes: Mr. Witherite, Mrs. Reese, Mrs. Gindlesperger, Mr. Stanczyk, Ms. Brooks, Mr. Deist, Mr. McKenzie, Mrs. Witherite.....8
 Abstention: Mr. Donaldson.....1

Motion carried.

A motion was made by Heather Reese, seconded by Brian Witherite, to advertise for the open cafeteria position. President McKenzie opened for public discussion on the motion.

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Gidget Brooks, seconded by Heather Reese, to recommend approval for Joey Emerick to take students to the Somerset Tech Center and the Somerset Courthouse on March 9, 2020 for a tour. There will be no cost to the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jami Gindlesperger, seconded by Tammy Witherite, to recommend approval of the following changes to the MASD policy manual:

1. Updated policies: 705 and 810.3

Section 508: All members present voted in the affirmative. Motion carried.

*Note: The following policies are presented for review and will be recommended for approval at the March 4, 2020 board meeting:

- a. Updated policies: 233, 709, 626, 913

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend approval of the following Budget and Purchasing items:

BUDGET

1. Recommend approval of the 2nd quarter report for the High School Activities account.
2. Recommend approval to close the Capital Reserve account with Red Tree Investments and transfer the funds to a dedicated Capital Reserve account at PLGIT.

PURCHASING

1. Recommend Kotzan CPA and Associates be hired to conduct the audit for the 2019-2020, 2020-21, and 2021-22 school years at a cost of \$16,000 per year. Copy in folder attached to minutes.
2. Recommend Somerset Trust Company as bank depository for 2020-21, 2021-22, and 2022-23.

Section 508: All members present voted in the affirmative. Motion carried.

Ron Donaldson provided an update from the transportation committee. The current transportation contract will expire on June 30, 2020. The transportation RFP is in process. The consensus of the board was to not include the Ackerman Transportation contract in the RFP.

A motion was made by Brian Deist, seconded by Heather Reese, to recommend the following coaches be approved, as listed, for the upcoming 2019-20 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Tim Miller – Head Softball Coach
- b. Rich Leonard – Volunteer Softball Coach
- c. Jen Knopsnyder – Volunteer Softball Coach
- d. Scott Roadman – Volunteer Softball Coach
- e. Paul Howsare – Head Baseball Coach
- f. Glenn Hetz, Jr. – Assistant Baseball Coach
- g. Dara Seibert – Assistant Girls Track Coach
- h. Kendall Swick – Assistant Boys Track Coach
- i. Riley Christner – Volunteer Baseball Coach
- j. DJ Donaldson – Volunteer Baseball Coach
- k. Bob Hartman – Volunteer Baseball Coach

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Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Brian Witherite, to recommend approval of the following Building and Grounds items:

1. Recommend approval for the Friends of the Library to use the elementary parking lot for an electronics recycling event on May 9, 2020.
2. Recommend permission for Brenda's Body Shop to utilize the high school auditorium May 13 and 14, 2020 for dress rehearsals and May 15 and 16, 2020 for their annual dance recital.
3. Recommend permission for the Meyersdale AYSO Region 670 to use the media center for registration February 10 and 11, 2020 from 6:00 pm - 8:00 pm, the cafeteria in March for fundraiser delivery, Kayla Sines' class room (E14) to hold monthly meetings and the lower and junior high soccer fields April 2020 through June 2020 for practices and games.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Witherite, seconded by Heather Reese, to adjourn to executive session at 7:47 pm to discuss personnel matters.

Section 508: All members present voted in the affirmative. Motion carried.

Attorney Dambeck announced that there would be no official business conducted after the executive session. The executive session ended at 9:15 pm.