

MINUTES OF MARCH 4, 2020 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, March 4, 2020 at 7:00 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by Board President, Jeff McKenzie.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call: Members present: Gidget Brooks, Brian Deist, Jeffory McKenzie, Brian Witherite, Bryan Stanczyk, Tammy Witherite, Ron Donaldson, Heather Reese.....8
Members absent: Jami Gindlesperger.....1

Others present: Tracey Karlie-Superintendent, Jennifer Dambeck-Solicitor, Shannon Brant-Bus.Mgr./Bd. Sec., John Wilttrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Ginger Ackerman, Angela Boutiller-MASD, Lakyn Roadman, Alix Tipton- Student Board Representative, Doug Horne, Josh Bolden, Liz McClintock, Kim Berkley- MAEA, Patti Shaulis, Delma Murray-MAESP, Kevin Masciantanio, Jen Weaver-Nutrition Inc., Becky Sanner, Dylan Johnson-Press, Diane Troutman, Brad Troutman, Britta Mitchell-Citizen, Jen Kretchman, Richard Berkley, Ashley Berkley, -Parent, Gabriel Kretchman-Student.

Comments to the Board:

Dr. Karlie recognized this month’s Remarkable Raiders.
Kim Berkley’s students presented on how plastic impacts the environment and their recent initiative to help solve the problem.
Wayne Miller and Josh Bolden presented information on the new Safe Schools School Ambassador program for grades 6-12.

President McKenzie announced that there were executive sessions held at the end of last month’s meeting for personnel, safety and student related matters, and on Wednesday, February 26, for policy safety issues, and one to follow this meeting to discuss personnel matters.

Doug Horne, Industrial Arts teacher, and Gabriel Kretchman, student, thanked the board for replacing the planer quickly when the old one quit unexpectedly.

A motion was made by Heather Reese, seconded by Brian Deist, to recommend approval of the minutes of the February 5, 2020 board meeting.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to approve the March treasurers’ reports:

MINUTES OF MARCH 4, 2020 BOARD MEETING

TREASURER'S REPORT		MEYERSDALE AREA SCHOOL DISTRICT		
GENERAL FUND		MARCH 4, 2020		
		Somerset Trust Company		PSDLAF
		Athletic	General	
Cash Balance 02/01/2020		\$ 10,638.15	\$ 158,310.55	\$ 1,783,994.07
RECEIPTS FOR FEBRUARY				
Taxes			95,847.31	
Interest on Investments		1.49	52.09	6,382.67
Investments Cashed				-
Miscellaneous/Refunds		352.95	6,295.45	
Commonwealth of PA/IUO8				1,235,728.50
Retiree BC/BS Payments			12,037.95	
Cafeteria			-	
Rentals			1,486.00	
Contribution from Private Source			6,270.74	
Transfer from general		5,000.00	850,000.00	
Gate Receipts		530.00		
Student Fees			485.00	
TOTAL RECEIPTS		5,884.44	972,474.54	1,242,111.17
TOTAL RECEIPTS & BEG. BAL.		16,522.59	1,130,785.09	3,026,105.24
LESS EXPEND. FEBRUARY		\$ 10,911.24	\$947,789.27	\$ 888,379.58
Balance 2/29/2020		\$ 5,611.35	\$ 182,995.82	\$ 2,137,725.66
INVESTMENTS				
PLIGIT			367,893.17	
PSDLAF POOL/CD			4,120,000.00	
TOTAL INVESTMENTS			\$ 4,487,893.17	
Capital Reserves Fund	\$ 524,980.84			
To be used for capital projects only				

MINUTES OF MARCH 4, 2020 BOARD MEETING

CAFETERIA TREASURER'S REPORT				
MARCH 4, 2020				
Balance 2-1-2020				\$ 61,522.94
RECEIPTS:				
Breakfast Sales		1,739.35		
Lunch Sales		10,019.25		
Ala Carte Sales		8,054.65		
Funds in Trust		(2,769.18)		
Interest		11.76		
Subsidies		29,828.00		
Other revenue		81.26		
Payroll		-		
Total Receipts for February				46,965.09
EXPENDITURES:				
Salaries/Benefits		-		
Contracted Service-Nutrition		29,275.30		
Cafeteria Repairs		-		
Returned Check		61.50		
Misc		249.95		
Total Expend. for February				29,586.75
Balance 2-29-2020				\$ 78,901.28

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to approve payment of the general fund bills in the amount of \$269,463.44 and athletic fund bills in the amount of \$22,428.97.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Ron Donaldson, to recommend approval of the following Personnel items:

1. Recommend approval to add Erin Boburchock, Danyelle Burkholder, Kelly McNaul, Halie Baker, Tosha Ritchey and Jacob Waggle to the approved substitute teacher list for Ignite Education Solutions, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
2. Recommend approval for Dan Johnson to attend National Facilities Management Conference in Baltimore MD on March 17, 18, 19, 20, 2020. Approximate cost to the district will be:

a. Mileage	\$ 203.00
b. Lodging	\$ 525.00
c. <u>Other</u>	<u>\$ 150.00</u>
Total	\$ 878.00

MINUTES OF MARCH 4, 2020 BOARD MEETING

3. Recommend approval for Mike Swank to attend Hoogland Center for Teacher Excellence Seminar on American History/Civics at the Renaissance Pittsburgh Hotel. Approximate cost to the district will be:

a. Mileage	\$ 98.90
b. Other	\$ 23.30
c. <u>Substitute</u>	<u>\$ 90.00</u>
Total	\$ 212.20

4. Recommend approval to retain Dr. Karlie as Superintendent for a term of five years per the terms and conditions as negotiated between the parties.

5. Recommend approval to hire Melissa Bittner as a part-time, 4.25 hours, food service employee at the rate/salary of \$8/hour, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

6. Recommend approval for Nicole Meyers and Jasmine Winebrenner be added to the substitute cafeteria list, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

7. Recommend approval for Devin Pritts, Wayne Miller, John Wilttrout, and Tracey Karlie to attend IU8 Mass Customized Learning Summit in State College on June 16-17. Approximate cost from PaSmart Grant will be:

a. Mileage	\$ 80.00
b. <u>Meals & Lodging</u>	<u>\$650.00</u>
Total	\$730.00

8. Recommend approval for Joey Emerick to attend School Counselor Professional Development Day training at IUP on March 25, 2020. Approximate cost to the district will be:

a. <u>Mileage</u>	<u>\$94.30</u>
Total	\$94.30

9. Recommend approval for Stacy Kucenic to attend a seminar on Informal Observation on March 13, 2020 in Latrobe. Approximate cost to the district will be:

a. <u>Substitute</u>	<u>\$95.00</u>
Total	\$95.00

Tammy Witherite stated she would have to vote no for all nine items due to item #4 and read a statement in regards to her decision.

Heather Reese amended her motion, seconded by Ron Donaldson, to strike item #4 and recommend the following personnel items:

1. Recommend approval to add Erin Boburchock, Danyelle Burkholder, Kelly McNaul, Halie Baker, Tosha Ritchey and Jacob Waggle to the approved substitute teacher list for Ignite Education Solutions, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
2. Recommend approval for Dan Johnson to attend National Facilities Management Conference in Baltimore MD on March 17, 18, 19, 20, 2020. Approximate cost to the district will be:

a. Mileage	\$ 203.00
b. Lodging	\$ 525.00
c. <u>Other</u>	<u>\$ 150.00</u>
Total	\$ 878.00

MINUTES OF MARCH 4, 2020 BOARD MEETING

3. Recommend approval for Tom Miller and Cassie Arnold to take the Envirothon students to Laurel Hill State Park on April 28, 2020. Approximate cost to the district will be:
 - a. Substitute \$ 90.00
 - b. Mileage \$ 50.60
 - Total \$ 140.60
4. Recommend approval for Cassie Arnold to take students to UPJ for a “Be the first” conference held on April 3, 2020. Approximate cost to the district will be:
 - a. Substitute \$ 90.00
 - b. Mileage \$ 47.56
 - Total \$ 147.56
5. Recommend approval for The After School Program to go to Seven Springs to go snow tubing on March 12, 2020. At no cost to the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval of the following changes to the MASD policy manual:

- a. Updated policies: 233, 709, 626, 913

Discussion on the language of policy 913 and the need for further review.

Tammy Witherite amended her motion, seconded by Heather Reese, to strike #913 from the motion and recommend approval of the following changes to the MASD policy manual:

- a. Updated policies: 233, 709, 626

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, stating the Meyersdale Area School District Board of Directors moves to apply for the hardship extension for required armed school security guard training extending the requirement to the beginning of the 2020-2021 school year.

President McKenzie opened for public discussion on the motion.

Section 508: All members present voted in the affirmative. Motion carried.

*Note: The following policies are presented for review and will be recommended for approval at the April 1, 2020 board meeting:

- a. Updated policies: 246 and 913

A motion was made by Tammy Witherite, seconded by Brian Witherite, to recommend approval of the Appalachia Intermediate Unit 8 2020-2021 General Operating Budget in the amount of \$4,862,058.24. Copy in folder attached to minutes.

Roll Call Vote: Ayes: Mr. Witherite, Mrs. Reese, Mr. Stanczyk, Ms. Brooks, Mr. Deist, Mr. McKenzie, Mr. Donaldson, Mrs. Witherite.....8

Nays:.....0

Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend approval to set cafeteria meal prices for the 2020-2021 school year. Adult breakfasts at \$2.15; elementary and secondary breakfasts at \$0.90; adult lunches at \$2.80; elementary lunches at \$1.45; secondary lunches at \$1.55. Reduced meal prices will be \$0.30 for breakfast and \$0.40 for lunch.

MINUTES OF MARCH 4, 2020 BOARD MEETING

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Witherite, to recommend be it resolved that the Meyersdale Area School District Board of School Directors, on recommendation by the Somerset County Technology Center Joint Operating Committee, does hereby adopt the proposed Secondary Budget for the Fiscal Year 2020-21 of the Somerset County Technology Center in the amount of \$5,004,678.39 General Fund and \$435,472.50 Debt Service for a total of \$5,440,150.89. Copy in folder attached to minutes.

Roll Call Vote: Ayes: Mr. Witherite, Mrs. Reese, Mr. Stanczyk, Ms. Brooks, Mr. Deist, Mr. McKenzie, Mr. Donaldson, Mrs. Witherite.....8
Nays:.....0
Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend be it resolved that the Meyersdale Area School District Board of School District, on recommendation by the Somerset County Technology Center Joint Operating Committee, does hereby adopt the proposed Adult Budget for the Fiscal Year 2020-2021 of the Somerset County Technology Center in the amount of \$ 1,587,005.37. Copy in folder attached to minutes.

Roll Call Vote: Ayes: Mr. Witherite, Mrs. Reese, Mr. Stanczyk, Ms. Brooks, Mr. Deist, Mr. McKenzie, Mr. Donaldson, Mrs. Witherite.....8
Nays:.....0
Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval to open a Capital Projects checking account at Somerset Trust to process Capital Projects payments. Signers to the account will be the Board President, Board Treasurer, and Business Manager.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Witherite to recommend approval for the district to contract with The Nutrition Group for the 2020-2021 food service contract. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to sell the obsolete planer in the industrial arts room via a public auction website or advertise on PennLink.

President McKenzie opened for public discussion on the motion.

Section 508: All members present voted in the affirmative. Motion carried.

Ron Donaldson stated the transportation bids were due in to the administration office by 10:00 am on Thursday, March 5, 2020 and all bids received would be opened at the March 6, 2020 transportation meeting at 11:00 am.

A motion was made by Brian Deist, seconded by Brian Witherite, to recommend the following coaches be approved, as listed, for the upcoming 2019-20 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Dave Blaney – Volunteer Boys and Girls Track Coach

MINUTES OF MARCH 4, 2020 BOARD MEETING

- b. Jerry Donaldson – Volunteer Baseball Coach
- c. Denver Howsare – Volunteer Baseball Coach
- d. Ryan Brown – Volunteer Baseball Coach

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Brian Witherite, to recommend the following coach be approved, as listed, for the upcoming 2019-20 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Jeff Mckenzie – Volunteer Boys and Girls Track Coach

Roll Call Vote: Ayes: Mr. Witherite, Mrs. Reese, Mr. Stanczyk, Ms. Brooks, Mr. Deist, Mr. Donaldson, Mrs. Witherite.....7
 Abstention: Mr.McKenzie.....1

Motion carried.

A motion was made by Bryan Stanczyk, seconded by Brian Deist, to recommend the following Building and Grounds items:

1. Recommend permission for the Buffalo Creek 4-H Club to use the high school home economics room for sewing project meetings to be held after school during the months of April and May when school is in session.
2. Recommend permission for AYSO Soccer to use the Cafeteria April 9, 2020 from 2:00 to 6:00 for a fundraiser pick up and the high school gym for Open Gym Soccer Tuesdays and Thursdays from 6:00 to 7:30 in April 2020.
3. Recommend approval for the Meyersdale Band Boosters to use the concession stand for the 2020-2021 school year during athletic events and Relay for Life in July 2020.
4. Recommend permission for the Meyersdale Girls’ Softball League to utilize the softball facilities for 2020, when they are not in use by the MAHS softball team.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Brian Witherite, to adjourn to executive session at 8:20 pm to discuss personnel matters.

Section 508: All members present voted in the affirmative. Motion carried.

Attorney Dambeck announced that there would be no official business conducted after the executive session.