

MINUTES OF MAY 6, 2020 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, May 6, 2020 at 7:05 pm via a virtual Zoom meeting due to the school closures of 2020. The meeting was called to order by Board President, Jeff McKenzie.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call: Members present: Gidget Brooks, Brian Deist, Jeffory McKenzie, Brian Witherite, Bryan Stanczyk, Tammy Witherite, Ron Donaldson, Heather Reese, Jami Gindlesperger .....9  
Members absent:.....0

Others present: Tracey Karlie-Superintendent, Ron Repak-Solicitor, Shannon Brant-Bus.Mgr./Bd. Sec., John Wilttrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Angela Boutiller, Patti Shaulis, Dan Johnson, Jim Henry, Sanford Pletcher; with additional attendees via Zoom.

Public comment was made available via a public form posted online prior to, and up to, the beginning of the meeting. No public comments were received.

Correspondence: Dr. Karlie received a request from Summit Township officials for potential use of the school gymnasium for the 2020 elections due to COVID-19 and the need for social distancing.

A motion was made by Heather Reese, seconded by Brian Witherite, to recommend approval of the minutes of the April 1, 2020 board meeting.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve the April treasurers' reports:

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<b>TREASURER'S REPORT</b>		<b>MEYERSDALE AREA SCHOOL DISTRICT</b>		
<b>GENERAL FUND</b>		<b>May 6, 2020 for March</b>		
		<b>Somerset Trust Company</b>		<b>PSDLAF</b>
		Athletic	General	
<b>Cash Balance 03/01/2020</b>		<b>\$ 5,611.35</b>	<b>\$ 182,995.82</b>	<b>\$ 2,137,725.66</b>
<b>RECEIPTS FOR MARCH</b>				
Taxes			79,875.44	
Interest on Investments		1.03	102.61	5,542.70
Investments Cashed				-
Miscellaneous/Refunds		-	10.92	
Commonwealth of PA/IUO8				531,397.41
Retiree BC/BS Payments			9,979.23	
Cafeteria			-	
Rentals			2,100.00	
Contribution from Private Source			7,691.91	
Transfer from general		12,000.00	1,950,000.00	
Gate Receipts		-		
Student Fees			207.00	
<b>TOTAL RECEIPTS</b>		<b>12,001.03</b>	<b>2,049,967.11</b>	<b>536,940.11</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>		<b>17,612.38</b>	<b>2,232,962.93</b>	<b>2,674,665.77</b>
<b>LESS EXPEND. MARCH</b>		<b>\$ 14,742.83</b>	<b>\$1,393,254.17</b>	<b>\$ 2,003,011.03</b>
<b>Balance 3/31/2020</b>		<b>\$ 2,869.55</b>	<b>\$ 839,708.76</b>	<b>\$ 671,654.74</b>
<b>INVESTMENTS</b>				
PLGIT			368,244.30	
PSDLAF POOL/CD			4,120,000.00	
<b>TOTAL INVESTMENTS</b>			<b>\$ 4,488,244.30</b>	
<b>Capital Reserves Fund</b>	<b>\$ 509,422.10</b>			
To be used for capital projects only				

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<b>CAFETERIA TREASURER'S REPORT</b>				
<b>May 6, 2020 for March</b>				
<b>Balance 3-1-2020</b>				<b>\$ 78,901.28</b>
<b>RECEIPTS:</b>				
Breakfast Sales		796.50		
Lunch Sales		4,219.95		
Ala Carte Sales		3,709.80		
Funds in Trust		2,369.21		
Interest		13.67		
Subsidies		31,272.51		
Other revenue		861.60		
Payroll		-		
<b>Total Receipts for March</b>				<b>43,243.24</b>
<b>EXPENDITURES:</b>				
Salaries/Benefits		-		
Contracted Service-Nutrition		29,716.55		
Cafeteria Repairs		-		
Returned Check		40.00		
Misc		150.00		
<b>Total Expend. for March</b>				<b>29,906.55</b>
<b>Balance 3-31-2020</b>				<b>\$ 92,237.97</b>

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<b>TREASURER'S REPORT</b>		<b>MEYERSDALE AREA SCHOOL DISTRICT</b>		
<b>GENERAL FUND</b>		<b>May 6, 2020 for April</b>		
		<b>Somerset Trust Company</b>		<b>PSDLAF</b>
		Athletic	General	
<b>Cash Balance 04/01/2020</b>		<b>\$ 2,869.55</b>	<b>\$ 839,708.76</b>	<b>\$ 671,654.74</b>
<b>RECEIPTS FOR APRIL</b>				
Taxes			65,142.77	
Interest on Investments		0.17	46.38	2,097.14
Investments Cashed				-
Miscellaneous/Refunds		900.00		
Commonwealth of PA/IUO8				1,620,476.11
Retiree BC/BS Payments			10,527.24	
Cafeteria			-	
Rentals			-	
Contribution from Private Source			898.42	
Transfer from general		1,000.00	600,000.00	
Gate Receipts		-		
Student Fees			25.00	
<b>TOTAL RECEIPTS</b>		<b>1,900.17</b>	<b>676,639.81</b>	<b>1,622,573.25</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>		<b>4,769.72</b>	<b>1,516,348.57</b>	<b>2,294,227.99</b>
<b>LESS EXPEND. APRIL</b>		<b>\$ 3,202.38</b>	<b>\$1,471,774.76</b>	<b>\$ 636,506.47</b>
<b>Balance 4/30/2020</b>		<b>\$ 1,567.34</b>	<b>\$ 44,573.81</b>	<b>\$ 1,657,721.52</b>
<b>INVESTMENTS</b>				
PLIGIT			368,487.62	
PSDLAF POOL/CD			3,620,000.00	
<b>TOTAL INVESTMENTS</b>			<b>\$ 3,988,487.62</b>	
<b>Capital Reserves Fund</b>	<b>\$ 509,505.07</b>			
To be used for capital projects only				

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<b>CAFETERIA TREASURER'S REPORT</b>				
<b>May 6, 2020 for April</b>				
<b>Balance 4-1-2020</b>				\$ 92,237.97
<b>RECEIPTS:</b>				
Breakfast Sales		-		
Lunch Sales		-		
Ala Carte Sales		-		
Funds in Trust		273.75		
Interest		15.72		
Subsidies		15,299.17		
Other revenue		115.50		
Payroll		-		
<b>Total Receipts for April</b>				<b>15,704.14</b>
<b>EXPENDITURES:</b>				
Salaries/Benefits		-		
Contracted Service-Nutrition		-		
Cafeteria Repairs		-		
Returned Check		-		
Misc		100.05		
<b>Total Expend. for April</b>				<b>100.05</b>
<b>Balance 4-30-2020</b>				<b>\$107,842.06</b>

A motion was made by Heather Reese, seconded by Tammy Witherite, to approve payment of the general fund bills in the amount of \$241,423.26, athletic fund bills in the amount of \$877.70.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Jami Gindlesperger, to recommend approval of the following Personnel items:

1. A motion to accept the Memorandum of Agreement, pertaining to the assistant cross country coach at a stipend of \$770.00 as per the 2020-21 teacher contract. Copy in folder attached to minutes.
2. After amendment, a motion to create the contractual Cyber/Alternative Education Coordinator Position and approval of a corresponding job description, with the final draft being emailed to all board members. Copy in folder attached to minutes.
3. Recommend the following summer hours be approved as presented:
  - a. Katie Howard – 206 hours
  - b. Doreen Jamison – 120 hours

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Brian Deist, to proudly recommend approval of the list of students graduating on June 6, 2020 pending satisfactory completion of graduation requirements. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

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After amendment, a motion was made by Gidget Brooks, seconded by Heather Reese, to recommend the date for graduation be set for Saturday, June 6, 2020, with a rain date of Sunday, June 7, 2020.

Discussion: possible drive-in graduation if things open up.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jami Gindlesperger, seconded by Gidget Brooks, to recommend approval of the following Policy items:

1. Recommend approval to postpone the election of student representatives to the school board, per policy 004.1, until school is back in session.

2. Recommend approval of the following changes to the MASD policy manual:

a. Updated policies: 246

\*Note: The following policies are presented for review and will be recommended for approval at the June 10, 2020 board meeting:

a. Updated policies: 222, 323, 335, 626, 707

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to recommend approval of the 3<sup>rd</sup> quarter report for the High School Activities account. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend adoption of the 2020-2021 Proposed Final General Fund Budget in the amount of \$15,271,234 and authorize to be advertised for final adoption on June 10, 2020. There is no tax increase.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend approval of the following Purchasing items:

1. Recommend approval to install vinyl flooring in 12 rooms in the elementary school. The estimated cost from the capital project fund will be \$79,586 using COSTARS pricing (#008-597).

2. Recommend approval to pay additional costs of \$41,400 from capital projects to repair elementary roof, includes a 20 year/90mile/hr. wind warranty. This figure is above and beyond the insurance reimbursement of \$285,995.

Discussion on item 2: The project was bid out; a certified contractor was required due to insurance specifications.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Brian Witherite, to recommend approval to pass a resolution to make payment to all Transportation contractors through an executed MOU for the balance of the 2019-2020 school year for periods when schools are not in session due to the COVID-19 pandemic which will be billed and paid at the rate of 85% of the 2019-2020 rates for contracted services. This payment is conditioned upon the transportation vendor complying with subsection (1) of Section (L) of Senate Bill 751 (24 PS 1501.8) and retaining their staff for payment and benefits during this time. Copy in folder attached to minutes.

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Section 508: All members present voted in the affirmative. Motion carried.

After amendment, a motion was made by Brian Deist, seconded by Brian Witherite, to recommend the following coaches be approved, as listed, for the 2020-21 fall sporting season, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district and pending the re-opening of the school for the 20-21 school year due to the COVID-19 closure.

- a. Elizabeth Sleasman – Junior High Volleyball
- b. Mary Knopsnyder – 7<sup>th</sup>/8<sup>th</sup> grade Volleyball
- c. David Miller – 7<sup>th</sup>/8<sup>th</sup> grade Soccer
- d. Kendall Swick – Assistant Cross Country
- e. Jerry Donaldson – 2<sup>nd</sup> Assistant Football
- f. Bob Donaldson – Junior High Assistant Football
- g. Tess Schafer – Head Varsity Volleyball
- h. Savannah Leonard – Assistant Varsity Volleyball
- i. Keith Walker – Volunteer Football
- j. Bobby Hartman – Volunteer Football
- k. Paul Howsare – Volunteer Football
- l. Tim Garlitz – Volunteer Football
- m. Jim Henry – Volunteer Football
- n. Cody Stewart – Volunteer Football
- o. Joe Brown – Volunteer Football
- p. Fred DiPasquale, Dr. – Volunteer Football

Roll Call: Ayes: Gidget Brooks, Brian Deist, Jeffory McKenzie, Brian Witherite, Bryan Stanczyk,  
 Tammy Witherite, , Heather Reese, Jami Gindlesperger .....8  
 Abstention: Ron Donaldson.....1

After amendment, a motion was made by Bryan Stanczyk, seconded by Brian Witherite, to recommend permission for the senior class to use the school grounds on Thursday, June 4, 2020 at 7:00 p.m. for the Baccalaureate Program, with a rain date of June 5, 2020.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to adjourn the meeting at 7:51pm.

Section 508: All members present voted in the affirmative. Motion carried.