

MINUTES OF JUNE 10, 2020 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, June 10, 2020 at 7:00 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA, with optional attendance via public zoom meeting. The meeting was called to order by Board President, Jeff McKenzie.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call: Members present: Gidget Brooks, Brian Deist, Jeffory McKenzie, Brian Witherite, Bryan Stanczyk, Tammy Witherite, Ron Donaldson, Heather Reese, Jami Gindlesperger9
Members absent:.....0

Others present: Tracey Karlie-Superintendent, Krystal Edwards-Solicitor, Shannon Brant-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Patti Shaulis, Ginger Ackerman, Sanford Pletcher -MASD, Dylan Johnson, Becky Sanner-Press, Kevin Masciantonio- Nutrition Group, Lakyn Roadman, with additional attendees via Zoom.

Public comment was made available via a public form posted online prior to, and up to, the beginning of the meeting. No public comments were received.

No correspondence

A motion was made by Heather Reese, seconded by Brian Deist, to recommend approval of the minutes of the May 6, 2020 board meeting.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Witherite, seconded by Jami Gindlesperger, to approve the May treasurers' reports:

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TREASURER'S REPORT		MEYERSDALE AREA SCHOOL DISTRICT		
GENERAL FUND		June 10, 2020		
		Somerset Trust Company		PSDLAF
		Athletic	General	
Cash Balance 05/01/2020		\$ 1,567.34	\$ 44,573.81	\$ 1,657,721.52
RECEIPTS FOR MAY				
Taxes			131,670.40	
Interest on Investments		0.23	56.91	462.31
Investments Cashed				-
Miscellaneous/Refunds			611.07	
Commonwealth of PA/IUO8				313,042.28
Retiree BC/BS Payments			18,593.44	
Cafeteria			81,051.76	
Rentals			-	
Contribution from Private Source			10.00	
Transfer from general			1,050,000.00	
Gate Receipts				
Student Fees			100.00	
TOTAL RECEIPTS		0.23	1,282,093.58	313,504.59
TOTAL RECEIPTS & BEG. BAL.		1,567.57	1,326,667.39	1,971,226.11
LESS EXPEND. MAY		\$ 468.46	\$1,030,890.14	\$ 1,081,096.85
Balance 5/31/2020		\$ 1,099.11	\$ 295,777.25	\$ 890,129.26
INVESTMENTS				
PLGIT			368,628.36	
PSDLAF POOL/CD			3,620,000.00	
TOTAL INVESTMENTS			\$ 3,988,628.36	
Capital Reserves Fund	\$ 509,505.13			
To be used for capital projects only				

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CAFETERIA TREASURER'S REPORT				
June 10, 2020				
Balance 5-1-2020				\$107,842.06
RECEIPTS:				
Breakfast Sales		-		
Lunch Sales		-		
Ala Carte Sales		-		
Funds in Trust		176.51		
Interest		10.75		
Subsidies		7,167.62		
Other revenue		-		
Payroll		9,485.17		
Total Receipts for May				16,840.05
EXPENDITURES:				
Salaries/Benefits		81,051.76		
Contracted Service-Nutrition		35,545.46		
Cafeteria Repairs		-		
Returned Check		-		
Misc		150.00		
Total Expend. for May				116,747.22
Balance 5-31-2020				\$ 7,934.89

A motion was made by Tammy Witherite, seconded by Heather Reese, to approve payment of the general fund bills in the amount of \$362,331.02, athletic fund bills in the amount of \$4,903.82, and the capital project bills in the amount of \$105,546.00.

Section 508: All members present voted in the affirmative. Motion carried.

Jeff McKenzie announced that executive sessions were held on May 6, 2020 to discuss personnel matters and prior to this meeting at 6:00 pm to discuss personnel matters.

A motion was made by Heather Reese, seconded by Brian Deist, to recommend approval of the following Personnel items:

1. Recommend approval for the Meyersdale Borough Police Officers to be trained through the National Association of School Resource Officers.
2. Recommend acceptance of the resignation of Henry Bockes, Custodian, effective July 31, 2020, for the purpose of retirement.
3. Recommend Danielle Burkholder be hired as a certified Elementary teacher, beginning with the 2020-21 school year, at 'Pre-Step 1' in the negotiated teacher contract, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

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4. Recommend Richard Berkley be hired as a certified Alternative Education/Cyber School Coordinator, beginning with the 2020-21 school year, at ‘Step 1’ in the negotiated teacher contract, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
5. Recommend approval for Brooke DiFebo, JoAnn Bolden, Stacy Kucenic, Kathy Emert and Melissa Leasock to attend an online STEM Teacher Summit 2020 class on June 22, 23, 24, 2020. Approximate cost to the district will be:
 - a.

Registration	\$ 195.00
Total	\$195.00

Discussion: In regard to item #1, Brian Witherite stated there will be 2 officers trained in this round.
 Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Brian Deist, to recommend Tammy Witherite be named Board Treasurer for the 2020-2021 school year at a stipend of \$75.

Roll Call: Ayes: Gidget Brooks, Brian Deist, Jeffory McKenzie, , Bryan Stanczyk, Ron Donaldson, Heather Reese, Jami Gindlesperger7
 Abstention: Tammy Witherite, Brian Witherite2

Motion carried.

A motion was made by Gidget Brooks, seconded by Heather Reese, to waive the 2020-21 Keystone exams as part as a graduation requirement.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jami Gindlesperger, seconded by Heather Reese, to recommend approval of the following changes to the MASD policy manual:

- a. Updated policies: 222, 323, 335, 626, 707

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend approval of the following Budget items:

1. Recommend adoption of the final 2020-2021 general fund budget in the amount of \$15,271,234. The adoption of the final general fund budget calls for a real estate tax levy at 23.88 mills. There is no tax increase.
2. In accordance with Section 609 of the school code, recommend the business office be authorized to increase revenues and expenditures in the general fund budget for unexpected federal and state funds received in the 2019-2020 school year.
3. Recommend approval for committed fund balances to remain the same as the previous year and for the Business Manager to assign fund balance as needed.
4. Recommend a membership payment of \$300 be made to the Meyersdale Ambulance Association for their services to our district.
5. Recommend a membership payment of \$300 be made to the Meyersdale Volunteer Fire Department for their services to our district.

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval of the following Purchasing items:

1. Recommend Beard Legal Group be appointed solicitor for the district for the 2020-21 school year.
2. Recommend approval to purchase the All Access Package, including Administrative Regulations from PSBA at a cost of \$7,449.35 for the 2020-2021 school year.
3. Recommend approval of the Extended Family Programs letter of agreement for behavioral support and educational services and for behavioral intervention staff for July 1, 2020 to June 30, 2021. Copy in folder attached to minutes.
4. Recommend approval to contract with Bedford-Somerset MH/MR for the 2020-2021 school year at a rate of \$54 per hour. Copy in folder attached to minutes.
5. Recommend approval to purchase an upgrade to the high school HVAC software system from CS&E at COSTARS pricing for \$17,450.00.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to recommend approval of the following Tax Collection items:

1. Recommend approval of the tax resolutions and the Section 511/679 taxes for the 2020-2021 school year (per capita - \$10; earned income tax – ½ of 1%; real estate transfer tax - ½ of 1%). Copy in folder attached to minutes.
2. Recommend tax collectors be exonerated from collecting the 2019-2020 delinquent per capita tax and that JP Harris be appointed to collect the delinquent per capita tax.
3. Recommend acceptance of the 2020 Homestead and Farmstead Exclusion Resolution.

Section 508: All members present voted in the affirmative. Motion carried. Copy in folder attached to minutes.

Discussion: The transportation committee will meet as needed to review transportation needs in regards to the district’s Health and Safety plan.

A motion was made by Brian Deist, seconded by Brian Witherite, to recommend the following coaches be approved, as listed, for the 2020-21 fall sporting season, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Christa Walker – Volunteer Volleyball
- b. Aaron Schafer – Volunteer Volleyball

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Brian Witherite, to recommend the following coaches be approved, as listed, for the 2020-21 fall sporting season, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Jeff McKenzie – Volunteer Cross Country

Roll Call: Ayes: Gidget Brooks, Brian Deist, Ron Donaldson, Brian Witherite, Bryan Stanczyk, Tammy Witherite, , Heather Reese, Jami Gindlesperger8
 Abstention: Jeff McKenzie.....1

Motion carried.

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A motion was made by Brian Deist, seconded by Heather Reese to recommend approval to retain M.R.S. Physical Therapy for the Athletic Training service for a 5 year contract. The fee is the same as it has been for the past 15 years. It is \$6,400.00 a year factored into the athletic budget annually.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Heather Reese, to recommend approval of the following Building and Grounds items:

1. Recommend permission for the Youth Football League to utilize the stadium / concession stand and practice facilities in coordination with the school district's actual sporting schedules from late July to November, 2020. The league will pay for use of portable potties and lights as required by the district. This is all on the condition of the COVID-19 parameters and the facilities being ready for Fall use after the severe damage from the storms in April.
2. Permission for the Red Raider Athletic Boosters to utilize the school grounds for the 11th annual McDonough/Miller Walk/Run on Saturday, October 3rd following the COVID-19 parameters.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to adjourn to executive session at 7:49 pm to discuss personnel matters.

Section 508: All members present voted in the affirmative. Motion carried.

Attorney Edwards announced that there would be no official business conducted after the executive session.

A motion was made by Brian Witherite, seconded by Heather Reese, to adjourn the meeting at 7:50 pm.

Section 508: All members present voted in the affirmative. Motion carried.