

MINUTES OF AUGUST 5, 2020 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, August 5, 2020 at 7:00 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA, with optional attendance via public zoom meeting. The meeting was called to order by Board Vice President, Heather Reese.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call: Members present: Gidget Brooks, Brian Deist, Jeffory McKenzie, Brian Witherite, Bryan Stanczyk, Tammy Witherite, Ron Donaldson, Heather Reese, Jami Gindlesperger .....9  
Members absent:.....0

Others present: Tracey Karlie-Superintendent, Krystal Edwards-Solicitor, Shannon Brant-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Devin Pritts-Elem. Principal, Sanford Pletcher, Angela Boutiller, Ian Edwards, Craig Gindlesperger, Dan Johnson, -MASD, Dylan Johnson, Becky Sanner-Press, Jeff Hobbs, Dan McKenzie, Matt Sell, Mike Reese – Meyersdale Youth Football , with additional attendees via Zoom.

Public comment was made available via a public form posted online prior to, and up to, the beginning of the meeting. Mike Reese commented on spectators being allowed to watch youth football.

No correspondence

A motion was made by Brian Deist, seconded by Jeff Mckenzie, to recommend approval of the minutes of the June 10, 2020 board meeting.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Witherite, seconded by Jami Gindlesperger, to recommend approval of the minutes of the June 24, 2020 board meeting.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jami Gindlesperger, seconded by Gidget Brooks, to approve the August treasurers’ reports:

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<b>TREASURER'S REPORT</b>		<b>MEYERSDALE AREA SCHOOL DISTRICT</b>		
<b>GENERAL FUND</b>		<b>August 5, 2020 for JUNE</b>		
		<b>Somerset Trust Company</b>		<b>PSDLAF</b>
		Athletic	General	
<b>Cash Balance 06/01/2020</b>		<b>\$ 1,099.11</b>	<b>\$ 295,777.25</b>	<b>\$ 890,129.26</b>
<b>RECEIPTS FOR JUNE</b>				
Taxes			73,685.80	
Interest on Investments		0.17	23.47	6,503.38
Investments Cashed				240,000.00
Miscellaneous/Refunds			4,053.91	
Commonwealth of PA/IUO8			996.00	2,525,870.64
Retiree BC/BS Payments			3,501.92	
Cafeteria			34,115.97	
Rentals			-	
Contribution from Private Source			6,921.00	
Transfer from general			1,111,000.00	
Gate Receipts				
Student Fees			633.25	
<b>TOTAL RECEIPTS</b>		<b>0.17</b>	<b>1,234,931.32</b>	<b>2,772,374.02</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>		<b>1,099.28</b>	<b>1,530,708.57</b>	<b>3,662,503.28</b>
<b>LESS EXPEND. JUNE</b>		<b>\$ 281.64</b>	<b>\$1,445,546.23</b>	<b>\$ 2,149,966.45</b>
<b>Balance 6/30/2020</b>		<b>\$ 817.64</b>	<b>\$ 85,162.34</b>	<b>\$ 1,512,536.83</b>
<b>INVESTMENTS</b>				
PLIGIT			368,693.60	
PSDLAF POOL/CD			4,380,000.00	
<b>TOTAL INVESTMENTS</b>			<b>\$ 4,748,693.60</b>	
<b>Capital Reserves Fund</b>	<b>\$ 404,736.19</b>			
To be used for capital projects only				

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<b>CAFETERIA TREASURER'S REPORT</b>				
<b>August 5, 2020 for JUNE</b>				
<b>Balance 6-1-2020</b>				\$ 7,934.89
<b>RECEIPTS:</b>				
Breakfast Sales		-		
Lunch Sales		-		
Ala Carte Sales		-		
Funds in Trust		138.18		
Interest		2.29		
Subsidies		21,255.10		
Other revenue		31,652.00		
Payroll		4,031.60		
Total Receipts for June				57,079.17
<b>EXPENDITURES:</b>				
Salaries/Benefits		34,115.97		
Contracted Service-Nutrition		10,916.71		
Cafeteria Repairs		-		
Returned Check		-		
Misc		852.00		
Total Expend. for June				45,884.68
<b>Balance 6-30-2020</b>				<b>\$ 19,129.38</b>

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<b>TREASURER'S REPORT</b>		<b>MEYERSDALE AREA SCHOOL DISTRICT</b>		
<b>GENERAL FUND</b>		<b>August 5, 2020 for JULY</b>		
		<b>Somerset Trust Company</b>		<b>PSDLAF</b>
		Athletic	General	
<b>Cash Balance 07/01/2020</b>		<b>\$ 817.64</b>	<b>\$ 85,162.34</b>	<b>\$ 1,512,536.83</b>
<b>RECEIPTS FOR JULY</b>				
Taxes			89,838.68	
Interest on Investments		0.34	60.95	315.61
Investments Cashed				
Miscellaneous/Refunds			402,313.16	
Commonwealth of PA/IUO8				139,074.17
Retiree BC/BS Payments			10,212.25	
Cafeteria			-	24,997.05
Rentals			100.00	
Contribution from Private Source			22,096.99	
Transfer from general		7,000.00	675,000.00	
Gate Receipts				
Student Fees			215.50	
<b>TOTAL RECEIPTS</b>		<b>7,000.34</b>	<b>1,199,837.53</b>	<b>164,386.83</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>		<b>7,817.98</b>	<b>1,284,999.87</b>	<b>1,676,923.66</b>
<b>LESS EXPEND. JULY</b>		<b>\$ 7,021.73</b>	<b>\$1,174,701.55</b>	<b>\$ 712,799.12</b>
<b>Balance 7/31/2020</b>		<b>\$ 796.25</b>	<b>\$ 110,298.32</b>	<b>\$ 964,124.54</b>
<b>INVESTMENTS</b>				
PLIGIT			368,734.31	
PSDLAF POOL/CD			4,380,000.00	
<b>TOTAL INVESTMENTS</b>			<b>\$ 4,748,734.31</b>	
<b>Capital Reserves Fund</b>	<b>\$ 395,965.36</b>			
To be used for capital projects only				

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<b>CAFETERIA TREASURER'S REPORT</b>				
<b>August 5, 2020 for JULY</b>				
<b>Balance 7-1-2020</b>				<b>\$ 19,129.38</b>
<b>RECEIPTS:</b>				
Breakfast Sales		-		
Lunch Sales		-		
Ala Carte Sales		-		
Funds in Trust		-		
Interest		3.70		
Subsidies		24,997.05		
Other revenue		296.55		
Payroll		-		
<b>Total Receipts for JULY</b>				<b>25,297.30</b>
<b>EXPENDITURES:</b>				
Salaries/Benefits		-		
Contracted Service-Nutrition		41,869.48		
Cafeteria Repairs		-		
Returned Check		-		
Misc		-		
<b>Total Expend. for JULY</b>				<b>41,869.48</b>
<b>Balance 7-31-2020</b>				<b>\$ 2,557.20</b>

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Heather Reese, to approve payment of the general fund bills in the amount of \$609,652.72, athletic fund bills in the amount of \$10,035.97, and the capital project bills in the amount of 8,864.00.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Brian Deist, to recommend approval of the following Personnel items:

1. Recommend approval to accept the resignation of Teresa Sipe, IT Tech, effective August 3, 2020.
2. Recommend approval to hire Kenneth Klink, Maintenance/Custodial Worker, at \$10.50 per hour, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Retroactive start date of July 27, 2020.
3. Recommend approval to hire Melissa Bittner, Maintenance/Custodial Worker, at \$9.00 per hour, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Retroactive start date of July 8, 2020.
4. Recommend Rick Irwin be added to the substitute custodial list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
5. Recommend approval to hire Austin Christner as Technology and Classroom Support Specialist, at \$35,000.00 per year, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
6. Recommend approval to contract with Ignite Education Solutions for substitute teaching services for the 2020-2021 school year.
7. Recommend approval of the 2020-2021 substitute list as presented, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

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8. Recommend Ashley Berkley D.O. / Conemaugh Physicians Group be approved as the school district physician. Mandated physicals will be conducted at the cost of \$15.00 per physical for the 2020-2021 school year.
9. Recommend permission be granted to any board member or administrator to attend PSBA/PASBO/PASA workshops for 2020-2021.
10. Recommend approval to accept the Memorandum of Agreement, pertaining to flex in-service days, as presented. Copy in folder attached to minutes.
11. Recommend approval to accept the Memorandum of Agreement, pertaining to voluntary life insurance, as presented. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Brian Deist, to recommend approval for Brandon McIver to attend an online Distance Learning class on August 5, 2020. Approximate cost to the district will be:

a. <u>Registration</u>	\$ 279.00
Total	\$ 279.00

Roll Call: Ayes: Gidget Brooks, Brian Deist, Jeffory McKenzie, , Bryan Stanczyk, Ron Donaldson, Heather Reese, Jami Gindlesperger .....7  
 Abstention: Tammy Witherite, Brian Witherite .....2

Motion carried.

A motion was made by Gidget Brooks, seconded by Brian Witherite, to recommend approval of the following Academic items:

1. Recommend approval of the 2020-2021 field trip requests as presented, pending allowance by governor mandates.
2. Recommend approval of the 2020-2021 editions of the Elementary, Middle and High School Handbooks.
3. Recommend Gabriella Sines, daughter of Kayla Sines, be granted a tuition waiver beginning in the 2020-2021 school year.
4. Recommend approval of the updated version of the District’s Health and Safety Plan which included Phased Reopening options for the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jami Gindlesperger, seconded by Tammy Witherite, to recommend approval of the following Legislation and Policy items:

1. Recommend approval of the resolution for Charter School Funding Reform. Copy in folder attached to minutes.
2. Recommend approval of the RESOLUTION UNDER 24 P.S. §5-520.1 for board flexibility to meet the 180-day, 900/990-hour requirements while using remote learning during the 2020-21 school year.
3. Recommend approval of the following Resolution:  
 Whereas, the Pennsylvania Department of Education issued a directive that Schools prepare and approve Phased School Reopening Health and Safety Plans; and Whereas, the School undertook the necessary steps to prepare and submit a Phased School Reopening Health and Safety Plan; and Whereas, there has been additional guidance provided on or about July 1, 2020 relative

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to travel advisories and again on July 16, 2020 relative to reentry plans and reopening of schools; and Whereas, the Pennsylvania Department of Education has indicated that Districts must review their plans and amend them accordingly to comply with Executive Orders and Orders of the Secretary of Health and/or the Secretary of Education; and Whereas, it is foreseeable that the Center for Disease Control (CDC) as well as other state agencies to include the Governor, Secretary of Health and/or Secretary of Education could require additional mandates and protocols for the reopening of schools; and Now, therefore, inasmuch as the aforementioned is foreseeable in light of the changes that the District has seen over the last several months as a result of the COVID-19 Pandemic, the Board hereby authorizes and approves the Superintendent of Schools to undertake the necessary steps to modify, amend, and/or otherwise update the District's Phased School Reopening Health and Safety Plan as needed from the effective date of this Motion up through the end of the 2020-2021 school year as is otherwise needed or required to be in compliance with any additional federal or state mandates, guidance, orders, or advisories that would impact the school, staff, students and the District's options relative to delivery models. These updates shall be provided to the Board as they occur and be considered for approval as may be required

4. Recommend approval that the following Title IX requirements to be approved;
  - A. Effective August 14, 2020, and until the School Board adopts a comprehensive Policy, the School District shall comply with and implement all requirements to the Title IX regulations;
  - B. Any existing policies or practices that are inconsistent with or in violation of any of the requirements, terms or conditions of the Title IX regulations are hereby superseded effective August 14, 2020;
  - C. The Superintendent hereby has the following power and authority regarding Title IX:
    - a. To designate one or more Title IX Coordinators;
    - b. To designate one or more investigators under Title IX;
    - c. To designate an initial decisionmaker(s) and an appeal decisionmaker(s) under Title IX;
    - d. To designate a facilitator;
    - e. To establish supportive measures as required by Title IX;
    - f. To make arrangements for and provide required training;
    - g. To amend the Student Code of Conduct as required by Title IX;
    - h. To adopt and/or amend the Employee Code of Conduct as required by Title IX;
    - i. To ensure that all notices are provided;
    - j. To ensure that all required postings to the website are posted; and
    - k. To adopt Administrative Regulations that will ensure compliance with Title IX.

Section 508: All members present voted in the affirmative. Motion carried.

\*Note: The following policies are presented for review and will be recommended for approval at the September 2, 2020 board meeting:

- a. Updated policies: 805, 805.1, 805.2, 810.1, 904 and 006.1

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to recommend approval of the following Budget and Purchasing items:

1. Recommend approval of the 4<sup>th</sup> quarter report for the High School Activities account.
2. Recommend approval to contract with Pressley Ridge Johnstown for the 2020-2021 school year at a rate of \$15,000 per student per semester and \$1,200 per student for ESY.

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3. Recommend approval to purchase the rights and royalties for this year's musical Little Women, with the understanding that the Musical Boosters will reimburse the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Brian Deist, to recommend approval of the following Transportation items:

1. Recommend approval of the van transportation contractors and contracts.
  - a. Henry and Kathy Logsdon
  - b. Barb Pritts
  - c. Mountain View Christian School
  - d. Stewart Transportation
2. Recommend approval of the 2020-2021 transportation price list as presented.
  - ❖ Note: Per agreement with Stewart's Transportation, the Board has been provided a list of approved bus and van drivers, and a list of approved transportation vehicles for the 2020-2021 school year.

Discussion: The van contracts had an increase of .02 cents per mile.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Gidget Brooks, to recommend approval of the following Athletic and Extracurricular items:

1. Recommend that any freshman meeting the requirements of the Freshman Eligibility Policy be moved to the varsity level for the 2020-2021 season in the sports of volleyball, soccer, wrestling, and girls' and boys' basketball.
2. Recommend approval of the Salisbury, Somerset Christian and Turkeyfoot athletic co-op agreements for the 2020-2021 school year as per the current terms.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Ron Donaldson, to recommend the following coaches be approved, as listed, for the 2020-21 fall sporting season, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district, and pending reopening of the 2020-2021 school year due to the COVID closure.

- a. Barry Rowland – 3<sup>rd</sup> Assistant Varsity Football
- b. Glenn Hetz – Volunteer Football Coach

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Brian Witherite, to recommend approval of the following Buildings and Grounds items:

1. Recommend approval for the PA Maple Festival to utilize the school's facilities for the annual PA Maple Queen Contest as well as auditions and contest rehearsals.
2. Recommend approval for Studio 7 School of Dance to utilize the high school auditorium on May 14 & 15, 2021 for their annual dance recital.
3. Recommend approval of the lease agreement with Tableland Services for 2 classrooms in the Elementary School for the 2020-2021 school year for their Head Start and PA Pre-K Counts program. Tableland Services, Inc. will compensate the district \$1,000 for the 2020-2021 school year.



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4. Recommend approval for the Friends of the Library to use the elementary parking lot for an electronics recycling event on Saturday, September 12, 2020.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Brian Witherite, to adjourn the meeting at 7:42pm.

Section 508: All members present voted in the affirmative. Motion carried.