

MINUTES OF MARCH 6, 2019 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held March 6, 2019 at 7:09 pm in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by Board President, Ron Donaldson.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll call was taken.

Members present: Gidget Brooks, Jami Gindlesperger, Heather Reese, Jeffory McKenzie, Erik Schafer, Bryan Stanczyk, Tammy Witherite, Ron Donaldson8

Members Absent: Brian Deist1

Others present: Tracey Karlie-Superintendent, Becky Grube-Bus.Mgr./Bd. Sec., Ron Repak-Solicitor, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Craig Gindlesperger-Athletic Director, Lakyn Roadman- Student Board Representative, Angela Boutiller-MAEA, Patti Shaulis-MAESP, Ginger Ackerman-MASD, Alex Miller-The Nutrition Group, Becky Sanner, Dylan Johnson-Press, Brian Witherite-Coach

Remarkable Raiders for February were recognized.

Ron Donaldson announced an executive session was held February 27th from 6:45-7:15pm and tonight, March 6th, from 6:05-6:45pm to discuss personnel matters.

Brian Witherite requested clarification on when clearances and board approval are required for volunteers and coaches.

Dr. Karlie shared a thank you card received from retired teacher, Roger Johnston. Mt. Johnston thanked the board for the plaque and bell he received last fall.

A motion was made by Heather Reese, seconded by Jami Gindlesperger, to recommend approval of the minutes of the February 6, 2019 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to approve the February treasurers' reports:

TREASURER'S REPORT
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT
March 6, 2019

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 2/01/2019	\$ 4,034.13	\$ 104,078.24	\$ 340,148.31
RECEIPTS FOR February			
Taxes		81,333.17	
Interest on Investments	1.03	26.51	11,044.36
Investments Cashed		755,000.00	350,000.00
Miscellaneous/Refunds		2,048.41	
Commonwealth of PA/IUO8			1,147,053.01

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Retiree BC/BS Payments		16,722.26	
Cafeteria		34,650.68	
Rentals		2,600.00	
Contribution from Private Source	1,368.00	10.00	
Transfer from general	10,500.00		
Gate Receipts	485.00		
Student Fees		349.50	
TOTAL RECEIPTS	12,354.03	892,740.53	1,508,097.37
TOTAL RECEIPTS & BEG. BAL.	16,388.16	996,818.77	1,848,245.68
LESS EXPEND.			
February	14,649.57	889,582.31	781,735.24
Balance 2/28/2019	\$ 1,738.59	\$ 107,236.46	\$ 1,066,510.44
INVESTMENTS			
PLIGIT CD		246,000.00	
PLIGIT		112,349.64	
PSDLAF POOL/CD		5,780,000.00	
TOTAL INVESTMENTS		\$ 6,138,349.64	
Capital Reserves			
Fund	\$ 806,624.30		
To be used for capital projects only			

CAFETERIA TREASURER'S REPORT
March 6, 2019

Balance 2-1-19		\$ 50,522.83
RECEIPTS:		
Breakfast Sales	793.60	
Lunch Sales	7,482.75	
Ala Carte Sales	6,700.95	
Funds in Trust	812.89	
Interest	12.16	
Other revenue	954.01	
Subsidies	56,700.79	
Total Receipts for February		73,457.15
EXPENDITURES:		
Salaries/Benefits	34,650.68	
Contracted Service-Nutrition	28,563.31	
Misc	360.40	
Total Expend. for February		63,574.39
Balance 2-28-19		\$ 60,405.59

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Erik Schafer, seconded by Bryan Stanczyk, to approve payment of the general fund bills in the amount of \$220,432.63 and athletic fund bills in the amount of \$19,537.04. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Gidget Brooks, to recommend approval of the following Personnel items:

1. Recommend approval to add Kylie Hogan to the approved substitute teacher list for Ignite Education Solutions.
2. Recommend Lukas Walters be added to the substitute custodian list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Heather Reese, to recommend approval of the following Academic Education items:

1. Recommend approval of the 2019-2020 academic calendar. Copy in folder attached to minutes.
2. Recommend permission for Katie Howard and Labrina Ritchey to take Band & Chorus students to Central Cambria HS for a leadership workshop on April 2, 2019. Approximate cost to the district would be:

a. <u>Mileage</u>	\$100.00
Total	\$100.00

3. Recommend permission for Heath Montgomery to take Scholastic Quiz students to Somerset Area HS on May 7, 2019. Approximate cost to the district would be:

a. Mileage (Van)	\$20.00
b. <u>Substitute</u>	\$90.00
Total	\$110.00

4. Recommend permission for Katie Howard to take the Jazz Band to Seven Springs to perform on May 7, 2019. There would be no cost to the district.
5. Recommend permission for Katie Howard to take the Jazz Band to perform at four different locations in Meyersdale and Somerset on April 15, 2019. Approximate cost to the district would be:

a. Mileage	\$150.00
b. <u>Substitute</u>	\$90.00
Total	\$240.00

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Gidget Brooks, to recommend approval of the following changes to the MASD policy manual: Updated policies: 103, 103.1, 104, 222, 323, 247, and 249. Section 508: All members present voted in the affirmative. Motion carried.

Note: The following policies are presented for review and will be recommended for approval at the April 3, 2019 board meeting:

- a. Updated policies: 707 and 904
- b. The attachment to policy 626 will be updated to reflect new federal and state thresholds for procurement.

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A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend approval of the following Budget items:

1. Recommend be it resolved that the Meyersdale Area School District Board of School Directors, on recommendation by the Somerset County Technology Center Joint Operating Committee, does hereby adopt the proposed Secondary Budget for the Fiscal Year 2019-20 of the Somerset County Technology Center in the amount of \$5,004,678.39 General Fund and \$442,765.00 Debt Service for a total of \$5,447,443.39. Copy in folder attached to minutes.
2. Recommend be it resolved that the Meyersdale Area School District Board of School Directors, on recommendation by the Somerset County Technology Center Joint Operating Committee, does hereby adopt the proposed Adult Budget for the Fiscal Year 2019-20 of the Somerset County Technology Center in the amount of \$1,587,005.37. Copy in folder attached to minutes.
3. Recommend approval of the 2018-2019 budget transfer, as attached. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to recommend approval to purchase a Toro Model 74274 (7000 Diesel Series 25 HP) mower from Somerset Outdoor Equipment at COSTARS pricing, and with a trade-in, for \$11,450. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend approval to begin the Request for Proposal (RFP) process for obtaining a Food Service Management Contract. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Jeff McKenzie, to recommend approval of the following Athletics and Extracurricular items:

1. Recommend the following volunteer coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. D.J. Donaldson – Volunteer Baseball Coach
 - b. James Kretchman – Volunteer Track Coach
 - c. Brian Witherite – Volunteer Track Coach
2. Recommend permission for the Athletic Boosters to sponsor a 5th/6th grade Boys Basketball Youth Tournament on Saturday, March 16th in the High School Gymnasium as a fund raiser for the Boys Basketball Program.
3. Recommend acceptance of the resignation of Chalyce Howsare and Hannah Short, Cheer Advisors, effective June 28, 2019.

Roll Call Vote: Ayes: Mrs. Gindlesperger, Mr. McKenzie, Mrs. Reese, Mr. Schafer, Mr. Stanczyk, Ms. Brooks, Mr. Donaldson7
 Abstention: Mrs. Witherite1

Motion carried.

A motion was made by Bryan Stanczyk, seconded by Heather Reese, to recommend approval of the following Buildings and Grounds items:

1. Recommend approval for AYSO Region 670 to use the High School Gym on Tuesday and Thursday evenings from 6-8pm April 22, 2019 through May 9, 2019.

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2. Recommend approval of the right-of-way agreement with Columbia Gas of Pennsylvania, Inc. for the S J Miller School property, Job #18-0236997-00.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Tammy Witherite, to adjourn the meeting at 7:47pm.

Section 508: All members present voted in the affirmative. Motion carried.