

MINUTES OF AUGUST 7, 2019 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held August 7, 2019 at 7:01 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by Board President, Ron Donaldson.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll call was taken.

Members present: Gidget Brooks, Jami Gindlesperger, Heather Reese, Jeffory McKenzie, Erik Schafer, Bryan Stanczyk, Tammy Witherite, Ron Donaldson8

Members absent: Brian Deist 1

Others present: Tracey Karlie-Superintendent, Becky Grube-Bus.Mgr./Bd. Sec., Ron Repak-Solicitor, John Wilttrout-HS Principal, Devin Pritts-Elem. Principal, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Angela Boutiller-MAEA, Patti Shaulis-MAESP, Ginger Ackerman, Shannon Brant-MASD, Becky Sanner, Eric Kieta-Press, Karyl Sarver, Brian Witherite-resident.

President Ron Donaldson announced an executive session was held from 6-7pm to discuss personnel matters.

A motion was made by Heather Reese, seconded by Jeff McKenzie to recommend approval of the minutes of the June 5, 2019 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Jami Gindlesperger, to approve the June and July treasurers' reports:

TREASURER'S REPORT
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT
August 7, 2019 for June

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 6/01/2019	\$ 1,570.93	\$ 70,090.48	\$ 3,056,626.89
RECEIPTS FOR June			
Taxes		64,440.30	
Interest on Investments	0.93	40.89	15,656.70
Investments Cashed		1,340,000.00	500,000.00
Miscellaneous/Refunds	641.59	109,377.45	
Commonwealth of PA/IUO8			398,815.96
Retiree BC/BS Payments		10,468.04	
Cafeteria		32,097.84	
Contribution from Private Source		10.00	
Transfer from general	15,500.00		
Student Fees		430.00	
TOTAL RECEIPTS	16,142.52	1,556,864.52	914,472.66
TOTAL RECEIPTS & BEG. BAL.	17,713.45	1,626,955.00	3,971,099.55
LESS EXPEND. June	16,671.13	1,580,439.07	3,494,302.18
Balance 6/30/2019	\$ 1,042.32	\$ 46,515.93	\$ 476,797.37

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INVESTMENTS

PLIGIT CD	248,000.00
PLIGIT	114,400.80
PSDLAF POOL/CD	6,080,000.00
TOTAL INVESTMENTS	<u>\$ 6,442,400.80</u>

Capital Reserves Fund \$ 810,635.01
To be used for capital projects only

CAFETERIA TREASURER'S REPORT
August 7, 2019 for June

Balance 6-1-19 \$ 39,780.01

RECEIPTS:

Funds in Trust	1,310.85	
Interest	10.51	
Subsidies	67,821.18	
Other revenue	3,946.75	
Payroll	6,456.84	
Total Receipts for June		79,546.13

EXPENDITURES:

Salaries/Benefits	32,097.84	
Contracted Service-Nutrition	23,148.93	
Misc	169.47	
Total Expend. for June		55,416.24

Balance 6-30-19 **\$ 63,909.90**

TREASURER'S REPORT
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT
August 7, 2019 for July

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 7/01/2019	\$ 1,042.32	\$ 46,515.93	\$ 476,797.37
RECEIPTS FOR July			
Taxes		43,783.19	
Interest on Investments	0.20	25.63	5,058.88
Investments Cashed		975,000.00	500,000.00
Miscellaneous/Refunds		4,443.08	
Commonwealth of PA/IUO8			153,076.96
Retiree BC/BS Payments		9,408.95	
Transfer from general	2,000.00		
Student Fees		100.00	
TOTAL RECEIPTS	2,000.20	1,032,760.85	658,135.84
TOTAL RECEIPTS & BEG. BAL.	3,042.52	1,079,276.78	1,134,933.21
LESS EXPEND. July	2,778.49	949,242.69	993,264.82
Balance 7/31/2019	\$ 264.03	\$ 130,034.09	\$ 141,668.39

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INVESTMENTS

PLIGIT	364,265.02
PSDLAF POOL/CD	5,580,000.00
TOTAL INVESTMENTS	<u>\$ 5,944,265.02</u>

Capital Reserves Fund \$ 794,534.25

To be used for capital projects only

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Erik Schafer, to approve payment of the general fund bills in the amount of \$529,317.46 and athletic fund bills in the amount of \$21,778.27. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Erik Schafer, to recommend approval of the following Personnel items:

1. Recommend approval to contract with Ignite Education Solutions for substitute teaching services for the 2019-2020 school year. Copy in folder attached to minutes.
2. Recommend approval of the 2019-2020 substitute list as presented, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Copy in folder attached to minutes.
3. Recommend Ashley Berkley D.O. / Conemaugh Physicians Group be approved as the school district physician. Mandated physicals will be conducted at the cost of \$15.00 per physical for the 2019-2020 school year.
4. Recommend permission be granted to any board member or administrator to attend PSBA/PASBO/PASA workshops for 2019-2020.
5. Recommend acceptance of the resignation of Rebecca Grube, Business Manager effective August 23, 2019.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Erik Schafer, to recommend approval of the 2019-2020 classroom volunteer list as presented, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative, with Tammy Witherite abstaining. Motion carried.

A motion was made by Gidget Brooks, seconded by Erik Schafer, to recommend Shannon Brant be hired as the Business Manager, at a starting salary of \$45,000, per the terms and conditions of the contract, with a starting date to be determined, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

Tammy Witherite commented that the salaries are \$45,000 for the first year, \$50,000 for the second year, and \$55,000 for the third year and also stated this is a two year ten month contract,

Roll Call Vote: Ayes: Mrs. Gindlesperger, Mr. McKenzie, Mr. Schafer, Mr. Stanczyk, Ms. Brooks, Mr. Donaldson6

Nays: Mrs. Reese, Mrs. Witherite2

Motion carried.

A motion was made by Gidget Brooks, seconded by Heather Reese, to recommend approval for Rebecca Grube to be a contracted part-time mentor for the new business manager, as needed and approved by Dr.

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Karlie, at \$35/hr. limited to a period of one year. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to recommend approval of the following Academic Education items:

1. Recommend approval of the 2019-2020 field trip requests as presented. Copy in folder attached to minutes.
2. Recommend approval of the 2019-2020 editions of the Elementary, Middle and High School Handbooks.
3. Recommend Audrey Richardson, stepdaughter of Tom Miller, be granted a tuition waiver beginning in the 2019-2020 school year.
4. Recommend Ashton Miller, son of Wayne Miller, be granted a tuition waiver beginning in the 2019-2020 school year.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Tammy Witherite, to recommend approval of the following changes to the MASD policy manual: Updates to policies: 150 and 335. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to recommend approval of the following Budget and Purchasing items:

1. Recommend approval of the 4th quarter report for the High School Activities account. Copy in folder attached to minutes.
2. Recommend approval of the Extended Family Programs letter of agreement for behavioral support and educational services and for behavioral intervention staff for July 1, 2019 to June 30, 2020. Copy in folder attached to minutes.
3. Approval of the capital projects fund payment of \$26,004 to Architectural Interior Products, Inc., and execution of all necessary documents to effectuate the same.
4. Recommend approval to purchase 472 auditorium seats from Maffei Strayer Furnishings, COSTARS pricing Contract #34-009, from the capital projects fund for \$40,308.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Gidget Brooks, to recommend approval of the following Transportation items:

1. Recommend approval of the van transportation contractors and contracts. Copy in folder attached to minutes.
 - a. Henry and Kathy Logsdon
 - b. Barb Pritts
 - c. Gregory Rock
 - d. Mountain View Christian School
 - e. Stewart Transportation
2. Recommend approval of the 2019-2020 transportation price list as presented. Copy in folder attached to minutes.

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Note: Per agreement with Stewart’s Transportation, the Board has been provided a list of approved bus and van drivers, and a list of approved transportation vehicles for the 2019-2020 school year.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Gidget Brooks, to recommend approval of the following Athletics and Extracurricular items:

1. Recommend the following coaches be approved, as listed, for the upcoming 2019-20 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Elizabeth Sleasman – Head Junior High Volleyball coach
2. Recommend the following volunteer coaches be approved, as listed, for the upcoming 2019-20 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Christa Porter – Volunteer Volleyball coach
 - b. Mary Knopsnyder – Volunteer Volleyball coach
 - c. Jackie Donaldson – Volunteer Volleyball coach
 - d. Joseph Brown – Volunteer Football coach
 - e. Keith Walker – Volunteer Football coach
3. Recommend that any freshman meeting the requirements of the Freshman Eligibility Policy be moved to the varsity level for the 2019-2020 season in the sports of volleyball, soccer, wrestling, and girls’ and boys’ basketball.
4. Recommend approval of the Salisbury athletic co-op agreements for the 2019-2020 school year.
5. Recommend approval that the Somerset Christian School form a sports cooperative agreement in Rifle, with Meyersdale as the host, effective for the 2019 season

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Tammy Witherite, to recommend the following volunteer coach be approved, as listed, for the upcoming 2019-20 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Jeff McKenzie, volunteer cross country coach.

Roll Call Vote: Ayes: Mrs. Gindlesperger, Mrs. Reese, Mr. Schafer, Mr. Stanczyk, Mrs. Witherite, Ms. Brooks, Mr. Donaldson7

Abstention: Mr. McKenzie.....1

Motion carried.

A motion was made by Bryan Stanczyk, seconded by Jami Gindlesperger, to recommend approval of the following Building and Grounds items:

1. Recommend approval of the lease agreement with Tableland Services for 2 classrooms in the Elementary School for the 2019-2020 school year for their Head Start and PA Pre-K Counts program. Tableland Services, Inc. will compensate the district \$1,000 for the 2019-2020 school year. Copy in folder attached to minutes.
2. Recommend approval for the PA Maple Festival to utilize the school’s facilities for the annual PA Maple Queen Contest as well as auditions and contest rehearsals.
3. Recommend approval for Studio 7 School of Dance to utilize the high school auditorium on May 8th and 9th 2020 for their annual dance recital.

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4. Recommend permission for the Little Raider Wrestling Boosters to use the High School Gym for a wrestling tournament on Saturday, December 21, 2019.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Jeff McKenzie, to recommend approval to terminate the 52.0408/General Office Occupations and Clerical Services Career and Technical Education Program.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Jami Gindlesperger, to adjourn the meeting at 7:47pm. Section 508: All members present voted in the affirmative. Motion carried.