

MINUTES OF MAY 2, 2018 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, May 2, 2018 at 7:02 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

An executive session was held from 6:31pm to 7:02pm to discuss personnel matters.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll call was taken.

Members present: Brian Deist, Bob Donaldson, Jeffory McKenzie, Heather Reese, Erik Schafer, Bryan Stanczyk, Tammy Witherite, Ron Donaldson .....8

Members absent: Gidget Brooks.....1

Others present: Tracey Karlie-Superintendent, Ronald Repak-Solicitor, Tim Kretchman-Curriculum Coord., Becky Grube-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Ali Bragg, Brody Sanner-Student Board Representative, Kim Berkley-MAEA, Ginger Ackerman-Support, Heather Emde, Alexandra McCartney-Nutrition Group, Brian Witherite-Coach, Becky Sanner, Dylan Johnson-Press, Patty Coleman, Tina Gnagey-Citizen.

Four elementary students from 4<sup>th</sup> and 5<sup>th</sup> grade shared their living wax museum presentations with the board.

A motion was made by Brian Deist, seconded by Heather Reese, to approve the minutes of the April 4, 2018 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Jeff McKenzie, to approve the April treasurers' reports:

TREASURER'S REPORT  
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT  
May 2, 2018

	Somerset Trust Company		PSDLAF
	Athletic	General	
<b>Cash Balance 4/01/2018</b>	<b>\$ 256.21</b>	<b>\$ 39,396.69</b>	<b>\$ 507,400.20</b>
<b>RECEIPTS FOR April</b>			
Taxes		72,174.86	
Interest on Investments	0.34	38.11	9,516.04
Investments Cashed		1,395,000.00	800,000.00
Miscellaneous/Refunds	250.00	4,024.77	
Commonwealth of PA/IUO8			1,075,189.99
Retiree BC/BS Payments		1,738.68	
Cafeteria		28,785.53	
Rentals		2,100.00	
Contribution from Private Source		16.00	
Transfer from general	18,000.00		
Student Fees		1,236.00	
<b>TOTAL RECEIPTS</b>	<b>18,250.34</b>	<b>1,505,113.95</b>	<b>1,884,706.03</b>

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<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>	<b>18,506.55</b>	<b>1,544,510.64</b>	<b>2,392,106.23</b>
<b>LESS EXPEND. April</b>	<b>5,661.31</b>	<b>1,453,549.83</b>	<b>1,409,939.85</b>
<b>Balance 4/30/2018</b>	<b>\$ 12,845.24</b>	<b>\$ 90,960.81</b>	<b>\$ 982,166.38</b>

**INVESTMENTS**

PLIGIT CD		95,000.00	
PLIGIT		258,975.99	
PSDLAF POOL/CD		4,740,000.00	
<b>TOTAL INVESTMENTS</b>		<b>\$ 5,093,975.99</b>	

**Capital Reserves Fund \$ 960,157.65**  
 To be used for capital projects only

**CAFETERIA TREASURER'S REPORT  
 May 2, 2018**

Balance 4-1-18 \$ 72,454.42

**RECEIPTS:**

Breakfast Sales	1,084.15
Lunch Sales	8,344.10
Ala Carte Sales	7,552.30
Funds in Trust	(1,256.79)
Interest	8.94
Other revenue	762.00
Subsidies	2,240.23
Payroll	

Total Receipts for April 18,734.93

**EXPENDITURES:**

Salaries/Benefits	28,785.53
Contracted Service-Nutrition	24,084.39
Misc	213.89

Total Expend. for April 53,083.81

**Balance 4-30-18 \$ 38,105.54**

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Tammy Witherite, to approve payment of the general fund bills in the amount of \$787,375.05 and athletic fund bills in the amount of \$13,521.53. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Erik Schafer, to recommend Kim Brown, Abby Stahl, Paige Hetrick, and Larissa Johnson be added to the 2017-2018 substitute custodian list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Brian Deist, seconded by Bob Donaldson, to recommend approval to offer a retirement incentive to Support Personnel. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative, with Erik Schafer abstaining. Motion carried.

A motion was made by Heather Reese, seconded by Brian Deist, to recommend approval of the following academic education items as listed:

1. Recommend approval of the district’s three year Special Education Plan as advertised.
2. Recommend approval of the list of students graduating on June 2, 2018 pending satisfactory completion of graduation requirements. Copy in folder attached to minutes.
3. Recommend Michael Dneaster be approved as the graduation speaker at a stipend of \$100.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Heather Reese, to recommend approval of the following change to the MASD policy manual:

- a. Updates to policy: 906

Section 508: All members present voted in the affirmative. Motion carried.

*Note:* The following policies are presented for review and will be recommended for approval at the June 6, 2018 board meeting:

- i. Updates to policies: 105,138 and 239

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval of the following budget and purchasing items as listed:

1. Recommend approval of the 3<sup>rd</sup> quarter report for the High School Activities account. Copy in folder attached to minutes.
2. Recommend Beard Legal Group be appointed solicitor for the district for the 2018-19 school year.
3. Recommend approval of the 5 year lease agreement with Pitney Bowes to upgrade the current mailing machine at a cost of \$184.29/quarter. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend adoption of the 2018-2019 Proposed Final General Budget in the amount of \$14,662,003 and authorize it be advertised for final adoption on June 6, 2018. This includes a tax increase of .78 mills.

Roll Call Vote: Ayes: Mr. Deist, Mr. Bob Donaldson, Mr. McKenzie, Mrs. Reese, Mr. Schafer, Mr. Stanczyk, Mrs. Witherite, Mr. Ron Donaldson.....8  
 Motion carried.

A motion was made by Tammy Witherite, seconded by Erik Schafer, to amend the 2018-2019 Proposed Final General Budget to be in the amount of \$14,662,004. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Tammy Witherite, to recommend David Klink be added to the list of approved bus and van drivers for Stewart Transportation pending completion of all

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relevant clearances and other paperwork and acceptance thereof by the district. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Brian Deist to recommend the following coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Jerry Donaldson – Assistant Varsity Football Coach
- b. Laura Swank – Head Varsity Volleyball Coach

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Brian Deist, to recommend the High School Physical Education Instructor (Mr. Ryan Donaldson) be paid the annual summer weight room stipend per the teachers’ agreement. Section 508: All members present voted in the affirmative, with Ron Donaldson abstaining. Motion carried.

A motion was made by Erik Schafer, seconded by Heather Reese, to recommend approval of the 2018-2019 sports’ fees schedule as presented. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Bob Donaldson, to recommend Tess Schafer, Assistant Varsity Volleyball Coach, be approved for the upcoming 2018-19 season, pending completion of all relevant clearance and other paperwork and acceptance thereof by the district. Section 508: All members present voted in the affirmative, with Erik Schafer abstaining. Motion carried.

A motion was made by Tammy Witherite, seconded by Erik Schafer, to recommend approval of the following Federal Programs and Professional Development items as listed:

- 1. Recommend approval for Joey Emerick and Angie Benning to attend the PA PBS Implementers Forum in Hershey, PA on May 22-23, 2018.

Approximate cost to the district will be:

a. Registration	\$150.00
b. Lodging	\$348.00
c. <u>Mileage</u>	<u>\$172.22</u>
Total	\$670.22

- 2. Recommend approval for Devin Pritts and Wayne Miller to attend the *PA Inspired Leadership 2018-19* in Duncansville, PA on Nov. 1-2 and Dec. 11-12, 2018, and Jan. 16-17 and Feb. 13-14, 2019.

Approximate cost to the district will be:

a. <u>Mileage</u>	<u>\$750.00</u>
Total	\$750.00

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Tammy Witherite, to adjourn to executive session at 7:35pm to discuss personnel matters. Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Tammy Witherite, seconded by Brian Deist, to reconvene the regular meeting at 8:18pm. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Heather Reese, to adjourn the meeting at 8:18pm. Section 508: All members present voted in the affirmative. Motion carried.