

MINUTES OF JUNE 6, 2018 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, June 6, 2018 at 7:00 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll call was taken.

Members present: Gidget Brooks, Brian Deist, Jeffory McKenzie, Heather Reese, Erik Schafer, Bryan Stanczyk, Tammy Witherite, Ron Donaldson8

Members absent: Bob Donaldson (arr. 7:26).....1

Others present: Tracey Karlie-Superintendent, Tim Kretchman-Curriculum Coord., Becky Grube-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Dan Pletcher, Jill Luster-MAEA, Ginger Ackerman-Support, Alexandra McCartney-Nutrition Group, Becky Sanner-Press, Addison Holyfield, April Kretchman-Citizen.

A motion was made by Brian Deist, seconded by Heather Reese, to approve the minutes of the May 2, 2018 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve the May treasurers' reports:

TREASURER'S REPORT
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT
June 6, 2018

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 5/01/2018	\$ 12,845.24	\$ 90,960.81	\$ 982,166.38
RECEIPTS FOR May			
Taxes		111,088.92	
Interest on Investments	0.92	36.73	7,694.38
Investments Cashed		750,000.00	
Miscellaneous/Refunds	1,170.00	18,040.28	
Commonwealth of PA/IUO8			91,000.87
Retiree BC/BS Payments		4,007.10	
Cafeteria		40,482.10	
Rentals			
Contribution from Private Source		36.00	
Transfer from general			
Gate Receipts			
Student Fees		1,421.00	
TOTAL RECEIPTS	1,170.92	925,112.13	98,695.25
TOTAL RECEIPTS & BEG. BAL.	14,016.16	1,016,072.94	1,080,861.63
LESS EXPEND. May	12,996.15	923,931.51	768,670.46
Balance 5/31/2018	\$ 1,020.01	\$ 92,141.43	\$ 312,191.17

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INVESTMENTS

PLIGIT CD	95,000.00
PLIGIT	259,308.09
PSDLAF POOL/CD	4,740,000.00
TOTAL INVESTMENTS	<u><u>\$ 5,094,308.09</u></u>

Capital Reserves

Fund \$ 961,393.61
 To be used for capital projects only

CAFETERIA TREASURER'S REPORT

June 6, 2018

Balance 5-1-18 \$ 38,105.54

RECEIPTS:

Breakfast Sales	1,207.25
Lunch Sales	8,661.10
Ala Carte Sales	6,562.05
Funds in Trust	(2,661.06)
Interest	10.06
Other revenue	3,881.73
Subsidies	62,528.33
Payroll	<u>3,468.10</u>

Total Receipts for May 83,657.56

EXPENDITURES:

Salaries/Benefits	40,482.10
Contracted Service-Nutrition	23,101.99
Misc	<u>219.05</u>

Total Expend. for May 63,803.14

Balance 5-31-18 **\$ 57,959.96**

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to approve payment of the general fund bills in the amount of \$318,656.39 and athletic fund bills in the amount of \$6,974.72. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Heather Reese, to recommend approval of special education services contract for student #171801 and authorization for the superintendent to execute any documents necessary to effectuate the same. Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Jeff McKenzie, seconded by Tammy Witherite, to recommend approval of the following changes to the MASD policy manual: updates to policy: 105, 138 and 239. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Jeff McKenzie, to recommend adoption of the final 2018-2019 general fund budget in the amount of \$14,662,004. The adoption of the final general fund budget calls for a real estate tax levy at 23.88 mills, which is an increase of .78 mills over the previous year.

Roll Call Vote: Ayes: Mr. Deist, Mr. McKenzie, Mrs. Reese, Mr. Schafer, Mr. Stanczyk, Mrs. Witherite, Ms. Brooks, Mr. Ron Donaldson.....8
Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist to recommend approval of the following budget items:

1. In accordance with Section 609 of the school code, recommend the business office be authorized to increase revenues and expenditures in the general fund budget for unexpected federal and state funds received in the 2018-2019 school year.
2. Recommend approval for committed fund balances to remain the same as the previous year and for the Business Manager to assign fund balance as needed.
3. Recommend a membership payment of \$300 be made to the Meyersdale Ambulance Association for their services to our district.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese to recommend approval of the following purchasing and tax collection items:

1. Recommend approval to purchase the All Access Package from PSBA at a cost of \$6,428.55 for the 2018-2019 school year.
2. Recommend approval of the tax resolutions and the Section 511/679 taxes for the 2018-19 school year (per capita - \$10; earned income tax – ½ of 1%; real estate transfer tax - ½ of 1%). Copy in folder attached to minutes.
3. Recommend tax collectors be exonerated from collecting the 2017-2018 delinquent per capita tax and that JP Harris be appointed to collect the delinquent per capita tax.
4. Recommend acceptance of the 2018 Homestead and Farmstead Exclusion Resolution. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Brian Deist to recommend the following athletic items:

1. Recommend the following coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Hannah Brant – Cheer Coach
 - b. Chalyce Howsare – Cheer Coach
 - c. David Miller – 7th & 8th Grade Soccer Coach
 - d. Barry Rowland – 3rd Assistant Varsity Football Coach
2. Recommend the following volunteer coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Angie Brant – Volunteer Cheerleading Coach

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- b. Dan Rough – Volunteer Rifle Coach
- c. Darren Gnagey – Volunteer Rifle Coach
- d. Kendall Swick – Volunteer Cross Country Coach
- e. Tim Garlitz – Volunteer Football Coach
- f. Jim Henry – Volunteer Football Coach
- g. Robert Hartman – Volunteer Football Coach
- h. Doug Horne – Volunteer Football Coach

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Gidget Brooks, to recommend Larry Smith, volunteer rifle coach, be approved for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508: All members present voted in the affirmative, with Erik Schafer abstaining. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Heather Reese, to recommend approval of the following building and grounds items:

1. Recommend permission for the Athletic Boosters to host “Raider Fest 2018” at the stadium on Saturday, August 18th, 2018.
2. Recommend permission for the Youth Football League to utilize the stadium/concession stand and practice facilities in coordination with the school district’s actual sporting schedules from late July to mid October 2018. The league will pay for the use of portable potties and lights as required by the district.
3. Recommend permission for the Athletic Boosters to utilize the school grounds on the morning of Saturday, October 6th, 2018 for the Bill McDonough/Mike Miller Memorial Walk/Run Race.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval for Rene Hay to attend the Great Start in Early Intervention at Penn State on August 1-3, 2018. Approximate cost to the district will be:

a. Food	\$ 50.00
b. Lodging	\$300.00
c. <u>Mileage</u>	<u>\$125.35</u>
Total	\$475.35

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Heather Reese, to recommend approval of the following personnel items:

1. Recommend Addison Holyfield be approved as the 2018-19 assistant band director pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
2. Recommend Elizabeth Bolden be added to the substitute teacher and substitute instructional aide list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
3. Recommend approval of a combined total of 145 summer hours for Katie Strong and Addison Holyfield.
4. Recommend approval of a combined total of 100 summer hours for Doreen Jamison.

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5. Recommend acceptance of the resignation of Steve Kelley, custodian, effective June 30, 2018 for the purpose of retirement.
6. Recommend Tammy Witherite be named Board Treasurer for the 2018-2019 school year at a stipend of \$75.00.
7. Recommend approval to accept the Memorandum of Agreement, pertaining to beginning and ending times, as presented. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative, with Tammy Witherite abstaining. Motion carried.

A motion was made by Brian Deist, seconded by Jeff McKenzie, to adjourn to executive session at 7:25pm to discuss personnel matters. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Bryan Stanczyk, to reconvene the regular meeting at 9:30pm. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Heather Reese, to approve Act 93 Agreements for Victor Gaibor, Dan Johnson, Craig Gindlesperger, Devin Pritts, Wayne Miller, and John Wiltrout, as presented. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Erik Schafer, to adjourn the meeting at 9:33pm. Section 508: All members present voted in the affirmative. Motion carried.