

MINUTES OF SEPTEMBER 5, 2018 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, September 5, 2018 at 7:00 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll call was taken.

Members present: Gidget Brooks, Brian Deist, Jeffory McKenzie, Heather Reese, Erik Schafer, Bryan Stanczyk, Tammy Witherite, Ron Donaldson8

Others present: Tracey Karlie-Superintendent, Jennifer Dambeck-Solicitor, Becky Grube-Bus.Mgr./Bd. Sec., John Wilttrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Brody Sanner, Lakyn Roadman-Student Board Representatives, Angie Benning, Lana Vena, Craig Tresnicky, Dan Pletcher-MAEA, Ginger Ackerman-Support, Alexandra Miller-Nutrition Group, Becky Sanner, Dylan Johnson-Press, Jami Gindlesperger-Citizen.

Alex Miller, Food Service Director from the Nutrition Group provided an update on the cafeteria and the start of the year.

Dr. Karlie shared a thank you note received from the Buffalo Creek 4-H sewing members, who thanked the board for allowing them to use the home ec room for their sewing meetings.

A motion was made by Brian Deist, seconded by Gidget Brooks, to recommend approval of the minutes of the August 1st and August 29th, 2018 board meetings. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve the July and August treasurers' reports:

TREASURER'S REPORT
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT
September 5, 2018
for July 2018

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 7/01/2018	\$ (487.80)	\$ 59,140.26	\$ 958,706.76
RECEIPTS FOR July			
Taxes		62,628.69	
Interest on Investments	1.92	24.69	7,687.01
Investments Cashed		1,025,000.00	350,000.00
Miscellaneous/Refunds	15,100.00	3,525.53	
Commonwealth of PA/IUO8			124,795.88
Retiree BC/BS Payments		2,386.86	
Cafeteria			

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Rentals			
Contribution from Private Source	40.05		
Transfer from general	1,000.00		
Gate Receipts			
Student Fees		200.00	
TOTAL RECEIPTS	16,141.97	1,093,765.77	482,482.89
TOTAL RECEIPTS & BEG. BAL.	15,654.17	1,152,906.03	1,441,189.65
LESS EXPEND. July	2,168.31	810,287.58	1,043,549.56
Balance 7/31/2018	\$ 13,485.86	\$ 342,618.45	\$ 397,640.09

INVESTMENTS

PLIGIT CD		95,000.00	
PLIGIT		260,034.03	
PSDLAF POOL/CD		4,890,000.00	
TOTAL INVESTMENTS		\$ 5,245,034.03	

Capital Reserves

Fund \$ 964,010.07
To be used for capital projects only

TREASURER'S REPORT
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT

September 5, 2018
for August 2018

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 8/01/2018	\$ 13,485.86	\$ 342,618.45	\$ 397,640.09
RECEIPTS FOR August			
Taxes		370,038.15	
Interest on Investments	2.39	37.38	7,310.39
Investments Cashed		350,000.00	
Miscellaneous/Refunds		4,772.57	
Commonwealth of PA/IUO8		1,692.00	1,397,988.92
Retiree BC/BS Payments		4,513.84	
Cafeteria			
Rentals		500.00	
Contribution from Private Source		1,025.00	
Transfer from general	20,000.00		
Gate Receipts	1,323.00		
Student Fees		520.00	
TOTAL RECEIPTS	21,325.39	733,098.94	1,405,299.31
TOTAL RECEIPTS & BEG. BAL.	34,811.25	1,075,717.39	1,802,939.40
LESS EXPEND. August	30,758.85	1,057,525.60	356,458.91
Balance 8/31/2018	\$ 4,052.40	\$ 18,191.79	\$ 1,446,480.49

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INVESTMENTS

PLIGIT CD	95,000.00
PLIGIT	260,419.05
PSDLAF POOL/CD	4,890,000.00
TOTAL INVESTMENTS	<u><u>\$ 5,245,419.05</u></u>

Capital Reserves Fund \$ 841,039.23

To be used for capital projects only

CAFETERIA TREASURER'S REPORT

September 5, 2018

for July 2018

Balance 7-1-18 \$ 63,323.87

RECEIPTS:

Funds in Trust	17.00
Interest	11.78
Other revenue	36,482.38
Subsidies	1,797.03

Total Receipts for July 38,308.19

EXPENDITURES:

Salaries/Benefits	
Contracted Service-Nutrition	38,989.05
Misc	12.55

Total Expend. for July 39,001.60

Balance 7-31-18 \$ 62,630.46

CAFETERIA TREASURER'S REPORT

September 5, 2018

for August 2018

Balance 8-1-18 \$ 62,630.46

RECEIPTS:

Breakfast Sales	168.20
Lunch Sales	1,141.60
Ala Carte Sales	874.25
Funds in Trust	4,182.65
Interest	10.69

Total Receipts for August 6,377.39

EXPENDITURES:

Misc	
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Total Expend. for August -

Balance 8-31-18 \$ 69,007.85

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Jeff McKenzie, seconded by Gidget Brooks, to approve payment of the general fund bills in the amount of \$255,094.18 and athletic fund bills in the amount of \$30,789.29. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Gidget Brooks, to recommend Jami Gindlesperger be appointed to the Meyersdale Area School Board due to the opening in Region 2.

Roll Call Vote: Ayes: Mr. Deist, Mr. McKenzie, Mr. Schafer, Ms. Brooks, Mr. Donaldson5
Nays: Mrs. Reese, Mr. Stanczyk, Mrs. Witherite.....3
Motion carried.

The oath of office was administered to Jamie Gindlesperger to fill the vacancy.

A motion was made by Brian Deist, seconded by Erik Schafer, to recommend acceptance of the resignation of James Kretchman as Science Department Chair. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tammy Witherite, to recommend approval of Sanford Pletcher as Science Department Chair. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Erik Schafer, to recommend Addison Holyfield be added to the substitute instructional aide list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Gidget Brooks to recommend Jessica Murray be added to the substitute instructional aide, substitute secretary, and substitute cafeteria list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Erik Schafer, to recommend Stephanie Friend be added to the substitute nurse list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Heather Reese, to recommend approval of the following changes to the MASD policy manual:

- a. Updates to policy: 918

Section 508: All members present voted in the affirmative. Motion carried.

Note: The following policies are presented for review and will be recommended for approval at the October 3, 2018 board meeting:

- 1. Updates to policies: 210.1, 806, 808, 810, 810.1, 810.3

A motion was made by Jeff McKenzie, seconded by Heather Reese, to recommend approval of the following items as listed:

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1. On behalf of the Meyersdale Area School District recommend that Eric Wolfgang be selected as President-elect for Pennsylvania School Boards Association.
2. On behalf of the Meyersdale Area School District recommend that Art Levinowitz be selected as Vice-President for Pennsylvania School Boards Association.
3. On behalf of the Meyersdale Area School District recommend that Dan Hill be selected as Section 6 Advisor for Pennsylvania School Boards Association.
4. On behalf of the Meyersdale Area School District recommend that the following be selected as trustees for Pennsylvania School Boards Association.
 - a. Richard Frerichs
 - b. William LaCoff
 - c. Nathan Mains

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval for security upgrades of up to \$100,000 from the capital projects fund, under COSTARS pricing. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Brian Deist, to recommend approval of the following items as listed:

1. Recommend the following coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Savannah Leonard – Varsity Assistant Volleyball coach
2. Recommend the following volunteer coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Gabe Broadwater – Volunteer Wrestling coach
3. Recommend merging the high school Java Wagon and Recycling clubs for accounting and record purposes.

Section 508: All members present voted in the affirmative, with Tammy Witherite abstaining. Motion carried.

A motion was made by Brian Deist, seconded by Gidget Brooks, to recommend the following volunteer coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Aaron Schafer – Volunteer Volleyball coach

Section 508: All members present voted in the affirmative, with Erik Schafer abstaining. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Erik Schafer to approve the following items as listed:

1. Recommend approval for the PA Maple Festival to utilize the school's facilities for the annual PA Maple Queen Contest as well as auditions and contest rehearsals.
2. Recommend permission for the Meyersdale Elks Lodge #1951 to hold their Annual Hoop Shoot in the High School Gymnasium on Saturday, January 5, 2019. January 26, 2019 would be the snow date.

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Brian Desit, seconded by Heather Reese, to adjourn to executive session at 7:47pm to discuss personnel matters. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Bryan Stanczyk, to reconvene the regular meeting at 8:42pm. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Erik Schafer, to recommend approval of the confidential employee contract for Ginger Ackerman, central office administrative assistant. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Erik Schafer, to recommend approval of the confidential employee contract for Shannon Brant, Human Resource Manager. Copy in folder attached to minutes.

Roll Call Vote: Ayes: Mrs. Gindlesperger, Mr. McKenzie, Mr. Schafer, Mr. Stanczyk, Ms. Brooks, Mr. Deist, Mr. Donaldson7
Nays: Mrs. Reese, Mrs. Witherite.....2
Motion carried.

A motion was made by Brian Deist, seconded by Gidget Brooks, to recommend approval of the confidential employee contract for Tracy Wedge, business office administrative assistant. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Bryan Stanczyk, to adjourn the meeting at 8:47pm. Section 508: All members present voted in the affirmative. Motion carried.