

MINUTES OF NOVEMBER 7, 2018 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, November 7, 2018 at 7:02 pm in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by Board President, Ron Donaldson.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Remarkable Raiders for September and October were recognized.

Roll call was taken.

Members present: Gidget Brooks, Brian Deist, Jami Gindlesperger, Jeffory McKenzie, Heather Reese, Erik Schafer, Bryan Stanczyk, Tammy Witherite, Ron Donaldson9

Others present: Tracey Karlie-Superintendent, Ron Repak-Solicitor, Becky Grube-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Lakyn Roadman- Student Board Representative, Brooke DiFebo, Kathy Emert, Sheri Trulick, Matt Gombita, Dan Pletcher, Doug Horne-MAEA, Patti Shaulis-MAESP, Ginger Ackerman-MASD, Alexandra Miller-Nutrition Group, Becky Sanner, Eric Kieta-Press, Tim Miller-Coach, Brian Witherite-Parent, Roy Kemp, Diann Troutman, Brad Troutman-Citizen.

Ron Donaldson read a public disclosure report.

Comments to the Board

Diann Troutman, previous board member, addressed the board with a letter she prepared regarding the district superintendent.

Brad Troutman, previous board member, read a letter with his concerns, regarding the district superintendent, to the board.

Brian Witherite commented on out-of-district tuition and shared his thoughts on the matter.

A motion was made by Tammy Witherite, seconded by Jami Gindlesperger, to recommend approval of the minutes of the October 3, 2018 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Tammy Witherite, to approve the October treasurers' reports:

TREASURER'S REPORT
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT
November 7, 2018

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 10/01/2018	\$ 5,244.97	\$ 401,976.09	\$ 1,172,907.56

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RECEIPTS FOR October

Taxes		661,167.75	
Interest on Investments	1.34	79.71	8,986.34
Miscellaneous/Refunds	690.00	1,013.44	
Commonwealth of PA/IUO8			1,368,849.74
Retiree BC/BS Payments		9,881.40	
Cafeteria		38,608.43	
Contribution from Private Source		10.00	
Transfer from general	5,000.00		
Gate Receipts	3,805.00		
Student Fees		100.00	
TOTAL RECEIPTS	9,496.34	710,860.73	1,377,836.08
TOTAL RECEIPTS & BEG. BAL.	14,741.31	1,112,836.82	2,550,743.64
LESS EXPEND. October	12,005.51	919,241.89	39,776.39
Balance 10/31/2018	\$ 2,735.80	\$ 193,594.93	\$ 2,510,967.25

INVESTMENTS

PLIGIT CD	246,000.00
PLIGIT	111,567.88
PSDLAF POOL/CD	4,890,000.00
TOTAL INVESTMENTS	\$ 5,247,567.88

Capital Reserves

Fund \$ 817,926.54

To be used for capital projects only

CAFETERIA TREASURER'S REPORT

November 7, 2018

Balance 10-1-18 \$ 75,955.27

RECEIPTS:

Breakfast Sales	1,403.55
Lunch Sales	9,143.75
Ala Carte Sales	7,340.85
Funds in Trust	242.87
Interest	11.78
Other revenue	617.60
Subsidies	6,223.67
Payroll	

Total Receipts for October 24,984.07

EXPENDITURES:

Salaries/Benefits	38,608.43
Contracted Service-Nutrition	41,216.05
Misc	163.18

Total Expend. for October 79,987.66

Balance 10-31-18 **\$ 20,951.68**

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Jeff McKenzie, seconded by Erik Schafer, to approve payment of the general fund bills in the amount of \$285,604.17 and athletic fund bills in the amount of \$16,593.51. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Gidget Brooks, to recommend approval for Mike Sipple to attend *Get More Math* on December 6, 2018 in Altoona. Approximate cost to the district will be:

i.	Mileage	\$ 76.30
ii.	Registration	\$ 8.00
iii.	<u>Substitute</u>	<u>\$ 90.00</u>
	Total	\$174.30

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Erik Schafer, to recommend approval of the following Personnel items, as listed:

1. Recommend approval for Rene Hay to attend *Technology in Context* on December 14, 2018 in Johnstown. Approximate cost to the district will be:

i.	<u>Mileage</u>	<u>\$ 80.00</u>
	Total	\$ 80.00
2. Recommend approval for Rene Hay to attend *Using the Shape Coding System* on November 19, 2018 in Johnstown. Approximate cost to the district will be:

i.	<u>Mileage</u>	<u>\$40.00</u>
	Total	\$40.00
3. Recommend approval to hire Jennifer Miller as a part-time, 4.25 hour, food service employee at the rate/salary of \$8/hour.
4. Recommend Kyle Deakins be added to the substitute teacher list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
5. Recommend Josie McKenzie be added to the substitute teacher list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
6. Recommend Karen Miller be added to the substitute secretary list and the substitute cafeteria list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
7. Recommend acceptance of the resignation of Gala Wassilchalk as Reading Department Chair.
8. Recommend approval to contract with Ignite Education Solutions for substitute teaching services, for the remainder of the 2018-19 school year.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Heather Reese, to recommend approval of the following Academic Education items, as listed:

1. Recommend permission for Cassie Arnold to take five students to the Clara Barton Forum in Johnstown, on November 7, 2018. Approximate cost to the district will be:

i.	<u>Meals & Supplies</u>	<u>\$150.00</u>
	Total	\$150.00

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2. Recommend permission for Katie Howard to take chosen students to County Band at Somerset High School on November 28 and 29, 2018. Approximate cost to the district will be:
 - i. Transportation \$269.00
 - ii. Substitutes \$180.00
 - Total \$449.00
3. Recommend permission for Katie Howard and the High School Band to attend the Route 219 Road Opening Ceremony in Somerset on November 21, 2018. Approximate cost to the district will be:
 - i. Transportation \$260.00
 - Total \$260.00
4. Recommend approval of the 2019-2024 Comprehensive Plan for the Meyersdale Area School District.
5. Recommend permission for Labrina Ritchey and Dr. Karlie to take the High School Choir to the Pasquerella Performing Arts Center in Johnstown, PA on December 5, 2018. Approximate cost to the district will be:
 - i. Transportation \$444.00
 - Total \$444.00

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Brian Deist to recommend approval of the following changes to the MASD policy manual:

- a. Updates to policies: 108, 246, 704 and 810.3

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Heather Reese, to recommend the following policies be presented for review and will be recommended for approval at the December 5, 2018 board meeting:

- a. Updates to policies: 006

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval of the 1st quarter report for the High School Activities account. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese to recommend approval of the Meyersdale Borough Police contract. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Jeff McKenzie, to recommend approval of the following Transportation items, as list:

1. Recommend approval to purchase transportation software, Transfinder, for \$8,745.
2. Recommend approval for Brian Yoder to be added to the approved drivers list for van drivers.

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Erik Schafer, seconded by Brian Deist, to recommend approval of the following Athletics and Extracurricular items, as listed:

1. Recommend the following coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Doug Robertson – Junior High Wrestling Coach
 - b. Dylan Harvey – 7th/8th grade Wrestling Coach
 - c. Brady McKenzie – Assistant Varsity Wrestling Coach
2. Recommend the following volunteer coaches be approved, as listed, for the upcoming 2018-19 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Kendall Swick – Volunteer Wrestling Coach
 - b. Tonya Daniels – Volunteer Girls' Basketball Coach
 - c. Tracey Karlie – Volunteer Wrestling Coach
3. Recommend approval for the 2018-2019 prom to be held at The Barn at J&D Farm LLC in Salisbury, PA on April 27, 2019.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Bryan Stanczyk, seconded by Jami Gindlesperger, to recommend approval of the following Build and Grounds items, as listed:

1. Recommend permission for Child Evangelism Fellowship (CEF) to use the Elementary Forum to hold The Good News Club on Tuesdays, after school hours, between January 15 and April 9, 2019 (when school is in session). Dismissal will be 4:30pm.
2. Recommend permission for Brenda's Body Shop to utilize the high school auditorium May 1st and 2nd for dress rehearsals and May 3rd and 4th for their annual dance recital.
3. Recommend permission for the Pennsylvania Maple Festival to have access to the High School Lobby and Restrooms on April 6th, 2019 from 8am-11:30am for the Maple Race.
4. Recommend permission for the Meyersdale Youth Wrestling Boosters to use the Elementary School Gym for practices on Mondays and Fridays from December 3, 2018 through March 18, 2019 from 6-8pm, except for days there is no school or school is dismissed early, and the High School Gym for a wrestling tournament on Saturday, December 22, 2018.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeff McKenzie, seconded by Brian Deist, to recommend approval of the Occupational Advisory Committee members and the Local Advisory Committee members as presented to the board. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

It was announced that an executive session was held November 1, 2018 to discuss personnel matters, and an executive session will be held following adjournment, to discuss student matters.

A motion was made by Tammy Witherite, seconded by Erik Schafer, to adjourn the meeting at 7:56 pm. Section 508: All members present voted in the affirmative. Motion carried.