

MINUTES OF May 3, 2017 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, May 3, 2017 at 7:16 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

The meeting was called to order by President Gnagey.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll call was taken.

Members present: Gidget Brooks, Brian Deist, Ron Donaldson, Jeffrey Moser, Erik Schafer, Brad Troutman, Tammy Witherite, Tina Gnagey..... 8
 Members absent: Nanette Johnson 1
 Others present: Tracey Karlie-Superintendent, Tim Kretchman-Curriculum Coord., Becky Grube-Bus.Mgr./Bd. Sec., Jennifer Dambeck-Solicitor, Devin Pritts-Elem. Principal, John Wiltrout-HS Principal, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Ali Bragg, Brooke Crouse, Brody Sanner-Student Board Representatives, Kah Mun Phua-Foreign Exchange Student, Heather Emde-The Nutrition Group, Becky Sanner, Eric Kieta-Press, Ginger Ackerman-Support, Brian Witherite-Rifle Coach, Britta Mitchell-Musical Boosters, Bill Heffern, Brenda Thomas, Diann Troutman-Taxpayers

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve the minutes of the April 5, 2017 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to approve the treasurers' reports:

TREASURER'S REPORT
 GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT
 May 3, 2017

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 04/01/2017	4,790.09	109,464.47	1,479,264.75
RECEIPTS FOR April			
Taxes		93,747.72	
Interest on Investments	0.69	34.18	2,789.61
Investments Cashed		1,220,000.00	
Miscellaneous/Refunds Commonwealth of PA/IUO8		53,219.97	

Total Receipts for April		49,957.60
EXPENDITURES:		
Salaries/Benefits	27,596.13	
Contracted Service-Nutrition	31,271.96	
Other Expenses	<u>1,220.00</u>	
Total Expend. for April		60,088.09
Balance 4-30-17		<u>\$ 29,763.39</u>

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve payment of the general funds bills in the amount of \$835,684.62 and athletic fund bills in the amount of \$5,046.03. Section 508 vote: All members present voted in the affirmative. Motion carried.

Public Comment

Diann Troutman expressed a concern over the alternate meal option in policy 808, and asked the board to remove the alternate meal from the policy. She also shared a news article on lunch shaming.

Correspondence

Dr. Karlie commented on the topic of lunch shaming, explained procedural changes in the cafeteria to help better monitor negative lunch accounts, and shared some of the ways the school administrators and teachers go above and beyond to ensure students receive adequate nutrition.

Dr. Karlie shared a thank you received from the Pennsylvania Maple Festival. They are thankful for the students who volunteered during the festival.

Dr. Karlie introduced Kah Mun, a foreign exchange student. Kah Mun thanked the Karlie family for hosting her and the school for the opportunity to study and to participate in athletics at Meyersdale.

Public Comment

Bill Heffern informed the board of the state vaccination program and asked the board to notify parents of the religious exception. He also mentioned parents have a right to opt their children out of PSSA testing. He also commented that auditors may not always find or report fraud in the annual audit.

A motion was made by Jeffrey Moser, seconded by Brian Deist to approve the following summer hours as presented:

- a. Roger Johnston – 36 hours
- b. Katie Strong – 210 hours
- c. Doreen Jamison – 120 hours

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Erik Schafer, to accept the resignation of Barry Briskey, custodian, effective July 15, 2017 for the purpose of retirement. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Brad Troutman, to approve advertising for the vacant custodial position. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Gidget Brooks, to add Wendy Lichty to the 2016-2017 substitute instructional aide list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to add Kim Brown, Abby Stahl, and Larissa Johnson to the 2016-2017 substitute custodian list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district, until the next full substitute list is approved in the fall. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Brian Deist, to recommend approval to accept the Memorandum of Understanding pertaining to Custodial Uniforms as presented. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to add Alyson Poorbaugh to the 2016-17 substitute teacher list and 2016-17 substitute custodian list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district, until the next full substitute list is approved in the fall. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Erik Schafer, to recommend approval to advertise for a middle school science teacher position following posting of the vacancy for ten working days. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to add Dakota Sell to the 2016-17 substitute custodian list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district, until the next full substitute list is approved in the fall. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Brian Deist, to recommend approval of the list of students graduating on June 3, 2017 pending satisfactory completion of graduation requirements. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to recommend approval of the updated request for Diane Caton to take students to the STEM K'Nex Challenge in Harrisburg on May 19, 2017. The cost to the district will be \$394.80. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to recommend approval for Ms. McClintock and Mr. Tresnicky to take five students to compete in the “MATH 24” competition at the Greater Johnstown Career and Tech Center on May 18, 2017. Approximate cost to the district:

a. Lunch	\$70.00
b. Substitute	\$180.00
c. Registration	\$100.00
d. <u>Mileage</u>	<u>\$100.00</u>
Total	\$450.00

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to recommend Michael Shumaker be approved as the graduation speaker at a stipend of \$100. Section 508 vote: All members present voted in the affirmative. Motion carried.

Ron Donaldson made note the following policies are presented for review and will be recommended for approval at the June 7, 2017 board meeting:

- a. Updated policies: 203 & 808
- b. New policy: 209.2

A motion was made by Tammy Witherite, seconded Brian Deist, to recommend approval of the 3rd quarter report for the High School Activities account. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brad Troutman, to recommend adoption of the 2017-2018 Proposed Final General Budget in the amount of \$14,640,709 and authorize it be advertised for final adoption on June 7, 2017. There is no tax increase. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to recommend approval to contract with CAMCO Physical and Occupational Therapy, LLC for rehabilitation services at a rate of \$57.00 per contact hour of service, pending solicitor approval. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brad Troutman, to approve the following items as presented:

- a. Recommend approval of Nutrition Inc.’s proposed budget option 2, with CACFP (Child and Adult Care Food Program), for the 2017-18 school year.
- b. Recommend Beard Legal Group be appointed solicitor for the district for the 2017-18 school year.
- c. Recommend Kotzan CPA and Associates be hired to conduct the audit for the 2016-17, 2017-18, and 2018-19 school years at a cost of \$15,500 per year.

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to approve the following items as presented:

- a. Recommend acceptance of Somerset Trust Company as bank depository for 2017-18, 2018-19, and 2019-20.
- b. Recommend adoption of the Bedford-Somerset School Health Consortium resolution approving amendments to the consortium agreement. Whereas the proposed amendments set forth both an investment policy and records retention policy in order to provide clarity and guidance for the consortium. Copy in folder attached to minutes.
- c. Recommend acceptance of the lowest paving bid, submitted by Keystone Lime Company, Inc., for the high school parking lot in the amount of \$45,740.

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Gidget Brooks, to recommend approval of the 2017-2018 sports' fees schedule as presented. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Brian Deist, to recommend approval of a cooperative sponsorship of sport between the Meyersdale Area School District and Salisbury Elk Lick School District for Junior Varsity and Varsity Girls Basketball, grades 10-12, for the 2017-2018 and 2018-2019 school years, pending solicitor approval. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Gidget Brooks, to recommend approval for the football coaching staff to attend a Free Coaches Clinic at Defiance College in Defiance, Ohio on June 22 and 23, 2017. The cost to the district will be van and room and board, not to exceed the \$600 allotment in the athletic budget. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Jeffrey Moser to recommend the following coaches be approved, as listed, for the upcoming 2017-18 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Breanna Putman – Assistant Varsity Girls Basketball coach
- b. Brian Witherite – Head Varsity Rifle coach

Section 508 vote: All members present voted in the affirmative, with Tammy Witherite abstaining from voting. Motion carried.

A motion was made by Tammy Witherite, seconded by Jeffrey Moser, to recommend following coach be approved, as listed, for the upcoming 2017-18 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district

- a. Tess Schafer – Assistant Varsity Volleyball coach

Section 508 vote: All members present voted in the affirmative, with Erik Schafer abstaining from voting. Motion carried.

A motion was made by Erik Schafer, seconded by Tammy Witherite, to recommend the following volunteer coach be approved, as listed, for the upcoming 2017-18 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Cassie Arnold – Volunteer Volleyball coach

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to approve the following Federal Programs and Professional Development items as presented:

1. Recommend approval for Sherri Trulick to attend the Code Studio Workshop at IU8 Altoona on May 9, 2017.

Approximate cost to the district will be:

a. Substitutes	\$ 90.00
b. <u>Mileage</u>	<u>\$ 69.55</u>
Total	\$159.55

2. Recommend approval for Rene Hay to attend Language Sample Analysis: Assessment & Intervention Planning at Johnstown on May 11, 2017.

Approximate cost to the district will be:

a. <u>Mileage</u>	<u>\$ 40.00</u>
Total	\$40.00

Section 508 vote: All members present voted in the affirmative. Motion carried.

Tim Kretchman made the board aware he is in the process of applying for a 21st Century Community Learning Centers grant.

A motion was made by Jeffrey Moser, seconded by Brad Troutman, to go to executive session to discuss personnel matters following the meeting and to not return. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brad Troutman, seconded by Gidget Brooks, to adjourn the meeting at 8:34pm. Section 508 vote: All members present voted in the affirmative. Motion carried.