

MINUTES OF August 2, 2017 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, August 2, 2017 at 7:08 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

The meeting was called to order by Vice President Moser.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll call was taken.

Members present: Gidget Brooks, Brian Deist, Ron Donaldson, Nanette Johnson, Brad Troutman, Tammy Witherite, Jeffrey Moser7
 Members absent: Tina Gnagey, Erik Schafer2
 Others present: Tracey Karlie-Superintendent, Tim Kretchman-Curriculum Coord., Becky Grube-Bus.Mgr./Bd. Sec., Ronald Repak-Solicitor, John Wiltrout-HS Principal, Devin Pritts-Elem. Principal, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Becky Sanner, Eric Kieta-Press, Jeff Irwin, Mardi Vincent-Meyersdale Borough Council, Dan Pletcher-MAEA, Ginger Ackerman-Support, Britta Mitchell-Musical Boosters, Dave Blaney, Diann Troutman-citizens.

An executive session was held from 6:10pm – 7:05pm to discuss personnel matters.

A motion was made by Brad Troutman, seconded by Tammy Witherite, to approve the minutes of the June 7, 2017 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve the June and July treasurers’ reports:

TREASURER'S REPORT
 GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT
 August 2, 2017 for June 2017

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 06/01/2017	874.96	(26,649.95)	621,896.97
RECEIPTS FOR June			
Taxes		53,503.24	
Interest on Investments	0.43	21.17	3,223.45
Investments Cashed		1,350,000.00	500,000.00
Miscellaneous/Refunds		10,426.61	
Commonwealth of PA/IUO8			2,247,641.25
Retiree BC/BS Payments		8,263.73	
Cafeteria		18,902.54	
Contribution from Private Source		540.00	
Transfer from general	4,000.00		
Student Fees		2,533.00	
TOTAL RECEIPTS	4,000.43	1,444,190.29	2,750,864.70

TREASURER'S REPORT
GENERAL FUND

MEYERSDALE AREA SCHOOL DISTRICT

August 2, 2017 for July 2017

	Somerset Trust Company		PSDLAF
	Athletic	General	
Cash Balance 07/01/2017	1,291.33	88,914.71	752,044.26
RECEIPTS FOR July			
Taxes		49,708.23	
Interest on Investments	1.78	31.71	2,438.06
Investments Cashed		825,000.00	500,000.00
Miscellaneous/Refunds		60,371.86	
Commonwealth of PA/IUO8			112,834.80
Retiree BC/BS Payments		1,702.36	
Cafeteria		20,676.45	
Transfer from general	20,000.00		
TOTAL RECEIPTS	20,001.78	957,490.61	615,272.86
TOTAL RECEIPTS & BEG. BAL.	21,293.11	1,046,405.32	1,367,317.12
LESS EXPEND. July	9,542.40	894,527.71	845,839.22
Balance 7/31/2017	\$11,750.71	\$151,877.61	\$521,477.90
INVESTMENTS			
PLIGIT CD		95,000.00	
PLIGIT		256,031.45	
PSDLAF POOL/CD		4,240,000.00	
TOTAL INVESTMENTS		\$4,591,031.45	
Capital Reserves Fund	\$1,004,673.53		
To be used for capital projects only			

CAFETERIA TREASURER'S REPORT

August 2, 2017 for July 2017

Balance 7-1-17		\$ 40,391.93
RECEIPTS:		
Funds in Trust	20.00	
Interest	6.69	
Subsidies	<u>33,614.74</u>	
Total Receipts for July		33,641.43
EXPENDITURES:		
Salaries/Benefits	20,676.45	
Contracted Service-Nutrition	22,249.95	
Other Expenses	<u>5.35</u>	
Total Expend. for July		42,931.75
Balance 7-31-17		<u>\$ 31,101.61</u>

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve payment of the general funds bills in the amount of \$503,693.45 and athletic fund bills in the amount of \$12,797.27. Section 508 vote: All members present voted in the affirmative. Motion carried.

Public Comment

Meyersdale Borough Council President, Jeff Irwin, passed out information regarding delinquent school tax on a property located at 614 Grant Street. The Borough requests the School District forgive the delinquent taxes so the borough can move forward with removing the blighted property.

Diann Troutman expressed concern over lunch shaming and asked the board to remove the alternate meal from the lunch policy.

A motion was made by Brad Troutman to remove the alternate meal from the school lunch policy. Without a second, the motion was dismissed.

Ron Donaldson recommended the wellness committee meet to discuss the alternate lunch options.

Correspondence

Dr. Karlie shared a thank you card received from AYSO for use of the soccer fields. AYSO also made a \$500 donation to the school.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to recommend approval of the 2017-2018 field trip requests as presented. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to recommend approval of the 2017-2018 editions of the Elementary, Middle and High School Handbooks. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Brian Deist, to recommend approval of the following changes to the MASD policy manual: Update policies 204 and 206. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval of the 4th quarter report for the High School Activities account. Copy in folder attached to minutes. Note: The CEC's balance will be transferred to the Raider's Java Wagon due to no financial activity. The group will continue to meet with Student Council. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend Industrial Appraisal Company to provide an appraisal for the Meyersdale Area School District for fixed asset accounting control and insurance valuation purposes for \$6,100. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Ron Donaldson, to recommend forgiving the delinquent school taxes on parcel 26-0-006770, 614 Grant St., owned by Mr. Robert Mahler in the amount of \$1,536.27, as presented by Dr. Irwin. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Nanette Johnson, seconded by Gidget Brooks, to recommend approval of the van transportation contractors and contracts. Copy in folder attached to minutes.

- a. Henry and Kathy Logsdon
- b. Barb Pritts
- c. Gregory Rock
- d. Stewart Transportation

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Nanette Johnson, seconded by Gidget Brooks, to recommend approval of the 2017-2018 transportation price list as presented. Copy in folder attached to minutes. Note: Per agreement with Stewart's Transportation, the Board has been provided a list of approved bus and van drivers, and a list of approved transportation vehicles for the 2017-2018 school year. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tammy Witherite, to recommend the following coaches be approved, as listed, for the upcoming 2017-18 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Chalyce Howsare – Cheer Staff

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Gidget Brooks, to recommend the following volunteer coaches be approved, as listed, for the upcoming 2017-18 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

- a. Bria Shipley – Volunteer Jr. High Volleyball coach
- b. Kendall Swick – Volunteer Cross Country coach

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tammy Witherite, to recommend that any freshman meeting the requirements of the Freshman Eligibility Policy be moved to the varsity level for the 2017-2018 season in the sports of volleyball, soccer, wrestling, and girls' and boys' basketball. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Gidget Brooks, to recommend approval of the Salisbury athletic co-op agreements for the 2017-2018 school year. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Brad Troutman, to recommend approval to charge Head Start/PreK a rental fee of \$1,000/year. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tammy Witherite, to recommend approval for the PA Maple Festival, Inc. to utilize the school's facilities for the annual PA Maple Queen Contest as well as auditions and contest rehearsals. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tammy Witherite, to recommend permission for Studio 7 School of Dance to utilize the high school auditorium on May 11th and 12th, 2018 for their annual dance recital. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval for Amanda McNelly to attend *Botvin Lifeskills Training*, at Somerset Hospital on August 16, 2017. Approximate cost to district will be:

<u>Stipend</u>	\$136.50
Total	\$136.50

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to recommend approval of the 2017-2018 substitute list as presented, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative, with Ron Donaldson and Jeffrey Moser abstaining. Motion carried.

A motion was made by Gidget Brooks, seconded by Brian Deist, to recommend approval of the 2017-2018 classroom volunteer list as presented, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Brian Deist, to recommend Ashley Berkley D.O. / Conemaugh Physicians Group be approved as the school district physician. Mandated physicals will be conducted at the cost of \$15.00 per physical for the 2017-2018 school year. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Brian Deist, to recommend permission be granted to any board member or administrator to attend PSBA/PASBO/PASA workshops for 2017-2018. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Brian Deist, to recommend acceptance of the resignation of Lana Vena as Reading Department Chair. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Brad Troutman, to recommend acceptance of the resignation of Joanne Scarrone, Elementary Guidance Counselor, effective June 30, 2017 for the purpose of retirement. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to recommend Robert Bittner be hired as a maintenance/custodial worker at a salary/rate of \$9.00 with salary increases and benefits as outlined in the negotiated Support Personnel Contract, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Tammy Witherite, to go to executive session at 8:25pm to discuss personnel matters. Section 508 vote: All members present voted in the affirmative. Motion carried.

The regular meeting of the board of directors resumed at 9:05pm, following the executive session to discuss personnel matters.

A motion was made by Gidget Brooks, seconded by Brian Deist, to recommend David Blaney be hired as a certified Middle School Science teacher at \$38,000 step 2 in the negotiated teacher contract, taking into consideration one year of service, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

Roll Call Vote: Ayes: Ms. Brooks, Mr. Deist, Mrs. Johnson, Mr. Troutman, Mrs. Witherite, Mr. Moser...6
Abstention: Mr. Donaldson Motion carried.

A motion was made by Tammy Witherite, seconded by Ron Donaldson, to adjourn the meeting at 9:08pm. Section 508 vote: All members present voted in the affirmative. Motion carried.