

MINUTES OF November 1, 2017 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, November 1, 2017 at 7:08 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

The meeting was called to order by President Gnagey.

President Gnagey announced an executive session was held at 6:30pm for personnel matters.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll call was taken.

Members present: Gidget Brooks, Brian Deist, Ron Donaldson, Jeffrey Moser, Erik Schafer, Brad Troutman, Tammy Witherite, Tina Gnagey .....8  
 Members absent: Nanette Johnson.....1  
 Others present: Tracey Karlie-Superintendent, Tim Kretchman-Curriculum Coord., Becky Grube-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Wayne Miller-MS Principal, Devin Pritts-Elem. Principal, Ronald Repak-Solicitor, Dan Johnson-Maint. Supervisor, Craig Gindlesperger-Athletic Director, Brody Sanner-Student Board Representative, Kathy Emert, Beth Romesberg, Katie Strong-MAEA, Ginger Ackerman-Support, Pat Haglund-Retiree, Karen Devine-PSBA Representative, Carol Stevanus-Press, Brian Witherite-Rifle Coach, Diann Troutma-Citizen.

A motion was made by Jeffrey Moser, seconded by Brian Deist, to approve the minutes of the October 4, 2017 board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Jeffrey Moser, to approve the October treasurers' reports:

TREASURER'S REPORT GENERAL FUND	MEYERSDALE AREA SCHOOL DISTRICT		
	November 1, 2017		
	Somerset Trust Company		PSDLAF
	Athletic	General	
<b>Cash Balance 10/01/2017</b>	<b>9,958.57</b>	<b>339,707.35</b>	<b>396,391.07</b>
<b>RECEIPTS FOR October</b>			
Taxes		686,359.59	
Interest on Investments	1.57	71.15	5,972.04
Investments Cashed			245,000.00
Miscellaneous/Refunds	333.66	1,942.78	
Commonwealth of PA/IUO8			1,335,734.57
Retiree BC/BS Payments		1,738.68	
Cafeteria			
Rentals	500.00		
Contribution from Private Source		520.00	
Transfer from general	10,000.00		

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Gate Receipts	2,807.00		
Student Fees		2,241.00	
<b>TOTAL RECEIPTS</b>	<b>13,642.23</b>	<b>692,873.20</b>	<b>1,586,706.61</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>	<b>23,600.80</b>	<b>1,032,580.55</b>	<b>1,983,097.68</b>
<b>LESS EXPEND. October</b>	<b>13,882.65</b>	<b>929,911.18</b>	<b>1,020,037.37</b>
<b>Balance 10/31/2017</b>	<b>\$9,718.15</b>	<b>\$102,669.37</b>	<b>\$963,060.31</b>
<b>INVESTMENTS</b>			
PLIGIT CD		95,000.00	
PLIGIT		257,514.07	
PSDLAF POOL/CD		5,895,000.00	
<b>TOTAL INVESTMENTS</b>		<b>\$6,247,514.07</b>	
<b>Capital Reserves Fund</b>	<b>\$ 960,674.62</b>		
To be used for capital projects only			

**CAFETERIA TREASURER'S REPORT**  
**November 1, 2017**

Balance 10-1-17		\$ 11,797.58
<b>RECEIPTS:</b>		
Breakfast Sales	1,389.80	
Lunch Sales	8,932.15	
Ala Carte Sales	7,598.30	
Funds in Trust	(1,732.22)	
Interest	4.31	
Other revenue	729.99	
Subsidies	37,359.57	
CACFP	1,499.26	
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Total Receipts for October		55,781.16
<b>EXPENDITURES:</b>		
Salaries/Benefits		
Contracted Service-Nutrition	41,681.78	
Other Expenses	50.25	
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Total Expend. for October		41,732.03
<b>Balance 10-31-17</b>		<b>\$ 25,846.71</b>

Section 508: All members present voted in the affirmative. Motion carried.

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A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to approve payment of the general funds bills in the amount of \$358,602.99 and athletic fund bills in the amount of \$9,913.81. Section 508 vote: All members present voted in the affirmative. Motion carried.

Karen Devine, PSBA representative, was present to recognize and present certificates to board members in recognition of their years of service: Brad Troutman, 16 years; Jeffrey Moser, 12 years; Tina Gnagey, 8 years.

Band director, Katie Strong, presented a proposal to the board. Ms. Strong has been in contact with Salisbury-Elk Lick School District band director, Emily Ellis, and would like to pursue a marching band co-op with Salisbury. She wanted to bring the idea before the Meyersdale School Board for feedback before looking into the co-op possibility further.

Retirees were honored with plaques for their years of service to the Meyersdale Area School District. Pat Haglund was present to receive her plaque for 27.5 years of service. Other retirees were Barry Briskey with 27 years and Joanne Scarrone with 13 years.

### Correspondence

A thank you note from Borough Council President, Jeff Irwin, was shared. The Council expressed their thanks to the school board for the action taken to forgive the taxes owed on the Colonial Hotel.

A card was received from the Meyersdale Historical Society sharing their thanks and appreciation for allowing the state baseball trophy to be displayed at the train station.

A motion was made by Jeffrey Moser, seconded by Brian Deist, to recommend Amber Homa be added to the substitute instructional aide and substitute nurse list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Gidget Brooks, to recommend Kathleen Mills be added to the substitute secretary, substitute maintenance, and substitute cafeteria list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Gidget Brooks, seconded by Erik Schafer, to recommend permission for Cassie Arnold to take two students to the *Exchange Club Scholarship Program* at the Somerset Country Club on November 8, 2017. Approximate cost to the district will be:

i.	<u>Mileage</u>	\$20.00
	Total	\$20.00

Section 508 vote: All members present voted in the affirmative. Motion carried.

Ron Donaldson made mention of the following 2 items:

1. The following policies are presented for review and will be recommended for approval at the December 6, 2017 board meeting:

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- i. Updated policies: 103, 103.1, 104, & 819
2. The district is working with our solicitor and website provider in regards to the Americans with Disabilities Act (ADA) in order to meet regulatory mandates.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval of the 1<sup>st</sup> quarter report for the High School Activities account. Note: Due to the Art Club disbanding, the balance of \$0.26 will be transferred to the Student Council account. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Gidget Brooks, to recommend Melissa Sanner be added to the list of approved van drivers for Stewart Transportation pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Shafer, seconded by Tammy Witherite, to recommend the following volunteer coaches be approved, as listed, for the upcoming 2017-18 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Gabe Broadwater – Volunteer Wrestling coach
- b. Jeff McKenzie – Volunteer Wrestling coach
- c. Mike Swick – Volunteer Wrestling coach
- d. Ken Warnick – Volunteer Wrestling coach

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Jeffrey Moser, to recommend permission for the Meyersdale AYSO Region 670 to use the following:

- a. The Meyersdale Area School District soccer fields from April 2018 through June 2018.
- b. The media center for registration on January 11<sup>th</sup> and 12<sup>th</sup>, 2018.

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tammy Witherite, to recommend permission for the American Cancer Society and the Relay for Life of Meyersdale to use the athletic field, parking area, ticket booth, concession stand, and field house on July 12<sup>th</sup> (set-up), 13<sup>th</sup>, and 14<sup>th</sup>, 2018 to host the annual Relay for Life event. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded Gidget Brooks, to recommend permission for the PA Maple Festival to use the High School Auditorium for rehearsals and performances of *Legend of the Magic Water* in 2018 (March 5, 8, 12, 14, 15, 17, 23, 24). Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Brad Troutman, seconded by Gidget Brooks, to recommend approval of the Occupational Advisory Committee members and the Local Advisory Committee members as presented to the board. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite to go to executive session at 8:13pm to discuss personnel matters. Section 508 vote: All members present voted in the affirmative. Motion carried.

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A motion was made by Brian Deist, seconded by Brad Troutman, to return to regular session at 9:01pm. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Jeffrey Moser, to recommend Seth Deist be approved as Assistant Varsity Wrestling Coach for the upcoming 2017-18 season, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508 vote: All members present voted in the affirmative, with Brian Deist abstaining. Motion carried.

A motion was made by Brad Troutman, seconded by Jeffrey Moser to adjourn the meeting at 9:02 pm. Section 508 vote: All members present voted in the affirmative. Motion carried.