

## FEBRUARY 3, 2016 BOARD MINUTES

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, February 3, 2016 at 7:30 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

The meeting was called to order by President Troutman. Members present: Tina Gnagey, Bridget Brooks, Brian Diest, Jeffrey Moser, Ron Donaldson, Brad Troutman, Diann Troutman, Tammy Witherite and Erik Schafer. Also present: Tracey Karlie-Superintendent, Laura Schardt-Bus. Mgr. /Bd. Sec., Tim Kretchman-Curriculum Coord., Jackie Baer-Elem. Principal, John Wiltrout-HS Principal, Brooke Crouse, Sarah Decker-Student Board Representatives, Dan Johnson-Maint. Supervisor, Eric, Kieta, Becky Sanner-Press, Shannon Brant, Ginger Ackerman-Support, Brian Witherite-Rifle coach, Samuel Clapper-attorney.

Minutes of January 6, 2016 board meeting were approved unanimously.

A motion was made by Jeff Moser, seconded by Brian Diest, to approve the treasurers' reports:

**TREASURER'S REPORT**

**GENERAL FUND**

**MEYERSDALE AREA SCHOOL DISTRICT**

**3-Feb-16**

Somerset Trust Company		<b>PSDLAF</b>
athletic	general	

<b>Cash Balance 1/01/2016</b>	<b>1,083.54</b>	<b>339,759.29</b>	<b>1,039,127.69</b>
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**RECEIPTS FOR January**

Taxes		154,592.87	
Interest on Investments		58.97	438.16
Investments Cashed		950,000.00	
Miscellaneous/Refunds		45,368.95	
Commonwealth of PA/IUO8			4,815,482.40
Retiree BC/BS Payments		7,021.72	
Cafeteria		54.98	
Rentals		600.00	
Contribution from Private Source			
Transfer from general	5,500.00		
Gate Receipts	2,578.03		
Student Fees			8.00
<b>TOTAL RECEIPTS</b>	<b>8,078.03</b>		

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		1,157,705.49	4,815,920.56
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>	<b>9,161.57</b>	<b>1,497,464.78</b>	<b>5,855,048.25</b>
<b>LESS EXPEND.</b>			
<b>January</b>	<b>3,031.43</b>	<b>1,370,021.69</b>	3,698,099.53
<b>Balance 1/31/2016</b>	<b>6,130.14</b>	<b>127,443.09</b>	<b>2,156,948.72</b>

**INVESTMENTS**

PLIGIT CD	95,000.00
Pligit	253,868.14
PSDLAF POOL/CD	3,980,000.00
<b>TOTAL INVESTMENTS</b>	<b>4,328,868.14</b>

**Capital Reserves Fund**

**1,082,528.85**

To be used for capital projects only

CAFETERIA TREASURER'S REPORT  
3-Feb-16

Balance 1-1-16 23,046.65

**RECEIPTS:**

Breakfast Sales	1,343.95
Lunch Sales	9,774.40
Ala Carte Sales	6,781.55
Funds in Trust	(443.19)
Other revenue	759.63
Subsidies	28,694.56

Total Receipts for January 46,910.90

**EXPENDITURES:**

Salaries/Benefits	-
Contracted Service-Nutrition	21,640.72
Other Expenses	242.98

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Total Expend. for January 21,883.70

Balance 1-31-16 48,073.85

Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tammy Witherite, seconded by Jeffrey Moser, to approve payment of the general funds bills in the amount of \$189,672.42 and athletic fund bills in the amount of \$4,134.33. Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, seconded by Jeffrey Moser, to give permission for Diane Caton to take students to compete in the STEM K'Nex Design Challenge on March 17, 2016 at the Greater Johnstown Career and Technology Center. Cost to the district is approximately:

a. Substitute	\$82.00
b. Bus fees	\$205.00
c. <u>Refreshments</u>	<u>\$50.00</u>
Total	\$337.00

Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, seconded by Gidget Brooks, to give permission for Jim Kretchman to take Advanced Physics students to the STEM competition at the IU08, Altoona on February 9, 2016. Approximate cost to the district is:

a. Transportation	\$91.00
b. <u>Substitute</u>	<u>\$82.00</u>
Total	\$173.00

Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, seconded by Eric Schafer, to give permission for Tim Kretchman to take Computer Programming students to the 2016 Regional Computer Fair on Friday, March 11, 2016 at Penn State Altoona. Approximate cost to the district is:

a. <u>Transportation</u>	<u>\$91.00</u>
Total	\$91.00

Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, to give permission for National Honor Society to hold a dance marathon in the high school gym, sometime in March, to benefit Penn State's Four Diamonds Fund. Mrs. Gnagey withdrew her motion because she asked it to be put under Buildings and Grounds.

A motion was made by Diann Troutman, seconded by Tammy Witherite, to name the federal programs coordinator as the district contact for all federal programs and funding, by adopting policy #626 to the MASD policy manual. Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tammy Witherite, seconded by Brian Diest, to approve the 2<sup>nd</sup> quarter report for the High School Activities account. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative. Motion approved.

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A motion was made by Tammy Witherite, seconded by Tina Gnagey, to approve the budgetary transfers. Copy in folder attached to minutes. Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tammy Witherite, seconded by Erik Schafer, to approve the PEPPM Mini-Bid for the purchase of 42 XIRRUS XR-630 Access Points from CDW-G for \$22,008.00 for the 2016-2017 school year. A partial reimbursement of 70% is expected through the E-Rate program. Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Erik Schafer, seconded by Tina Gnagey, that the following coaches be approved, as listed, for the upcoming 2015-16 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. John Wright – Assistant Track Coach

Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Erik Schafer, seconded by Tina Gnagey, that the following volunteer coaches be approved, as listed, for the upcoming 2015-16 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Charlene Klink – Volunteer Softball Coach
- b. Brian Witherite – Volunteer Track Coach

All members voted yes, except for Tammy Witherite, who abstained from voting. Motion approved.

A motion was made by Brian Diest, seconded by Jeffrey Moser, to approve the following:

1. Permission for the Alumni Association to hold the 103<sup>rd</sup> Annual Alumni Banquet in the MASD cafeteria on Saturday, May 28, 2016.
2. Permission for the PA Maple Festival to use the high school auditorium for rehearsal and performances of *Legend of the Magic Water* in 2016.
3. Permission for the Meyersdale Area Baseball Club to utilize the baseball facilities, for 2016, when they are not in use by the MAHS baseball team.
4. Permission for the Meyersdale Girls' Softball League to utilize the softball facilities, for 2016, when they are not in use by the MAHS softball team.
5. Permission for National Honor Society to hold a dance marathon in the high school gym, sometime in March, to benefit Penn State's Four Diamonds Fund.

Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, seconded by Brian Diest, that Tammy Knobloch be permitted to attend the LHMA mini-conference in Johnstown, PA on March 19, 2016. Approximate cost to the district is:

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a. Mileage	\$46.44
b. <u>Registration</u>	<u>\$25.00</u>
Total	\$71.44

Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to hold an executive session to discuss personnel at 8:10 p.m.

A motion was made by Tammy Witherite, seconded by Tina Gnagey, to come out of executive session at 9:13 p.m.

A motion was made by Jeffrey Moser, seconded by Tina Gnagey, that Devin Pritts, Julia Smith, Mindy Johnson, Brandy Paulman, Katie Strong, Christa Wiltrout, and Kristi Sines be granted permanent certification (tenure). Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Jeffrey Moser, seconded by Gidget Brooks, that the daily wage rate for substitute nurses be raised to \$125/daily. Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Jeffrey Moser, seconded by Tina Gnagey, that the hourly wage rate for regular substitute custodians be raised to \$9.00/hour and part-time summer custodial help remain the same rate as it is currently. Section 508: All members present voted in the affirmative. Motion approved.

A motion was made by Tammy Witherite, seconded by Brian Diest, to adjourn the meeting at 9:16 p.m. Section 508: All members present voted in the affirmative. Motion approved.