

## MARCH 2, 2016 BOARD MINUTES

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, March 2, 2016 at 7:00 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

The meeting was called to order by President Troutman. Members present: Tina Gnagey, Bridget Brooks, Brian Diest, Jeffrey Moser, Ron Donaldson, Brad Troutman, Diann Troutman, Tammy Witherite and Erik Schafer. Also present: Tracey Karlie-Superintendent, Laura Schardt-Bus. Mgr. /Bd. Sec., Tim Kretchman-Curriculum Coord., Jackie Baer-Elem. Principal, John Wiltrout-HS Principal, Brooke Crouse, Sarah Decker-Student Board Representatives, Dan Johnson-Maint. Supervisor, Becky Sanner-Press, Shannon Brant, Ginger Ackerman-Support, April Kretchman-Citizen, Bailey Edwards-Student and Craig Gindlesperger-AD.

A motion was made by Tammy Witherite, seconded by Brian Diest, to approve the minutes of the February 3, 2016 board meeting. Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to approve the treasurers' reports:

### TREASURER'S REPORT

### MEYERSDALE AREA SCHOOL DISTRICT

#### GENERAL FUND

**2-Mar-16**

|                                       | Somerset Trust<br>Company |                   | PSDLAF              |
|---------------------------------------|---------------------------|-------------------|---------------------|
|                                       | athletic                  | general           |                     |
| <b>Cash Balance 2/01/2016</b>         | <b>6,130.14</b>           | <b>127,443.09</b> | <b>2,156,948.72</b> |
|                                       |                           |                   | ..                  |
| <b>RECEIPTS FOR February</b>          |                           |                   |                     |
| Taxes                                 |                           | 53,473.56         |                     |
| Interest on Investments               | 1.02                      | 78.47             | 789.46              |
| Investments Cashed                    |                           | 850,000.00        | 1,000,000.00        |
| Miscellaneous/Refunds                 |                           | 17,697.51         |                     |
| Commonwealth of PA/IUO8               |                           | 586.39            | 60,279.31           |
| Retiree BC/BS Payments                |                           | 6,485.53          |                     |
| Cafeteria                             |                           | 57,749.31         |                     |
| Rentals                               |                           | 136.04            |                     |
| Contribution from Private Source      |                           | 2.00              |                     |
| Transfer from general                 | 10,000.00                 |                   |                     |
| Gate Receipts                         | 1,164.00                  |                   |                     |
| Student Fees                          |                           | 440.00            |                     |
| <b>TOTAL RECEIPTS</b>                 | <b>11,165.02</b>          | <b>986,648.81</b> | <b>1,061,068.77</b> |
| <b>TOTAL RECEIPTS &amp; BEG. BAL.</b> | <b>17,295.16</b>          |                   |                     |

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|                                      |                     |                            |                     |
|--------------------------------------|---------------------|----------------------------|---------------------|
|                                      |                     | 1,114,091.90               | 3,218,017.49        |
| <b>LESS EXPEND.</b>                  |                     |                            |                     |
| February                             | 9,836.73            | 822,469.51                 | 859,927.13          |
| <b>Balance 2/29/2016</b>             | <u>7,458.43</u>     | <u>291,622.39</u>          | <u>2,358,090.36</u> |
| <b>INVESTMENTS</b>                   |                     |                            |                     |
| PLIGIT CD                            |                     | 95,000.00                  |                     |
| Pligit                               |                     | 253,919.78                 |                     |
| PSDLAF POOL/CD                       |                     | <u>2,980,000.00</u>        |                     |
| <b>TOTAL INVESTMENTS</b>             |                     | <u><b>3,328,919.78</b></u> |                     |
| <b>Capital Reserves Fund</b>         | <b>1,030,873.57</b> |                            |                     |
| To be used for capital projects only |                     |                            |                     |

CAFETERIA TREASURER'S REPORT  
2-Mar-16

|                              |                  |                  |
|------------------------------|------------------|------------------|
| Balance 2-1-16               |                  | 48,073.85        |
| <b>RECEIPTS:</b>             |                  |                  |
| Breakfast Sales              | 1,568.25         |                  |
| Lunch Sales                  | 10,928.85        |                  |
| Ala Carte Sales              | 8,344.80         |                  |
| Funds in Trust               | 942.63           |                  |
| Other revenue                | 3,067.53         |                  |
| Subsidies                    | <u>26,148.98</u> |                  |
| Total Receipts for February  |                  | 51,001.04        |
| <b>EXPENDITURES:</b>         |                  |                  |
| Salaries/Benefits            | 57,279.21        |                  |
| Contracted Service-Nutrition | 24,254.57        |                  |
| Other Expenses               | <u>81.42</u>     |                  |
| Total Expend. for February   |                  | 81,615.20        |
| Balance 2-29-16              |                  | <u>17,459.69</u> |

Section 508 vote: All members present voted in the affirmative. Motion approved.

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A motion was made by Eric Schafer, seconded by Tammy Witherite, to approve payment of the general fund bills in the amount of \$246,273.48 and athletic fund bills in the amount of \$11,324.33. Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Jeffrey Moser, seconded by Tina Gnagey, to accept the resignation of Laura Schardt, Business Manager, effective July 15, 2016 for the purpose of retirement. Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Jeffrey Moser, seconded by Brian Diest, that Emily Teets be added to the 2015-2016 classroom volunteer list, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, seconded by Tammy Witherite, to approve the 2016-2017 academic calendar. Copy in folder attached to minutes. Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, seconded by Tammy Witherite, to give approval for Mrs. Stahl and Mrs. Shaulis to transport 3 members of Student Council to attend Student Council Leadership. One student to UPJ from July 17-23, 2016 and two students to Grove City from July 24-29, 2016. Student Council will pay half of the registration costs. Approximate cost to the district:

|    |                         |                 |
|----|-------------------------|-----------------|
| a. | Registration (1,330.00) | \$665.00        |
| b. | <u>Mileage</u>          | <u>\$395.28</u> |
|    | Total                   | \$1,060.28      |

Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, seconded by Tammy Witherite, to give approval for Mrs. Bolden to take the Art Club to Washington D.C. on Saturday, April 23, 2016. There is no cost to the district. Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Diann Troutman, seconded by Tina Gnagey to approve the following changes to the MASD policy manual:

- a. Update: 004, 011, 115, 317, 806, 819 and 824.
- b. New: 916

A motion was made by Diann Troutman, seconded by Jeffrey Moser to amend the above motion by removing the reference to mandated volunteer tuberculosis testing in Policy #916 and tabling Policy #824. Section 508 vote: All members present voted in the affirmative. Motion approved.

Section 508 vote: All members present voted in the affirmative. Original motion as amended unanimously approved.

A motion was made by Tammy Witherite, seconded by Tina Gnagey, to approve the following:

- a. To enter into a five year lease contract with Queen City Business Systems for replacement of the district's copying machines.
- b. To contract with Pa-Educator for advertising purposes at a fee of \$325.00.

Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Ron Donaldson, seconded by Tammy Witherite, that Ronnie Ackerman be added to the list of approved van drivers for Stewart Transportation. Section 508 vote: All members present voted in the affirmative. Motion approved.

## MARCH 2, 2016 BOARD MINUTES

A motion was made by Erik Schafer, seconded by Tammy Witherite, that the following volunteer coaches be approved, as listed, for the upcoming 2015-16 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Aaron Beiler – Volunteer Baseball Coach
- b. Ian Edwards – Volunteer Track Coach

Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Tina Gnagey, seconded by Jeffrey Moser, to approve the following:

1. Chris Schrock attend Echoes and Reflections – Leaders in Holocaust Education in Altoona, PA on March 4, 2016. Approximate cost to the district is:

|                      |                |
|----------------------|----------------|
| a. Mileage           | \$93.00        |
| b. <u>Substitute</u> | <u>\$82.00</u> |
| Total                | \$175.00       |

2. Mike Sipple, Craig Tresnicky, Heath Montgomery and Tim Kretchman attend the Effective Math Instruction for Secondary Teams in State College, PA on March 30 and May 10, 2016. Approximate cost to the district is:

|                      |                 |
|----------------------|-----------------|
| a. Registration      | \$400.00        |
| b. Mileage           | \$267.84        |
| c. <u>Substitute</u> | <u>\$492.00</u> |
| Total                | \$1,159.84      |

3. Mike Sipple and Liz McClintock attend Facilitating Meaningful Discourse and Posing Purposeful Questions, in Rockwood on March 7, 2016. Approximate cost to the district is:

|                      |                 |
|----------------------|-----------------|
| a. Registration      | \$320.00        |
| b. Mileage           | \$ 15.00        |
| c. <u>Substitute</u> | <u>\$164.00</u> |
| Total                | \$499.00        |

Section 508 vote: All members present voted in the affirmative. Motion approved.

A motion was made by Diann Troutman, seconded by Tina Gnagey, to adjourn the meeting at 8:27 p.m. Section 508 vote: All members present voted in the affirmative. Motion approved.