

## AUGUST 3, 2016 BOARD MINUTES

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, August 3, 2016 at 7:07 p.m. in the Central Office Conference Room, 309 Industrial Park Road, Meyersdale, PA.

The meeting was called to order by President Troutman. Members present: Gidget Brooks, Brian Deist, Ron Donaldson, Tina Gnagey, Jeffrey Moser, Erik Schafer, Diann Troutman, Tammy Witherite, and Brad Troutman. Also present: Tracey Karlie-Superintendent, Ronald Repak-Solicitor, Becky Grube-Bus. Mgr. /Bd. Sec., Devin Pritts-Elem. Principal, John Wiltout-HS Principal, Dan Johnson-Maint. Supervisor, Ginger Ackerman-Support, Craig Gindlesperger-AD, Dan Pletcher-MAEA, Brian Witherite-Rifle Coach, Brenda Thomas-Citizen, and Britta Mitchell-citizen.

A motion was made by Tammy Witherite, seconded by Jeffrey Moser, to approve the minutes of the June 8 and 22, 2016 board meetings. Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to approve the treasurers' reports:

### TREASURER'S REPORT GENERAL FUND

### MEYERSDALE AREA SCHOOL DISTRICT

1-Jul-16

	Somerset Trust Company		PSDLAF
	athletic	general	
<b>Cash Balance 6/01/2016</b>	<b>489.60</b>	<b>107,445.15</b>	<b>1,870,218.82</b>
<b>RECEIPTS FOR June</b>			..
Taxes		68,325.38	
Interest on Investments	0.93	43.17	1,148.56
Investments Cashed		1,400,000.00	
Miscellaneous/Refunds		19,096.08	
Commonwealth of PA/IUO8		30,931.02	2,195,294.37
Retiree BC/BS Payments		4,825.51	
Cafeteria Rentals		50,417.72	
Contribution from Private Source		2.00	
Transfer from general Gate Receipts	9,250.00		
Student Fees		413.00	
<b>TOTAL RECEIPTS</b>	<b>9,250.93</b>	<b>1,574,053.88</b>	<b>2,196,442.93</b>

AUGUST 3, 2016 BOARD MINUTES

<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>	<b>9,740.53</b>	<b>1,681,499.03</b>	<b>4,066,661.75</b>
<b>LESS EXPEND. June</b>	<b>9,712.02</b>	<b>1,509,889.60</b>	1,418,236.91
<b>Balance 6/30/2016</b>	<b>28.51</b>	<b>171,609.43</b>	<b>2,648,424.84</b>
<b>Deposit in Transit</b>			

**INVESTMENTS**

PLIGIT CD	95,000.00
Pligit	254,152.10
PSDLAF POOL/CD	2,735,000.00
	<u>0</u>
<b>TOTAL INVESTMENTS</b>	<b>3,084,152.10</b>

**Capital Reserves Fund** **1,042,000.49**  
 To be used for capital projects only

TREASURER'S REPORT  
GENERAL FUND

**MEYERSDALE AREA SCHOOL DISTRICT**  
**3-Aug-16**

Somerset Trust Company		<b>PSDLAF</b>
athletic	general	

<b>Cash Balance 7/01/2016</b>	<b>28.51</b>	<b>171,609.43</b>	<b>2,648,424.84</b>
-------------------------------	--------------	-------------------	---------------------

**RECEIPTS FOR July**

Taxes		82,457.38	
Interest on Investments	0.51	82.94	1,678.01
Investments Cashed		800,000.00	
Miscellaneous/Refunds		4,918.08	
Commonwealth of PA/IUO8		839.87	91,649.48

## AUGUST 3, 2016 BOARD MINUTES

Retiree BC/BS Payments	9,157.48		
Cafeteria		4,102.68	
Rentals			
Contribution from Private Source		2,006.00	
Transfer from general	5,000.00		
Gate Receipts			
Student Fees			
<b>TOTAL RECEIPTS</b>	<b>5,000.51</b>	<b>903,564.43</b>	<b>93,327.49</b>
<b>TOTAL RECEIPTS &amp; BEG. BAL.</b>	<b>5,029.02</b>	<b>1,075,173.86</b>	<b>2,741,752.33</b>
<b>LESS EXPEND. July</b>	<b>52.75</b>	<b>803,555.09</b>	809,938.11
<b>Balance 7/31/2016</b>	<b>4,976.27</b>	<b>271,618.77</b>	<b>1,931,814.22</b>
<b>Deposit in Transit</b>			

### INVESTMENTS

PLIGIT CD		95,000.00	
Pligit		254,222.01	
PSDLAF POOL/CD		2,735,000.00	
		0	
<b>TOTAL INVESTMENTS</b>		<b>3,084,222.01</b>	

**Capital Reserves Fund**                                 **1,027,458.64**  
 To be used for capital projects only

### CAFETERIA TREASURER'S REPORT 1-Jul-16

Balance 6-1-16   11,516.34

**RECEIPTS:**

Breakfast Sales	65.60
Lunch Sales	439.05
Ala Carte Sales	205.90
Funds in Trust	859.95

## AUGUST 3, 2016 BOARD MINUTES

Other revenue	7,783.45	
Subsidies	70,499.27	

Total Receipts for June		79,853.22
-------------------------	--	-----------

**EXPENDITURES:**

Salaries/Benefits	29,902.36	
Contracted Service-Nutrition		35497.32
Other Expenses	383.84	

Total Expend. for June		65,783.52
------------------------	--	-----------

Balance 6-30-16		<u>25,586.04</u>
-----------------	--	------------------

### CAFETERIA TREASURER'S REPORT 3-Aug-16

Balance 7-1-16		25,586.04
----------------	--	-----------

**RECEIPTS:**

Breakfast Sales	-	
Lunch Sales	-	
Ala Carte Sales	-	
Funds in Trust	20.00	
Other revenue	5.03	
Subsidies	-	

Total Receipts for July		25.03
-------------------------	--	-------

**EXPENDITURES:**

Salaries/Benefits	4,102.68	
Contracted Service-Nutrition	-	
Other Expenses	-	

Total Expend. for July		4,102.68
------------------------	--	----------

Balance 7-31-16		<u>21,508.39</u>
-----------------	--	------------------

Section 508 vote: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Eric Schafer, to approve payment of the general fund bills in the amount of \$266,573.70 and athletic fund bills in the amount of \$2,380.29. Section 508 vote: All members present voted in the affirmative. Motion carried.

## AUGUST 3, 2016 BOARD MINUTES

### Comments to the Board

Brenda Thomas, on behalf of the baseball team, thanked the board members, Craig Gindlesperger, Dan Johnson and the maintenance staff, and all who attended games for supporting the baseball team during their playoff games.

A motion was made by Tina Gnagey, seconded by Tammy Witherite, to approve the 2016-2017 field trip requests. Copy in the folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tina Gnagey, seconded by Tammy Witherite, to approve the 2016-2017 editions of the Elementary, Middle, and High School Handbooks. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tina Gnagey, seconded by Tammy Witherite, to approve Abbie and Ethan Simpson, children of Matt Gombita, each be granted a tuition waiver beginning in the 2016-2017 school year. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tina Gnagey, seconded by Erik Schafer, to approve the Horticulture Club to be renamed the Science Olympiad Club. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Diann Troutman, seconded by Gidget Brooks, to approve following change to the MASD policy manual:

- a. Update policy: 247

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Diann Troutman, seconded by Tammy Witherite, to amend Policy 202. The following statement will be added:

Only children of full-time employees who live outside of the district can attend MASD tuition-free; however, the full-time employee would have to provide his/her child's transportation to and from the school.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Tina Gnagey, to approve the 4<sup>th</sup> quarter report for the High School Activities account. Copy in the folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to purchase six bus camera systems from Pro Vision Video Systems for \$6,000. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Gidget Brooks, to approve the following van transportation contractors and contracts:

- a. Henry and Kathy Logsdon
- b. Barb Pritts
- c. Pat Noble
- d. Stewart's

Copy in the folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

## AUGUST 3, 2016 BOARD MINUTES

A motion was made by Ron Donaldson, seconded by Tammy Witherite, to approve the 2016-17 transportation price list as presented. Copy in the folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Ron Donaldson, seconded by Erik Schafer, to approve the list of bus and van drivers and list of approved transportation vehicles for the 2016-17 school year. Copy in the folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Tammy Witherite, that the following coaches be approved, as listed, for the upcoming 2016-17 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Doug Robertson – Assistant Junior High Football Coach
- b. Yolanda Miller – Assistant Junior High Volleyball Coach

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Gidget Brooks, that the following volunteer coaches be approved, as listed, for the upcoming 2016-17 seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:

- a. Cody Wedge – Volunteer Soccer Coach

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Tina Gnagey, that any freshman meeting the requirements of the Freshman Eligibility Policy be moved to the varsity level for the 2016-17 season in the sports of volleyball, soccer, wrestling, and girls' and boys' basketball. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Erik Schafer, seconded by Tammy Witherite, to approve the Salisbury athletic co-op agreement for the 2016-2017 school year. Copy in the folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tina Gnagey, to give approval to charge Head Start/PreK a rental fee of \$1,000/year. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tammy Witherite, to give approval for the PA Maple Festival, Inc. to utilize the school's facilities for the annual PA Maple Queen Contest as well as auditions and contest rehearsals. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Tammy Witherite, to give permission for Studio 7 School of Dance to utilize the high school auditorium on May 12<sup>th</sup> and 13<sup>th</sup>, 2017 for their annual dance recital. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tina Gnagey, seconded by Tammy Witherite, that Joanne Scarrone attend Understanding and Using the DSM5, at the Univ. of Pittsburgh on October 14, 2016. Approximate cost to the board will be:

a. Registration	\$115.00
b. <u>Mileage</u>	<u>\$25.00</u>
Total	\$140.00

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Jeffrey Moser, to hold an executive session at 8:10 p.m. to discuss personnel matters. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Diann Troutman, seconded by Tammy Witherite, to come out of executive session at 9:55 p.m.

## AUGUST 3, 2016 BOARD MINUTES

A motion was made by Tina Gnagey, seconded by Tammy Witherite, to approve the 2016-2017 substitute list as presented, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Copy in the folder attached to the minutes. Roll call vote: 8-0-1 with Jeffrey Moser abstaining from voting. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tina Gnagey, that the following substitute teacher rates be set for the 2016-17 school year:

- a. 1-20 days \$90/day
- b. 21-40 days \$95/day
- c. 41+ days \$100/day

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tina Gnagey, that the rate for substitute instructional aides, substitute secretaries, and substitute cafeteria workers be changed from minimum wage to \$8.00 per hour for the 2016-17 school year. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to approve the 2016-2017 classroom volunteer list as presented, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district. Copy in the folder attached to minutes. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Erik Schafer, to approve Ashley Berkley D.O. / Conemaugh Physicians Group as the school district physician. Mandated physicals will be conducted at the cost of \$15.00 per physical for the 2016-2017 school year. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tina Gnagey, to change the appointment of the district solicitor from Andrews & Beard Law Offices to Beard Legal Group, P.C. for the 2016-2017 school year. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tina Gnagey, to change the position of Wayne Miller from Dean of Students to Middle School Principal, at a salary of \$70,000 for the regular school year plus fifteen days and benefits described in his Act 93 Agreement, and to allow him to coach through the 2016-17 school year. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tina Gnagey, to grant Dr. Tracey Karlie permission to advertise for an elementary instructional aide, to be funded by Title I, for the 2016-17 school year. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to grant Dr. Tracey Karlie permission to advertise for 3 part-time regular cafeteria positions. Part-time regular cafeteria employees work up to 4.25 hours per day. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Tammy Witherite, to grant permission to the President of the Board and the Chairman of the Personnel Committee to approve hiring for the cafeteria positions before the September board meeting. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jeffrey Moser, seconded by Diann Troutman, to move to let it be resolved that the School Board hereby appoint Parker McCay, PA as special counsel to assist with labor and/or personnel matters and issues as assigned and to authorize the School Board President to sign any documents necessary to effectuate the same. Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Jeffrey Moser, to adjourn the meeting at 10:09 p.m. Section 508 vote: All members present voted in the affirmative. Motion approved.