

Minutes
August 21, 2024
Swedesboro-Woolwich Board of Education
“A Community dedicated to inspiring life-long learners”
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/>	Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/>	Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations, Personnel/Finance Committees
<input checked="" type="checkbox"/>	Julie Dickson	(Chair) Operations Committee
	Erin Carroll	Curriculum Committee
<input checked="" type="checkbox"/>	Laurie Cecala-Read	Operations Committee
<input checked="" type="checkbox"/>	Marie Barbara	(Chair) Personnel/Finance Committee, Negotiations
	Tamara McGovern	Curriculum Committee
<input checked="" type="checkbox"/>	Alfred Beaver	Operations Committee
<input checked="" type="checkbox"/>	Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum: 7-2/6:03 pm

C. Flag Salute

D. Adoption of Agenda

Recommendation: Baker/Riley approve the adoption of the agenda, **as presented.**

Board action needed: Yes

(All yes, motion to carry 7-0)

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the “Board”) to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
Personnel, Grievance
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Riley/Dickson approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes
(All yes, motion to carry 7-0)

Time: 6:05 pm

- 2) Recommendation: Baker/Dickson approve to return to **Regular Session**.

Board action needed: Yes

Time: 6:59 pm

(All yes, motion to carry 7-0)

Approval of Minutes

Recommendation: Baker/Dickson approve the regular and executive session minutes dated **July 24, 2024, as submitted**.

Board action needed: Yes

(All yes, motion to carry 7-0)

2. Communication

A. Shout Outs!

People have asked me this summer- how are you enjoying your summer off? Are you ready to go back? It made me realize how many members of our community do not realize that summer is the busiest and most stressful season for many of our departments.

First, I would like to shout out the maintenance department- this by far is their busiest season. I would like to take a moment and share with you some of the many projects that have been completed for the students here in SWSD. Many of these projects were paid for through ARP or other grants, or the ESIP funds.

I would also like to give a shout out to our technology department. Summer is also by far their busiest season. Many of them never even get to use all of the vacation days that are allotted to them because of their conscientious work effort, making sure that everything is completed and school can open smoothly. They have been diligently working to help streamline paperless family communications, updating student and teacher machines- literally touching every device in the district- ends up being over 4000 !!!!! Thank you so much!

Finally, I would like to thank Chrissy Panebianco and Heather Worrell for working so hard to make in district bussing for some of our out of district students a reality. They both have gone over and above working on this project- thank you!

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond

if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

- 1- Mr. William Tyrell- K/W Youth Basketball Commissioner- C/O Eric Bennett
The K/W Youth Basketball addressed the board with their concerns in regards charges they will incur for maintenance overtime hours.

3. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Marie Barbara
Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

- **Personnel**
- **Salary Guide**

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. **Personnel- Recommendation:** Riley/Cecala-Read approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Shakiera Bagby	LP	\$15.13/hour	60-910-310-100-000-00	New Hire	2024-2025 School Year- pending completion of ALL state required paperwork
2- Charles Marker	Bus Driver	\$32/hour	11-000-270-160-000-00	New Hire	2024-2025 School Year- Pending completion of ALL state required paperwork and CDL
3- Brad Gilmore	Teacher	Step 2/MA/ \$55,534	11-130-100-101-000-01-060	New Hire	On or around September 1, 2024-pending completion of ALL state required paperwork
4- Kayley Klehamer	LTS	\$135 a day for the first 20 days and \$200 a day for 20+	11-120-100-101-000-01-050	New Hire- Long Term Substitute 3rd Grade	September 1, 2024- pending completion of ALL state required paperwork
5- Sarah Perez	Teacher	Step 1/ \$53,034	11-120-100-101-000-01-080	New Hire	September 1, 2024- pending completion of ALL state required paperwork
6- Sonia Hamaty	Payroll Clerk/ Bookkeeper	\$50,000	11-000-251-100-000-01	New Hire	September 10, 2024
7- Rylee Oswald	LP	\$15.13/hour	60-910-310-100-000-00	New Hire	2024-2025 School Year- pending completion of ALL state required paperwork
8- Caroline Floyd	School Psychologist	Step1/MA+15 \$62,902	11-000-219-104-000-01-080	Lane Change to MA+15	September 1, 2024

B. Workshops- Recommendation: Riley/Cecala-Read approve the following workshops, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Patty Lynn	33rd Annual School Health Conference, Somerset NJ	October 16, 2024/3:30 pm	\$250	\$0
2- Diane Thomas, Cristina D'Amelio, Alayna Pasztalaniec and Rachel Ryman	Handle with Care Crisis Intervention Recertification n	October 10, 2024/7:30am-4:30pm	\$525/person	\$0

C. Recommendation: Riley/Cecala-Read approve the Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of **June 2024**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of **June 2024**. The Reconciliation Report and Board Secretary's Report are in agreement for the month of **June 2024**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(To Follow)**

D. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Riley/Cecala-Read approve for payment of **August 2024 regular and addendum bills** in the amount of **\$974,297.40** and payment of **July 2024 payroll** in the amount of **\$279,272.69, as submitted**.

E. Recommendation: Riley/Cecala-Read approve the Line-Item Transfer for **July 2024** in the amount of **\$207,561.18 as submitted**.

F. Recommendation: Riley/Cecala-Read approve the following tuition rates for the 2024-2025 school year:

- PreK-K: \$15,380
- 1st-5th: \$17,141
- 6th: \$18,085
- Disability: \$23,059

G. Recommendation: Riley/Cecala-Read approve the school lunch and breakfast prices for the 2024-2025 school year, **as listed**:

- Student \$ 3.20
- Reduced \$ 0
- Staff \$ 5.00
- Breakfast \$ 1.60

Board action needed: Yes (Roll Call Required)

(Motion carried: 6-0-1 for A (Beaver abstained); 7-0 for B, C, E-F; 6-0-1 for D (Azzari abstained))

Natalie Baker-Y

Julie Dickson -Y

Erin Carroll

Laurie Cecala-Read-Y

Marie Barbara-Y

Tamara McGovern

Alfred Beaver

Kenneth Riley-Y

(Abstain from A- yes for B-G)

Gina Azzari

(Abstain from D- yes for A-C, E-g)

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- ***PD Plan***
- ***Handbooks***
- ***Curriculum***
- ***Science of Reading***
- ***Fundraiser***

A. Recommendation: Baker/Beaver approve the following curriculum handbooks for the 2024-2025 school year, as **submitted**:

- [Gifted & Talented](#)
- [RTI for Staff](#)
- [RTI for Families](#)

B. Recommendation: Baker/Beaver approve the Marzano Framework as the Teacher Evaluation Tool and the Administrator Evaluation Tool for the 2024-2025 school year.

C. Recommendation: Baker/Beaver approve the [District Professional Development Plan](#) for the 2024-2025 school year, **as submitted**.

D. Recommendation: Baker/Beaver approve the presentation of Science of Reading by Amplify (3 presenters) at the September 4, 2024 In-Service at the total cost of \$7,500.

E. Recommendation: Baker/Beaver approve a science facilitator from Camden County College to present at the September 4, 2024 In-Service at the total cost of \$1,800.

F. Recommendation: Baker/Beaver approve the sale of American Reading Company Resources to the Elk Township School District for the cost of \$8,000.

G. Recommendation: Baker/Beaver approve Title 1, Part A meetings to inform parents/families of their school's participation in Title 1, Part A programs. Sessions will be included with Back-To-School Nights for Walter Hill, Charles Harker, and Charles Stratton on September 9,10, and 12, 2024.

H. Recommendation: Baker/Beaver approve the submission of the ESEA application for Fiscal Year 2025, and accept the grant reward of these funds upon the subsequent approval of the Fiscal Year 2025 ESEA Application.

I. Recommendation: Baker/Beaver approve the following 6th Grade Fundraisers for the 2024-2025 school year, **as submitted**.

- [Fall Activities Wrapping Paper Fundraiser](#)- October 15-18, 2024

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- [Renaissance Red October Hoagie Sale Fundraiser](#)- October 2024
 - [Joe Corbi Class Trip Fundraiser](#)- February 3-19, 2025
 - [Renaissance Spirit Wear Fundraiser](#)- September 5-27, 2024
-

J. Recommendation: Baker/Beaver approve the following policy, **as submitted**:

- [Policy 2365](#) Acceptable Use of Generative Artificial Intelligence (AI)

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 7-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll

Laurie Cecala-Read-Y

Marie Barbara-Y

Tamara McGovern

Alfred Beaver-Y

Kenneth Riley-Y

Gina Azzari-Y

Operations

**Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson**

- **Bus Leasing Jointure**
- **Bus Drivers**
- **Outside Field Maintenance**

A. Facility Usage Requests

Recommendation: Barbara/Riley approve Facility Usage Requests, as listed.
(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- NJ Gators Softball Organization	Harker Fields	August 26, 2024- November 10, 2024 and March 1, 2025-July 31, 2025 (2 x's weekly and either Saturday or Sunday- days TBD)	Softball Practice

B. Recommendation: Barbara/Riley approve a new primary reunification site, and maintain the current reunification site as a secondary location.

C. Recommendation: Barbara/Riley accept the bid for [Bus Leasing for the 2024-2025](#) school year with Holcomb Transportation in the amount of \$25,000 per bus, for a total contract cost of \$50,000, **as submitted.**

Board action needed: Yes (Roll Call Required)
(All yes, motion to carry 7-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll

Laurie Cecala-Read-Y

Marie Barbara-Y

Tamara McGovern

Alfred Beaver-Y

Kenneth Riley-Y

Gina Azzari-Y

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Baker/Barbara approve the adjournment of meeting.

Board action needed: Yes

Time: 7:37 pm

(All yes, motion to carry 7-0)

Respectfully submitted,



Mr. Korey Jeffries
Board Secretary/SBA

Next Meeting(s).

September 11, 2024

Board/Committee Meetings as scheduled