**BOARD OF EDUCATION MEETING**

**AUDUBON HIGH SCHOOL LIBRARY MEDIA CENTER**

**WEDNESDAY, OCTOBER 9, 2024**

**6:30 P.M.**

**AGENDA**

**I.** **Call to Order**: In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of the meeting, scheduled at 6:30 pm in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrances of the Junior-Senior High School.

II. **Roll Call**

SY 2022-2024

___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

SY 2023-2025

___ Ammie Davis ___Stephen Wilson ___ Sara Kuhlen

SY 2024-2026

___ Allison Lipsky ___ Mark Gatti ___ Bill Wilson

SY 2024 Mt. Ephraim Representative

___ Jonathan Maxson

Student Representative to the Board

___ Jane Poponi

Apprentice Student Representative

___ Helena Kuchmek

**III.** **Authorizing Executive Session**:

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters that are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

___X___ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

___X___ Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___X___ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

___X___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the Audubon Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above-stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Audubon Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move the Board of Education, by Resolution, to adjourn into Executive Session from which the general public will be excluded from discussing school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

   Motion to reconvene the Board of Education, by Resolution.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

**IV. Call Meeting to Order**

**V. Flag Salute**

**VI. Student Representatives to the Board Report**

Jane Poponi, 12th Grade
Helena Kuchmek, 11th Grade

**VII. Spotlight Program:**

**The Audubon Board of Education Spotlight Program recognizes the following Students of the Month for September 2024**

| | | |
|---|---|---|
| **Pre-Kindergarten** | **Kindergarten** | **Grade One** |
| **Maeve Domin** | **Ryan Seeberger** | **Jack James** |
| **Grade Two** | **Grade Three** | **Grade Four** |
| **Ava Gordon** | **Avery Burrough** | **Mason Miller** |
| **Grade Five** | **Grade Six** | **Grade Seven** |
| **Vivienne Cannon** | **Tyler Tracy** | **Matthias Gleason** |
| **Grade Eight** | **Freshman Class** | **Sophomore Class** |
| **Owen Callahan** | **Emily Knoedler** | **Isabella Legatie** |
| **Junior Class** | **Senior Class** | |
| **Finola Witherington** | **Alyssa Tomasetti** | |

**The Audubon Board of Education Spotlight Program recognizes the following Teacher of the Month for September 2024**

| **Haviland Avenue School** | **Audubon Jr./Sr. High School** |
|---|---|
| **Kristina Jakubowski** | **Pat Moran** |

**VII. Presentation(s)**

NJSLA Data Presentation

Blue Ribbon Presentation

**VIII. Superintendent's & District Report(s):**

**Recognition of Tony Carbone for AD of Conferences**, presented by Sandra Allen

**Recognition of Coach Mike Tomasetti for Soccer 200 Wins,** presented by Tony Carbone

**IX. Approval of Board Minutes:**

1. Motion to approve the following minutes:

September 18, 2024 Public Session

Motion to Approve: _____ Second: _____

**Roll Call**

| | | | |
|---|---|---|---|
| ___ Ammie Davis | ___ Stephen Wilson | ___ Sara Kuhlen | ___ Johnathan Maxson |
| ___ Alison Lipsky | ___ Mark Gatti | ___ Bill Wilson | |
| ___ James Blumenstein | ___ Allison Cox | ___ Andrea Robinson | |

**X. Participation:** (Agenda Items Only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizens. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

**Board of Education Goals**

Through oversight and advocacy in committee meetings, regular monthly meetings, and through a close review of Superintendent recommendations, the Board will

- ❖ continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing achievement gaps.
- ❖ work to maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages & facilitates long-range facility improvements while remaining fiscally responsible.
- ❖ foster a safe and positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

**XI.** **<u>GOVERNANCE</u>: Chairperson – Alison Lipsky;** Committee Members – James Blumenstein, Sara Kuhlen, William Wilson; and Alternate – Andrea Robinson

1. Motion to approve the second reading and adoption of the following policies as recommended by the full Governance Committee of the Board.

| Policy | Title | New/Revised |
|---|---|---|
| 0143.2 | High School Representation to the Board (M) | Revised |
| 5820 | Student Government | Revised |

2. Motion to approve the first reading of the following policies and regulations as recommended by the full Governance Committee of the Board.

| Policy | Title | New/Revised |
|---|---|---|
| 3160 | Physical Examination (M) | Revised |
| 4160 | Physical Examination (M) | Revised |
| 8420 | Emergency and Crisis Situations (M) | Revised |
| 2200 | Curriculum Content (M) | Revised |
| 8467 | Firearms and Weapons (M) | Revised |
| **Regulations** | **Title** | **New/Revised** |
| 3160 | Physical Examination (M) | Revised |
| 4160 | Physical Examination (M) | Revised |
| 5200 | Attendance (M) | Revised |

Motion to Approve items 1 through 2: _____ Second: _____

**Roll Call**

| | | | |
|---|---|---|---|
| ___ Ammie Davis | ___ Stephen Wilson | ___ Sara Kuhlen | ___ Johnathan Maxson |
| ___ Alison Lipsky | ___ Mark Gatti | ___ Bill Wilson | |
| ___ James Blumenstein | ___ Allison Cox | ___ Andrea Robinson | |

**XII. OPERATIONS: Chairperson – Allison Cox;** Committee Members – Ammie Davis, Stephen Wilson, Mark Gatti; and Alternate – Sara Kuhlen

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2024. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

   July Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2024. The Cash Reconciliation Report and the Secretary's reports are in agreement for the month of July 2024.

   July Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve additional line item transfers for the month of July 2024.

   July Transfers

6. Motion to acknowledge Safety Drills conducted in August in the District Schools:

   **Audubon Park Preschool**

   | | |
   |---|---|
   | Sept 9, 2024 | Fire Drill |
   | Sept 12, 2024 | Lockdown Drill |

   **Haviland Avenue School**

   | | |
   |---|---|
   | Sept 5, 2024 | Fire Drill |
   | Sept 12, 2024 | Lockdown Drill |

   **Mansion Avenue School**

   | | |
   |---|---|
   | Sept 10, 2024 | Fire Drill |
   | Sept 13, 2024 | Lockdown Drill |

   **Audubon Jr./Sr. High School**

Sept 12, 2024 Fire Drill

Sept 24, 2024 MERT/AED Drill

7. Motion to approve the bills payable list for October 2024 in the amount of $126,815.16 when certified.

   October Bill List

8. Motion to approve the submission of the 2024-2025 Statement of Assurance Regarding the Use of Paraprofessional Staff to the Camden County Office of Education.

   Statement of Assurance

9. Motion to approve the Residency Support Agreement between Reese Investigations, LLC (Lloyd L. Reese) and the Audubon Board of Education for the 2024-2025 school year, effective through June 30, 2025, at a per case fee of $650.00 for up to 8 hours; each approved hour exceeding the case rate will be paid at an hourly rate of $65.00; mileage based on the IRS 2024 standard mileage rate of $0.67 per mile; compensation may also include approved accrued expenses (tools, reports, video) at the recommendation of the Superintendent of Schools.

10. Motion to approve the Audubon Board of Education Strategic Planning Contract with Scott A. Oswald, LLC.

    Strategic Planning Contract

11. Motion to approve the donation of $5,000.00 from the Joseph Weiglein Scholarship Committee to be used for student-centered projects at the Audubon Jr./Sr. High School including the custom coffee counter in the AHS Media Center.

    Motion to Approve Item(s) 1 through 11: _____ Second: _____

    **Roll Call**

    ___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

    ___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

    ___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

**XIII. EDUCATION: Chairperson – Andrea Robinson;** Committee Members – James Blumenstein, Alison Lipsky, Johnathan Maxson; and Alternate – William Wilson.

1. Student Statistics October 1, 2024

| Date | Audubon Preschool | Haviland Avenue | Mansion Avenue | Audubon Jr./Sr. HS | Out of District | Total |
|---|---|---|---|---|---|---|
| 10/1/2024 | 56 | 228 | 331 | 798 | 26 | 1,439 |
| 9/3/2024 | 53 | 228 | 328 | 791 | 26 | 1,426 |
| 10/2/2023 | 56 | 239 | 323 | 789 | 16 | 1,423 |

2. Motion to approve the following facilities requests:

| School | Location | Activity | Start/End Date(s) | Time(s) | Contact |
|---|---|---|---|---|---|
| MAS | Room 150 | PTA Book Fair | 10/15/24 | 5:45pm - 7:00pm | Jen Wesson |
| AHS | Field Hockey Field | AHS Alumni Field Hockey Game | 10/26/24 | 9am | Patrice Kilvington |
| AHS | Aux Gym | Special Olympics Basketball Program | 12/1/24 - 3/31/25 | 1 hr per week | Luke's Place - William Jensen |

**3. <u>Approval of Attendance at Conferences and Workshops for the 2024-2025 School Year</u>**

**WHEREAS**, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers **RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

**THEREFORE**, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and the efficient operation of the District;

**NOW, THEREFORE BE IT**
with the guidelines established by the federal Office of Management and Budget:

| Participant | Conference Title & Location | Date(s) | Cost |
|---|---|---|---|
| <u>Administrators</u><br>Harry Rutter<br>Deborah Roncace<br>Noelle Bisinger<br>Shamus Burke<br>Sandra Allen | NJSBA Workshop Conference 2024<br>Atlantic City, NJ | 10/21/24 - 10/24/24 | $2,100.00 Travel |
| <u>Full Board</u><br>Andrea Robinson<br>Sara Kuhlen<br>Stephen Wilson<br>Mark Gatti<br>Alison Lipsky<br>Allison Cox<br>James Blumenstein<br>Ammie Davis<br>Bill Wilson | NJSBA Workshop Conference 2024<br>Atlantic City, NJ | 10/21/24 - 10/24/24 | |
| Sandra Allen | BOE Relations & Dynamics<br>Virtual (NSA) | 9/17/24 | No Cost |
| Sandra Allen | Voices of Experience<br>Virtual (NSA) | 10/16/24 | No cost |

| | | | |
|---|---|---|---|
| Sandra Allen | Business Operations<br>Virtual (NSA) | 11/26/24 | No Cost |
| Sandra Allen | Managing Human Resources<br>Virtual (NSA) | 12/9/24 | No Cost |
| Sandra Allen | Superintendent as Instructional Leader<br>Virtual (NSA) | 1/16/25 | No Cost |
| Sandra Allen | Community Relations<br>Virtual (NSA) | 2/26/25 | No Cost |
| Deborah Roncace | NJASBO- OPRA/Negotiations/ Arbitration/Fact Finding and Records Retention<br>Mt. Laurel, NJ | 9/24/24 | $145<br>+ Travel |
| Deborah Roncace | NJASBO - DOL and DOT Refresher and Update<br>Mt. Laurel, NJ | 10/10/24 | $145<br>+ Travel |
| Deborah Roncace | NJASBO - Green Purchasing<br>Mt. Laurel, NJ | 11/19/24 | $145<br>+ Travel |
| Erica Cavanaugh | IXL Live<br>Mt. Laurel, NJ | 11/6/24 | $95.00<br>+ Travel |
| Alexis Miller | IXL Live<br>Mt. Laurel, NJ | 11/6/24 | $95.00<br>+ Travel |
| Christine DiMedio | Challenge Day<br>Haddon Twp, NJ | 10/10/24 | No Cost<br>+ Travel |
| Sylie Galvan<br>Nancy Scully<br>Cherie McNellis<br>Ceili O'Donnell<br>Linda Rizzo<br>Grace Morris<br>Courtney Snell<br>Nicole Allison | Supporting Children with Disabilities Using The Creative Curriculum for Preschool<br>Mt Ephraim, NJ | 10/11/24 | No Cost<br>+ Travel |
| Matt Webb | New Jersey Council for History Education Conference<br>Princeton, NJ | 11/11/24 | $95.00<br>+ Travel |
| Amy Bulskis | New Jersey Council for History Education Conference<br>Princeton, NJ | 11/11/24 | $95.00<br>+ Travel |
| Mike Tomasetti | HESAA School Counselor Workshop/Financial Aid Workshop<br>Virtual | 10/24/24 | No Cost |
| Emily Warren | HESAA School Counselor Workshop/Financial Aid Workshop<br>Virtual | 10/24/24 | No Cost |
| Mike Tomasetti | HIB Training<br>Virtual | 10/22/24 | No Cost |
| Emily Warren | HIB Training<br>Virtual | 10/22/24 | No Cost |
| Nick May | HIB Training<br>Virtual | 10/7/24 | $500.00 |

| | | | |
|---|---|---|---|
| Christine DiMedio | HIB Training<br>Virtual | 9/30/24 | $500.00 |
| Stephanie Berenato | Writer's Workshop -<br>Use of Mentor Texts<br>CCC - Blackwood, NJ | 11/6/24 | $149.00<br>+ Travel |
| Nicole Lombardi | Writer's Workshop -<br>Use of Mentor Texts<br>CCC - Blackwood, NJ | 11/6/24 | $149.00<br>+ Travel |
| Tricia Martel | Leveraging Technology to Foster Diversity, Equity, Inclusion & Access<br>Virtual | 11/15/24 | $49.99 |
| Bridget Garrity-Bantle | Facing the Future 2024<br>New Brunswick, NJ | 10/18/24 | $185.00<br>+ Travel |
| Jillian Matysik | Facing the Future 2024<br>New Brunswick, NJ | 10/18/24 | $185.00<br>+ Travel |
| Bonnie Smeltzer | Camden County Elementary Principal's Round Table Meetings<br>CCC - Blackwood, NJ | 10/15/24, 2/11/25 | No Cost<br>+ Travel |
| Barbie Ledyard | Camden County Elementary Principal's Round Table Meetings<br>CCC - Blackwood, NJ | 10/15/24, 2/11/25, 5/13/25 | No Cost<br>+ Travel |
| Barbie Ledyard | Regional Preschool Administrator Meeting<br>Logan Township, NJ | 10/210/24 | No Cost<br>+ Travel |
| Dante Acerbo | Classroom Management<br>Virtual | 11/19/24 | $178.00 |

4. Motion to approve the following field trip and curriculum trip requests for the 2024-2025 school year:

| School | Destination of Trip / Staff in charge | Date | Time(s) | Chaperones & Students | Purpose of Trip | Bus Cost |
|---|---|---|---|---|---|---|
| AHS | Haviland Avenue and Audubon Preschool<br>D. Bantle | 10/24/24 | Depart: 8:25 am<br>Return: 11:00 pm | 2 chaperones, 4 students | CBI Experience - Reading stories, preparing a Halloween craft, pumpkins | No Cost |
| AHS | ACME/Applebee's Audubon, NJ<br>P. Griffith/D. Bantle | 11/20/24 | Depart: 9:15 am<br>Return: 1:45 pm | 6 chaperones, 25 students | Walking CBI - Ingredients for holiday cookies(navigate food store, use a shopping list, order food, restaurant behavior) | No Cost |
| AHS | Walmart Shopping Center, Audubon<br>B. Garrity-Bantle | 12/11/24 | Depart: 9:00 am<br>Return: 1:45 pm | 6 chaperones, 25 students | CBI - Service Project (Purchasing gifts for teens in domestic violence safe houses for | $160.00 Paid by Surf Shop Account |

| | | | | | | |
|---|---|---|---|---|---|---|
| | | | | | the holidays) | |
| AHS | Seneca High School, Tabernacle, NJ M. Webb | 11/26/24 | Depart: 2:45 pm Return: 7:00 pm | 1 chaperone, 10 students | South Jersey Chess League | $200.00 Paid by BOE |
| AHS | Oakcrest High School, Mays Landing, NJ M. Webb | 12/7/24 | Depart: 7:00 am Return: 3:00 pm | 1 chaperone, 10 students | South Jersey Chess League Blitz Tournament | $320.00 Paid by BOE |
| AHS | Cherry Hill East High School, Cherry Hill, NJ M. Webb | 1/7/25 | Depart: 2:45 pm Return: 7:00 pm | 1 chaperone, 10 students | South Jersey Chess League | $200.00 Paid by BOE |
| AHS | Cherry Hill West High School, Cherry Hill, NJ M. Webb | 1/21/25 | Depart: 2:45 pm Return: 7:00 pm | 1 chaperone, 10 students | South Jersey Chess League | $200.00 Paid by BOE |
| AHS | Eastern High School, Voorhees Twp., NJ M. Webb | 2/4/25 | Depart: 2:45 pm Return: 7:00 pm | 1 chaperone, 10 students | South Jersey Chess League | $200.00 Paid by BOE |
| AHS | Seneca High School, Tabernacle, NJ M. Webb | 2/15/25 | Depart: 8:00 am Return: 3:00 pm | 1 chaperone, 10 students | South Jersey Chess League Championship Tournament | $320.00 Paid by BOE |
| MAS | Hot Wheelz Cherry Hill, NJ B. Rehn | 5/29/25 | Depart:11:50 am Return: 2:30 pm | 3 chaperone, 35 students | 5th Grade Safety Patrol Skating Party | $100.00 Paid by BOE |
| AHS | Philadelphia Zoo Philadelphia, PA T. Egner | 10/21/24 | Depart: 9:10 am Return: 12:30 pm | 2 chaperones, 25 students | Animal Behavior Class - To observe the zoo's attempt at animal enrichment and classify animal behaviors | $140.00 Paid by Students |
| AHS | Mutter Museum Philadelphia, PA T. Egner | 2/24/25 | Depart: 9:40 am Return: 12:00 pm | 2 chaperones, 35 students | Honors Anatomy Class - To observe medical abnormalities and learn medical history | $105.00 Paid by Students |
| AHS | Longwood Gardens T. Egner | 5/13/25 | Depart: 9:15 am Return 2:00 pm | 2 chaperones, 25 students | Plant Biology Class - To observe the garden's horticultural practices, classify plants with a scavenger photo hunt | $220.00 Paid by Students |
| APS | Please Touch Museum Philadelphia, PA C. McNellis | 11/15/24 | Depart: 9:00 am Return: 1:30 pm | 60chaperones , 60 students | To engage our student's senses and to spark their curiosity in a safe and fun environment | $610.00 Paid by Audubon Preschool Field Trip Account |

| | | | | | | |
|---|---|---|---|---|---|---|
| AHS | Audubon Preschool<br>R. Latini | 10/18/2024 | Depart: 6:00 pm<br>Return: 8:00 pm | 1 chaperone,<br>10 students | Trunk or Treat - set up and distribute candy | No Cost |
| AHS | Audubon Senior Center<br>R. Latini | 10/16/24 | Depart: 6:00 pm<br>Return: 8:00 pm | 1 chaperone,<br>10 students | Game Night with Senior Citizens for Intergenerational Club | No Cost |
| AHS | Clearview High School<br>Mullica Hill, NJ<br>R. Hanson-Swinney | 11/16/24 | Depart: TBD<br>Return: TBD | 1 chaperone<br>TBD -Est. 25 students | All South Jersey Chorus Auditions | $120.00 Paid by BOE |
| AHS | Audubon Towers<br>R. Hanson-Swinney | 12/10/24 | Depart: 9:45 am<br>Return: 10:30 am | 1 chaperone,<br>35 students | Community Connection - AHS Choral Ensemble to perform for Senior Citizens | $35.00 Paid by BOE |
| AHS | Rowan University<br>Glassboro, NJ<br>R. Hanson-Swinney | 1/9/25 | Depart: 8:00 am<br>Return: 1:30 pm | 1 chaperone,<br>est 10-20 students | All South Jersey Chorus at Rowan University | $200.00 Paid by BOE |

5. Motion to approve the 2024-2025 Gateway to College Program Agreement between Audubon Public School District and Camden County College.

   CCC Gateway to College Agreement

6. Motion to approve homebound instruction for the following Audubon Jr./Sr. High School student(s):

| STUDENT ID# | DATE |
|---|---|
| 00269 | Effective September 3, 2024 through November 3, 2024 |
| 01106 | Effective September 3, 2024 through November 3, 2024 |

7. Motion to approve homebound instruction for student ID# 10764 beginning September 4, 2024 for the period of admittance up to one hour per day, up to five hours per week, at Children's Hospital of Pennsylvania at the rate of $64.49 per hour.

8. Motion to approve the tuition contract with Camden County Technical School District for the 2024/2025 school year at the rate below.

| Program | Amount | # of Students |
|---|---|---|
| Technical Program | $3,211.00 per student | 13 |

9. Motion to approve the following out of district placements for the 2024-2025 school year at the recommendation of Special Services Department:

| State ID# | Placement | Tuition $ | ESY $ | Extraordinary Services $ |
|---|---|---|---|---|
| 3739304846 | GCSSSD | | 4,770.00 | 3,900.00 |
| 7395025763 | GCSSSD | | 4,770.00 | |
| 9311644887 | GCSSSD | | 4,770.00 | |
| 2482339911 | GCSSSD | | 4,770.00 | |

| | | | | |
|---|---|---|---|---|
| 9030517456 | GCSSSD | | 4,770.00 | |

Motion to Approve Items 1 through 9: _____ Second: _____

**Roll Call**

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

**XIV.** **HUMAN RESOURCES: Chairperson – Ammie Davis;** Committee Members – Johnathan Maxson, Alison Cox, Stephen Wilson, and Alternate Mark Gatti

1. +Motion to approve the following KEYS employees for the 2024-2025 school year, with executed time sheets, not to exceed 29.5 hours per week, not to include benefits, at the recommendation of the Superintendent of Schools.

| NAME | SCHOOL | HOURLY RATE | TITLE |
|---|---|---|---|
| Skylar Erwin | HAS/MAS | $15.50 | Caregiver |
| Alexa Lee | HAS/MAS | $15.50 | Caregiver |

2. +Motion to accept the letter of resignation, effective December 31, 2024, with the intent to retire, on January 1, 2025, from Ralph Schiavo, Physical Education Teacher at Mansion Avenue School.

3. +Motion to approve a request from employee #1653 to take a Medical Leave of Absence, effective September 16, 2024 to October 7, 2024. (not eligible for FMLA)

   September 16, 2024 through September 30, 2024 Paid Leave (10.5 sick days)

   September 30, 2024 through October 7, 2024 Unpaid Leave (3.5 days)

4. Motion to approve the request from employee #2254, to invoke a Family and Medical Leave Act, with intermittent leave, effective retroactively to October 7, 2024 through October 6, 2025 - 60 days maximum/12 months, using remaining paid sick and personal time, then unpaid days, at the recommendation of the Superintendent of Schools.

5. +Motion to approve the request from employee #183, to invoke a Family and Medical Leave Act, with intermittent leave, effective retroactively to July 23, 2024, through July 22, 2025 - 60 days maximum/12 months, using remaining paid sick and personal time, then unpaid days, at the recommendation of the Superintendent of Schools.

6. Motion to approve a request from employee #1272, to extend their Unpaid Leave of Absence, effective November 18, 2024 through April 16, 2025.

7. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2024-2025 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

   Christopher Malawski - Substitute Custodian
   Sue Goff - Substitute Cafeteria Aide
   Coleen Makuszewski - Substitute Teacher

8. Motion to approve the following new bus driver effective October 9, 2024 for the 2024-2025 school year with the Audubon Board of Education, with executed time sheets, pending the completion of all Audubon

Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

| NAME | Hourly regular rate | Weekend/ Holiday rate |
|---|---|---|
| Brad Rehn | $30.00 | $45.00 |

9. Motion to retroactively approve the following spring coaching position for the 2023-2024 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Education Association at the recommendation of the Superintendent of Schools.

| Name | Sport/Position | Contractual Rate |
|---|---|---|
| Bryant Bozarth | Boy's Tennis Assistant Varsity Coach | $4,035.00 |

10. Motion to approve the following paid fall coaching position for the 2024-2025 school year in accordance with the negotiated 2024-2027 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

| Name | Sport/Position | Contractual Rate |
|---|---|---|
| Bryant Bozarth | Junior High Intramural Coed Tennis Coach | $1,890.00 |

11. +Motion to approve the allocation of two (2) comp days for a room assignment change for the 2024-2025 school year in accordance with the 2024-2027 negotiated contract between the Audubon Board of Education and the Audubon Education Association. The days are to be used at the teacher's request, with administrator approval per the agreement, at the recommendation of the Superintendent of Schools.

Stephanie Berenato Dante Acerbo

12. Motion to approve the following paid winter coaching positions for the 2024-2025 school year in accordance with the negotiated 2024-2027 contract between the Audubon Board of Education and the Audubon Education Association, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

| Name | Sport/Activity | Position | Contractual Rate |
|---|---|---|---|
| Brian O'Donnell | Boys' Basketball | Varsity Coach | $8,104.00 |
| Randolph Callaway | Boys' Basketball | Jr. Varsity Coach | $5,450.00 |
| Patrick Driscoll | Boys' Basketball | Middle School Coach | $4,342.00 |
| Bridget Garrity-Bantle | Girls' Basketball | Varsity Coach | $8,104.00 |
| Nicholas May | Girls' Basketball | Jr. Varsity | $5,450.00 |
| Maddy Whalen | Girls' Basketball | Middle School Coach | $4,342.00 |
| Josh Atkins | Swimming | Varsity Coach | $7,625.00 |
| Will Taguwa | Swimming | Assistant Coach (½ stipend) | $2,485.00 |
| RJ Franceschini | Swimming | Assistant Coach (½ stipend) | $2,485.00 |
| Daniel Cosenza | Winter Track | Varsity Coach | $6,145.00 |
| Steve Ireland | Winter Track | Assistant Coach | $4,065.00 |
| John Walsh | Wrestling | Varsity Coach | $8,104.00 |
| Dominic Koehl | Wrestling | Assistant Varsity Coach | $5,450.00 |
| Kyle Muckley | Wrestling | Assistant Varsity Coach | $5,450.00 |
| Jared Muckley | Wrestling | Assistant Varsity Coach | $5,450.00 |
| Andrew Haubois | Wrestling | Middle School Coach | $5,415.00 |
| Stephanie Davidson | Cheerleading | Varsity Coach | $4,308.00 |
| Jennifer Lawson | Cheerleading | Assistant Varsity Coach | $3,135.00 |
| Patrice Kilvington | Athletic Director | Winter Assistant | $4,313.98 |
| Chris Harris | Weight Training | Winter (⅝ stipend) | $989.40 |
| Dan Reed | Weight Training | Winter (⅝ stipend) | $1,484.10 |

13. Motion to approve the following winter coaching position for the 2024-2025 school year in association with the Unified Champion Club and the Special Olympics, at the recommendation of the Superintendent.

| Name | Sport/Activity |
|---|---|
| Bridget Garrity-Bantle | Unified Bowling |

14. Motion to approve the following volunteer (un-paid) fall coaching positions for the 2024-2025 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

| Name | Sport/Activity |
|---|---|
| Patrick Polimeni | Middle School Soccer |

15. Motion to approve the following volunteer (un-paid) winter coaching positions for the 2024-2025 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

| Name | Sport/Activity |
|---|---|
| Chris Sylvester | Swimming |
| Kieran Boland | Winter Track |
| Adam Cramer | Winter Track |
| Roger Houghkirk | Winter Track |
| Anthony Pugliese | Winter Track |
| Daniel Reed | Winter Track |
| Dylan Bushby | Wrestling |
| Dave Chambers | Wrestling |
| Colin Connelly | Wrestling |
| Jake Jordan | Wrestling |
| Jeff Jordan | Wrestling |
| Luca Rupertus | Wrestling |
| Isaac Bogel | Wrestling |
| Jake Mistalski | Wrestling |
| Taylor Donnelly | Wrestling |
| Tom Monteferrante | Wrestling |
| Scott Lynch | Wrestling |
| Sam Myers | Wrestling |
| Lucas Stinger | Wrestling |
| Jacob Dutill | Wrestling |
| Josh Plantz | Wrestling |
| Kevin Headley | Girls' Basketball |
| Danielle Headley | Girls' Basketball |
| Robert Garrity | Girls' Basketball |
| Ryan Boland | Boys' Basketball |
| Dan Driscoll | Boys' Basketball |
| Greg Smith | Marching Band |
| Greg Veach | Marching Band |
| Jordyn Fingerman | Marching Band |
| Dennis Bantle | Unified Bowling |
| Stacey Augustine | Unified Bowling |
| Nicholas May | Unified Bowling |
| Jenna Casey | Unified Bowling |

16. Motion to approve any paid employees to serve as clock and/or security personnel for basketball games and wrestling matches for the 2024-2025 winter sport season, at a rate of $40.00 per home event with prior administrative approval and executed time sheets as per the negotiated agreement at the recommendation of the Superintendent of Schools.

17. Motion to approve any paid employee to serve as ticket takers for the 2024-2025 winter sports season at a rate of $40.00 per home event with prior administrative approval and executed time sheets as per the negotiated agreement at the recommendation of the Superintendent of Schools.

18. Motion to approve the following overloads as 6th period compensation - pensionable at the rate established which shall be prorated based on services performed at the Audubon Jr. /Sr. High School for the 2024-2025 school year

| Name | Position | Partial/Full | Salary |
|---|---|---|---|
| Drinkhouse, Larae | Special Education | Full | $4,000 |

19. Motion to rescind the following 2024 Summer Curriculum Revisions previously approved at the recommendation of the Superintendent of Schools.

| **Journalism I** |
|---|
| Andria Morrison |

20. Motion to rescind the following 2024 Summer Curriculum Writing previously approved at the recommendation of the Superintendent of Schools.

| **Journalism II** |
|---|
| Andria Morrison |

Motion to Approve Items 1 through 20: _____ Second: _____

**Roll Call**

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

**XV. REPORTS:**

**XVI**. HIB District Report

| SEPTEMBER 2024 | BULLYING INCIDENTS REPORT | | |
|---|---|---|---|
| **SCHOOL** | **Confirmed HIB** | **Non-HIB** | **Total** |
| AHS | #269511<br>#268966 | 0 | 2 |
| MAS | 0 | 0 | 0 |
| HAS | 0` | 0 | 0 |
| APPS | 0 | 0 | 0 |

**XVII**. Special Program Representatives:

A. Camden County Educational Services Commission: Stephen Wilson
B. Camden County School Boards Association: Johnathan Maxson
C. Audubon Education Foundation: James Blumenstein
D. Audubon Board of Education Community Outreach: Andrea Robinson
E. Audubon/Mt. Ephraim Ad-Hoc: Mark Gatti
F. Board Member Orientation Committee: Alison Lipsky

**XVIII.** Board Member Comments

**XIX. <u>Public Participation</u>:** (Open Discussion)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizens. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

**XX. <u>Authorizing Executive Session</u>**

1. Motion to move the Board of Education, by Resolution, to adjourn into Executive Session from which the general public will be excluded from discussing school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

2. Motion to reconvene the Board of Education, by Resolution.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

**XXI. <u>ADJOURNMENT</u>**

1. The next meeting of the Board of Education is scheduled for Wednesday, November 20, 2024 at 6:30 pm in the Audubon Junior-Senior High School Media Center.

2. Motion to adjourn meeting at approximately _____ pm.

Motion to Approve: _____ Second: _____

**Roll Call**

| | | | |
|---|---|---|---|
| ___ Ammie Davis | ___ Stephen Wilson | ___ Sara Kuhlen | ___ Johnathan Maxson |
| ___ Alison Lipsky | ___ Mark Gatti | ___ Bill Wilson | |
| ___ James Blumenstein | ___ Allison Cox | ___ Andrea Robinson | |

*The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*