



Franklin PTO



Meeting Agenda

October 4, 2024 @ 9:30 AM

Board Members: Maggie Luth, Lauren Kozak, Danielle Winwood, Brittany Balmat, Monica Goetz, Samantha Martin, Nikki Holbrook

Attendees: Matt Hulme, Sunaina Kelly, Lori Barnes, Sarah Crowley, Tiffany Wagar, Autumn Starcher, Mandi Yoak, Nita Kollar, Beth Keck, Jill Munyon, Nikki Holbrook, Haley Mack, Brittany Balmat, Maggie Luth, Lauren Kozak, Danielle Winwood, Monica Goetz
Virtual: Ashley McCool, Dawn Tonge, and Jianna Jinks

Call to order: Maggie 9:30

Principal Report:

- A special thank you to the PTO for everything that has been done for the staff, including Cricut training, providing food, and creating PTO bulletin boards.
- Academic Update: A review of reading scores was conducted, and plans are being developed to support students who are struggling with reading. There are several new state laws regarding reading scores and curriculum that impact our approach. Teachers are also working with a new curriculum this year in Language Arts, Science, and Reading. We ask for your patience and grace as they navigate these changes. If your child is struggling with reading, please know that staff are monitoring their progress daily and providing support.
- Our STEM school designation is up for renewal this year.
- Still looking for a giant snow globe for a fun event at the school.

Staff Report:

- Staff are very appreciative of the meals that have been provided. Thank you!
- They also enjoy the Facebook shout-outs for birthdays.
- Mrs. Kelly suggested having a group of parents volunteer once a month to assist in the classroom, allowing teachers 30 extra minutes of planning time. Matt Hulme will send out a survey to gather teachers' feedback on this idea and the possibility of having room parents. This would require 14 board-certified volunteers.

Board Reports:

President - Maggie Luth

- The Wadsworth Eagles have invited us to their "People Helping People" event on October 10th. Last year, they donated \$1,000 to our organization during this meeting. Monica and Mrs. Kelly will be attending, and there is one spot available for another board member. If you're interested - let Maggie know.

1st Vice President (Volunteers) - Lauren Kozak

- The high school volunteer outreach is going well, with 4-5 volunteers already signed up for Fall Fest. If you need volunteers for your event, please let Lauren know as soon as possible.
- Continue to send your SignUpGenius requests early—everything is going great so far!

2nd Vice President (Membership) - Danielle Winwood

- 67 members

Secretary - Brittany Balmat

- Approval of September meeting minutes. Motion: Lauren Kozak Second: Katie Heiple

Treasurer - Monica Goetz

- Ending September balance was: \$9577.62
- Please send all digital receipts to: franklinelementarytreasurer@gmail.com

Treasurer Elect - Samantha Martin

- View current budget: <https://bit.ly/3ZNjg9o>

Committee Head/PTO Liaison - Nikki Holbrook

- Staff Outreach - Thank you Shauna Morrison! Haley Mack is taking over for next month.

Recaps:

- **Spiritwear Sale:** Thank you to Lauren Kozak and Susan Smerekanich. Total raised: \$453.71. While slightly less than last year, more items were sold. There are about 10 leftover items. The suggestion was for PTO to pay the \$79 balance and donate the children's sizes to Backpack and adult sizes to staff. Alternatively, they could be sold at the book fair. Decision: PTO will pay the invoice, and the items will be distributed.
- **Chipotle Night:** Thank you to the Franklin community! Total raised: \$492.24.
- **Pioneer Week:** Thank you to Danielle Winwood for the juice delivery. A check of \$400 was provided for the Wagon rides.
- **Conference Meals (9/25 & 10/3):** Thank you to Brittany Balmat and Sandridge Foods for providing meals. The Sandridge donation was so generous that we have more leftover. PTO will plan a surprise lunch for the staff in the future. Katie Heiple can arrange for fresh bread to go with the soups.
- **Skip the Line (October):** Thank you to Ashley. Total raised: \$22. PTO will consider doing it again - possibly in the winter.
- **Staff Outreach:** Birthday treats have begun. Thank you to Shauna Morrison and Haley Mack.
- **Cricut Training:** Thank you to Danielle Winwood. Thirteen staff members participated!

Committee Reports/Updates:

- Fall Festival -(10/24 6-7:30pm) Dani Winwood and Nikki Holbrook
 - Decision: Activities: Photo Opportunity, ring toss, tic-tac-toe, bowling, beanbag toss, and pumpkin painting
 - Food: Baked N Loaded, and Travelin Tom's Coffee
 - Still need to purchase paint
 - Parent volunteer willing to donate & deliver pumpkins - they will be large pumpkins.
 - Thank you Katie Pavlich for donating your chalkboard
 - High School volunteers for the event
 - PTO Trunk set up at the Fall Fest - need to set up schedule for rotation. Dani will decorate and purchase the candy/snacks
 - Estimated total spend: \$300
 - Volunteer Sign-Up: <https://bit.ly/4eHaBts>
- Veteran's Day -(11/14 9:45am) Dani Winwood and Nikki Holbrook
 - Decision: Mrs. Thompson is running it.

- We might be using the stage. Dani is making the star sheet; decorations and refreshments similar to last year
- Lauren will make a flyer
- Ms. Linn will have student council helpers to hand out programs. Mrs. Thompson will make programs.
- Kindergarten will make flags again this year
- Book Fair: (10/4-10/10) Maggie Luth, Lauren Kozak and Samantha Martin
 - Decision: All set and ready for shopping
 - Open on Tuesday night during Literacy Night & Student Council will be there to help
 - Volunteer Sign-Up: <https://bit.ly/3ZKoG5e>
 - E-Wallet: <https://bit.ly/4gJZOk6>
- Read-a-thon: (10/7-10/21) Monica Goetz & Danielle Winwood
 - Decision: Flyers going home along with an intro and link posted online 10/7
 - Donations begin October 7th and end October 20th. Students will read from October 14-20th. Reading logs due back Monday October 21st.
 - Bookmarks & cookie supply incentives are in the PTO closet.
 - Incentive dates: 10/23 in the afternoon for the cookie party and participation reward. TBD date for a ride with a cop
 - Decorations for the hallway and doors go up after school today, still seeking help.
 - Total spent is under budget at \$105 (Budget was \$150)
 - Pledge Link: <https://bit.ly/4eG8171>
- Boo Grams:(10/21-10/22) Ashley Yoder
 - Proposal & Decision:
 - Boo grams sold at lunch on 10/21 & 10/22, deliver on 10/28
 - Funds will go towards Fall Fest and Breakfast with Santa
 - \$2/gram - stickers, suckers, bookmarks, stretch skeletons
 - Katie - suggestion to see if there's a way to earmark funds for backpack families so that everyone can be included. PTO will include a note about this on the flyer.
 - Volunteer Sign-Up: <https://bit.ly/47LFWJ4>
- Conference Meals - (11/7)Brittany Balmat
 - Proposal & Decision: 11/7 - Sponsored by Swenson's.
 - Donating 50 free meals - combination of cheeseburgers, hamburgers, grilled cheese, onion rings, potato puffs (tots), ketchup & mustard sides.
 - Food Delivery:Pickup scheduled for 11am deliver by 11:30am
- Holiday Shop:(12/2-12/6) Monica Goetz, Jill Munyon & Nikki Holbrook
 - Proposal: Booked with the company
 - Need shopping schedule, sign up for volunteers, flyer, and posted on FB
 - Considering a gingerbread theme. Using the stem lab
 - Requesting \$150 for decorating - approved
- Breakfast with Santa -(12/5 6-7:30pm) Jianna Jinks & Nita Kollar
 - Proposal: Pancakes and Pajamas theme. Collecting quotes for food. Suggestion to check with the fire department - Lauren Kozak. In contact with Santa from last year. Working on a photographer. Matt will check with high school Photography class. Lauren will ask Tom Stugmeyer. Activities: reindeer food, popsicle stick Christmas trees, suggestion for some non-christmas themed and brown santa &

- letters to nursing home. photo wall with props, letters to Santa, story time with elves, games, passport/map for the event
 - By next month we need to know all of our costs so that we can determine what will be charged.
- Backpack Connection-(All year) Katie Heiple
 - Found a helper: Mia Jack
 - Still keeping our eyes open for a free Washer and Dryer(electric)
 - A lot of positive feedback on the food that's being sent home this year - more meal options
 - Clothing closet going well, do not need donations at this time
 - Amazon Wish List: <https://amzn.to/3ZKxOGV>
- Box Tops: (All year)Maggie Luth
 - Currently at: \$188
 - Download today with referral code BWXD7415 & scan a receipt, school earns \$2.50. Scan any receipt and we get free money.
 - Don't want to scan, place it in the pto inbox and we can

Other Business & Announcements:

- Spring Spiritwear: restock/second chance online order. Will include the all school shirt.
- No more conference meal sign ups as we received donations of food, PTO will purchase

Questions? New Ideas?

Nikki - suggestion for monthly spirit item sale at lunch. Other schools do this including Norton - grizzly tattoos, bracelets, clappers, etc. Doesn't need to be for the purpose of fundraising. Nikki will look into costs.

Closing:

Motion: 1045am: Katie Heiple Second: Haley Mack

Next Meeting Topics: 11/5/24 @ 6pm

- Veteran's Day - Dani Winwood and Nikki Holbrook
- Conference Meal #3 - Brittany Balmat
- Breakfast with Santa(Decision) - Jianna Jinks & Nita Kollar

Upcoming Dates

- 10/7-10/10: Book Fair
- 10/7: Read-a-thon link open
- 10/8: Literacy Night & Book Fair 6-7p
- 10/11: No School
- 10/14-10/20: Read-a-thon
- 10/21- 10/22: Boo Grams
- 10/24: Fall Fest 6-7:30p
- 10/31: Class Parties

- 11/5: PTO Meeting 6p
- 11/7-11/8: No School
- 11/7: Conferences 8:10a-3:40p
- 11/14: Veteran's Day Program 9:45-10:45a
- 11/22: Thanksgiving Feast 2-3p
- 11/28-11/29: No School
- 12/2-12/6: Holiday Shop
- 12/6: PTO Meeting 9:30am
- 12/7: Breakfast with Santa 9-11a
- 12/20: Class Parties
- 12/23 - 1/6/25: No School
- 1/7: PTO Meeting 6pm