



## School Health Advisory Council (SHAC) Meeting Agenda

September 17, 2024 4:15 – 6:00 p.m.

Millsap High School Library

1. **Welcome and Introductions** (15 minutes)
    - Opening Remarks
    - Introduction of Members and Attendees
    - Overview of SHAC Purpose and Goals
    - Meeting Norms and Determining Roles
      - i. Elect a Co-chair and Secretary
  2. **Review of SHAC Charter and Objectives** (10 minutes)
    - Overview of SHAC's Role and Responsibilities
    - Discussion of SHAC Bylaws
    - **Review and Evaluation of 2023-2024 Wellness Plan**
  3. **Planning for SHAC Initiatives** (20 minutes)
    - Brainstorming Potential Action Steps for the Wellness Plan
    - Programs:
      - i. Ashley Littlewaw (Pecan Valley) Project Thrive
        1. Overview of the program next meeting (MHS, Poolville, Springtown)
  4. **Open Discussion and Q&A** (10 minutes)
    - Open Floor for Questions and Additional Input from Members
    - Addressing Concerns or Suggestions
  5. **Next Steps and Action Items** (10 minutes)
    - Review of Action Items Assigned
    - Setting Date and Agenda for Next Meeting
    - Communication Plan and Follow-Up
  6. **Closing Remarks** (5 minutes)
    - Final Thoughts and Adjournment
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## **SHAC Meeting Minutes 09/17/2024**

**Voting Members Present: Scott Abbott, Janell Junkin, Bree Clay, Franco Ortiz, Vangee Leath, Teresa Blankenship, Lindy Matlock, Lakrecia Johnston, Ashly Burns**

**Non-Voting Members: Dr. Martin, Anna Delgado, Dale Latham**

**Voting Members Absent: Heather McCoy, Angelina Free**

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**4:15 - Mr. Abbott calls the meeting to order**

- **Members introductions**
- **Abbott provides an overview of SHAC's responsibilities and requirements**
- **Leads a discussion and activity to collect/establish meeting Norms. Mr. Abbott will type up the responses and email them to members**
- **Co-Chair and Secretary positions: members voted and submitted a secret ballot to fill the two positions. Results were provided later in the meeting.**

**4:37 - Discussion and review of the SHAC Charter and Bylaws**

**4:43 - Presents 2023-24 Wellness Policy and Plan for Review and Evaluation**

- **Walks through each Goal and objectives. Presented ratings and artifacts to substantiate the ratings, as achieved in 2023-24. Discussed and brainstormed action steps for the objectives that scored "Not Met."**

**5:25 - Discussion about the next meeting presentation on Project THRIVE.**

**5:28 - Open Forum discussion**

- **Reviewed action items**
- **Shared Voting results - 4-way tie for Secretary. Group re-voted using nominees from the 4-way tie for Secretary.**
- **Co-Chair: Janell Junkin**
- **Secretary: Vangee Leath**
- **Selected Tuesdays for meetings and 4:30, as best time.**

**5:45 - Meeting Adjourned**