YUBA COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

JOINT MEETING OF THE SUPERINTENDENTS' COUNCIL and OPERATIONS COUNCIL

August 28, 2024

Chairperson:	Lora Gonzalez	
Members in Attendance:	Becky Marsolais	Kimberly BentonWolfgram
	Patrick Brose	Joanna Handl
	Craig Guensler	Lauren Link
	Chris Mahurin	Rusty Gordon
	Rob Gregor	Kristen Nottle-Powell
	Jeff Roberts	Erin Oakes for Angela Gouker
	Nicole Newman	Toni Vernier
	Rusty Gordon for Fal Asrani	
Visitors in Attendance:	Erin Oakes, Kimberley Walther, and Aaron Thornsberry	

Minutes

1.0 Call to Order

Lora called the meeting to order at 10:33 a.m. She also led the council in the pledge of allegiance.

2.0 Roll Call of Members of Superintendents' Council and Operations Council

2.1 Voting representatives for Superintendents' Council:

Becky Marsolais - California Montessori Project
Patrick Brose - Camptonville Union Elementary School District
Chris Mahurin - CORE Charter School
Rusty Gordon for Fal Asrani - Marysville Joint Unified School District
Jeff Roberts, Ed.D - Plumas Lake Elementary School District
Craig Guensler - Wheatland Elementary School District
Nicole Newman, Ed.D - Wheatland Union High School District
Rob Gregor - Yuba County Office of Education
Absent: Louise Miller - YES Charter Academy

Voting representatives for Operations Council:

Joanna Handl - California Montessori Project
Patrick Brose - Camptonville Union Elementary School District
Kimberly BentonWolfgram - CORE Charter School
Rusty Gordon - Marysville Joint Unified School District
Toni Vernier - Plumas Lake Elementary School District
Erin Oakes for Angela Gouker - Wheatland Elementary School District
Lauren Link - Wheatland Union High School District
Kristen Nottle-Powell, Ed.D - Yuba County Office of Education
Absent: Eve Domingo - YES Charter Academy

2.2 Recognition of Visitors

Kimberley Walther, Aaron Thornsberry and Erin Oakes

3.0 Public Comment (Non-Agenda and Agenda Items) to Come to the Attention of the SELPA Governance Council

No public comment.

4.0 Consent Agenda

4.1 Approve Agenda of the August 28, 2024, Superintendents'/Operations Council Agenda

Superintendent Nicole Newman, Ed. D moved to approve the agenda. Superintendent Craig Guensler seconded the motion to approve the agenda. It was carried unanimously.

4.2 Approve Minutes from the May 22, 2024, Joint Superintendents'/Operations Council Meeting

Superintendent Nicole Newman, Ed. D moved, Superintendent Jeff Roberts, Ed. D seconded the approval of the meeting minutes of the May 22, 2024, Joint Superintendents'/Operations Council Meeting. The motion carried unanimously.

5.0 SELPA Finance

5.1 SELPA Revenue

Aaron Thornsberry reviewed the SELPA Revenue that is projected to come during the 2024-25 school year. He shared that the budget was built on ADA/P-2 counts for the AB602 funding. All federal funds were projected using the prior year's allocation and will be adjusted once the SELPA receives the new grant award notifications. The final billback will be released to LEAs by mid-September.

5.2 Updated SELPA Allocation Plan

Lora reviewed the revisions in the SELPA Allocation Plan highlighting the change in revenue for the Low Incidence Equipment Budget and Vision Impairment Teacher/Program to reflect the change from the 85%/15% to 80%/20% allocation of funds.

5.3 V.I. Excess Cost Billing

Dr. Nicole Newman requested to hold a discussion regarding the current billback of the excess costs for vision impairment services. Superintendent Rob Gregor shared why the billing model exists the way it is currently calculated. Craig Guensler requested that the SELPA investigate other models for consultation billing and bring it back to the council for review and discussion.

5.4 End of Year Fiscal Forms

Lora reviewed the excess cost forms for the council and requested that they share the information with their CBOs as they are closing out their fiscal books from the 2023-24 school year. She reviewed each type of exemption LEAs can claim to reduce their MOE.

5.5 Subsequent Year Tracking (SYT) Forms

Lora shared the link to the folder that contains each LEA's SYT form and requested that they share this link with their CBOs to use for the end-of-year fiscal reporting.

5.6 Excess Cost Calculation Sheet

Lora shared the excess cost calculation sheet with the council and asked that it be shared with the CBOs to use for the end-of-year fiscal reporting. The completed documents are due to the SELPA by Sept. 15, 2024.

5.7 SELPA Finance Report

Lora shared the July SELPA Finance Report with the council and encouraged them to share it with their CBOs.

5.8 Low Incidence Budget

The Low Incidence Budget was attached to the agenda. The budget has a balance of $66,430. The decrease is attributed to the fact that the number of students with low incident disabilities.

6.0 SELPA Policies and Procedures

6.1 SELPA Level II Referral Procedures – DRAFT Revisions

Lora shared the DRAFT revisions of the SELPA Level II Referral Procedures. She highlighted the change in California Education Code that changed the federal term of Emotional Disturbance to Emotional Disability. The addition of assessments for students with Autism was added in the referral procedures to support clarity for the receiving LEA. The procedures will be brought back to the council for an approval vote in September.

6.2 SELPA Eligibility Criteria Handbook – AB 2173 and DRAFT Revisions

Lora shared the DRAFT revisions to the SELPA Eligibility Criteria Handbook calling out the change in the term "Emotional Disturbance" to "Emotional Disability" as noted by Governor Newsom's approval of AB 2173. Official changes to IEP documents in SEIS will take place in January 2025. Superintendent Rob Gregor asked LEAs to notify school psychologists and teachers of these changes. Lora added that parents be notified of these changes during IEP meetings.

7.0 SELPA Regional Program Transfer Update

7.1 YCOE Update-Written Request for Standard Program Transfer

Superintendent Rob Gregor shared that a parent meeting was held last week in conjunction with MJUSD. Parents were given the opportunity to ask questions of MJUSD regarding their student's IEP services and the particulars around the program transfer. Rusty Gordon from MJUSD worked in collaboration with Kristen Nottle-Powell, Ed. D to host the meeting and respond to inquiries around the transfer. Superintendent Rob Gregor emphasized that YCOE wants to see continuity of the services for students. YCOE emphasized that the IEP services will continue as documented in the IEP. Current staff are given the first opportunity to transfer with the students and program to MJUSD. However, existing YCOE staff may choose not to go with the program transfer and choose to remain with YCOE through their employment bumping rights.

7.2 MJUSD Submission – Written Request for Accelerated Program Transfer

Lora shared that a written request for an accelerated program transfer from MJUSD for the K-2 programs was submitted to the SELPA prior to Sept. 1st and in accordance with SELPA policy. Rusty Gordon reported that MJUSD filed as they want the continuity of special education programs for K-2 students and then grades 3-5 students in the future. Superintendent Rob Gregor inquired why the submission was made when there is already a transfer request made by YCOE.

Mr. Gordon responded that the continuity of programming is what MJUSD wants for students. Superintendent Patrick Brose asked why Superintendent Fal Asrani Ed. D was not in attendance to respond to questions. Lora shared she invited Superintendent Asrani to the meeting and she declined stating that Rusty would be there to represent their district. Facilities are in question, and it was recommended that a meeting between the superintendents from YCOE and MJUSD be held to address issues surrounding the use of existing facilities.

8.0 CCEE-IEP Expert Panel Report

8.1 CCEE Report to ACSE

Lora shared the link to the CCEE IEP Expert Panel Report that was shared with Advisory Council for Special Education (ACSE) during their August 15th meeting. The presentation included images of the recommended statewide IEP template.

8.2 CCEE Report to State SELPA Association

Lora shared the CCEE report that was given to SELPA Administrators in their July association meeting. The IEP template was designed based on the work that was tied to the 2013 Special Education Task Force report recommendations. Implementation of the IEP template is currently optional. There are concerns around the legal compliance of the document and that would impede implementation efforts with LEAs.

9.0 2024-25 State SELPA IEP Manuals

9.1 IEP Forms Manual

Lora shared the 2024-25 updated state IEP forms manual

9.2 Supplemental Manual

Lora shared the 2024-25 updated state Supplemental manual.

9.3 COMING SOON: IFSP Manual and Adopted SEIS Templates

Lora shared that the State SELPA Association worked with CDE to develop a State IFSP Manual and associated universal forms that are in SEIS. SEIS was to have released these forms last week. SPED Directors were asked to verify if they can see the forms in SEIS. Once the manual is complete, it will be shared with SPED Directors.

10.0 2024-25 SELPA Meeting Calendar

Lora shared the 2024-25 SELPA Meeting Calendar that included the location of all meetings for council members that are new to Yuba County SELPA.

11.0 CAPTAIN and PENT Representative Nominations

Lora shared that currently we have Paula Ramsay as both the CAPTAIN and PENT representative for the SELPA. She asked if there were any other LEAs that wanted to recommend staff for this opportunity. The council determined to keep the current representative in place with no changes.

12.0 CDE Monitoring and Reporting

12.1 CALPADS EOY 3 and EOY 4 Complete

Lora shared that all LEAs met the timelines for certifying their End-of-Year reports in CALPADS.

12.2 CALPADS Data Cleanse Prior to Fall 1 Census Day – Oct. 2, 2024, Snapshot

Lora discussed with SPED Directors that they are to remind their staff to upload transactions from SEIS to CALPADS. Kimberly BentonWolfgram reported during last Monday's data meeting, LEAs were instructed to hold on uploads until notified by CDE that they can begin uploading process.

12.3 LEAs in Cycle B Monitoring Webinars
(Sept. 24th @ 3:00 – 4:00 p.m. and Sept. 27th 10:00 – 11:00 a.m.)

Lora reported that there will be two options for training for those LEAs who are in Cycle B of monitoring activities with the state. CDE will be notifying the LEAs of these trainings soon.

13.0 Adjournment

Superintendent Craig Guensler made the motion to adjourn the meeting. Superintendent Jeff Roberts, Ed.D seconded the motion. The meeting adjourned at 11:18 a.m.

NEXT MEETING:

Joint Superintendents'/Operations Council Meeting
September 25, 2024, at 10:30 a.m. – Yuba County One Stop Building (2nd Floor – Beckwourth Rm)

Respectfully submitted,
Rebekah Edlefsen
SELPA Secretary III, Yuba County Office of Education