

MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES, EAST HELENA SCHOOL DISTRICT NO. 9

Call to Order: Trustees of School District No. 9 met in regular session on May 14, 2018 at East Valley Middle School Library. Chairman Walter called the meeting to order at 5:45 p.m.

Pledge of Allegiance

Attendance and Introduction of Board Members

Trustees Present: Chairman Scott Walter, Kevin Bokovoy, Mark Diehl, Marcia Ellermeyer, Joe Nye and Breck Scheet. Superintendent Ron Whitmoyer and Clerk Kim Aarstad.

Principals: Dan Rispens and Joe McMahon and Technology Coordinator Jeanette Winslow and D.J. Howell.

Visitors: Katy Hauer, Heather Ireland, Karen Goldsberry, Erin Loranger and Mark Young.

Review the Agenda

Hear the Public

No one addressed the Board

Reports

Student Report

No Report

Principal's Report

Principal McMahon asked if the Board had any questions on his written report.

Principal Rispens reported that Mr. Agostinelli is not in attendance at tonight's meeting because he is being honored at the Distinguished Educator dinner. Mr. Rispens also invited the Board to come see the new Gym floors which are almost complete.

Jeanette Winslow, Technology Coordinator, asked the Board if they had any questions on her written report.

High School Trustee Report

No report

Trustee and Committee Reports of the Board

Chairman Walter reported that there were no committee meetings in the last month, The next Independent Elementary meeting will be held on May 15, 2018

Notification of Retirement and Resignations

Superintendent Whitmoyer announced that he had received the following resignations.

- i. Levi Rennison - Bus Driver
- ii. Tammy Helfert - Kitchen Aide

Consent Action Items

- A. Minutes of the Regular meeting, April 9, 2018 and Special meeting - April 16, 2018.
- B. Approval of March, 2018 former and new warrants (Claims #41844 - 41956 and Payroll # 53009 - 53135)
- C. Personnel Actions
 - i. Philesha Dolan - Substitute
 - ii. Kim Metzger - Title I Indian Impact Teacher
 - iii. Melinda Yeary - Summer School Instructor
 - iv. Philesha Dolan - Substitute for Tiger Program
 - v. Kevin VanNice - Vice Principal/EVMS
 - vi. Allison Hilbert - Temporary Para/EVMS (Retro Feb 12, 2018)
 - vii. Randy Vose - Summer Program Bus Driver
 - viii. Ralph Strom - Summer Program Bus Driver
 - ix. Taylor Bolin - Kindergarten
 - x. Ashlee Mikesell - One year Temporary, Kinder Cub
 - xi. Crystal Wendlandt - Temporary MLCP Literacy Teacher, Pre K
 - xii. Debbie Dunlap - Summer School Secretary P/T
 - xiii. Miranda Howells - Teacher

2018-2019 Eastgate/Prickly Pear Elementary

Certified Staff - Tenured

Richard Adamson	Susan Anthony	Jannice Odermann
Tana Fetherston	Kate Johnson	Mara Fitzgerald
Ann Glueckert	Nancy Lunday	Katie Griffiths
Wristine Senecal	Erin Vetsch	Adrienne Simonson
Stacey Abrahamson	Francesca Reale	Kelsey Phelps
Alyssa Salerno	Kendra Hutchinson	Sarah Sandau

Nontenured

Kristin Ophus	McKenzie Heidinger	Nicole Odegard
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Classified Staff

Monica Foster	Randi Havens	Lisa Miller	Kristin Fuhriman
Jill Hoogerheide	Patti Blaskovich	Michelle Olds	Laura Boltz
Caroline Schwaller	Lew Tyler	Alyssa Stanton	Nancy Steward

2018-2019 Radley Elementary

Certified Staff - Tenured

Robyn Arntson	Shana Dachs	Jennifer Hager	Katy Hauer
Marya Warren	Kara Petersen	Kerry Logan	Julie Penner
Jennifer Scoles	Carrie Clement	Camy Dusenberry	Rachel Bright
Juliann Solomon	Tracia Haines	Vashti Teders	Scott Ireland
Traci Mazanec	Kim Metzger	KD Jones	Michael Kemper
Kari Ann Peterson	Katherine Senecal	Meghan Dolphay	Michael Cloeren
Stephanie Aakre			

Nontenured

Gus Somerfeld	Erica Mannix	Ashley Ferro	Leslie Kennedy
Karla Layson			

Nontenured - to be rehired for the 2018-19 school year and be awarded the status of tenure.

Jennifer Krause

Classified Staff

Debbie Dunlap	Sharyn Gunderson	Shawna Pratt	Stephanie Higgins
Doreen Helfert	Leslie Woodrow	Renee Perry	Shad Frank
Jason Pepos	Erica Romero	Jenny Murnane	Lisa Crum
Michelle Lashway	Karyn Campbell-Olsen		

2018-2019 East Valley Middle School

Certified Staff - Tenured

Chris Dexter	Staci Dawes	Carson Bender	Jana Nygaard
Jodi Ridgeway	Ty Ridgeway	Marne Bender	Diana McMahon
Lisa Mortieau	Todd Samson	Carolyn Gates	Brenda Stoltz
Beth Walsh	Ashley Miller	Erik Pritchard	Tamika Schoppe

Nontenured

Nicole Hash	Whitney McLaughlin	Bryanna Brown	Cory Horne
Cole Bass	Tim Gilboy		

Classified Staff

Brandi Dearing	Jennifer Weidbusch	Lona McClanahan
Amanda Hamper	Trina Ereth	Melissa Haerter
Melissa Murphy	Meredith Antonietti	

2018-2019 Maintenance and Transportation Staff

Maintenance Staff

David Gackle	Bill Treaster	Darwin Curry	David Peak
Andrew Ritchie			

Bus Drivers

Ralph Strom Hank Flatow Melissa Murphy

Bus Aide

Tom Ferris

2018-2019 Food Service Staff

Vonnie Strong	Aaron Strong	Diane Harrison	Debi Hauck
Carrie King	Tammy Murphy	Karla Allen	Michelle Olds
Renee Slocum	Kristin Loovas		

2018-2019 Administrative Staff

Joe McMahon	Dan Rispens	Kevin Van Nice	Jill Miller
DJ Howell	Stephanie Bauch	Allan VanDiest	Deb Felton
Shirley Hegreberg	Jennifer Cordell	Kim Aarstad	Sarah Manibusan
Ron Whitmoyer			

Motion by Trustee Ellermeyer, seconded by Trustee Bokovoy to approve the consent agenda as presented. Unanimous vote for the motion.

Unfinished Business

Building Project Update

Trustee Deihl arrived at the meeting at 5:48.

Superintendent Whitmoyer updated the Board and the community on the construction schedule for Prickly Pear Elementary and East Valley Middle School.

Mark Young expressed concerned on the estimated cost for the new building.

High School Planning Discussion

Superintendent Whitmoyer discussed the planning that will be needed to create a visionary new high school.

New Business

Certification of the Election

Motion by Trustee Ellermeyer, seconded by Trustee Diehl to approve the Certificate of Election for the Bond election and to approve Karen Goldsberry and Kevin Bokovoy as new Board members. Election was held by acclamation. Unanimous vote for the motion.

Heather Ireland, State of Montana Notary, administered the oath of office to Karen Goldsberry and Kevin Bokovoy.

Notification of a Trustee Vacancy

Chairman Walter notified the Board that Ann Marie Thompson had recently sold her home in East Helena and moved out of the school district. As a result she will be vacating her seat on the Board. The Board will need to find a replacement by July 2, 2018.

Motion by Trustee Diehl, seconded by Trustee Scheet to declare that there was a vacant position on the board and that the district will post a notice of this position in the newspaper, District buildings and social media. Unanimous vote for the motion.

Reorganization of the Board

Trustee Ellermeyer nominated Scott Walter as Board Chairman.

Motion by Trustee Diehl, seconded by Trustee Ellermeyer to close nominations for Board Chairman. Scott Walter was appointed as Board Chairman by acclamation.

Trustee Ellermeyer nominated Kevin Bokovoy as Board Vice Chairman.

Motion by Trustee Diehl, seconded by Trustee Ellermeyer to close nominations for Vice Chairman. Chairman Bokovoy was appointed as Vice Chairman by acclamation.

Board Committee Appointments

Infrastructure & Transportation

Karen Goldsberry
Breck Scheet
Scott Walter

Bargaining (Certified)

Mark Diehl
Marcia Ellermeyer
Scott Walter

Bargaining (Classified)

Kevin Bokovoy
Mark Diehl
Breck Scheet

Budget, Policy & Insurance

Kevin Bokovoy
Marcia Ellermeyer
T.B.D.

High School Transition & Curriculum Development

Kevin Bokovoy
Marcia Ellermeyer
Karen Goldsberry

Appointment of Clerk

Motion by Trustee Bokovoy, seconded by Trustee Ellermeyer to appoint Kim Aarstad as the K-12 East Helena School Board Clerk for the 2018-2019 school year.
Unanimous vote for the motion.

Retirement Fund Budget Amendment Resolution #204

Motion by Trustee Ellermeyer, seconded by Trustee Goldsberry to approve Resolution #204, retirement fund budget amendment, for the amount of \$60,000.00 to close out the retirement fund. Unanimous vote for the motion.

Obsolete Equipment Resolution #206

Motion by Trustee Ellermeyer, seconded by Trustee Scheet to approve Resolution #206, sale of Obsolete Equipment. Unanimous vote for the motion.

Health Insurance Update

Superintendent Whitmoyer reported that the district received a 5.9% increase in our health insurance rates.

Establish Prickly Pear Elementary Jeans, Book Order and Library Funds

Motion by Trustee Ellermeyer, seconded by Trustee Goldsberry to establish the Prickly Pear jeans fund in the student activity fund. Unanimous vote for the motion.

Motion by Trustee Ellermeyer, seconded by Trustee Bokovoy to establish the Prickly Pear book order fund. Unanimous vote for the motion.

Motion by Trustee Ellermeyer, seconded by Trustee Scheet to establish the Prickly Pear Library fund. Unanimous vote for the motion.

Resolution calling for a Property Election Resolution #205

Superintendent Whitmoyer reported that Montana State law restricts the district from purchasing property that is not immediately contiguous to existing school district property. The property the district is thinking of purchasing is not contiguous to current district owned property, and in order for the district to purchase additional property, the district will need to have a special election.

Motion by Trustee Ellermeyer, seconded by Trustee Diehl to approve Resolution #205 to be allowed to purchase 35 acres, Tract #6, of Dartman Field. The District will be using proceeds from the approved high school bond election. Unanimous vote for the motion.

Property Purchase Agreement Certification

Superintendent Whitmoyer reported on that 35 acres on Dartman Field has been selected for the purpose of building the High School. This property was recommended by the property committee and formerly the Great West Engineering school property assessment for the site selection for a future school.

Motion by Trustee Diehl, seconded by Trustee Goldsberry to approve the negotiated contract terms for the purchase of a 37 acre portion of Dartman field using proceeds from the approved high school bond, and approval on East Helena Electors. Unanimous vote for the motion.

Administration Salaries Consideration

Superintendent Whitmoyer would like to recommend a 2.5% increase on the base, including a longevity increase for all administrative staff, excluding the Assistant Clerk, Sub Clerk and Administrative Secretary which will be an increase of \$1560.00 per year.

Motion by Trustee Ellermeyer, seconded by Trustee Scheet to accept the recommendation to provide a salary increase to the 13 administrative staff as presented. Unanimous vote for the motion.

General Contractor/Contract Manager (GMMC) RFQ

Superintendent Whitmoyer reported that the district needs to do a public notice asking for qualifications for a contractor that will provide General Contractor/Contract management services to the school district for the construction of a high school. The Board will be making a determination that the two (2) following criterias have been met:

Criteria 1: The project has been found to have significant schedule ramifications and using the alternative project delivery contract is necessary to meet critical deadlines by shortening the duration of contraction as outlined by the architect.

Criteria 2: That the architect has detailed that using the alternative project delivery contract, the design process will contribute to significant cost savings to the EHPS district.

Motion by Trustee Bokovoy, seconded by Trustee Ellermeyer to use the Alternative Project Delivery Contract Award Process to select a contractor and to solicit that contractor by posting an RFQ. Unanimous vote for the motion.

First Reading of Board Policy Accounting Standards 7007 & Purchasing 7010

Superintendent Whitmoyer presented Board Policy 7007, Accounting Standards to deal with changes in Accounting fund limits and Board Policy 7010, Purchasing. This policy will correct and align the District with the State bidding limits.

Motion by Trustee Ellermeyer, seconded by Trustee Bokovoy to approve the first reading of Board Policy 7010, Purchasing. Unanimous vote for the motion.

Motion by Trustee Diehl , seconded by Trustee Ellermeyer to approve the first reading of Board Policy 7007, Accounting Standards. Unanimous vote for the motion.

Health Clinic Order Confirmation

Superintendent Whitmoyer reported the Infrastructure Committee is recommending that the District has been asked to order a prefab modular to be used as a health clinic on the Prickly Pear Elementary school site.

Motion by Trustee Diehl, seconded by Trustee Bokovoy to following the recommendation of the Infrastructure Committee recommendation and purchase a prefab modular to be used as a health Clinic. Unanimous vote on the motion.

Approval of Pureview as Health Clinic Planning Grant Partner

Superintendent Whitmoyer reported that Pureview Health has been selected as our business partner to establish a health clinic on the Prickly Pear Elementary school site. Pureview has been able to secure a \$50,000.00 planning grant to assist in making this partnership smoothly become a reality for are residents.

Motion by Trustee Bokovoy, seconded by Trustee Ellermeyer to approve Purview as the Health Clinic administrative partner for delivering health services to East Helena area. Unanimous vote for the motion.

Infrastructure Report Update and Approval

Superintendent Whitmoyer presented the long term infrastructure Handbook and discussed the changes that will project future growth needs within the district.

Motion by Trustee Diehl, seconded by Trustee Ellermeyer to approve the May 2018 revised Long Term Infrastructure Handbook. Unanimous vote for the motion.

Montana School Board Association Membership

Motion by Trustee Ellermeyer, seconded by Trustee Bokovoy to approve the membership in MTSBA for another year. Unanimous vote for the motion.

Montana Rural Education Association Membership

Motion by Trustee Ellermeyer, seconded by Trustee Goldsberry to approve the membership in MREA for another year.

Trustee Ellermeyer, Trustee Scheet, Trustee Goldsberry, Trustee Diehl and Trustee Walter
"Yes"

Trustee Bokovoy "No"

Motion Carries

Montana Quality Education Coalition Membership

Motion by Trustee Ellermeyer, seconded by Trustee Goldsberry to approve the membership in MQEC for another year.

Trustee Ellermeyer, Trustee Scheet, Trustee Goldsberry, Trustee Diehl and Trustee Bokovoy
“Yes”

Trustee Walter “No”

Motion Carried

Ongoing Membership in State organizations Previously Approved

Motion by Trustee Ellermeyer, seconded by Trustee Bokovoy to approve the annual ongoing membership with Montana School Board Association, Montana Rural Education Association and Montana Quality Education Association pending a recommendation for reconsideration on an opt out basis. Unanimous vote for the motion.

July School Board Meeting Date Consideration

Superintendent Whitmoyer reported Chairman Walter and Superintendent Whitmoyer will not be in town on July 9, 2018 the board meeting will need to be moved to a different date.

Letter in Support of the City of East Helena Water System Improvements

Superintendent Whitmoyer asked that the Board approve a letter of support to make improvements to the City of East Helena (COEH) water supply system. The City is trying to apply for 2 different grants to support the water supply system improvement and repair needed as a result of the aging infrastructure.

Motion by Trustee Scheet, seconded by Trustee Ellermeyer to support the City of East Helena application for grant funds by sending a letter of support. Unanimous vote for the motion.

Future Meeting Dates and agenda Items

A Special Board RFQ Interview Meeting will be held on May 31, 2018 at 5:30 p.m. in the EVMS Library.

A special Discipline Hearing meeting will be held on June 5, 2018 at 5:30 p.m. in the EVMS Library.

A Special Budget Meeting will be held on June 29, 2018 at 7:00 a.m. in the EVMS Library.

The next regular meeting will be held on June 11, 2018 at 5:30 p.m. in the EVMS Library.

Adjournment

The meeting adjourned at 8:30

Submitted by: _____
Kim Aarstad, District Clerk

Approved by: _____ Date _____
Chairman, Board of Trustee