

Lawnside Board of Education Meeting Minutes  
May 14, 2015

The Regular Meeting of the Lawnside Board of Education was called to order at 7:10 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board President Sabrina Forrest presided. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

|                 |                       |
|-----------------|-----------------------|
| Sabrina Forrest | Donica Venable        |
| Canute Gardiner | Rhonda Wardlow-Hurley |
| Amy Kearney     | Donza Worlds          |

6 present, 2 absent, 1 vacancy

Absent: Ronald DeAbreu, Amy Pierce

Also present were Dr. Ronn Johnson, Superintendent, and Theresa Tutt, Board Secretary.

Ms. Forrest announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There were no Public Comments.

Minutes –  
4/16/2015

Motion by Canute Gardiner, seconded by Amy Kearney, that the minutes of April 16, 2015 be approved. Motion carried; Roll Call Vote: 6 yes.

There was no Solicitor's Report.

Superintendent's Report

Discussion

- Staff enrolling their children – Currently have 7 staff members interested in their children attending Lawnside Public School; Board decision by June meeting is needed
- Young Consumers Program Grades 4 and 5 with the Student Council and Junior Honor Society; students who participated enjoyed the experience
- Thank You from the National Assessment of Educational Progress; letter from Assistant Commissioner Bari Ehlichson acknowledging district's efforts in completing the many mandatory tasks for the MyNAEP systems, for welcoming the NAEP field staff into the district, and for supporting the National Assessment of Educational Progress, as this positively impacts policy and funding in New Jersey

District Goals

- *Goal #1 – Continue to focus on enhancing curriculum and instruction in English/Language Arts and Mathematics to improve student achievement*
- *Goal #2 – Continue to positively impact school culture by initiating student-centered programs.*
- *Goal #3 – Communicate the district's culture, strengths and successes to all stakeholders of the district.*

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**Harassment, Intimidation and Bullying**

There was  0  incident of documented Harassment, Intimidation and Bullying resulting in

Warnings  1                       Detentions  0                       Suspensions  0

|                               |                                       |
|-------------------------------|---------------------------------------|
| Fire and Security Drills      |                                       |
| Fire Drill                    | Thursday, April 2, 2015 @ 1:58 p.m.   |
| Non-Evacuation Drill/Lockdown | Wednesday, April 15, 2015 @ 1:30 p.m. |

**Enrollment and ADA for April**

|                         |                  |
|-------------------------|------------------|
| <b>Enrollment – 279</b> | <b>ADA - 262</b> |
|-------------------------|------------------|

Recommendations

**PERSONNEL**

1. It is recommended that the following staff members be approved for employment for the 2015-2016 school year:

| <b>Name</b>          | <b>Assignment</b>                  | <b>Salary</b>   |
|----------------------|------------------------------------|-----------------|
| Alaguella, Fatima    | Instructional Aide                 | \$18,685        |
| Allen, Charrisse     | Instructional Aide (Pre-K)         | \$18,328        |
| Alston, Norman       | School Security Guard              | \$29,204        |
| Alwan, Rukiah        | Supervisor of Special Education    | \$77,167        |
| Artis-Jones, Romaine | Administrative Secretary           | \$40,076        |
| Backus, Alexis       | Elementary Education Teacher       | \$55,660        |
| Bailey, Timothy      | Custodian                          | \$25,458        |
| Baltodano, Monica    | Elementary Education Teacher       | \$57,168        |
| Bernal, Gloria       | Teacher of Spanish                 | \$53,152        |
| Boone, Charlene      | Music Teacher, K-8                 | \$54,152        |
| Brown, Kira          | Elementary Education Teacher       | \$54,152        |
| Campbell, Jennifer   | School Psychologist (3 days/week)  | \$33,931        |
| Carr, Nina           | Instructional Assistant            | \$18,092        |
| Cobia, Patricia      | Elementary Education Teacher       | \$58,676        |
| Coleman, Brittany    | Elementary Education Teacher       | \$55,660        |
| Combs, Shyya         | Elementary Education Teacher       | \$58,676        |
| Daniels, Leslie      | PreKindergarten Teacher            | \$65,585        |
| Davis, Antoinette    | Instructional Assistant (Pre-K)    | \$17,828        |
| Davis, Paula         | Director of Curriculum/Instruction | \$84,684        |
| Debrececi, Nancy     | Special Education Teacher          | \$70,989        |
| DelSignore, Margaret | Special Education Teacher          | \$53,152        |
| DiSandro, Colleen    | Elementary Education Teacher       | \$61,185        |
| Dobias, Kathryn      | Elementary Education Teacher       | \$72,189        |
| Finnegan, Christina  | English Language Arts Teacher 6-8  | \$59,876        |
| Flagler, Harry       | Custodian                          | \$11.88 per hr. |
| Gordon, Mark         | Technology Coordinator             | \$72,222        |
| Grant, Sherrie       | Instructional Aide                 | \$17,624        |
| Greer, Althea        | Elementary Education Teacher       | \$79,489        |
| Guzman, Jeovanni     | Basic Skills Teacher (Mathematics) | \$54,152        |

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|                          |                                      |                 |
|--------------------------|--------------------------------------|-----------------|
| Hall, Veanna             | Cafeteria Aide                       | \$8.38 per hr.  |
| Henderson-Marvin, Robbin | Instructional Aide                   | \$18,092        |
| Henry, Terry             | Custodian                            | \$39,683        |
| Hill, David              | Cafeteria Aide                       | \$8.38 per hr.  |
| Hinson-Harvey, Tia       | Elementary Education Teacher         | \$59,568        |
| Hoover, Brent            | Social Studies Teacher 6-8           | \$59,568        |
| Jenkins, Harold          | Science Teacher 6-8                  | \$62,585        |
| Johnson, Kenneth         | Basic Skills Teacher (Language Arts) | \$72,189        |
| Johnson, Ronn            | Superintendent                       | \$122,412       |
| Jones, Veda              | Technology/Keyboarding               | \$58,060        |
| Kirk, Niphon             | Vice Principal                       | \$80,713        |
| Langford, John           | Instructional Aide                   | \$19,428        |
| Love, Melissa            | Middle School Mathematics (6-8)      | \$56,552        |
| Mendenhall, Michele      | School Social Worker                 | \$65,525        |
| Messick, Scott           | Health & Physical Education Teacher  | \$54,152        |
| Miller, Alyssa           | Elementary Education Teacher         | \$53,152        |
| Morrison, Qihvah         | Special Education Teacher            | \$55,552        |
| Reilly, Meghan           | Art K-8                              | 58,060          |
| Rosner, Christine        | School Nurse                         | 73,389          |
| Ruiz, Judith             | CST Secretary (2 days/week)          | \$11.76 per hr. |
| Shanks, Tisha            | Assistant Board Secretary            | \$34,353        |
| Smith, Patricia          | Instructional Aide                   | \$23,107        |
| Snowden, Helen           | Media Specialist                     | \$63,585        |
| Thompson, Norman         | Custodian                            | \$26,108        |
| Walden, Donna            | Instructional Aide                   | \$18,092        |
| Walsh, Sonya             | PreKindergarten Teacher              | \$61,185        |
| Webb, Doretha            | Elementary Education Teacher         | \$72,189        |
| Welde, Rebecca           | Speech Therapist/IR&S Coordinator    | \$59,568        |
| Williams, Gina           | Gifted & Talented/Reading Recovery   | \$74,739        |
| Wilson, ShaNell          | Technology Aide                      | \$8.38 per hr.  |
| Wilson, Tomika           | Clerk/Typist                         | \$26,154        |

- It is recommended that Ms. Laura Moore and Alexis Backus be approved as a Homebound Instructors for the 2015-2015 school year at a rate of \$36.75 per hour.

Personnel  
Items #1 – 2

Motion by Rhonda Wardlow-Hurley, seconded by Amy Kearney, that Personnel Recommendations #1 - 2 be approved. Motion carried; Roll Call Vote: 6 yes.

**MANAGEMENT**

- It is recommended that the following Standards-Based Report Card development positions be approved and posted for the 2015 Summer Program:

Teachers (4) @ \$38.59 for 2 hours per day x 10 days = \$3,087.20

- It is recommended that the position of Gifted and Talented Curriculum Revision (Summer 2015) be approved for posting.

Teacher (1) @ \$38.59 for 2 hours per day x 10 days = \$771.80

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3. It is recommended that the following persons be hired for the 21<sup>st</sup> CCLC After School Program Summer Program from July 1 - July 31, 2015.

| Name               | Position                      | Rate            |
|--------------------|-------------------------------|-----------------|
| Harold Jenkins     | STEM Facilitator              | \$38.59 per hr. |
| Eboni Goodman      | STEM Facilitator              | \$38.59 per hr. |
| Sophia Laguer      | STEM Facilitator              | \$38.59 per hr. |
| Scott Messick      | Physical Education Teacher    | \$38.59 per hr. |
| Veda Jones         | Computer Teacher              | \$38.59 per hr. |
| Qihvah Morrison    | Special Needs Teacher         | \$38.59 per hr. |
| Michele Mendenhall | Guidance Counselor            | \$38.59 per hr. |
| Antoinette Davis   | Paraprofessional              | \$17.64 per hr. |
| Candace Solomon    | Paraprofessional              | \$17.64 per hr. |
| ShaNell Wilson     | Paraprofessional              | \$17.64 per hr. |
| Charrisse Allen    | Paraprofessional (Substitute) | \$17.64 per hr. |
| Andrea Jenkins     | Paraprofessional (Substitute) | \$17.64 per hr. |
| Darius Jones       | Student Worker                | \$12.00 per hr. |
| Julian Feggins     | Student Worker                | \$12.00 per hr. |

*To be covered by the 2014-2015 21<sup>st</sup> CCLC Grant & Supplemental Funding*

4. It is recommended that the 21<sup>st</sup> CCLC Summer Program be permitted to take the students participating in the Summer Program swimming at the Pennsauken Recreation Center, at no cost to the Board of Education on the following dates:

Thursday, July 9<sup>th</sup>  
Thursday, July 16<sup>th</sup>  
Thursday, July 23<sup>rd</sup>  
Thursday, July 30<sup>th</sup>

5. It is recommended that the following persons be hired for the 21<sup>st</sup> CCLC After School Program during the month of August, 2015:

- Mr. Harold Jenkins – STEM Facilitator @ \$38.59 per hour  
Project monitoring and maintenance – 4 hours/week = 16 hours
- Ms. Patricia Cobia – Site Coordinator @ \$38.59 per hour
- Ms. Tomika Wilson – Administrative Assistant @ \$17.64 per hour

*To be covered by the 2014-2015 21<sup>st</sup> CCLC Grant & Supplemental Funding*

6. It is recommended that the 21<sup>st</sup> CCLC Summer Program be permitted to take the students participating in the Summer Program to River Sharks Park in Camden, New Jersey at no cost to the Board of Education.

*Transportation and admission fees will be provided through 21<sup>st</sup> CCLC Grantee Funding*

7. It is recommended that the 21<sup>st</sup> CCLC After School Program students, parents and staff be permitted to attend the following field trip to Flyers Skate Zone, Voorhees, NJ for parents activity night. Parent activity night will be held on Thursday, May 21<sup>st</sup> from 6:00 – 8:00 p.m.

*Transportation and admission fees will be provided through 21<sup>st</sup> CCLC Grantee Funding*

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8. It is recommended Voorhees Pediatric Facility be approved to provide Occupational Therapy 1 day per week for 2 hours per day at a rate of \$92.50 per hour (\$925.00) and Physical Therapy for 1 hour per week for 5 weeks at a rate of \$95.00 per hour (\$475.00) totaling \$1,400.00. (*Funds provided by IDEA*)
9. It is recommended that New Behavioral Network be approved to provide behavioral services at a cost of \$250 per hour for 1 hour per week for 5 weeks (7/6/15 – 8/6/15) totaling \$1,250.00. (*Funds provided by IDEA*)
10. It is recommended that Ms. Rebecca Welde be approved to provide speech services 1 day per week at a cost of \$290.00 per day from 7/6/15 – 8/6/15. (*Funds provided by IDEA*)
11. It is recommended Student #15051 receive Homebound Speech/Language services 1 time per week for 30 minutes per week at a rate of \$36.75 per hour.
12. It is recommended that the Amendment to Public Consultant Group agreement be approved to provide 3 on-site training sessions in June at a cost of \$2,500.00 (*Funds provided by IDEA*)
13. It is recommended that the following out of district placement costs be approved for the 2015-2016 Extended School Year:

| <b>Lawnside</b>       |                         |           |                |               |                  |
|-----------------------|-------------------------|-----------|----------------|---------------|------------------|
| Student               | 2015-16 Placement       | Tuition   | Transportation | Aide          | Related Services |
| 00031                 | Gibbsboro Public School | \$1,956   | Yes            | No            | S/L              |
| 18033                 | Brookfield Elementary   | \$5,540   | Yes            | Yes – \$2,560 |                  |
| 00008                 | Garfield Park Academy   | \$5,646   | Yes            | No            | S/L              |
| 00090                 | Garfield Park Academy   | \$5,646   | Yes            | No            |                  |
| 00009                 | Garfield Park Academy   | \$5,646   | Yes            | Yes - \$2,800 | Counseling       |
| 00026                 | Katzenbach              | \$4,100   | Yes            | Yes - \$3,200 |                  |
| 18027                 | Barrington              | \$898     | Yes            | No            | S/L, O/T         |
| 00030                 | Berlin Township         | \$3,000   | Yes            | No            | S/L, O/T, P/T    |
| 00029                 | Bankbridge Elementary   | \$3,980   | Yes            | No            | S/L, O/T         |
| 21040                 | Bankbridge Elementary   | \$3,980   | Yes            | No            | Counseling       |
| <b>Haddon Heights</b> |                         |           |                |               |                  |
| 00089                 | Juvenile Justice Comm.  | State Aid | No             | No            |                  |

14. It is recommended that Student #16063 continue Homebound Instruction and serve the remainder of his suspension, returning to school on Tuesday, June 2, 2015. (**EXECUTIVE SESSION**)
15. It is recommended that Student #00091 be approved to attend the Extended School Year program at Archway Upper School at a total cost of \$6,953.75.

Management -  
Items #1 – 15  
(Excluding #14)

Motion by Canute Gardiner, seconded by Rhonda Wardlow-Hurley, that Management Recommendations #1 – 13 & #15 be approved. Motion carried; Roll Call Vote: 5 yes, 1 abstention – Donica Venable for Item #3; 6 yes for Items #1 – 2 and Items #4 – 13 and Item #15.

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FIELD TRIPS

1. It is recommended the following field trip be approved for the 2014-2015 school year.

| Grade   | Destination  | Cost | Transportation |
|---------|--------------|------|----------------|
| Grade 1 | Cape May Zoo | \$10 | Bus            |

2. It is recommended the following field trip be approved for the 2014-2015 school year.

| Grade        | Destination           | Cost       | Transportation |
|--------------|-----------------------|------------|----------------|
| Grades 7 & 8 | Taller Puetrorriqueno | \$13 + bus | Bus            |

Field Trips  
Items #1 – 2

Motion by Donica Venable, seconded by Amy Kearney,  
that Field Trips Recommendations #1 – 2 be approved. Motion  
carried; Roll Call Vote: 6 yes.

There was no Correspondence.

There was no Old Business.

There were no Committee Reports.

New Business

R E S O L U T I O N #44-2015

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

| <u>ACCOUNT</u>   | <u>FROM</u> | <u>TO</u> |
|--|-------------|-----------|
| 11-105-100-101-00-SB<br>Substitutes – Preschool                | \$ 1,000    |           |
| 11-130-100-101-00-SB<br>Substitutes – Grades 6-8               | 2,000       |           |
| 11-190-100-106-00-SB<br>Substitutes – Aides/Assistants         | 2,000       |           |
| 11-190-100-241-00-00<br>Other Retirement Contributions - PERS  | 960         |           |
| 11-190-100-320-00-00<br>Purchased Prof. & Educational Services | 4,500       |           |

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|   |        |          |
|---|--------|----------|
| 11-190-100-500-00-00<br>Other Purchased Services                | 5,500  |          |
| 11-190-100-640-00-00<br>Textbooks                               | 10,000 |          |
| 11-213-100-101-00-RG<br>Salaries – Resource Room                | 25,000 |          |
| 11-213-100-241-00-00<br>Other Retirement Contributions – PERS   | 960    |          |
| 11-000-219-241-00-00<br>Other Retirement Contributions – PERS   | 960    |          |
| 11-000-221-241-00-00<br>Other Retirement Contributions – PERS   | 960    |          |
| 11-000-230-241-00-00<br>Other Retirement Contributions – PERS   | 535    |          |
| 11-000-260-241-00-00<br>Other Retirement Contributions – PERS   | 960    |          |
| 11-000-262-420-00-00<br>Cleaning, Repair & Maintenance Services | 6,000  |          |
| 11-000-266-100-00-00<br>Salaries – Security                     | 1,500  |          |
| 11-000-270-505-00-00<br>Contracted Services – AIL Choice        | 3,461  |          |
| 12-000-300-730-00-00<br>Non-instructional Equipment             | 18,000 |          |
| 11-190-100-220-00-00<br>Social Security                         |        | \$ 5,035 |
| 11-190-110-280-00-00<br>Tuition Reimbursement                   |        | 2,300    |
| 11-190-100-610-00-00<br>General Supplies                        |        | 27,000   |
| 11-213-100-320-00-00<br>Purchased Professional Ed Services      |        | 2,500    |
| 11-213-100-610-00-00<br>Supplies & Materials                    |        | 18,750   |
| 11-213-100-640-00-00<br>Textbooks                               |        | 3,750    |
| 11-000-230-610-00-00<br>Supplies & Materials                    |        | 1,500    |
| 11-000-251-600-00-00<br>Supplies & Materials                    |        | 1,500    |
| 11-000-261-420-00-00<br>Repairs & Maintenance Services (Req.)   |        | 7,000    |

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|   |                 |
|---|-----------------|
| 11-000-263-420-00-00<br>Cleaning, Repairs & Maintenance – Grounds | 5,000           |
| 11-000-263-610-00-00<br>General Supplies                          | 500             |
| 11-000-270-503-00-00<br>Contract. Serv. – Aid in Lieu – Nonpublic | 3,461           |
| 12-000-100-730-00-00<br>Instructional Equipment                   | <u>6,000</u>    |
|   | <u>\$84,296</u> |
|   | <u>\$84,296</u> |

Resolution #44-2015 –  
Line Item Transfers

Motion by Canute Gardiner, seconded by Rhonda Wardlow-Hurley, that Resolution #44-2015 be approved. Motion carried; Roll Call Vote: 6 yes.

Bond Counsel Services

Motion by Donica Venable, seconded by Amy Kearney, that the Board Secretary be authorized to contact Parker McCay to seek bond counsel services regarding the Susquehanna Note that is payable in June. Motion carried; Roll Call Vote: 6 yes.

The facilities use request submitted for a summer youth basketball league is tabled until the June meeting as additional information is needed.

Secretary/Treasurer Reports

The Secretary reports as of March 31, 2015:

|                      |                   |
|----------------------|-------------------|
| Fund 10 Cash in Bank | \$1,030,542.38    |
| Fund 20 Cash in Bank | 70,045.62         |
| Fund 30 Cash in Bank | -40,244.92        |
| Fund 40 Cash in Bank | <u>211,320.77</u> |
| Total Cash in Bank   | \$1,271,663.85    |

The Treasurer reports as of March 31, 2015:

|                             |                   |
|-----------------------------|-------------------|
| Fund 10 Ending Cash Balance | \$1,030,542.38    |
| Fund 20 Ending Cash Balance | 70,045.62         |
| Fund 30 Ending Cash Balance | -40,244.92        |
| Fund 40 Ending Cash Balance | <u>211,320.77</u> |
| Total Ending Cash Balance   | \$1,271,663.85    |

Receipt

Motion by Canute Gardiner, seconded by Amy Kearney, that the Secretary and Treasurer Reports for the period ending March 31, 2015 be received. Motion carried; Roll Call Vote: 6 yes.



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R E S O L U T I O N #45-2015

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of March 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Resolution #45-2015                      Motion by Amy Kearney, seconded by Canute Gardiner, that Resolution #45-2015 be approved. Motion carried; Roll Call Vote: 6 yes.

R E S O L U T I O N #46-2015

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Lawnside Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

  
Theresa Tutt, Board Secretary

Resolution #46-2015                      Motion by Donza Worlds, seconded by Rhonda Wardlow-Hurley, that Resolution #46-2015 be approved. Motion carried; Roll Call Vote: 6 yes.

There were no Public Comments.

Executive Session                      Motion by Amy Kearney, seconded by Donica Venable, 7:23 p.m.                      that the Board recess into Executive Session to discuss a student matter. Motion carried; Roll Call Vote: 6 yes.

Reconvene                                  Motion by Donica Venable, seconded by Ronald DeAbreu, 7:50 p.m.                      that the meeting be reopened to the public. Motion carried; Roll Call Vote: 7 yes.

The meeting was called to order at 7:50 p.m. with the following members answering present to the roll call:

|                 |                       |
|-----------------|-----------------------|
| Ronald DeAbreu  | Donica Venable        |
| Sabrina Forrest | Rhonda Wardlow-Hurley |
| Canute Gardiner | Donza Worlds          |
| Amy Kearney     |                       |

7 present, 1 absent, 1 vacancy

Absent: Amy Pierce

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Superintendent's Recommendation

14. It is recommended that Student #16063 continue Homebound Instruction and serve the remainder of his suspension, returning to school on Tuesday, June 2, 2015.

Management Item #14                      Motion by Donica Venable, seconded by Amy Kearney, that Management Item #14 be approved. Motion carried; Roll Call Vote: 7 yes.

Payment of Bills                              Motion by Donica Venable, seconded by Amy Kearney, that the bills totaling \$420,001.40 for the General Fund and \$20,403.21 for the Food Service Fund be approved for payment pending availability of funds. Motion carried; Roll Call Vote: 7 yes.

The next Board Meeting will be held on May 28<sup>th</sup> at 7:30 p.m.

Adjournment –                                  Motion by Donica Venable, seconded by Amy Kearney, 8:52 p.m.    that the meeting be adjourned. Motion carried by Unanimous Voice Vote.