

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

November 22, 2011

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on November 22, 2011.

The meeting was called to order by Mr. Klukoff at 6:00 P.M, who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON November 17, 2011.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON November 17, 2011.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON November 17, 2011.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Mrs. Colleen Horiates	Mr. Steven Robbins
Mrs. Kathy Judge	Mr. Seth Klukoff

Mr. Eric Goodwin arrived at 6:14 P.M.
Mr. Elliott Roth arrived at 6:20 P.M.
Mr. Wayne Tarken arrived at 6:05 P.M.

Student Representatives:

Wendy Cheng, H. S. West

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Dr. M. W. Gaffney, and Mr. P. Todd.

Mr. Klukoff led the Pledge of Allegiance.

Regular Meeting Minutes
November 22, 2011

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO, STUDENT MATTERS (HIB Reports), HUMAN RESOURCES MATTER, & NEGOTIATIONS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Cohen made and Mrs. Horiates seconded a motion to adjourn to Executive Session for matters pertaining to human resources, student matters and negotiations.

Mr. Klukoff called the Regular Meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Cohen made and Mr. Goodwin seconded a motion to approve the Minutes of the Regular Meeting dated October 20, 2011 and the Board Work Session and Special Meeting dated October 11, 2011. Executive Session Meetings dated October 11, 2011 and October 20, 2011.

Ayes - 9 No - 0

EXCEPTION:

October 20, 2011 Regular Action Meeting and Executive Session – Mr. Goodwin abstained.

Presentations:

1. Mr. D. Gannon presented the 2010-2011 audit. Copies of the Summary of the Audit Report were made available to the public immediately before the meeting. (attached)
2. Mr. J. Devereaux presented an update on facilities work throughout the district.

The following Board reports were made:

Student representative from H.S. West, Wendy Cheng, updated the board on activities and events held at H.S. West.

The meeting was recessed for public discussion. There being no public discussion Mr. Klukoff called the meeting to order for the purpose of considering and voting on the items presented on the Action Agenda which is incorporated as part of the minutes on pages 3 through 40 which follow.

ACTION AGENDA
November 22, 2011

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Resolutions for Services
3. Approval of Out of District Student Placements
4. Approval of Tuition Agreement
5. Approval of Non-Public School Textbooks 2011-2012
6. Approval of Contract

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

ACTION AGENDA
November 22, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Edward Klitz Kingston	Family Friendly Statewide Mtg., Trenton, NJ	02/29/12	\$27.79 Mileage/Parking SACC Funds
B	Kirk Rickansrud Carusi	NJASA: Building a Culture of Academic Rigor & High Expectations, Trenton, NJ	03/27/12	\$120.00 Registration General Funds
C	Susan Bastnagel Central	NJASA: Becoming a 21 st Century Communications District, Trenton, NJ	02/07/12	\$120.00 Registration General Funds
D	Maureen Reusche Central	NJASA: After HIB Compliance, Trenton, NJ	05/04/12	\$120.00 Registration General Funds
E	Yanell Holiday East	DVMSAC: Leading for Equity, Philadelphia, PA	01/19/12	\$33.56 Mileage/Tolls/Parking General Funds
F	Donean Chinn Parker Carusi	DVMSAC: Leading for Equity, Philadelphia, PA	01/19/12	\$32.19 Mileage/Tolls/Parking General Funds
G	Marcia Ruberg Rosa	NJ Assoc. of School Psychologists Winter Conference, Jamesburg, NJ	12/09/11	\$28.77 Mileage General Funds
H	George Guy Knight	DVMSAC: Middle School Leadership, Philadelphia, PA	12/02/11	\$32.56 Mileage General Funds
I	Maureen Reusche Central	NJASA Techspo 2012 Conference, Atlantic City, NJ	1/26-27, 2012	\$569.00 Registration/Hotel/ Mileage/Parking/Tolls General Funds
J	Kwame Morton Kilmer	Leading for Equity, Philadelphia, PA	1/19/12	\$32.27 Mileage/Tolls/Parking General Funds

ACTION AGENDA
November 22, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
K	Arezou Montgomery Johnson	Writing with Spice, Glassboro, NJ	12/02/11	\$135.00 Registration General Funds
L	Faisal Sheikh Johnson	Writing with Spice, Glassboro, NJ	12/02/11	\$135.00 Registration General Funds

ITEM 2. APPROVAL OF RESOLUTIONS FOR SERVICES

WHEREAS, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction and Student Services for the 2011-2012 school year; and be it

FURTHER RESOLVED, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

FURTHER RESOLVED, that the Board herby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

ACTION AGENDA
November 22, 2011

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF RESOLUTIONS FOR SERVICES continued

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Clarke Pennsylvania
To provide itinerant teacher of the deaf services
Additional amount: \$3,339
Previously approved for \$13,000 August 2011
September 2011 – June 2012
Not to exceed \$16,340
PO # 12-04309

Resolution #48-11'12

ACTION AGENDA
November 22, 2011

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the November 2011 cycle. There are twenty three students, five of which are new placements. Also listed are four revisions to existing contracts.

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Archway-Atco	3012087	10/7/11-11/7/11	\$4,011						\$4,011
Bancroft NeuroHealth	3010781	9/2011-6/2012	\$43,352		\$26,460				\$69,812
Burlington County SSD	7104129	9/2011-6/2012	\$36,720					\$2,200	\$38,920
Burlington County SSD	2030646	9/2011-6/2012	\$34,680					\$2,200	\$36,880
Burlington County SSD	3002401	9/2011-6/2012	\$41,820					\$2,200	\$44,020
Donnd Academy	2021639	10/11/11-6/2012	\$42,845		\$29,230				\$72,075
Gloucester County SSD	3010639	9/2011-6/2012	\$33,300		\$4,428			\$3,000	\$40,728
Gloucester County SSD	3003930	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	3007797	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	3003851	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	2031621	9/2011-6/2012	\$31,680					\$3,000	\$34,680
Gloucester County SSD	7103884	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	3003114	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	2010225	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester County SSD	7103725	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	2031468	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester County SSD	2021634	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester County SSD	7103839	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester County SSD	2010831	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Hampton Academy	3011653	9/2011-6/2012	\$46,660						\$46,660
Katzenbach	3007351	9/2011-6/2012	\$45,651		\$32,000				\$77,651
Katzenbach	7103697	9/2011-6/2012	\$68,476		\$38,782				\$107,258
YALE	3001049	9/21/11-6/2012	\$40,455						\$40,455
ADDITIONS/CHANGES TO PREVIOUSLY APPROVED TUITION CONTRACTS									
Brookfield Elementary	3009334	9/2011-6/2012			\$27,360				\$27,360
Previously approved for tuition July 2011, 1:1 services added as required by IEP									
Bridge Academy	9800450	9/2011-6/2012	\$6,286						\$6,286
Previously approved for tuition in the amount of \$18,855. New amount is \$25,141									
Donnd Academy	2010157	11/14/11-6/2012						\$13,900	\$13,900
Previously approved for tuition in the amount of \$82,111. Additional services as required by IEP. New amount is \$96,011									
Donnd Academy	2021641	11/14/11-6/2012						\$12,955	\$12,955
Previously approved for tuition in the amount of \$95,796. Additional services as required by IEP. New corrected amount is \$108,751.									

ITEM 4. APPROVAL OF TUITION AGREEMENT WITH HADDONFIELD BOARD OF EDUCATION

Motion approving an amendment to tuition agreement previously approved September 13, 2011 in the amount of \$51,491 with the Haddonfield Board of Education for the 2011-2012 school year for an additional amount of \$1,045 for ESY and \$35,000 for a 1:1 aid for an amended amount of \$36,045.

Resolution #49-11'12

ACTION AGENDA
November 22, 2011

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2011-2012

It is recommended that the Board approve textbooks for the Non Public Schools for the 2011-2012 school year.

The King's Christian School

Subject - Textbook Name	Publisher	ISBN#	GR
Aventura - Espanol 4	EMC Publishers	978-0-82193-940-6	HS

ITEM 6. APPROVAL OF CONTRACT

RESOLVED, that the Cherry Hill Board of Education approves a contract with the Camden County Educational Services Commission, on file in the office of the Superintendent, for provision of Instructional Assistants, Counselors, Teacher Tutors and Resource Teachers to students in nonpublic schools located within Cherry Hill utilizing State or federal funding, for the period September 1, 2011 through June 30, 2012, not to exceed a total cost of \$155,045, and authorizes its Assistant Superintendent-Business to execute same on behalf of the Board.

PO #12-05306
IDEA Funding

Resolution #50-11'12

Motion Mr. Goodwin Second Mrs. Cohen Vote Ayes - No - 0

ACTION AGENDA

November 22, 2011

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2011
- b) SACC FINANCIAL REPORT FOR SEPTEMBER 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) FALL PLAY EXPENSE – HIGH SCHOOL EAST
- c) FALL PLAY EXPENSE – HIGH SCHOOL WEST
- d) RESOLUTION TO ACCEPT AUDIT REPORT

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #WMSAT-112211 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS (11-22-11)
- b) #DMRMM-111511 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS (111511)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #YALMANS-A – YALE SCHOOL, CHERRY HILL, NJ - AIDE

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #HSWGT-032911 – E-WING SANITARY LIFT STATION AND THE G-WING LOBBY TOILET ROOM ALTERATIONS AT HIGH SCHOOL WEST (3-31-11)
- b) #HSELT-032911 – EAST GYM LOBBY TOILET ROOM ALTERATIONS AND RELATED WORK AT HIGH SCHOOL EAST (3-31-11)
- c) BID # FREWS-060711 - FENCE REPLACEMENT AND RELATED WORK AT HIGH SCHOOL EAST AND THE WEST SPORTS COMPLEX, HOLLIS AVENUE (6-7-11)

ITEM 6. ACCEPTANCE OF DONATIONS

ACTION AGENDA
November 22, 2011

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR SEPTEMBER 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR SEPTEMBER 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of September 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2011**

It is recommended that the 2011/2012 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

ACTION AGENDA
November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

d) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2011

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending September, 2011 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$9,077,279.28	Payroll Dates: 10/28/11 & 11/09/11
Food Service	\$385,684.87	11/22/11
SACC	<u>\$21,630.59</u>	10/19/11 thru 11/14/11
Grand Total	<u>\$9,484,594.74</u>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated November 22, 2011 in the amount of \$2,859,435.57 be approved as submitted.

ACTION AGENDA
November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A64428	Verizon Wireless	Wireless Devices and Services	10-31-12	\$36,000
A42293	RFP Solutions	Telecommunications Equipment - Wired	1-31-12	100,000

ACTION AGENDA
November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **FALL PLAY EXPENSE – HIGH SCHOOL EAST**

In anticipation of revenue in the amount of \$19,500.00, it is recommended that High School East be given permission to procure the following items for the Fall Play “A CHRISTMAS CAROL” without exceeding the stated amounts.

Royalties	- 0 -
Costumes	\$4,000.00
Lighting	1,000.00
Printing	700.00
Set Construction	6,200.00
Miscellaneous	<u>2,500.00</u>
	\$14,400.00

Anticipated Profit – \$5,100.00

c) **FALL PLAY EXPENSE – HIGH SCHOOL WEST**

In anticipation of revenue in the amount of \$1,725.00, it is recommended that High School West be given permission to procure the following items for the Fall Play “DON’T DRESS FOR DINNER ” without exceeding the stated amounts.

Royalties	\$325.00
Costumes	200.00
Lighting	50.00
Printing	- 0 -
Set Construction	950.00
Miscellaneous	<u>200.00</u>
	\$1,725.00

Anticipated Profit – 0 -

ACTION AGENDA
November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) **RESOLUTION TO ACCEPT AUDIT REPORT**

Resolved, that the annual audit for the 2010/2011 school year, as submitted by the District's auditor and filed with the New Jersey Department of Education, be accepted by the Board and placed on file. The audit report is included in the financial section of the Comprehensive Annual Financial Report.

Resolution #11-22'12

ACTION AGENDA
November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #WMSAT-112211 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS (11-22-11)

INFORMATION:

Specifications for the procurement of a vendor(s) to provide thirty-four (34) line items of athletic transportation for winter sports for the middle schools were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
T & L Transportation, Gibbsboro, NJ	8	\$1,190.00
Safety Bus Service, Inc., Pennsauken, NJ	24	4,605.00
Student Transportation of America, Williamstown, NJ	34	5,566.00
Hillman's Bus Service, Inc., West Berlin, NJ	34	5,750.00
First Student, Inc., Berlin, NJ	34	6,300.00

RECOMMENDATION:

It is recommended that thirty-four (34) line items on BID #WMSAT-112211 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID AWARD</u>
<u>BECK MIDDLE SCHOOL</u>		
Hillman's Bus Service, Inc., West Berlin, NJ PO #12-05516	3	\$530.00
Student Transportation of America, Williamstown, NJ PO #12-05519	1	187.00
T & L Transportation, Gibbsboro, NJ PO #12-05522 Account Code: 11 000 270 512 40 2500	1	160.00
<u>CARUSI MIDDLE SCHOOL</u>		
Hillman's Bus Service, Inc., West Berlin, NJ PO# 12-05515	3	510.00
Student Transportation of America, Williamstown, NJ PO# 12-05518	7	1,309.00
T & L Transportation, Gibbsboro, NJ PO #12-05521 Account Code: 11 000 270 512 45 2500	1	130.00
<u>ROSA MIDDLE SCHOOL</u>		
Hillman's Bus Service, Inc., West Berlin, NJ PO# 12-05514	4	680.00
Student Transportation of America, Williamstown, NJ PO# 12-05517	12	1,500.00
T & L Transportation, Gibbsboro, NJ PO #12-05520 Account Code: 11 000 270 512 48 2500	2	<u>285.00</u>
		\$5,291.00

ACTION AGENDA
November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- b) #DMRMM-111511 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS (11-15-11)

INFORMATION:

Specifications for the procurement of a vendor to provide door maintenance, repairs and minor modifications (time and material), on an as needed basis, for the 2011/2012 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>HOURLY RATE</u>	<u>EMERGENCY HOURLY RATE</u>
James Doorcheck, Philadelphia, PA	\$60.00	\$60.00

RECOMMENDATION:

It is recommended that BID #DMRMM-111511 to provide door maintenance, repairs and minor modifications (time and material), on an as needed basis, for the 2011/2012 school year be awarded as follows based on the lowest responsive and responsible bidder for an amount not to exceed \$100,000.00.

<u>BIDDER</u>	<u>HOURLY RATE</u>	<u>EMERGENCY HOURLY RATE</u>
James Doorcheck, Philadelphia, PA	\$60.00	\$60.00

Account Code: 11 000 261 420 XX 0001

ACTION AGENDA

November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) **ROUTE #YALMANS-A – YALE SCHOOL, CHERRY HILL, NJ - AIDE**

INFORMATION:

The Cherry Hill Transportation Department has been requested to provide an aide, YALMANS-A, for one classified student, under original bid#5659 for Out of District Yale School in Cherry Hill, NJ with Hillman Bus Service Inc. from 10/11/11-6/15/12, 159 days at \$40.00 per diem totaling \$6,360.00.

RECOMMENDATION:

It is recommended that prior administrative approval be ratified to grant Hillman Bus Service Inc. to provide an aide, YALMANS-A, for one classified student, under original bid#5659 for Out of District Yale School in Cherry Hill, NJ from 10/11/11-6/15/12, 159 days at \$40.00 per diem totaling \$6,360.00. P.O.# 12-04603

Account Code: 11 000 270 514 83 0001

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) **#HSWGT-032911 – E-WING SANITARY LIFT STATION AND THE G-WING LOBBY TOILET ROOM ALTERATIONS AT HIGH SCHOOL WEST (3-31-11)**

INFORMATION:

Board approval is requested for Change Order 001 to be issued to J. H. Williams Enterprises, Moorestown, NJ to delete urinal screens in the boys room (deduct \$144.94), remove existing concealed CMU chase wall along with galvanized roof drain pipe (add \$1,790.60) and repair deteriorated sewage ejector pit leak in E-wing sanitary lift station (add \$1,785.45) at High School West for a total increase of \$3,431.11.

RECOMMENDATION:

It is recommended that Change Order 001 to delete urinal screens in the boys room (deduct \$144.94), remove existing concealed CMU chase wall along with galvanized roof drain pipe (add \$1,790.60) and repair deteriorated sewage ejector pit leak in E-wing sanitary lift station (add \$1,785.45) at High School West for a total increase of \$3,431.11 be issued to J. H. Williams Enterprises, Moorestown, NJ. PO #12-05011

Account Code: 30 000 450 450 55 5027

ACTION AGENDA

November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- b) **#HSELT-032911 – EAST GYM LOBBY TOILET ROOM ALTERATIONS AND RELATED WORK AT HIGH SCHOOL EAST (3-31-11)**

INFORMATION:

Board approval is requested for Change Order 001 to be issued to J. H. Williams Enterprises, Moorestown, NJ to delete urinal screens in the boys room (deduct \$144.94) and install new wall hydrant (add \$1,560.71) at High School East for a total increase of \$1,415.77.

RECOMMENDATION:

It is recommended that Change Order 001 NJ to delete urinal screens in the boys room (deduct \$144.94) and install new wall hydrant (add \$1,560.71) at High School East for a total increase of \$1,415.77 be issued to J. H. Williams Enterprises, Moorestown, NJ. PO #12-05010

Account Code: 30 000 450 450 50 4008

- c) **BID # FREWS-060711 - FENCE REPLACEMENT AND RELATED WORK AT HIGH SCHOOL EAST AND THE WEST SPORTS COMPLEX, HOLLIS AVENUE (6-7-11)**

INFORMATION:

Board approval is requested for Change Order 001R to be issued to Highway Safety Systems, Inc., Hammonton, NJ to provide additional fencing and gates at High School East athletic fields and provide continuous preservative treated wood rails along rear of guard rails (add \$20,860.00).

RECOMMENDATION:

It is recommended that Change Order 001R to provide additional fencing and gates at High School East athletic fields and provide continuous preservative treated wood rails along rear of guard rails (add \$20,860.00) be issued to Highway Safety Systems, Inc., Hammonton, NJ. PO #'s 11-08465 and 12-05112.

Account Code: 11 000 263 420 86 0001

ACTION AGENDA

November 22, 2011

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East High School	Macbook Air Computer – Laptop & Monitor	Yearbook JOSTENS, Pub.	\$2,398.00
East High School	7 Laptops, Conference Table; 6 Chairs	Cherry Hill Education Foundation*	\$10,719.00
District – Schools & Communities Organized for Parent Education (SCOPE)	Monetary Contributions for Parent Education Programs	PTA’S	\$7,500.00

*Unexpended funds will be returned to Cherry Hill Education Foundation.

Motion Mr. Robbins Second Mr. Tarken Vote Ayes - 9 No - 0

EXCEPTION:

Approval of Bill List (NJ American Water Co.)

Motion Mr. Robbins Second Mr. Tarken Vote Ayes - 8 No - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Other Motions—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Nicole Mancini-Albert	Kilmer-Special Education (\$49,292)	12/10/11	Personal
Susan Tosti	Kingston-Teacher Coach (\$110,650)	11/18/11	Personal
Daniel Sloane	Carusi-Science (\$52,268)	1/03/12	Personal
Marie O’Neil	CHHS West-Assistant Coach, Girls Basketball (this position only)	9/01/11	Personal
Christina Henes	Carusi-Head Coach, Spring Track (Boys/Girls-this position only)	9/01/11	Personal
Sean Matthews*	CHHS East-Assistant Coach, Football	9/01/11	Personal

*Outside district employee

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Harriet Love	Kingston-Educational Assistant (\$17,904)	5/01/12	Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Classroom Observation

RECOMMENDATION:

It is recommended that the persons listed be approved to observe classes in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
James Cox	Drexel	10/21/11-12/03/11	Carolyn Messias/CHHS West
Michael Wojtaszewski	Drexel	10/31/11-12/22/11	Rosaline Fliegel/Sharp
Jordan Wright	Rutgers	1/23/12-5/04/12	Bonnie Witt/Beck

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Student Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the date presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Christina Micallef	Rider	1/02/12-5/01/12	Lori Duffy/Paine
Rebecca Gallicchio	Rider	1/02/12-5/01/12	Linda Weiss/Paine
Amanda Esposito	College of NJ	1/17/12-4/27/12	Joshua Hare/Carusi
Kelly Wentzell	St. Joseph's	1/18/12-4/27/12	Carolyn Messias/CHHS West
Jamila Moudjed	Rider	1/02/12-5/01/12	Robert Bonnet/Carusi
Rebecca Mannion	Rutgers	1/18/12-5/04/12	Karen Barry/Rosa
Loren Wilson	Chestnut Hill	11/07/11-12/23/11	Megan Manns/Mann
Sean Talarico	Rutgers	1/18/12-5/04/12	Derek Field-Michael Rickert/CHHS West
Edgar Girtain	Rutgers	1/17/12-4/27/12	Timothy Keleher/Gia Walton/CHHS East
Samantha Wishart	Drexel	1/03/12-3/30/12	Sarah Guy/Knight
Joanna Drake	University of Southern California	12/05/11-3/04/12	Daniel McMaster/CHHS West

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(c) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/11-130-100-101-98-0102/11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>Amount</u>	<u>Effective Dates</u>
Jennifer McCarron	Katelyn McWilliams	\$550 prorated	10/11/11-6/30/12
Michael Rickert	Kyle Dattola	\$550 prorated	10/13/11-4/03/12
Linda Ascola	Jessica Heck	\$550 prorated	9/19/11-6/30/12
Karen Onyx	Alex Tedesco	\$550 prorated	9/01/11-11/30/11 (revised for dates)
Amy Devine	Laurie Powell	\$550 prorated	10/12/11-6/30/12
Jayne Schafer	Heather Grainger	\$550 prorated	9/01/11-2/01/12 (revised for dates)

(d) Substitute Teachers/Nurses

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers/nurses for the 2011-12 school year 11/23/11-6/30/12. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Jamie Swartz	Khadeja Payton (substitute teacher only-nursing substitute removed)	Kimberly McDonald	Margaret Murphy
Ellen Topiel	Heather Concannon	Jeffrey Engle	Deborah Kassekert (nurse)
Elaine Lack (nurse)	Lisa Boyle	Benjamin Abo	Danielle Indursky
Kenneth Alessandrini	Lisa Alvino	Marilyn Brahms	Nanette Brew
Regina Burns- Terry Andrea Cohen	Stamatios Burpulis	Danielle Button	Leslie Caporaletti

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Family Friendly Program

RECOMMENDATION:

It is recommended that the persons listed be approved for the Family Friendly program in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Jane Murphy	Teacher	11/01/11-6/15/12	\$22.46
Nicole Schopfer	Teacher	11/01/11-6/15/12	\$22.46

(f) Math Blueprint Committee

RECOMMENDATION:

It is recommended that the Kevin Tully (replacing Yusefa Hopkins previously approved) be added as a member of the math blueprint committee for the 2011-12 school year for a total of 10 hours at the rate of \$35.71/hr. Monies budgeted from account #11-000-221-110-72-0101.

(g) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Justin James	Rosa-Assistant Director, Drama (budget #11-401-100- 100-48-0101)	9/01/11-6/30/12	\$608
Thomas Balderstone	Rosa-Assistant Director, Drama (budget #11-401-100- 100-48-0101)	9/01/11-6/30/12	\$479

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Field Experience

RECOMMENDATION:

It is recommended that the person listed be approved for a field experience in accord with the data presented:

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Mallory Ceneviva	Camden County	11/14/11-12/23/11	Sarah Anderson/Sharp

(i) Regular

RECOMMENDATION:

It is recommended that the persons listed be approved for the positions indicated in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Faith Holmgren	Johnson-Learning Lab Facilitator (budget #20-232-200-100-12-0101)	1/15/12-6/30/12	\$42.60
Patrice Mount	Kilmer-.5 Title 1 (new position- budget #20-232-100-101-15-0100)	On or about 11/28/11-6/30/12	\$26,950 prorated (.5 of Bachelors-step 11)
Alex Bon	Beck-Music (Long term substitute for E. Shinn on leave of absence- budget #11-130-100-101-40-0100)	On or about 11/21/11-1/03/12	\$46,277 prorated (Bachelors-step 1)
Rachel Lesse	CHHS East-Special Education (Long term substitute for S. Nadav on leave of absence-budget #11-213- 100-101-50-0100)	1/04/12-6/30/12 (contract extended)	\$47,622 prorated (Bachelors+15-step 2)

(j) Translation Services

RECOMMENDATION:

It is recommended that Rebecca Sanders be approved to provide translation services as part of the Title 1 plan for Johnson Elementary School at the rate of \$42.60/hour (not to exceed \$600). Monies budgeted from account #20-232-200-100-12-0101.

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(k) STEP Program

RECOMMENDATION:

It is recommended that the persons listed be approved as teachers in the STEP program effective 11/28/11-6/15/12 at the rate of \$45.20/hr. Monies budgeted from account #60-990-320-100-58-0004.

Name

Tessa Wellborn
Joanne Rizzo
Colleen Court
Susan Fortin

Name

Deborah Jacobs
Dawn Slaton
Wendy Wong Hughes
Linda Pezzella

Name

Angela Francolino
Lynn Kahan
Tiffany Morgan Weiss

(l) Lunch Bunch

RECOMMENDATION:

It is recommended that Lynn Totoro be approved as a provider of instruction for the IEP mandated program, Lunch Bunch at the rate of \$24.85/session (not to exceed \$6000). Monies budgeted from account #11-240-100-101-12-0101.

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Lisa Boyle	Harte-Educational Assistant (Revised for budget #'s-replacing C. Guerrieri-30 hrs/wk-budget #11-213-100-106-09-0100)	10/17/11-6/30/12	\$ 9.07
Kieran Schwarz	CHHS West-Exceptional Educational Assistant (32.5 hrs/wk-replacing R. Zayas-budget #11-000-217-100-106-55-0100)	11/07/11-6/30/12	\$10.65
Suzanne Bohus	Barclay-Educational Assistant (30 hrs/wk-replacing J. DiNoia-budget #11-213-100-106-61-0100)	On or about 11/23/11-6/30/12	\$ 9.07

(b) Substitute Educational Assistant

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute educational assistants for the 2011-12 school year effective 11/23/11-6/30/12 (unless otherwise indicated). Monies budgeted from account **#11-190-100-106-98-0150**.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Christina DeFlaviis (effective 10/25/11)	Wanda Carley	Khadeja Payton	Jennifer Flacco
Kenneth Alessandrini			

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(c) Family Friendly Program

RECOMMENDATION:

It is recommended that the persons listed be approved for the Family Friendly program in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Denise Pyle	Program Aide	11/01/11-6/15/12	\$12.81
Donna Tkacz	Program Aide	11/01/11-6/15/12	\$21.10

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Noreen Cunningham	CHHS East-English	Leave without pay 9/26/11-10/21/11; without pay 10/24/11-10/28/11 (leave extended)
Lisa Saffici	CHHS West-Guidance	Leave with pay 10/24/11-12/23/11; without pay 1/02/12-5/30/12 (leave extended)
Mary Vesper	Harte-Grade 4	Leave with pay 10/11/11-11/03/11 (revised)
Maureen Carrozza	District-Social Worker	Leave with pay 10/31/11-11/04/11; without pay 11/07/11-12/23/11 (leave extended)
Angela Berlehner	CHHS West-Math	Leave without pay 11/14/11-3/02/12 (leave extended)
Elizabeth Shin	Beck-Music	Leave with pay 11/03/11-12/23/11
Ruth Herrero	Paine/Stockton-ESL	Leave with pay 11/07/11-11/23/11 (leave extended)
Carla Smith	District-Music	Leave with pay 10/24/11-11/01/11; without pay 11/02/11-1/02/12
Linda Makris	Sharp-Nurse	Leave with pay 10/17/11-2/24/12
Joyce Doenges	Harte-Grade 2	Leave with pay 10/12/11-11/01/11

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Theresa Convery	Rosa-Special Education	Leave with pay 12/20/11-1/03/12
Barbara Rakoczy	CHHS West-SAC	Leave with pay 10/26/11-11/11/11
Simone Nadav	CHHS East-Special Education	Leave without pay 1/04/12-6/30/12 (leave extended)

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Janet Dromsky	Malberg-Finance Technician	Leave with pay 10/10/11-11/04/11
Sergio Pagan	District-Grounds	Leave with pay 10/03/11-11/21/11
Tanuja Sardesai	Sharp-Educational Assistant	Leave with pay 9/26/11-9/27/11; without pay 9/28/11-9/30/11; with pay 10/03/11-10/13/11
Sandra O'Donnell	Barclay-Educational Assistant	Leave with pay 10/04/11-10/11/11
Edward Hall	CHHS East-Student Support	Leave with pay 9/06/11-10/02/11
Jean Bowman	Woodcrest-Teacher II, SACC	Leave with pay 11/01/11-11/30/11
Ivy Shavit	District-Supervisor, SACC	Leave with pay 9/28/11-10/14/11
Lori Jay	CHHS East-Educational Assistant	Leave without pay 10/31/11-until a determination is made regarding to a return to work date (leave extended)
Amanda Steuven	Barton-Educational Assistant	Intermittent leave without pay 9/01/11-10/06/11; without pay 10/07/11-11/30/11
Edward Vezza	Barclay-Head Custodian	Leave with pay 11/14/11-12/09/11 (leave extended)

ACTION AGENDA
November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Patricia Fowler	Malberg-Human Resources Coordinator	Leave with pay 11/14/11-11/29/11
Richard Friedman	CHHS East-Field Technician	Leave with pay 11/22/11-12/06/11
Maryann DelRossi	Alternative High School- Educational Assistant	Leave without pay 9/08/11-11/04/11 (revised for dates)
Joanna Johnson	Malberg-Secretary	Leave with pay 11/17/11-11/25/11 (revised for dates)
Donald Caputi	Woodcrest-Head Custodian	Leave with pay 11/04/11-11/23/11

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/11-6/30/12:

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Mollie Gross	CHHS West	C	4	\$48,032	D	4	\$49,176
Denise Klifto	Cooper	C	15	\$73,438	D	15	\$75,727
Jennifer Stever	Woodcrest	F	11	\$59,133	G	11	\$61,193
Laurie Gibson-Parker	Beck	F	10	\$57,875	G	10	\$59,935
Shirley Conroy	Kingston	E	17	\$94,069	F	17	\$95,900
Kristi Foster	Sharp	E	7	\$52,953	F	7	\$54,784

(b) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Alexis Henderson	.4 Barton/.4 Johnson/.2 Kilmer-Music (budget #11-120-100-101-03/12/15-0100)	.3 Barton/.4 Johnson/.2 Kilmer/.1 Kingston-Music (budget #11-120-100-101-03/12/15/18-0100)	9/01/11-6/30/12	\$53,181 (Bachelors-step 11)
Rae Savett	Woodcrest-ESL (budget #11-240-100-101-36-0100)	Barton-ESL (budget #11-240-100-101-03-0100)	9/01/11-6/30/12	\$84,197 (Masters-step 16)
Linda Snyder	.6 Johnson/.1 Stockton/.3 Woodcrest-ESL (budget #11-240-100-101-12/33/36-0100)	.8 Johnson/.2 Woodcrest-ESL (budget #11-240-100-101-12/36-0100)	9/01/11-6/30/12	\$91,093 (Bachelors-step 17)

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED—

continued

(b) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Ruth Herrero	.5 Paine/.3 Mann/.2 Knight-ESL (budget #11-240-100-101-27/24/21-0100)	.8 Paine/.2 Stockton-ESL (budget #11-240-100-101-27/33-0100)	9/01/11-6/30/12	\$88,088 (Masters+30-step 16)
Lisa Seward	Kilmer-ESL (budget #11-240-100-101-15-0100)	.8 Kilmer/.2 Cooper-ESL (budget #11-240-100-101-15/06-0100)	9/01/11-6/30/12	\$59,133 (Masters+15-step 11)
Maria Campagna	.5 Kingston/.5 Knight-ESL (budget #11-240-100-101-15/21-0100)	.8 Kingston/.2 Knight-ESL (budget #11-240-100-101-15/21-0100)	9/01/11-6/30/12	\$77,559 (Masters-step 15)
Marissa Feeley	.5 Barton/.5 CHHS East-ESL (budget #11-240-100-101-03/50-0100)	.5 CHHS East/.5 Beck-ESL (budget #11-240-100-101-50/40-0100)	9/01/11-6/30/12	\$60,850 (Masters-step 12)
Theresa Molony	CHHS West-Psychologist (budget #11-000-219-104-71-0100)	Kilmer-Psychologist (budget # 11-000-219-104-71-0100)	11/28/11-6/30/12	\$107,756 prorated (Masters+30-step 17)
Yolanda McClain	CHHS West-Resource Room (budget #11-213-100-101-55-0100)	CHHS West-Guidance Counselor (Long term substitute for L. Saffici on leave of absence-budget #11-000-218-104-55-100)	11/01/11-6/30/12	\$75,270 prorated (Masters+30-step 14)

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED –

continued

(c) Salary Adjustment

RECOMMENDATION:

It is recommended that the salary of the person listed be adjusted for placement on the guide in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Denise Horton	\$93,068 (Masters-step 17-budget #11-120-100-101-21-0100)	\$94,900 (Masters+15-step 17- budget #11-120-100-101-21-0100)	9/01/10-6/30/11
Denise Horton	\$94,069 (Masters-step 17- budget #11-120-100-101-21-0100)	\$95,900 prorated (Masters+15-step 17- budget #11-120-100-101-21-0100)	9/01/11-6/30/12

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Linda Petterson	Mann-Educational Assistant (30 hrs/wk-budget # 11-213-100-106-24-0100)	Mann-Educational Assistant (32.5 hrs/wk-budget # 11-213-100-106-24-0100)	9/26/11-6/30/12	\$11.74
Jeanne St. Claire	CHHS West-Exceptional Educational Assistant (\$12.81/hr-(32.5 hrs/wk-budget #11-000-217-106-55-0100)	CHHS West-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-55-0100)	10/14/11-6/30/12	\$11.74
Joanne Reifsnyder	CHHS West-Educational Assistant (\$12.81/hr-30 hrs/wk-budget #11-201-100-106-55-0100)	CHHS West-Educational Assistant (30 hrs/wk-budget #11-201-100-106-55-0100)	10/14/11-6/30/12	\$12.28

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED-

continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Deborah Wasson	CHHS West-Exceptional Educational Assistant (\$12.81/hr-30 hrs/wk-budget #11-000-217-100-106-55-0100)	CHHS West-Educational Assistant (30 hrs/wk-budget #11-000-213-100-106-55-0100)	10/14/11-6/30/12	\$11.74
Christina Cortez	District-Teacher II, SACC (budget #60-990-320-101-58-0001)	District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001)	11/07/11-6/30/12	\$11.00
Kimberlee Lipinski	Sharp/Woodcrest-Teacher II, SACC (2.75 hrs/day-budget #60-990-320-101-58-0001)	Sharp/Woodcrest-Teacher II, SACC (4.75 hrs/day-budget #60-990-320-101-58-0001)	11/07/11-6/30/12	\$11.00
Elizabeth Sevast	District-Teacher, SACC (13.75 hrs/wk-budget #60-990-320-101-58-0001)	District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001)	10/10/11-6/30/12	\$12.65
Rosa Zayas	CHHS West-Exceptional Educational Assistant (\$13.59/hr-32.5 hrs/wk-budget #11-000-217-106-55-0100)	Carusi-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-45-0100)	On or about 11/23/11-6/30/12	\$12.28

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Teachers with Split Kindergarten

RECOMMENDATION:

It is recommended that the teacher listed, with split kindergarten, be approved for payment at the rate indicated for days actually worked from 9/01/11-6/30/12:

<u>Name</u>	<u>Assignment</u>	<u>20 Minutes Per Day Sept-June</u>	<u>Rate</u>
Jill Baldwin	.5 Kilmer-Resource Room (budget #11-213- 100-101-15-0100) .5 Kingston- Kindergarten Inclusion (budget # 11- 213-100-101-15/18-0100)	Monday thru Friday	\$12.67

(b) Outside Evaluations

RECOMMENDATION:

It is recommended that the persons listed be approved to provide outside social work evaluations effective 9/20/11-6/30/12 for a total of eight evaluations each at the rate of \$250/evaluation (not to exceed \$2010 each). Monies budgeted from account #11-000-219-104-71-0101.

Name

James Southard

Name

Lisa Davis

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED—

continued

(c) Payment to Presenters

RECOMMENDATION:

It is recommended that the persons listed be approved to present after school workshops effective 11/01/11-6/20/12 at the rate of \$53.56/hour each for the first 6 hours and \$71.42 for each additional hour (not to exceed 350 hours) for a total of \$39,921. Monies budgeted from account #20-272-200-101-99-0101.

Name

Mary Ellen Sigman
David Helgeson
Rachel Solomon
Trudi Figueroa
Joyce Wohlrab
Jennifer Sedlock
Nicholas Baldoni
Edward DePalma
Alex Falat
Eileen Steidle
Julia Rion
Denise Wiltsee
Marc Pierlott
Sharon Schreiber
Joanne Rizzo
Erin Creek
Margaret Regan
Wanda Cousins
Amy Edinger
Nicole Marks
Jennifer Tan
Alejandra Rivas-Mintz
Cigus Vanni
Kathleen Madden
Kevin Frost
Lisa Powelson
Janine Caplan

Name

Michelle Kains
Sandra Johnston
Sarina Hoell
Susan Roussilhes
Jennifer Foltz
Kimberly Laskey
James Wence
Gail Gersie
Patrick McHenry
Kerry Floyd
Katherine Martin
Cynthia O'Reilly
Darlene Newsom
Stephanie Rogers
Melissa Reitano
Jacqueline Thompson
Donna Friedman
Shirley Davis
Jennifer Drencheck
Andrea Tierney
Thomas DiPatri
Gina Oh
Melissa Bergstrom
Anthony Maniscalco
Jodi Raditz
Sean Wolosin
Cathy Gaul

Name

Tiffani Nicolais
Denise Horton
Susan Cappuccio
Linda Pezzella
Lee-Ann Halbert
Sandra Wilcox
Michael Mancinelli
Michael Dappolone
Lindsay Amoroso
Abbey Greenblatt
Elizabeth Reilly-Stern
Sara Gilgore
Christine Mays
Steve Koch
Waleska Batista
Elaine Schultz
Michelle Corona
Nora Smaldore
Gail Ward
Patricia Millili
Nancy Schmarak
Erica DeMichele
Donna Morocco
Brian Grillo
Nicole Procacci
Emily Cajigas
Paula Saillard

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED—

continued

(c) Payment to Presenters- Title I

RECOMMENDATION:

It is recommended that the persons listed be approved as presenters for Barton's Title I Language Arts Night and their Title I Mathematics Night at the rate of \$71.42/hr (not to exceed 4 hrs/each total) effective 12/01/11-2/28/12. Monies budgeted from account #20-239-200-101-03-0101.

Name

Michelle Kosmaczewski
Caroline Buscher
Violeta Katsikis

Name

Wendy Sullivan
Hilary Daniels
Laurie Ann Powell

Name

Diane Bonanno
Jared Peltzman
Canice Bonner

(d) Payment to Presenter

RECOMMENDATION:

It is recommended that Christopher Miller be approved to present after school workshops from 11/01/11-6/20/12 at the rate of \$53.56/hour for the first 6 hours each and \$71.42 for each additional hour (not to exceed 8 hours). Monies budgeted from account #20-272-200-101-99-0101.

ACTION AGENDA

November 22 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. OTHER MOTIONS—CERTIFICATED

(a) Directive to Undergo Examination and Continuation of Leave

WHEREAS, employee #4973 is employed by the Cherry Hill Board of Education (hereinafter “Board”); and

WHEREAS, based upon behavior documented to the Board by the Superintendent of Schools, the Board deems it appropriate to direct the employee to submit to a physical medical examination and a psychiatric examination pursuant to N.J.S.A. 18A:16-2;

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that pursuant to N.J.S.A. 18A:16-2, the employee identified above is hereby required to submit forthwith to a physical medical examination and a psychiatric examination by physicians and/or institutions chosen by the Board, due to conduct meeting the examination standards of N.J.S.A. 18A:16-2; and be it

FURTHER RESOLVED, that the Director of Human Resources is hereby authorized and directed to prepare and provide the employee with appropriate notice of Board’s action; and be it

FURTHER RESOLVED, that the Board approves the Superintendent’s placement of the employee and paid administrative leave, and directs that such leave shall continue until such time as the results of the examinations are received and a determination made whether the employee is fit to return to work.

Motion Mrs. Cohen Second Mr. Robbins Vote Ayes - 9 No - 0

EXCEPTION:

Item #10

Motion Mrs. Cohen Second Mr. Robbins Vote Ayes - 8 No - 0 - 1*

*Mr. Roth abstained.

ACTION AGENDA
November 22, 2011

D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of Procedure:
2. Waiver of Procedure F-3: Secondary Field Trips
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions (Tabled)

ITEM 1. APPROVAL OF PROCEDURE

- Draft Procedure D-8: Substance Abuse

RECOMMENDATION:

It is recommended that the revised procedure listed above be approved for first reading and adoption as presented.

ITEM 2. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trips listed below.

School	Trip	Location	Dates	# School Days Missed
Cherry Hill East	Senior Trip	Orlando, FL	March 15-19, 2012	2
Cherry Hill West	DECA State Competition	Cherry Hill, NJ	February 26-28, 2012	1.5
Cherry Hill West	Senior Trip	Orlando, FL	March 6-9, 2012	2.5 (3 -1/2 and 1 full)
Cherry Hill West	Dance Team Competition	Myrtle Beach, SC	March 9-12, 2012	2
Cherry Hill West	Busch Gardens Music Festival	Williamsburg, Va.	May 31-June 3, 2012	1.5

ACTION AGENDA
November 22, 2011

D. POLICIES & LEGISLATION COMMITTEE

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
11-12:110			11-12:119	
11-12:111			11-12:120	
11-12:112			11-12:121	
11-12:113			11-12:122	
11-12:114			11-12:123	
11-12:115			11-12:124	
11-12:116			11-12:125	
11-12:117			11-12:126	
11-12:118			11-12:127	

Bold – we have in our possession – others are just on here as placeholders.

Motion Mrs. Judge Second Mrs. Cohen Vote Ayes - 9 No - 0

EXCEPTION:

Table Item #3

Motion Mrs. Judge Second Mrs. Cohen Vote Ayes - 9 No - 0

Regular Meeting Minutes
November 22, 2011

Mr. Roth made and Mr. Goodwin seconded a motion to adjourn to Executive Session for matters pertaining to student matters at 7:53 P.M.

Meeting adjourned at 9:00 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary