

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

November 8, 2011

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on November 8, 2011.

The meeting was called to order by Mr. Klukoff at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON November 3, 2011.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON November 3, 2011.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON November 3, 2011.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Steven Robbins
Mrs. Colleen Horiates	Mr. Elliott Roth
Mrs. Kathy Judge	Mr. Wayne Tarken
	Mr. Seth Klukoff

Student Representatives:

Jackie Susuni, H. S. East
Wendy Cheng, H. S. West

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Dr. L. Chapman, Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Dr. M. W. Gaffney, Mr. P. Todd and Mr. J. Riordan.

Mr. Klukoff led the Pledge of Allegiance.

Board of Education Work Session and/or Special Meeting Minutes
November 8, 2011

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act at 6:30 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Cohen made and Mrs. Matlack seconded a motion to adjourn to Executive Session for matters pertaining to student matters.

Superintendent's Comments

In-service Opportunities were provided for the teachers throughout the District today.

Dr. Reusche updated the Board on the Charter School appeal that has been filed. There is an updated video message on the district web site to update the community as to the steps involved in the process of the appeal and how some community members are becoming involved in that process.

Mr. Klukoff called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

There being no public discussion, Mr. Klukoff called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 10 which follow.

SPECIAL ACTION
November 8, 2011

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Nicole Fornito Barclay	Technical Assistance Sessions for Preschool Outcome, Trenton, NJ	11/16/11	\$21.08 Mileage

Motion Mr. Goodwin Second Mrs. Cohen Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA

November 8, 2011

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

1. Approval of Bill List

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the Bill List dated, November 8, 2011 in the amount of \$4,265,069.96 be approved as submitted.

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 9 No - 0

EXCEPTIONS

Approval of Bill List (NJ American Water Co.)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Approval of Bill List (Youth Consultation Services)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mr. Roth abstained due to a conflict of interest with Youth Consultation Services.

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mrs. Cohen abstained on reimbursement of BOE Membership and Dues (Sherry Cohen, pg. 22)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mrs. Judge abstained on reimbursement of BOE Membership and Dues (Kathryn B. Judge, pg. 50)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mrs. Horiates abstained on reimbursement of BOE Membership and Dues (Colleen M. Horiates, pg. 47)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mr. Robbins abstained on reimbursement of BOE Membership and Dues (Steven C. Robbins, pg. 83)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mr. Roth abstained on reimbursement of BOE Membership and Dues (Elliott Roth, pg. 85)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mr. Tarken abstained on reimbursement of BOE Membership and Dues (Wayne Tarken, pg. 101)

Motion: Mr. Robbins Second: Mr. Tarken Vote: Ayes - 8 No - 0 - 1*

*Mr. Klukoff abstained on reimbursement of BOE Membership and Dues (Seth B. Klukoff, pg. 54)

SPECIAL ACTION AGENDA

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Assignment/Salary Change—Non-Certificated

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Danielle Indursky	CHHS East-English (Long term substitute for N. Cunningham on leave of absence-budget#11-140-100-101-50-0100)	10/25/11-10/31/11 (contract extended)	\$56,159 prorated (Masters+30-step 6)
Ellen Trombetta	Johnson-.5 Title I (new position-budget #20-232-100-101-12-0100)	11/01/11-6/30/12	\$33,686 prorated (Doctorate-step 12)
Nancy Platenecky	Paine/Stockton-ESL (Long term substitute for R. Herrero on leave of absence-budget #11-240-100-101-27-0100&11-240-100-101-33-0100)	On or about 11/07/11-on or about 11/28/11	\$57,302 prorated (Masters-step 11)
Jodi Rosenfeld	Knight-Grade 5 (Long term substitute for C. Atkinson on leave of absence-budget #11-120-100-101-21-0100)	11/23/11-4/03/11	\$47,622 prorated (Bachelors+15-step 2)
Deborah Illuminati	Paine-.5 Basic Skills Teacher (Transfer of M. Kains-budget #11-230-100-101-27-0100)	On or about 11/07/11-6/30/12	\$25,504 prorated (.5 of Masters-Step 4)

SPECIAL ACTION AGENDA
November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Katelyn McWilliams	CHHS West-Special Education (Replacing D. Chinn Parker-budget #11-213-100-101-55-0100-revised for budget #'s)	On or about 10/05/11-6/30/12	\$46,277 prorated (Bachelors-step 1)
Gabriela Strifler	CHHS West-Special Education (Long term substitute for the temporary reassignment of V. McClain-budget #11-213-100-101-55-0100)	11/03/11-6/06/12	\$46,477 prorated (Bachelors-step 1)
Canice Bonner	Barton-Title I (new position-budget #20-232-100-101-03-0100)	10/21/11-6/30/12	*\$24,303 prorated (Bachelors+15-step 5)

*Revised for verification of credits

(b) Substitute Teacher

RECOMMENDATION:

It is recommended that the person listed be approved as a substitute teacher for the 2011-12 school year 11/09/11-6/30/12. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

Name

Andrew Chiciak

SPECIAL ACTION AGENDA

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Jacob Loew	Paine-Educational Assistant (new position-Title I-35 hrs/wk- budget #20-232-100-106-27-0100)	On or about 11/09/11-6/30/12	\$9.07
Carla McCargo	Carusi-Exceptional Educational Assistant (new position-32.5 hrs/wk-budget #11-000- 217-106-45-0100)	On or about 11/09/11-6/30/12	\$10.65

SPECIAL ACTION AGENDA
November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. ASSIGNMENT/SALARY CHANGE—NON CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate/ Salary</u>
Tamie Paglione	Mann- Educational Assistant (30 hrs/wk-budget #11-213-100- 106-24-0100)	Mann-Educational Assistant (27.5 hrs/wk- budget #11-213-100- 106-24-0100)	9/26/11-6/30/12	\$ 9.84
Marilyn Keeling	Mann- Educational Assistant (30 hrs/wk-budget #11-213-100- 106-24-0100)	Mann-Educational Assistant (32.5 hrs/wk- budget #11-213-100- 106-24-0100)	9/26/11-6/30/12	\$10.11
Michelle Incollingo- Harwan	Mann- Educational Assistant (30 hrs/wk-budget #11-213-100- 106-24-0100)	Mann-Educational Assistant (27.5 hrs/wk- budget #11-213-100- 106-24-0100)	9/26/11-6/30/12	\$ 9.84
James Washington	Mann-Lead Cleaner (\$28,196*- budget #11- 000-262-100- 24-0100)	District-Interim Assistant Manager- Maintenance (budget #11-000-261-100-86- 0100)	10/24/11-On or about 12/15/11	\$41,930 prorated

*salary includes stipend for black seal

Motion Mrs. Cohen Second Mrs. Judge Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA

November 8, 2011

D. POLICY & LEGISLATION COMMITTEE

Long Range Plan Goals:

- *“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
11-12:77			11-12:94	
11-12:78			11-12:95	
11-12:79			11-12:96	
11-12:80			11-12:97	
11-12:81			11-12:98	
11-12:82			11-12:99	
11-12:83			11-12:100	
11-12:84			11-12:101	
11-12:85			11-12:102	
11-12:86			11-12:103	
11-12:87			11-12:104	
11-12:88			11-12:105	
11-12:89			11-12:106	
11-12:90			11-12:107	
11-12:91			11-12:108	
11-12:92			11-12:109	
11-12:93				

Motion Mrs. Judge Second Mrs. Horiates Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA
November 8, 2011

E. STRATEGIC PLANNING COMMITTEE

NO ITEMS

Board of Education Work Session and/or Special Meeting Minutes
November 8, 2011

Mr. Klukoff called the Board Work Session to order from the Special Action meeting.

Presentations:

1. The Board recognized the National Merit Semifinalists and Commended Students from the Class of 2012.
2. Dr. Meloche, Dr. O'Breza and Mr. Riordan gave a presentation detailing the results of the High School Scheduling Committee. The Board and Student Representatives had an opportunity to ask questions. Mr. Sharofsky and Mr. Regan stated CHEA's concern about the process.

The proposed Action Agenda for November 22, 2011 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

The meeting was recessed for a Second Public Discussion:

1. A speaker stated his concern over the schedule change and the loss of instructional time.
2. A speaker stated concern over the schedule change and physics program.
3. President of CHEA discussed the Teacher for a Day program.
4. A speaker stated concern about block scheduling and the lack of community involvement.
5. A speaker stated concern over the schedule change in reference to the calculus program and the loss of instructional time.

Board of Education Work Session and/or Special Meeting Minutes
November 8, 2011

Mr. Klukoff read the following notice in accordance with the Open Public Meetings Act at P.M. RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, THAT THE BOARD MEET IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO HUMAN RESOURCES AND LITIGATION. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Roth made and Mr. Horiates seconded a motion to adjourn to Executive Session for matters pertaining to human resources and litigation.

Mr. Klukoff called the Board Work Session and/or Special Meeting to order in public session from the Executive Session.

Mrs. Horiates made and Mr. Goodwin seconded a motion to adjourn at 9:45 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: November 3, 2011

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

EXECUTIVE SESSION 6:30 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

November 8, 2011 All Purpose Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne W. Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Steve Robbins, Wayne Tarken

BOARD WORK SESSION

November 8, 2011

PRESENTATIONS

- *Recognition of National Merit Scholarship Program Semifinalists, National Merit Scholarship Program Commended Students, and National Achievement Scholarship Program Outstanding Participant.....Susan Bastnagel*
- *High School Scheduling.....Dr. Marianne W. Gaffney*

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

November 8, 2011

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Agreement for ELL Professional Development
2. Approval of Attendance at Conferences and Workshops
3. Approval of Resolutions for Services
4. Approval of Out of District Student Placements
5. Approval of Tuition Agreement

ITEM 1. APPROVAL OF AGREEMENT FOR ELL PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the ASCD agreement to provide professional development as specified in the districts 2011-2012 NCLB Title III (English Language Learners) application in accordance with the terms of the Request for Proposals and ASCD's response.

PO #12-04736
Amount not to exceed \$20,000
Title III Funding

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

BOARD WORK SESSION

November 8, 2011

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-
continued

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Edward Klitz Kingston	Family Friendly Statewide Mtg., Trenton, NJ	02/29/12	\$27.79 Mileage/Parking SACC Funds
B	Kirk Rickansrud Carusi	NJASA: Building a Culture of Academic Rigor & High Expectations, Trenton, NJ	03/27/12	\$120.00 Registration General Funds
C	Susan Bastnagel Central	NJASA: Becoming a 21 st Century Communications District, Trenton, NJ	02/07/12	\$120.00 Registration General Funds
D	Maureen Reusche Central	NJASA: After HIB Compliance, Trenton, NJ	05/04/12	\$120.00 Registration General Funds
E	Yanell Holiday East	DVMSAC: Leading for Equity, Philadelphia, PA	01/19/12	\$33.56 Mileage/Tolls/Parking General Funds
F	Donean Chinn Parker Carusi	DVMSAC: Leading for Equity, Philadelphia, PA	01/19/12	\$32.19 Mileage/Tolls/Parking General Funds
G	Marcia Ruberg Rosa	NJ Assoc. of School Psychologists Winter Conference, Jamesburg, NJ	12/09/11	\$28.77 Mileage General Funds

BOARD WORK SESSION

November 8, 2011

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF RESOLUTIONS FOR SERVICES

WHEREAS, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction and Student Services for the 2011-2012 school year; and be it

FURTHER RESOLVED, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

FURTHER RESOLVED, that the Board hereby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Clarke Pennsylvania
To provide itinerant teacher of the deaf services
Additional amount: \$3,339
Previously approved for \$13,000 August 2011
September 2011 – June 2012
Not to exceed \$16,340
PO # 12-04309

BOARD WORK SESSION
November 8, 2011

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the November 2011 cycle. There are twenty one students, five of which are new placements.

OUT OF DISTRICT TUITIONS (November 2011)

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Archway-Atco	3012087	10/7/11-6/2012	\$30,369						\$30,369
Bancroft NeuroHealth	3010781	9/2011-6/2012	\$43,352		\$26,460				\$69,812
Burlington Co. SSD	7104129	9/2011-6/2012	\$36,720					\$2,200	\$38,920
Burlington Co. SSD	2030646	9/2011-6/2012	\$34,680					\$2,200	\$36,880
Burlington Co. SSD	3002401	9/2011-6/2012	\$41,820					\$2,200	\$44,020
Durand Academy	2021639	10/11/11-6/2012	\$42,845		\$29,230				\$72,075
Gloucester Co SSD	3010659	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester Co SSD	3003930	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester Co SSD	3007797	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester Co SSD	3003851	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester Co SSD	2031621	9/2011-6/2012	\$31,680					\$3,000	\$34,680
Gloucester Co SSD	7103884	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester Co SSD	3003114	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester Co SSD	2010225	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester Co SSD	7103725	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester Co SSD	2031468	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester Co SSD	2021634	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester Co SSD	7103839	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester Co SSD	2010831	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Hampton Academy	3011653	9/2011-6/2012	\$46,660						\$46,660
YALE	3001049	9/27/11-6/2012	\$40,455						\$40,455

21 placements, five new

ADDITIONS/CHANGES TO PREVIOUSLY APPROVED TUITION CONTRACTS									
Brookfield Elementary	3009334	9/2011-6/2012			\$27,360				\$27,360
Previously approved for tuition July 2011, 1:1 services added as required by IEP									

BOARD WORK SESSION

November 8, 2011

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF TUITION AGREEMENT WITH HADDONFIELD BOARD OF EDUCATION

Motion approving an amendment to tuition agreement previously approved September 13, 2011 in the amount of \$51,491 with the Haddonfield Board of Education for the 2011-2012 school year for an additional amount of \$1,045 for ESY and \$35,000 for a 1:1 aid for an amended amount of \$36,045.

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2011
- b) SACC FINANCIAL REPORT FOR SEPTEMBER 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) FALL PLAY EXPENSE – HIGH SCHOOL EAST
- c) FALL PLAY EXPENSE – HIGH SCHOOL WEST

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #WMSAT- 11 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS (-11)
- b) #DMRMM- 11 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS (11)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #YALMANS-A – YALE SCHOOL, CHERRY HILL, NJ - AIDE

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #HSWGT-032911 – E-WING SANITARY LIFT STATION AND THE G-WING LOBBY TOILET ROOM ALTERATIONS AT HIGH SCHOOL WEST (3-31-11)
- b) #HSELT-032911 – EAST GYM LOBBY TOILET ROOM ALTERATIONS AND RELATED WORK AT HIGH SCHOOL EAST (3-31-11)
- c) BID # FREWS-060711 - FENCE REPLACEMENT AND RELATED WORK AT HIGH SCHOOL EAST AND THE WEST SPORTS COMPLEX, HOLLIS AVENUE (6-7-11)

ITEM 6. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR SEPTEMBER 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR SEPTEMBER 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of September 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2011**

It is recommended that the 2011/2012 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

d) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2011

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending September, 2011 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	
Food Service	\$	
SACC		
Grand Total	<u>\$</u>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, 2011, in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A64428	Verizon Wireless	Wireless Devices and Services	10-31-11	\$36,000

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **FALL PLAY EXPENSE – HIGH SCHOOL EAST**

In anticipation of revenue in the amount of \$19,500.00, it is recommended that High School East be given permission to procure the following items for the Fall Play “A CHRISTMAS CAROL” without exceeding the stated amounts.

Royalties	- 0 -
Costumes	\$4,000.00
Lighting	1,000.00
Printing	700.00
Set Construction	6,200.00
Miscellaneous	<u>2,500.00</u>
	\$14,400.00

Anticipated Profit – \$5,100.00

c) **FALL PLAY EXPENSE – HIGH SCHOOL WEST**

In anticipation of revenue in the amount of \$1,725.00, it is recommended that High School West be given permission to procure the following items for the Fall Play “DON’T DRESS FOR DINNER ” without exceeding the stated amounts.

Royalties	\$325.00
Costumes	200.00
Lighting	50.00
Printing	- 0 -
Set Construction	950.00
Miscellaneous	<u>200.00</u>
	\$1,725.00

Anticipated Profit – 0 -

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #WMSAT- 11 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS (-11)

INFORMATION:

Specifications for the procurement of a vendor(s) to provide () line items of athletic transportation for winter sports for the middle schools were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
---------------	-------------------	------------------

RECOMMENDATION:

It is recommended that () line items on BID #WMSAT- 11 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID AWARD</u>
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BECK MIDDLE SCHOOL

Account Code: 11 000 270 512 40 2500

CARUSI MIDDLE SCHOOL

Account Code: 11 000 270 512 45 2500

ROSA MIDDLE SCHOOL

Account Code: 11 000 270 512 48 2500

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- b) #DMRMM-111511 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS (11-15-11)

INFORMATION:

Specifications for the procurement of a vendor to provide door maintenance, repairs and minor modifications, on an as needed basis, for the 2011/2012 school year were advertised and solicited with the following results.

<u>BIDDER</u>	HOURLY RATE	<u>EMERGENCY HOURLY RATE</u>
---------------	-------------	------------------------------

RECOMMENDATION:

It is recommended that BID #DMRMM-111511 to provide door maintenance, repairs and minor modifications, on an as needed basis, for the 2011/2012 school year be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	HOURLY RATE	<u>EMERGENCY HOURLY RATE</u>
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Account Code: 11 000 261 420 XX 0001

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens November 15th.

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) **ROUTE #YALMANS-A – YALE SCHOOL, CHERRY HILL, NJ - AIDE**

INFORMATION:

The Cherry Hill Transportation Department has been requested to provide an aide, YALMANS-A, for one classified student, under original bid#5659 for Out of District Yale School in Cherry Hill, NJ with Hillman Bus Service Inc. from 10/11/11-6/15/12, 159 days at \$40.00 per diem totaling \$6,360.00.

RECOMMENDATION:

It is recommended that prior administrative approval be ratified to grant Hillman Bus Service Inc. to provide an aide, YALMANS-A, for one classified student, under original bid#5659 for Out of District Yale School in Cherry Hill, NJ from 10/11/11-6/15/12, 159 days at \$40.00 per diem totaling \$6,360.00. P.O.# 12-04603

Account Code: 11 000 270 514 83 0001

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

a) **#HSWGT-032911 – E-WING SANITARY LIFT STATION AND THE G-WING LOBBY TOILET ROOM ALTERATIONS AT HIGH SCHOOL WEST (3-31-11)**

INFORMATION:

Board approval is requested for Change Order 001 to be issued to J. H. Williams Enterprises, Moorestown, NJ to delete urinal screens in the boys room (deduct \$144.94), remove existing concealed CMU chase wall along with galvanized roof drain pipe (add \$1,790.60) and repair deteriorated sewage ejector pit leak in E-wing sanitary lift station (add \$1,785.45) at High School West for a total increase of \$3,431.11.

RECOMMENDATION:

It is recommended that Change Order 001 to delete urinal screens in the boys room (deduct \$144.94), remove existing concealed CMU chase wall along with galvanized roof drain pipe (add \$1,790.60) and repair deteriorated sewage ejector pit leak in E-wing sanitary lift station (add \$1,785.45) at High School West for a total increase of \$3,431.11 be issued to J. H. Williams Enterprises, Moorestown, NJ. PO #12-05011

Account Code: 30 000 450 450 55 5027

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- b) #HSELT-032911 – EAST GYM LOBBY TOILET ROOM ALTERATIONS AND RELATED WORK AT HIGH SCHOOL EAST (3-31-11)

INFORMATION:

Board approval is requested for Change Order 001 to be issued to J. H. Williams Enterprises, Moorestown, NJ to delete urinal screens in the boys room (deduct \$144.94) and install new wall hydrant (add \$1,560.71) at High School East for a total increase of \$1,415.77.

RECOMMENDATION:

It is recommended that Change Order 001 NJ to delete urinal screens in the boys room (deduct \$144.94) and install new wall hydrant (add \$1,560.71) at High School East for a total increase of \$1,415.77 be issued to J. H. Williams Enterprises, Moorestown, NJ. PO #12-05010

Account Code: 30 000 450 450 50 4008

- c) BID # FREWS-060711 - FENCE REPLACEMENT AND RELATED WORK AT HIGH SCHOOL EAST AND THE WEST SPORTS COMPLEX, HOLLIS AVENUE (6-7-11)

INFORMATION:

Board approval is requested for Change Order 001R to be issued to Highway Safety Systems, Inc., Hammonton, NJ to provide additional fencing and gates at High School East athletic fields and provide continuous preservative treated wood rails along rear of guard rails (add \$20,860.00).

RECOMMENDATION:

It is recommended that Change Order 001R to provide additional fencing and gates at High School East athletic fields and provide continuous preservative treated wood rails along rear of guard rails (add \$20,860.00) be issued to Highway Safety Systems, Inc., Hammonton, NJ. PO #'s 11-08465 and 12-05112.

Account Code: 11 000 263 420 86 0001

BOARD WORK SESSION

November 8, 2011

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East High School	Macbook Air Computer – Laptop & Monitor	Yearbook JOSTENS, Pub.	\$2,398.00
East High School	7 Laptops, Conference Table; 6 Chairs	Cherry Hill Education Foundation*	\$10,719.00
District – Schools & Communities Organized for Parent Education (SCOPE)	Monetary Contributions for Parent Education Programs	PTA’S	\$7,500.00

*Unexpended funds will be returned to Cherry Hill Education Foundation.

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Nicole Mancini-Albert	Kilmer-Special Education (\$49,292)	12/10/11	Personal
Susan Tosti	Kingston-Teacher Coach (\$110,650)	11/18/11	Personal
Daniel Sloane	Carusi-Science (\$52,268)	1/03/12	Personal

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Harriet Love	Kingston-Educational Assistant (\$17,904)	5/01/12	Retirement

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Classroom Observation

RECOMMENDATION:

It is recommended that the persons listed, who are students at Drexel University, be approved to observe classes in accord with the data presented.

<u>Name</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
James Cox	10/21/11-12/03/11	Carolyn Messias/CHHS West
Michael Wojtaszewski	10/31/11-12/22/11	Rosaline Fliegel/Sharp

(b) Student Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the date presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Christina Micallef	Rider	1/02/12-5/01/12	Lori Duffy/Paine
Rebecca Gallicchio	Rider	1/02/12-5/01/12	Linda Weiss/Paine
Amanda Esposito	College of NJ	1/17/12-4/27/12	Joshua Hare/Carusi
Kelly Wentzell	St. Joseph's	1/18/12-4/27/12	Carolyn Messias/CHHS West
Jamila Moudjed	Rider	1/02/12-5/01/12	Robert Bonnet/Carusi
Rebecca Mannion	Rutgers	1/18/12-5/04/12	Karen Barry/Rosa

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/11-130-100-101-98-0102/11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>Amount</u>	<u>Effective Dates</u>
Jennifer McCarron	Katelyn McWilliams	\$550 prorated	10/11/11-6/30/12
Michael Rickert	Kyle Dattola	\$550 prorated	10/13/11-4/03/12
Linda Ascola	Jessica Heck	\$550 prorated	9/19/11-6/30/12

(d) Substitute Teachers/Nurse

RECOMMENDATION:

It is recommended that the person listed be approved as substitute teachers/nurse for the 2011-12 school year 11/23/11-6/30/12. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Jamie Swartz	Khadeja Payton (nurse also)	Kimberly McDonald	Margaret Murphy
Ellen Topiel	Heather Concannon		

(e) Family Friendly Program

RECOMMENDATION:

It is recommended that the persons listed be approved for the Family Friendly program in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Jane Murphy	Teacher	11/01/11-6/15/12	\$22.46
Nicole Schopfer	Teacher	11/01/11-6/15/12	\$22.46

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(f) Math Blueprint Committee

RECOMMENDATION:

It is recommended that the Kevin Tully (replacing Yusefa Hopkins previously approved) be added as a member of the math blueprint committee for the 2011-12 school year for a total of 10 hours at the rate of \$35.71/hr. Monies budgeted from account #11-000-221-110-72-0101.

(g) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Justin James	Rosa-Assistant Director, Drama (budget #11-401-100- 100-48-0101)	9/01/11-6/30/12	\$608
Thomas Balderstone	Rosa-Assistant Director, Drama (budget #11-401-100- 100-48-0101)	9/01/11-6/30/12	\$479

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Lisa Boyle	Harte-Educational Assistant (Revised for budget #'s-replacing C. Guerrieri-30 hrs/wk-budget #11-213- 100-106-09-0100)	10/17/11-6/30/12	\$ 9.07

(b) Substitute Educational Assistant

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute educational assistants for the 2011-12 school year effective 11/23/11-6/30/12 (unless otherwise indicated). Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Christina DeFlaviis (effective 10/25/11)	Wanda Carley	Khadeja Payton

(c) Family Friendly Program

RECOMMENDATION:

It is recommended that the persons listed be approved for the Family Friendly program in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Denise Pyle	Program Aide	11/01/11-6/15/12	\$12.81
Donna Tkacz	Program Aide	11/01/11-6/15/12	\$21.10

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Noreen Cunningham	CHHS East-English	Leave without pay 9/26/11-10/21/11; without pay 10/24/11-10/28/11 (leave extended)
Lisa Saffici	CHHS West-Guidance	Leave with pay 10/24/11-12/23/11; without pay 1/02/12-5/30/12 (leave extended)
Mary Vesper	Harte-Grade 4	Leave with pay 10/11/11-11/03/11
Maureen Carrozza	District-Social Worker	Leave without pay 10/31/11-11/04/11
Angela Berlehner	CHHS West-Math	Leave without pay 11/14/11-3/02/12 (leave extended)
Elizabeth Shin	Beck-Music	Leave with pay 11/03/11-12/23/11
Ruth Herrero	Paine/Stockton-ESL	Leave with pay 11/07/11-11/23/11 (leave extended)
Carla Smith	District-Music	Leave with pay 10/24/11-11/01/11; without pay 11/02/11-1/02/12
Linda Makris	Sharp-Nurse	Leave with pay 10/17/11-2/24/12
Joyce Doenges	Harte-Grade 2	Leave with pay 10/12/11-11/01/11
Theresa Convery	Rosa-Health & P.E.	Leave with pay 12/20/11-1/03/12

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Janet Dromsky	Malberg-Finance Technician	Leave with pay 10/10/11-11/04/11
Sergio Pagan	District-Grounds	Leave with pay 10/03/11-11/21/11
Tanuja Sardesai	Sharp-Educational Assistant	Leave with pay 9/26/11-9/27/11; without pay 9/28/11-9/30/11; with pay 10/03/11-10/13/11
Sandra O'Donnell	Barclay-Educational Assistant	Leave with pay 10/04/11-10/11/11
Edward Hall	CHHS East-Student Support	Leave with pay 9/06/11-10/02/11
Jean Bowman	Woodcrest-Teacher II, SACC	Leave with pay 11/01/11-11/30/11
Ivy Shavit	District-Supervisor, SACC	Leave with pay 9/28/11-10/14/11
Lori Jay	CHHS East-Educational Assistant	Leave without pay 10/31/11-until a determination is made regarding to a return to work date (leave extended)
Amanda Steuven	Barton-Educational Assistant	Intermittent leave without pay 9/01/11-10/06/11; without pay 10/07/11-11/30/11
Edward Vezza	Barclay-Head Custodian	Leave with pay 11/14/11-12/09/11 (leave extended)

BOARD WORK SESSION
November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/11-6/30/12:

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Kristi Foster	Carusi	D	7	\$51,121	F	7	\$52,953
Laurie Gibson-Parker	Beck	F	10	\$57,875	G	10	\$59,935
Mollie Gross	CHHS West	C	4	\$48,032	D	4	\$49,176
Denise Klifto	Cooper	C	15	\$73,438	D	15	\$75,727
Jennifer Stever	Woodcrest	F	11	\$59,133	G	11	\$61,193

(b) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Alexis Henderson	.4 Barton/.4 Johnson/.2 Kilmer-Music (budget #11-120-100-101-03/12/15-0100)	.3 Barton/.4 Johnson/.2 Kilmer/.1 Kingston-Music (budget #11-120-100-101-03/12/15/18-0100)	9/01/11-6/30/12	\$53,181 (Bachelors-step 11)
Rae Savett	Woodcrest-ESL (budget #11-240-100-101-36-0100)	Barton-ESL (budget #11-240-100-101-03-0100)	9/01/11-6/30/12	\$84,197 (Masters-step 16)
Linda Snyder	.6 Johnson/.1 Stockton/.3 Woodcrest-ESL (budget #11-240-100-101-12/33/36-0100)	.8 Johnson/.2 Woodcrest- ESL (budget #11-240-100-101-12/36-0100)	9/01/11-6/30/12	\$91,093 (Bachelors-step 17)

BOARD WORK SESSION

November 8, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED—

continued

(b) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Ruth Herrero	.5 Paine/.3 Mann/.2 Knight-ESL (budget #11-240-100-101-27/24/21-0100)	.8 Paine/.2 Stockton-ESL (budget #11-240-100-101-27/33-0100)	9/01/11-6/30/12	\$88,088 (Masters+30-step 16)
Lisa Seward	Kilmer-ESL (budget #11-240-100-101-15-0100)	.8 Kilmer/.2 Cooper-ESL (budget #11-240-100-101-15/06-0100)	9/01/11-6/30/12	\$59,133 (Masters+15-step 11)
Maria Campagna	.5 Kingston/.5 Knight-ESL (budget #11-240-100-101-15/21-0100)	.8 Kingston/.2 Knight-ESL (budget #11-240-100-101-15/21-0100)	9/01/11-6/30/12	\$77,559 (Masters-step 15)
Marissa Feeley	.5 Barton/.5 CHHS East-ESL (budget #11-240-100-101-03/50-0100)	.5 CHHS East/.5 Beck-ESL (budget #11-240-100-101-50/40-0100)	9/01/11-6/30/12	\$60,850 (Masters-step 12)

(c) Salary Adjustment

RECOMMENDATION:

It is recommended that the salary of the person listed be adjusted for placement on the guide in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Denise Horton	\$93,068 (Masters-step 17-budget #11-120-100-101-21-0100)	\$94,900 (Masters+15-step 17- budget #11-120-100-101-21-0100)	9/01/10-6/30/11
Denise Horton	\$94,069 (Masters-step 17- budget #11-120-100-101-21-0100)	\$95,900 prorated (Masters+15-step 17-budget #11-120-100-101-21-0100)	9/01/11-6/30/12

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Linda Petterson	Mann-Educational Assistant (30 hrs/wk-budget # 11-213-100-106-24-0100)	Mann-Educational Assistant (32.5 hrs/wk-budget # 11-213-100-106-24-0100)	9/26/11-6/30/12	\$11.74
Jeanne St. Claire	CHHS West-Exceptional Educational Assistant (\$12.81/hr-(32.5 hrs/wk-budget #11-000-217-106-55-0100)	CHHS West-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-55-0100)	10/14/11-6/30/12	\$11.74
Joanne Reifsnyder	CHHS West-Educational Assistant (\$12.81/hr-30 hrs/wk-budget #11-201-100-106-55-0100)	CHHS West-Educational Assistant (30 hrs/wk-budget #11-201-100-106-55-0100)	10/14/11-6/30/12	\$12.28
Deborah Wasson	CHHS West-Exceptional Educational Assistant (\$12.81/hr-30 hrs/wk-budget #11-000-217-100-106-55-0100)	CHHS West-Educational Assistant (30 hrs/wk-budget #11-000-213-100-106-55-0100)	10/14/11-6/30/12	\$11.74
Christina Cortez	District-Teacher II, SACC (budget #60-990-320-101-58-0001)	District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001)	11/07/11-6/30/12	\$11.00

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Teachers with Split Kindergarten

RECOMMENDATION:

It is recommended that the teacher listed, with split kindergarten, be approved for payment at the rate indicated for days actually worked from 9/01/11-6/30/12:

<u>Name</u>	<u>Assignment</u>	<u>20 Minutes Per Day Sept-June</u>	<u>Rate</u>
Jill Baldwin	.5 Kilmer-Resource Room (budget #11-213- 100-101-15-0100) .5 Kingston- Kindergarten Inclusion (budget # 11- 213-100-101-15/18-0100)	Monday thru Friday	\$12.67

(b) Outside Evaluations

RECOMMENDATION:

It is recommended that the persons listed be approved to provide outside social work evaluations effective 9/20/11-6/30/12 for a total of eight evaluations each at the rate of \$250/evaluation (not to exceed \$2010 each). Monies budgeted from account #11-000-219-104-71-0101.

Name

James Southard

Name

Lisa Davis

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED—

continued

(c) Payment to Presenters

RECOMMENDATION:

It is recommended that the persons listed be approved to present after school workshops effective 11/01/11-6/20/12 at the rate of \$53.56/hour each for the first 6 hours and \$71.42 for each additional hour (not to exceed 350 hours) for a total of \$39,921. Monies budgeted from account #20-272-200-101-99-0101.

Name

Mary Ellen Sigman
David Helgeson
Rachel Solomon
Trudi Figueroa
Joyce Wohlrab
Jennifer Sedlock
Nicholas Baldoni
Edward DePalma
Alex Falat
Eileen Steidle
Julia Rion
Denise Wiltsee
Marc Pierlott
Sharon Schreiber
Joanne Rizzo
Erin Creek
Margaret Regan
Wanda Cousins
Amy Edinger
Nicole Marks
Jennifer Tan
Alejandra Rivas-Mintz
Cigus Vanni
Kathleen Madden
Kevin Frost
Lisa Powelson
Janine Caplan

Name

Michelle Kains
Sandra Johnston
Sarina Hoell
Susan Roussilhes
Jennifer Foltz
Kimberly Laskey
James Wence
Gail Gersie
Patrick McHenry
Kerry Floyd
Katherine Martin
Cynthia O'Reilly
Darlene Newsom
Stephanie Rogers
Melissa Reitano
Jacqueline Thompson
Donna Friedman
Shirley Davis
Jennifer Drencheck
Andrea Tierney
Thomas DiPatri
Gina Oh
Melissa Bergstrom
Anthony Maniscalco
Jodi Raditz
Sean Wolosin
Cathy Gaul

Name

Tiffani Nicolais
Denise Horton
Susan Cappuccio
Linda Pezzella
Lee-Ann Halbert
Sandra Wilcox
Michael Mancinelli
Michael Dappolone
Lindsay Amoroso
Abbey Greenblatt
Elizabeth Reilly-Stern
Sara Gilgore
Christine Mays
Steve Koch
Waleska Batista
Elaine Schultz
Michelle Corona
Nora Smaldore
Gail Ward
Patricia Millili
Nancy Schmarak
Erica DeMichele
Donna Morocco
Brian Grillo
Nicole Procacci
Emily Cajigas
Paula Saillard

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED—

continued

(c) Payment to Presenters- Title I

RECOMMENDATION:

It is recommended that the persons listed be approved as presenters for Barton's Title I Language Arts Night and their Title I Mathematics Night at the rate of \$71.42/hr (not to exceed 4 hrs/each total) effective 12/01/11-2/28/12. Monies budgeted from account #20-239-200-101-03-0101.

Name

Michelle Kosmaczewski
Caroline Buscher
Violeta Katsikis

Name

Wendy Sullivan
Hilary Daniels
Laurie Ann Powell

Name

Diane Bonanno
Jared Peltzman
Canice Bonner

BOARD WORK SESSION

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D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of Procedure:

ITEM 1. APPROVAL OF PROCEDURE

- Draft Procedure D-8: Substance Abuse

RECOMMENDATION:

It is recommended that the revised procedure listed above be approved for first reading and adoption as presented.

BOARD WORK SESSION
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E. STRATEGIC PLANNING

NO ITEMS