

Lawnside Board of Education Meeting Minutes
November 13, 2014

The Regular Meeting of the Lawnside Board of Education was called to order at 7:20 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board President Sabrina Forrest presided. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Mark Bryant	Amy Kearney
Sabrina Forrest	Amy Pierce
Canute Gardiner	Donica Venable

6 present, 2 absent, 1 vacancy

Absent: Ronald DeAbreu, Dalaine Wilson

Also present were Dr. Ronn Johnson, Superintendent, and Theresa Tutt, Board Secretary.

Ms. Forrest announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There were no Public Comments.

Minutes –
10/9/2014 & 10/23/2014

Motion by Amy Pierce, seconded by Amy Kearney, that the minutes of October 9, 2014 and October 23, 2014 be approved. Motion carried; Roll Call Vote: 6 yes.

There was no Solicitor's Report.

Superintendent's Report

Discussion

- Dr. Bruce Hayes and Dr. Phil Esbrandt of Leadership Energies, referred by Dr. Ted Johnson
- Student Council Representatives
- 21st Century Community Learning Centers Program

LeadershipEnergies, LLC

The evening began with Dr. Bruce Hayes and Dr. Phil Esbrandt presenting information on the South Jersey Clinical Practice Training Consortium and explained their program and cited the anticipated outcomes. If the district decides to participate, it is at no cost.

Student Government

The newly elected officers of Student Council are: Cameron Kee, President, Amin Jones, Vice President, Madison Pressley, Secretary, Raheel Abdul-Jaleel, Treasurer and Yalena Talley, Representative. The Oath of Office was administered by the Board Secretary to all except Cameron Kee who was unable to attend. (If available, the President will be sworn in at the December Board Meeting.) Mr. Hoover, Student Council Advisor, presented each officer a certificate.

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Dr. Johnson and Ms. Forrest offered congratulations to the students and thanked Mr. Hoover for his efforts.

21st CCLC Programs – Ms. Marilyn Jamal

Ms. Jamal acknowledged the presence of Ms. Patricia Cobia, Site Coordinator. She indicated this is the last year of the five-year grant; youth development and leadership roles are stressed. She summarized the following program components:

- academic remediation tools utilized
- academic enrichment activities
- trips and college tours
- cultural awareness activities
- parental involvement activities

Ms. Jamal introduced Bret Nesmith of Scholar Options, currently the local evaluator for the 21st CCLC grant. He explained the reapplication process and suggested strategies that could be used to secure funding for the next 5 years, such as in-kind matching funding from the district of at least \$75,000, selection of two themes, project-based learning and strength in project description content. He indicated that of the 70 applications submitted in 2014-2015 only 23 were accepted.

A video was viewed that showcased current 21st CCLC participants expressing how the program has helped them.

Dr. Johnson indicated that hopefully the district will be able to continue this program in the future.

District Goals

- *Goal #1 – Continue to focus on enhancing curriculum and instruction in English/Language Arts and Mathematics to improve student achievement*
- *Goal #2 – Continue to positively impact school culture by initiating student-centered programs.*
- *Goal #3 – Communicate the district’s culture, strengths and successes to all stakeholders of the district.*

Harassment, Intimidation and Bullying

There were 0 incidents of documented Harassment, Intimidation and Bullying resulting in

Warnings 0 Detentions 0 Suspensions 0

Fire and Security Drills	
Fire Drill	Thursday, October 9, 2014 @ 2:00 p.m.
Non-Fire Evacuation	Tuesday, October 7, 2014 @ 2:30 p.m.
School Lockdown w/ Instruction	Thursday, October 23, 2014 @ 2:30 p.m.

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Enrollment and ADA for October

Enrollment – 277	ADA - 265
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Recommendations

PERSONNEL

1. It is recommended that the letter of resignation from the following staff member be approved effective December 31, 2014.
 - Eric Quao

2. It is recommended Ms. Chelsea Derby’s Letter of Resignation as Teacher of the Handicapped (Mathematics) be approved effective immediately, waiving the 60-day notification.

Personnel
Item #1 – 2

Motion by Amy Pierce, seconded by Amy Kearney,
that Personnel Recommendations #1 – 2 be approved.
Motion carried; Roll Call Vote: 6 yes.

MANAGEMENT

1. It is recommended that the request to remove student #HS15001 from the rolls at Haddon Heights High School be accepted effective October 28, 2014.

2. It is recommended that Requests for Proposals (RFP’s) for reapplication of the 21st Century Community Learning Centers grant be approved for advertisement.

3. It is recommended that the following staff members be approved to attend professional development opportunities for the 2014-2015 school year:

Date	Name	Description	Cost
12/5/2014	Nina Carr	Response to Intervention: Intervening with Students in Reading	\$229.00
12/12/2014	John Langford	Self-Regulation Keeping Emotions on Task in Children with Autism, ADHD or Sensory Disorders	\$189.99
12/5/2014	Michelle Mendenhall	Bi-Polar Disorder and Treatment for Mood Swings	\$189.99

4. It is recommended that the following teachers attend ELA PARCC Consortium at EIRC:

Session One	Tia Harvey Kira Brown
Session Two	Alyssa Miller Christina Finnegan
Session Three	Nancy Debrececi Kenneth Johnson
Session Four	Tia Harvey Kira Brown
Session Five	Alyssa Miller Christina Finnegan

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5. It is recommended that the following person be approved as a substitute Instructional Aide for the Shining Stars afterschool program for the 2014-2015 school year at a rate of \$16.80 per hour.

➤ Jessica Ware

6. It is recommended that members of the Lawnside Public School staff be approved to participate in the Leadership Energies consortium during the 2014-2015 school year.
7. It is recommended that the Board of Education accept the IDEA Supplemental Funding awarded for the 21st Century Community Learning Center After School Program for the 2014-2015 school year summer program. The request was approved by the New Jersey Department of Education on March 31, 2014. (Duration of the project: 7/1/14 – 8/1/14 – Total Amount of Funds Awarded: \$20,000)
8. It is recommended that Ms. Althea Greer's Medical Leave of Absence be approved effective December 19, 2014 – March 20, 2015.
9. It is recommended that Ms. Robbin Marvin's Medical Leave of Absence be approved effective October 17, 2014 – December 15, 2014.
10. It is recommended that the position of Teacher of the Handicapped (Mathematics) be approved for posting for the 2014-2015 school year.

Management -
Items #1 – 10

Motion by Amy Pierce, seconded by Amy Kearney,
that Management Recommendations #1 – 10 be approved.
Motion carried; Roll Call Vote: 6 yes.

Field Trips

1. It is recommended the following field trip be approved for the 2014-2015 school year.

Grade	Date	Destination	Cost	Transportation
7 th & 8 th	11/20/2014	Valley Forge National Park	\$10.00	Bus

Student Activities -
Item #1

Motion by Mark Bryant, seconded by Amy Pierce,
that Student Activities Recommendation #1 approved.
Motion carried; Roll Call Vote: 6 yes.

Dr. Johnson congratulated Ms. Forrest for being one of the Board Presidents recognized at the Urban School Boards Reception sponsored by the South Jersey African American Chamber of Commerce last month.

There was no Correspondence.

There were no Committee Reports.

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New Business

R E S O L U T I O N #14-2015

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-422-100-106-00-00 Aide Salaries - Summer Program	\$ 481	
11-422-100-220-00-00 Social Security Contributions	198	
11-190-100-640-00-00 Textbooks	20,000	
11-000-100-565-00-SS Tuition - Co. Special Services District	45,290	
11-421-100-106-00-00 Aide Sals. - Afterschool Program		\$ 456
11-421-100-220-00-00 Social Security Contributions		198
11-421-200-500-00-00 Other Purchased Services		25
11-190-100-610-00-00 Teaching Supplies		20,000
11-000-100-561-00-00 Tuition Other LEAs - Regular		14,958
11-000-100-562-00-00 Tuition Other LEAs		25,622
11-000-100-566-00-00 Tuition Pvt. School Disabled		<u>4,710</u>
	<u>\$65,969</u>	<u>\$65,969</u>

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Resolution #14-2015 –
Line Item Transfers

Motion by Mark Bryant, seconded by Amy Pierce,
that Resolution #14-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

R E S O L U T I O N #15-2015

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside, at its November 13, 2014 meeting approves tuition contracts for the placement of the following homeless students whose last place of permanent residence was Lawnside:

Student ID	Grade	Temporary Residence	Annual Tuition	Date of Placement
14048	9	Sicklerville	\$14,958	9/1/2014
12047	11-SPED	Sicklerville	\$20,000	9/1/2014

Resolution #15-2015 –
Homeless Students

Motion by Donica Venable, seconded by Mark Bryant,
that Resolution #15-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

R E S O L U T I O N #16-2015

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its public school facilities; and

WHEREAS, the maintenance activities listed in the attached document for the Lawnside School District are consistent with these requirements, and

WHEREAS, all activities listed are reasonable to keep school facilities open and safe,

THEREFORE BE IT RESOLVED, that the Lawnside Board of Education hereby authorizes submission of the attached Comprehensive Maintenance Plan and Form M-1 for the Lawnside School District in compliance with Department of Education requirements.

Resolution #16-2015 –
CMP & Form M-1

Motion by Mark Bryant, seconded by Donica Venable,
that Resolution #16-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

R E S O L U T I O N #17-2015

BE IT RESOLVED, by the Board of Education of the Borough of Lawnside that the following salaries be funded through the listed federal grants for the 2014-2015 school year:

Grant	Staff Member	Budgeted Salary	Grant Funding	% Funded
Title I	Kenneth Johnson	\$69,489	\$69,489	100
	Melissa Love	\$55,552	\$55,552	100
IDEA	Fatimah Aglaguel	\$18,226	\$18,226	100
	Jennifer Campbell	\$33,331	\$8,333	25
	Michelle Mendenhall	\$63,866	\$15,967	25

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Resolution #17-2015
Federal Salaries

Motion by Amy Pierce, seconded by Mark Bryant,
that Resolution #17-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

Facilities Use Requests

Motion by Donica Venable, seconded by Amy Pierce,
that the following facilities use requests be approved:

	Organization	Date(s)	Time	Activity
1	Delta Sigma Theta Sorority	12/13/2014	12:00 - 6:00 pm	Kwanzaa Celebration
2	Lawnside Historical Society	1/19/2015	8:00 - 10:30 am	MLK Day of Service Program
3	Lawnside Historical Society	5/2/2015	9:00 am - 5:00 pm	Harlem Renaissance Fair
4	Youth Education in the Arts	12/6/2014, 1/10, 1/24, 2/7, 2/21, 3/7, 4/4 and 4/11/2015	12:00 - 10:00 pm	Cadet Winter Guard Practice

Motion carried; Roll Call Vote: 6 yes.

Secretary/Treasurer Reports

The Secretary reports as of July 31, 2014:

Fund 10 Cash in Bank	\$ 984,051.97
Fund 20 Cash in Bank	62,797.39
Fund 30 Cash in Bank	-40,278.12
Fund 40 Cash in Bank	<u>215,097.03</u>
Total Cash in Bank	\$1,221,668.27

The Treasurer reports as of July 31, 2014:

Fund 10 Ending Cash Balance	\$ 984,051.97
Fund 20 Ending Cash Balance	62,797.39
Fund 30 Ending Cash Balance	-40,278.12
Fund 40 Ending Cash Balance	<u>215,097.03</u>
Total Ending Cash Balance	\$1,221,668.27

The Secretary reports as of August 31, 2014:

Fund 10 Cash in Bank	\$ 985,852.12
Fund 20 Cash in Bank	21,371.78
Fund 30 Cash in Bank	-40,273.89
Fund 40 Cash in Bank	<u>215,097.03</u>
Total Cash in Bank	\$1,182,047.04

The Treasurer reports as of August 31, 2014:

Fund 10 Ending Cash Balance	\$ 985,852.12
Fund 20 Ending Cash Balance	21,371.78
Fund 30 Ending Cash Balance	-40,273.89
Fund 40 Ending Cash Balance	<u>215,097.03</u>
Total Ending Cash Balance	\$1,182,047.04

Receipt

Motion by Donica Venable, seconded by Amy Kearney,
that the Secretary and Treasurer Reports for the periods
ending July 31, 2014, and August 31, 2013 be received.
Motion carried; Roll Call Vote: 6 yes.

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R E S O L U T I O N #18-2015


Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of August 31, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Resolution #18-2015

Motion by Donica Venable, seconded by Mark Bryant,
that Resolution #18-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

R E S O L U T I O N #19-2015

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Lawnside Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.



Theresa Tutt, Board Secretary

Resolution #19-2015

Motion by Amy Pierce, seconded by Donica Venable,
that Resolution #19-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

Payment of Bills

Motion by Amy Pierce, seconded by Amy Kearney,
that the bills totaling \$414,466.20 for the General Fund and
\$18,145.26 for the Food Service Fund be approved for
payment pending availability of funds. Motion carried; Roll
Call Vote: 6 yes.

There were no Public Comments.

Executive Session – not required.

Adjournment
8:13 p.m.

Motion by Amy Kearney, seconded by Donica Venable,
that the meeting be adjourned. Motion carried by Unanimous
Voice Vote.