

Lawnside Board of Education Meeting Minutes
September 11, 2014

The Regular Meeting of the Lawnside Board of Education was called to order at 8:02 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board President Sabrina Forrest presided. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Mark Bryant Canute Gardiner
Ronald DeAbreu Donica Venable
Sabrina Forrest
5 present, 4 absent

Absent: Amy Kearney, Amy Pierce, Dalaine Wilson, Dawn Wright-McLeod

Also present were Dr. Ronn Johnson, Superintendent, and Theresa Tutt, Board Secretary.

Ms. Forrest announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There were no Public Comments.

Minutes – Motion by Ronald DeAbreu, seconded by Donica Venable,
8/14/2014 that the minutes of August 14, 2014 be approved. Motion
carried; Roll Call Vote: 5 yes.

Board Member Amy Kearney entered at 8:05 p.m., making 6 present, 3 absent.

There was no Solicitor's Report.

Superintendent's Report

Discussion/Event Reminder

- ShopRite "Help Bag for Hunger" – Wednesday, September 17, 2014
- Back to School Night – Thursday, September 18, 2014 from 6:00 to 8:00 pm

Policy Review: Updates received from NJSBA
Electronic Communication by School Staff (4119.26/4219.26)
Wellness and Nutrition (3542.1)
Assessment of Individual Needs (5120)
Physical Education and Health (6142.4)
Graduation Requirements (6146)

District Goals

- **Goal #1 – Continue to focus on enhancing curriculum and instruction in English/Language Arts and Mathematics to improve student achievement**
- **Goal #2 – Continue to positively impact school culture by initiating student-centered programs.**
- **Goal #3 – Communicate the district's culture, strengths and successes to all stakeholders of the district.**

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Recommendations

PERSONNEL

1. It is recommended that Ms. Chelsea Derby be approved as a Teacher of Students with Disabilities at a salary of \$52,152 (Step 1-BA) for the 2014-2015 school year, pending criminal history review.
2. It is recommended the following staff members be approved as Homebound Instructors at a rate of \$36.75 per hour for the 2014-2015 school year.
 - Nancy Debrececi
 - Tia Hinson-Harvey
3. It is recommended that the following staff members be approved as Directors for the Shining Stars afterschool program for the 2014-2015 school year at a rate of \$36.75 per hour.
 - Nina Carr
 - Robbin Henderson-Marvin
 - Gina Williams
4. It is recommended that the following staff members be approved as Teachers for the Shining Stars afterschool program for the 2014-2015 school year at a rate of \$36.75 per hour.
 - Nina Carr
 - Leslie Daniels
 - Alyssa Miller
 - Dannette Stevens
5. It is recommended that the following staff members be approved as Instructional Aides for the Shining Stars afterschool program for the 2014-2015 school year at a rate of \$16.80 per hour.
 - Fatima Aglaguel
 - Ayanna Ali
 - Charrisse Allen
 - Donna Walden
6. It is recommended that the following staff member be approved as a Paraprofessional for the Shining Stars afterschool program for the 2014-2015 school year at a rate of \$16.80 per hour.
 - Romaine Artis-Jones
7. It is recommended that the following staff members be approved as Substitute Teachers for the Shining Stars afterschool program for the 2014-2015 school year at a rate of \$36.75 per hour.
 - Fatima Aglaguel
 - Norman Alston
 - John Langford

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8. It is recommended that the following staff member be approved to serve as Art Club Advisor for the 2014-2015 school year with a stipend of \$939.

➤ Meghan Reilly

9. It is recommended that the following staff member be approved to serve as Band Club Advisor for the 2014-2015 school year with a stipend of \$939.

➤ Charlene Boone

10. It is recommended that the following staff member be approved to serve as 8th Grade Advisor for the 2014-2015 school year with a stipend of \$939.

➤ Veda Jones

11. It is recommended that the following staff members be approved to serve as Junior National Honor Society Advisors for the 2014-2015 school year with a stipend of \$939 (\$469.50 each).

➤ Kira Brown
➤ Qihvah Morrison

12. It is recommended that the following staff members be approved to serve as Newspaper Advisors for the 2014-2015 school year with a stipend of \$939 (\$469.50 each).

➤ Norman Alston
➤ Alexis Backus

13. It is recommended that the following staff member be approved to serve as Peer Mediation Advisor for the 2014-2015 school year with a stipend of \$939.

➤ Michele Mendenhall

14. It is recommended that the following staff member be approved to serve as Safety Patrol Advisor for the 2014-2015 school year with a stipend of \$939.

➤ Norman Alston

15. It is recommended that the following staff members be approved to serve as Student Council Advisors for the 2014-2015 school year with a stipend of \$939 (\$469.50 each).

➤ Robbin Henderson-Marvin
➤ Brent Hoover

16. It is recommended that the following staff members be approved to serve as Yearbook Advisors for the 2014-2015 school year with a stipend of \$939 (\$469.50 each).

➤ Alexis Backus
➤ Brittany Coleman

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17. It is recommended that the following staff members be approved to complete curriculum writing for the 2014-2015 school year after school at a rate of \$36.75 per hour for a total of 18 hours.

- Kira Brown
- Margaret DelSignore
- Tia Hinson-Harvey
- Gina Williams

18. It is recommended the following Substitute Teachers be approved for the 2014-2015 school year at a rate of \$80 per diem.

- Brandon Bather
- Peggy Robinson

19. It is recommended that the following persons be hired for the 21st CCLC After School Program for the 2014-2015 school year.

Patricia Cobia	Site Coordinator	\$36.75 per hr.
Niphon Kirk	Sub Site Coordinator*	\$36.75 per hr.
Melissa Love	Math Teacher	\$36.75 per hr.
Chelsea Derby**	Math Teacher	\$36.75 per hr.
Gina Clay-Williams	LAL Teacher	\$36.75 per hr.
Harold Jenkins	STEM Facilitator	\$36.75 per hr.
Eboni Goodman	STEM Facilitator	\$36.75 per hr.
Sophia Lauger	STEM Facilitator	\$36.75 per hr.
Megan Reilly	Art Teacher	\$36.75 per hr.
Juanita Highsmith	Drama Instructor	\$36.75 per hr.
Charlene Boone	Music Teacher	\$36.75 per hr.
Veda Jones	Computer Teacher	\$36.75 per hr.
Scott Messick	Physical Education	\$36.75 per hr.
Lisa Rhodan**	Special Needs Teacher	\$36.75 per hr.
Qihvah Morrison	Special Needs Teacher	\$36.75 per hr.
Michele Mendenhall	Guidance Counselor	\$36.75 per hr.
Tomika Wilson	Administrative Assistant	\$16.80 per hr.
Antoinette Davis	Paraprofessional	\$16.80 per hr.
John Langford**	Paraprofessional	\$16.80 per hr.
Patricia Smith	Paraprofessional	\$16.80 per hr.
ShaNell Wilson	Paraprofessional	\$16.80 per hr.
Candace Solomon	Paraprofessional	\$16.80 per hr.
Andrea Jenkins	Paraprofessional	\$16.80 per hr.
Julian Feggins	Student Worker	\$10.00 per hr.
Darius Jones	Student Worker	\$10.00 per hr.

*To begin when the regular day is concluded after 4:00 pm

**Substitute – on a needs basis

20. It is recommended Mr. Norman Alston be approved as a School Security Guard for the After School Programs during the 2014-2015 school year at a rate of \$16.80 per hour for 3 hours per diem. (Cost shared between 21st CCLC program and Shining Stars.)

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Personnel
Item #1 – 20

Motion by Ronald DeAbreu, seconded by Mark Bryant,
that Personnel Recommendations #1 – 20 be approved.
Motion carried; Roll Call Vote: 6 yes on Items #1 – 18 and
#20; 5 yes, 1 abstention – Donica Venable on Item #19.

MANAGEMENT

1. It is recommended that the Board of Education approve the volunteers from the Big Brothers Big Sisters Organization of Burlington, Camden and Gloucester Counties.
2. It is recommended that the QSAC District Improvement Plan be approved for submission to the New Jersey Department of Education.
3. It is recommended that the Memorandum of Agreement between the Lawnside Board of Education and local Law Enforcement agencies be approved for submission to the County Office of Education.
4. It is recommended that the Curriculum Revision for Math and ELA (grades K-8) be adopted for the 2014-2015 school year.
5. It is recommended the following staff members be approved to attend workshop/training on Co-Teaching on November 19, 2014 at a cost of \$219.00 per person.
 - Nancy Debrececi
 - Chelsea Derby
 - Christina Finnegan
 - Jeovanni Guzman
 - Qihvah Morrison
6. It is recommended that Ms. Cynthia O'Donnell (Camden County College) be approved to conduct 15 hours of observation in Ms. DiSandro's kindergarten class during the 2014-2015 school year.
7. It is recommended that Bayada Nursing be approved to provide substitute nursing services at a rate of \$55 per hour for the 2014-2015 school year.
8. It is recommended that a student teacher in the field of Occupational Therapy be approved to observe Ms. Christine Feeney (Voorhees Pediatrics) as part of her practical experience for 10 weeks.
9. It is recommended that Scholar Options, LLC be permitted to provide programming activity related services for the 21st CCLC After School Program for the 2014-2015 school year. The activities covered are:
 - Be responsible for completing the evaluation of the district's 21st CCLC grant project
 - Provide Service Agreement
10. It is recommended that Camden County Educational Services Commission's proposal for nursing service be approved at a cost of \$25,872 for the After School Programs during the 2014-2015 school year. (Cost shared between 21st CCLC Program and Shining Stars)

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Management -
Items #1 – 10

Motion by Donica Venable, seconded by Ronald DeAbreu, that Management Recommendations #1 – 10 be approved. Motion carried; Roll Call Vote: 6 yes on Items #1 – 6 and Items #8 – 10; 5 yes, 1 abstention – Sabrina Forrest on Item #7.

Student Activities

1. It is recommended that the following field trips be approved for the 2014-2015 school year.

Grades	Destination	Date	Cost
6 th , 7 th & 8 th	Poricy Park Conservancy	10/2/2014	\$10.00
PK – 8 th	Cherry Hill Skate Center	9/26/2014	None

Student Activities -
Item #1

Motion by Donica Venable, seconded by Ronald DeAbreu, that Student Activities Recommendation #1 be approved. Motion carried; Roll Call Vote: 6 yes.

Correspondence

1. Letter from Bethany Benson King re: Juneteenth celebration
2. Letter of resignation from Board Member Dawn Wright-McLeod

Receipt

Motion by Ronald DeAbreu, seconded by Donica Venable, that the items of correspondence be received. Motion carried; Roll Call Vote: 6 yes.

Old Business

R E S O L U T I O N #5-2015

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

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GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-130-100-101-00-RG Salaries of Teachers – Grades 6 – 8	\$69,948	
11-190-100-610-00-00 Teaching Supplies	5,000	
11-190-100-270-00-00 Health Benefits	7,503	
11-213-100-101-00-RG Salaries – Resource Teachers	8,896	
11-422-100-106-00-00 Aide Salaries – Summer Program	118	
11-422-200-100-00-00 Support Salaries – Summer Program	3,381	
11-000-270-503-00-00 Contract. Serv. – Aid in Lieu – Nonpublic	2,135	
11-110-100-101-00-RG Salaries of Teachers – Grade K		\$19,605
11-120-100-101-00-RG Salaries of Teachers – Grades 1 – 5		45,343
11-422-100-101-00-00 Salaries – Summer Program		1,387
11-422-200-320-00-00 Purchased Profess. & Tech. Services		2,112
11-000-219-104-00-00 Salaries – Child Study Team		8,896
11-000-221-104-00-00 Salaries – Other Professional Staff		10,000
11-000-222-100-00-00 Salaries - Librarian		7,503
11-000-262-300-00-00 Purchased Profess. & Tech. Services		<u>2,135</u>
	<u>\$96,981</u>	<u>\$96,981</u>

Resolution #5-2015 –
Line Item Transfers

Motion by Ronald DeAbreu, seconded by Mark Bryant,
that Resolution #5-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

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Committee Reports

Policy – Donica Venable

The five policy updates forwarded from NJSBA are being presented first reading approval.

Policies – First Reading

Motion by Ronald DeAbreu, seconded by Amy Kearney,
that the following policies be approved on first reading:

File Code: 3542.1	Wellness and Nutrition
File Code: 4119.26/4219.26	Electronic Communication by School Staff
File Code: 5120	Assessment of Individual Needs
File Code: 6142.4	Physical Education and Health
File Code: 6146	Graduation Requirements

Motion carried; Roll Call Vote: 6 yes.

Ms. Venable also reported that the Haddon Heights Board of Education met on Tuesday evening; there was a HIB presentation.

Outreach – Ms. Forrest

The Back to School Bonanza was a success; 150 backpacks were given out.

New Business

R E S O L U T I O N #10-2015

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-610-00-00 Teaching Supplies	\$ 4,557	
11-421-200-100-00-00 Support Salaries – B/A School Programs	17,751	
11-000-100-562-00-00 Tuition – Other LEAs Special	21,702	

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11-401-100-100-00-00 Co-Curricular Activity Salaries		\$ 1,878
11-421-200-300-00-00 Purch. Prof & Tech Serv. – B/A Sch. Programs		17,751
11-000-100-561-00-00 Tuition – Other LEAS Regular		21,702
11-000-240-105-00-00 Salaries – Secretarial/Clerical		1,344
11-000-262-300-00-00 Purchased Prof & Tech Services		<u>1,335</u>
	<u> </u>	<u>1,335</u>
	<u>\$44,010</u>	<u>\$44,010</u>

Resolution #10-2015 – Motion by Canute Gardiner, seconded by Amy Kearney,
Line Item Transfers that Resolution #10-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

R E S O L U T I O N #11-2015

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside, at its September 11, 2014 meeting approves tuition contracts for the placement of the following homeless students whose last place of permanent residence was Lawnside:

Student ID#	Grade	Temporary Residence	Annual Tuition	Date of Placement
21024	2	Lindenwold	\$10,808	9/4/2014
23015	K	Lindenwold	\$10,894	9/4/2014

Resolution #11-2015 – Motion by Amy Kearney, seconded by Donica Venable,
Tuition Contracts that Resolution #11-2015 be approved. Motion carried; Roll
Call Vote: 6 yes.

Facilities Use Requests Motion by Mark Bryant, seconded by Donica Venable,
that the following facilities use requests be approved:

	Organization	Date(s)	Time	Activity
1	Delta Sigma Theta Sorority	1 st Thursday Monthly	6:00 – 8:30 pm	Mentoring Program for Female Teens
2	Haddon Heights High School	1/7, 1/9, 1/30, 2/4, 2/11/2015	3:30 – 6:30 pm	Basketball Practice
3	Haddon Heights High School	Available Saturdays 1/2015 – 5/9/2015	Varied times	Indoor Color Guard and Percussion Practice
4	Lawnside PTA	4/25/2015	9:00 am – 9:00 pm	Fashion Show
5	SJ Street Legends	Last Tuesday Monthly	7:00 – 8:00 pm	Executive Board Meetings
6	Artistic Voices of Camden County	Thursdays 1/8 – 6/4/2015	5:30 – 8:30 pm	Choir Practice
7	Grace Temple Baptist Church	10/31/2014	5:30 – 10:00 pm	Youth Alternative Night

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Motion carried; Roll Call Vote: 6 yes on Items # 1 – 3 and Items #5 – 7; 5 yes, 1 abstention – Amy Kearney on Item #4.

Secretary/Treasurer Reports – No reports were available.

Payment of Bills

Motion by Ronald DeAbreu, seconded by Donica Venable, that the bills totaling \$446,133.38 for the General Fund and \$19,985.22 for the Food Service Fund be approved for payment pending availability of funds. Motion carried; Roll Call Vote: 6 yes.

There were no Public Comments.

Executive Session – not required.

Adjournment
8:25 p.m.

Motion by Ronald DeAbreu, seconded by Donica Venable, that the meeting be adjourned. Motion carried by Unanimous Voice Vote.