

Lawnside Board of Education Meeting Minutes
August 14, 2014

The Regular Meeting of the Lawnside Board of Education was called to order at 7:00 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board Vice President Amy Pierce presided. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Ronald DeAbreu	Amy Pierce
Canute Gardiner	Donica Venable
Amy Kearney	

5 present, 4 absent

Absent: Mark Bryant, Sabrina Forrest, Dalaine Wilson, Dawn Wright-McLeod

Also present were Dr. Ronn Johnson, Superintendent, and Theresa Tutt, Board Secretary.

Ms. Pierce announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There were no Public Comments.

Minutes –
7/10/2014

Motion by Ronald DeAbreu, seconded by Donica Venable, that the minutes of July 10, 2014 be approved. Motion carried; Roll Call Vote: 5 yes.

There was no Solicitor's Report.

Superintendent's Report

Discussion

- QSAC results – of the five areas in the review process, Instruction and Program, Governance and Personnel were rated below the required 80%. QSAC regulations require that improvement plans be completed to address all noncompliant indicators in those three areas. A district improvement plan (DIP) for governance and personnel must be developed as well as a more comprehensive long term plan (LTP) for instruction and program. The deadline for submission of the board-approved DIP is October 1, 2014; the board-approved LTP must be submitted by November 1, 2014.
- 2015 National Assessment of Educational Progress – notification from NJDOE that district has been selected to participate. NAEP is the largest nationally representative measure of student achievement across the country. It is administered by the National Center for Education Statistics within the US Department of Education. NAEP will administer mathematics, reading and science assessments at grades 4, 8 and 12.
- Big Brothers and Big Sisters – report of outcomes from 2013-2014 school year.

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District Goals

- **Goal #1 – Continue to focus on enhancing curriculum and instruction in English/Language Arts and Mathematics to improve student achievement**
- **Goal #2 – Continue to positively impact school culture by initiating student-centered programs.**
- **Goal #3 – Communicate the district's culture, strengths and successes to all stakeholders of the district.**

Recommendations

PERSONNEL

1. It is recommended that the following staff members be approved as Special Education Teachers for the Extended School Year program at a rate of \$36.75 per hour. (Funded through IDEA)
 - Holly Martin
 - Donna Walden
2. It is recommended Ms. Cintrill Johnson be approved as a Substitute Teacher at a rate of \$80 per diem pending receipt of her New Jersey certification and criminal history review.
3. It is recommended that the following persons be approved as Substitute Custodians at a rate of \$10 per hour for the 2014-2015 school year pending criminal history review.
 - Kenneth Forrest
 - David Hill
 - Shannon Young
4. It is recommended Ms. T'Pring Melton-Foote's Letter of Resignation as a Cafeteria/Playground Aide be approved effective August 4, 2014.
5. It is recommended Ms. Holly Martin's Letter of Resignation as a Special Education Teacher be approved effective August 13, 2014.
6. It is recommended Ms. Tomika Wilson (10 month) be approved to conduct additional clerical services at a rate of \$16.80 per hour from August 19, 2014 – August 29, 2014.

Personnel
Item #1 – 6

Motion by Ronald DeAbreu, seconded by Donica Venable,
that Personnel Recommendations #1 – 6 be approved.
Motion carried; Roll Call Vote: 5 yes.

MANAGEMENT

1. It is recommended the following positions be approved for posting for the 2014-2015 school year.
 - Cafeteria/Playground Aide
 - Special Education Teacher

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2. It is recommended that the following positions be approved for posting for the 2014-2015 school year at a rate of \$36.75 per hour for a total of 18 hour.
 - Curriculum Writing Language Arts Literacy (4 Teachers)
3. It is recommended that the following positions for the Shining Stars Afterschool program be approved for posting for the 2014-2015 school year.
 - Program Director (1)
 - Paraprofessional (1)
 - Teacher (4)
 - Instructional Aide (2)
 - Substitute Teacher
4. It is recommended that the following 21st CCLC Afterschool Program positions be posted for the 2014-2015 school year.
 - Special Education Teacher
 - Language Arts Teacher
 - STEM Instructors
 - Math Teacher
 - Physical Education Teachr
 - Computer Teacher
 - Drama Teacher
 - Art Teacher
 - Guidance Counselor
 - Paraprofessionals
 - Student Workers
5. It is recommended the following 21st Century Community Learning Centers staff members be approved to conduct Program Implementation during the month of August for 12 hours at a rate of \$36.75 per hour. (Cost to be covered by the 2013-2014 21st CCLC grant funds)
 - Veda Jones
 - Harold Jenkins
6. It is recommended Mr. Terry Henry be approved to attend the New Jersey Educational Facilities Managers Program from September, 2014 through December, 2014 at a cost of \$2,133. (Requirement for certification)
7. It is recommended the service agreement for substitute nursing services at a rate of \$55 per hour between the Lawnside School District and Bayada Nursing be approved for the 2014-2015 school year.
8. It is recommended the service agreement for Reading Recovery training at a rate of \$900 for one teacher between the Evesham Township School District and the Lawnside Board of Education be approved for the 2014-2015 school year.

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9. It is recommended that the following out of district placement costs be approved for the 2014-2015 school year:

Lawnside

Student	2014-2015 Placement	Tuition	Transportation	Aide
00018	Larc	\$41,236.20	Yes	1:1 Nurse
18033	Archway Elementary	\$33,613.20	Yes	No
00007	Bankbridge Elementary	\$33,480 + \$3,000 surcharge	Yes	No
00008	Homebound Instruction	\$36.75/hour/10 hrs. weekly	No	No
00009	Bankbridge Elementary	\$35,100 + \$3,000 surcharge	Yes	Yes
00026	Katzenbach	\$72,668	Yes	Aide/Interpreter \$33,958
18027	Barrington (Public)	\$11,000	No	No
00030	JFK Berlin (Public)	\$11,734	Yes	No
00029	Bankbridge Elementary	\$33,480 + \$3,000 surcharge	Yes	No
21040	Bankbridge Elementary	\$33,480 + \$3,000 surcharge	Yes	No

Haddon Heights

Student	2014-2015 Placement	Tuition	Transportation	Aide
14021	Bankbridge	\$33,480 + \$3,000 surcharge	Yes	No
12050	Bankbridge	\$33,480 + \$3,000 surcharge	Yes	No
00006	Bankbridge	\$33,480 + \$3,000 surcharge	Yes	No
07021	Mountainview Youth Correctional Facility	N/A	N/A	N/A

10. It is recommended that Ms. Michelle Mendenhall be approved to attend the professional development session "How to Investigate Harassment, Intimidation, and Bullying Claims" on August 27, 2014 at a cost of \$150.
11. It is recommended the following staff members be approved to attend "The Literacy Consortium at a total cost of \$2,990 during the 2014-2015 school year.
12. It is recommended the following staff members be approved to attend Gay, Lesbian, Bisexual and Transgender Clients on September 17, 2014 at a cost of \$199.99 during the 2014-2015 school year.
13. It is recommended Ms. Michelle Mendenhall be approved to attend the professional development session "Trauma Therapy" on September 12, 2014 at a cost of \$199.00 during the 2014-2015 school year.
14. It is recommended that Ms. Margaret DelSignore be approved as a Homebound Instructor at a rate of \$36.75 per hour for 10 hours per week for Student #00008 pending acceptance in an appropriate out-of district placement.
15. It is recommended Student #00008 be approved for Homebound Instruction pending acceptance in an appropriate out-of-district placement.
16. It is recommended that the 2014-2015 employment contract of Mrs. Theresa Tutt, Board Secretary, as reviewed and approved by the Executive County Superintendent be approved by the Board.

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Management -
Items #1 – 16

Motion by Amy Kearney, seconded by Ronald DeAbreu,
that Management Recommendations #1 – 16 be approved.
Motion carried; Roll Call Vote: 5 yes on Items #1 – 15; 4 yes,
1 abstention – Donica Venable on Item #16.

There was no Correspondence.

There was no Old Business.

There were no Committee Reports.

New Business

R E S O L U T I O N #5-2015

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-130-100-101-00-RG Salaries of Teachers – Grades 6 – 8	\$69,948	
11-190-100-610-00-00 Teaching Supplies	5,000	
11-190-100-270-00-00 Health Benefits	7,503	
11-213-100-101-00-RG Salaries – Resource Teachers	8,896	
11-422-100-106-00-00 Aide Salaries – Summer Program	118	
11-422-200-100-00-00 Support Salaries – Summer Program	3,381	
11-000-270-503-00-00 Contract. Serv. – Aid in Lieu – Nonpublic	2,135	
11-110-100-101-00-RG Salaries of Teachers – Grade K		\$19,605
11-120-100-101-00-RG Salaries of Teachers – Grades 1 – 5		45,343

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11-422-100-101-00-00 Salaries – Summer Program		1,387
11-422-200-320-00-00 Purchased Profess. & Tech. Services		2,112
11-000-219-104-00-00 Salaries – Child Study Team		8,896
11-000-221-104-00-00 Salaries – Other Professional Staff		10,000
11-000-222-100-00-00 Salaries - Librarian		7,503
11-000-262-300-00-00 Purchased Profess. & Tech. Services		<u>2,135</u>
	<u> </u>	<u>\$96,981</u>

Action on Resolution #5-2015 is delayed at this time due to the fact that only five members are present and passage would require at least six affirmative votes.

R E S O L U T I O N #6-2015

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside at its August 14, 2014 meeting authorizes that the following outstanding checks/transactions be cancelled:

Account	Check #	Amount
#1100138003	EFT	532.39
	EFT	219.32
	EFT	24.82
	EFT	195.96
	1467	1,499.00

Resolution #6-2015 –
Cancel Checks

Motion by Ronald DeAbreu, seconded by Donica Venable, that Resolution #6-2015 be approved. Motion carried; Roll Call Vote: 5 yes.

R E S O L U T I O N #7-2015

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside, at its August 14, 2014 meeting approves the following state contract vendors for the 2014-2015 school year:

Apple	621450	Tanner North Jersey	A81641
CDW-G	G535F0195J	"	A81621
Grainger	A79875	"	A81637
George Ely & Associates	47862	"	A83733
NWN Corporation	73979	"	G527F00155
PEMCO/Global Industries	A81713	"	R4982
Sherwin Williams	75153	W. B. Mason	A80974

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Resolution #7-2015 –
State Contract Vendors

Motion by Amy Kearney, seconded by Ronald DeAbreu, that Resolution #7-2015 be approved. Motion carried; Roll Call Vote: 5 yes.

Transportation Renewal –
T & L Transportation

Motion by Ronald DeAbreu, seconded by Donica Venable, that the transportation contract for routes L1 & L2 to Haddon Heights High School be renewed with T & L Transportation at a cost of \$165.75 per diem per route with the provision for an increase/decrease per mile adjustment of \$1.00 be approved for the 2014-2015 school year. Motion carried; 5 yes.

Facilities Use -
Lawnside Scholarship Club

Motion by Ronald DeAbreu, seconded by Donica Venable, that the Lawnside Scholarship Club be permitted to use the conference room each 3rd Tuesday from 6:30 to 9:30 pm during the 2014-2015 school year for monthly business meetings. Motion carried; 5 yes.

Facilities Use -
Lawnside Historical Society

Motion by Amy Kearney, seconded by Donica Venable, that the Lawnside Historical Society be permitted to use the library each 2nd Thursday from 7:00 to 9:00 pm during the 2014-2015 school year for monthly business meetings. Motion carried; 5 yes.

Facilities Use -
Girl Scouts

Motion by Donica Venable, seconded by Ronald DeAbreu, that the Girl Scouts of Central & Southern NJ be permitted to use space in the building each Tuesday from 6:00 to 7:00 pm during the 2014-2015 school year to conduct scouting program activities. Motion carried; 5 yes.

Facilities Use -
Heritage Hoops

Motion by Donica Venable, seconded by Amy Kearney, that the Heritage Hoops Basketball Organization be permitted to use the gym on Mondays, Tuesdays and Thursdays for the period 9/8/2014 to 11/20/2014 from 6:30 to 10:00 pm for the Fall Adult Basketball League. Motion carried; 5 yes.

Facilities Use -
For Christ Ministries

Motion by Amy Kearney, seconded by Donica Venable that the For Christ Ministries be permitted to use the all purpose room on Wednesdays and Fridays for the period 10/2/2014 to 11/8/2014 from 7:00 to 10:00 pm for play rehearsal. Motion carried; 5 yes.

Facilities Use -
LPS "Love Lunch"

Motion by Amy Kearney, seconded by Canute Gardiner, that the Lawnside Public School Safety Patrol be permitted to use space in the school on 12/20/2014 between the hours of 9:00 am and 4:00 pm to host a Holiday Outreach "Love Lunch" for the less fortunate. Motion carried; 5 yes.

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Facilities Use -
Basketball Tournament

Motion by Ronald DeAbreu, seconded by Donica Venable, that the June Jamboree Committee be permitted to use the gym on 12/27 – 12/31/2014 from 9:00 am to 6:00 p.m. for a Holiday Basketball Tournament Fundraiser. Motion carried; 5 yes.

Facilities Use -
Gaines Tournament

Motion by Donica Venable, seconded by Amy Kearney, that the Lawnside Public School Safety Patrol be permitted to use the gym on 3/20/2015 from 5:00 to 10:00 pm, 3/21/2015 from 10:00 am – 7:00 pm and 3/22/2015 from 10:00 am to 6:00 pm for the Annual Walter Gaines Basketball Tournament. Motion carried; 5 yes.

Secretary/Treasurer Reports

The Secretary reports as of June 30, 2014:

Fund 10 Cash in Bank	\$740,055.95
Fund 20 Cash in Bank	90,102.19
Fund 30 Cash in Bank	-40,282.36
Fund 40 Cash in Bank	<u>92.03</u>
Total Cash in Bank	\$789,967.81

The Treasurer reports as of June 30, 2014:

Fund 10 Ending Cash Balance	\$740,055.95
Fund 20 Ending Cash Balance	90,102.19
Fund 30 Ending Cash Balance	-40,282.36
Fund 40 Ending Cash Balance	<u>92.03</u>
Total Ending Cash Balance	\$789,967.81

Receipt

Motion by Donica Venable, seconded by Ronald DeAbreu, that the Secretary and Treasurer Reports for the period ending June 30, 2014 be received. Motion carried; Roll Call Vote: 5 yes.

R E S O L U T I O N #8-2015

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of June 30, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.


Resolution #8-2015 –
Board Certification

Motion by Ronald DeAbreu, seconded by Amy Kearney, that Resolution #8-2015 be approved. Motion carried; Roll Call Vote: 5 yes.

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R E S O L U T I O N #9-2015

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Lawnside Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.


Theresa Tutt, Board Secretary

Resolution #9-2015 –
BA Certification

Motion by Donica Venable, seconded by Amy Kearney,
that Resolution #9-2015 be approved. Motion carried; Roll
Call Vote: 5 yes.

Payment of Bills

Motion by Donica Venable, seconded by Ronald DeAbreu,
that the bills totaling \$308,910.74 for the General Fund and
\$6,949.00 for the Food Service Fund be approved for
payment pending availability of funds. Motion carried; Roll
Call Vote: 5 yes.

There were no Public Comments.

Executive Session – not required.

Adjournment
7:28 p.m.

Motion by Amy Kearney, seconded by Donica Venable,
that the meeting be adjourned. Motion carried by Unanimous
Voice Vote.