

Lawnside Board of Education Meeting Minutes
April 10, 2014

The Regular Meeting of the Lawnside Board of Education was called to order at 7:07 p.m. in Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board President Sabrina Forrest presided. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Mark Bryant	Amy Kearney
Ronald DeAbreu	Amy Pierce
Sabrina Forrest	Dawn Wright-McLeod

6 present, 3 absent

Absent: Canute Gardiner, Donica Venable, Dalaine Wilson

Also present were Dr. Ronn Johnson, Superintendent, Carl Tanksley, Solicitor, and Theresa Tutt, Board Secretary.

Ms. Forrest announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There were no Public Comments.

Minutes -
3/13/2014

Motion by Ronald DeAbreu, seconded by Amy Pierce, that the minutes of March 13, 2014 be approved. Motion carried; Roll Call Vote: 6 yes.

Solicitor's Report

Mr. Tanksley indicated he had information to be shared with the Board during Executive Session.

Superintendent's Report

Discussion

- SPARCC System Check – Capability of assessing 400 students at a time
- Student Council Annual NJASK Walk-A-Thon (Saturday, April 26, 2014, 10 a.m. – Noon)
- Jessie Redmon Fauset Day (Saturday, April 26, 2014 @ 2 p.m.)

District Goals

- **Goal #1 – Continue to focus on enhancing curriculum and instruction in English/Language Arts and Mathematics to improve student achievement**
- **Goal #2 – Continue to positively impact school culture by initiating student-centered programs.**
- **Goal #3 – Communicate the district's culture, strengths and successes to all stakeholders of the district.**

Harassment, Intimidation and Bullying

There were 0 incidents of documented Harassment, Intimidation and Bullying resulting in

Warnings 0

Detentions 0

Suspensions 0

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Fire and Security Drills	
Fire Drill	Tuesday, April 1, 2014 @1:32 p.m.
School Lockdown w/ Instruction	Thursday, April 3, 2014 @10:00 a.m.

Class Enrollment

Grade	Number of Students	Grade	Number of Students
PreK	22	4 TH	31
Kindergarten	30	5 TH	24
1 ST	40	6 TH	31
2 ND	38	7 TH	25
3 RD	25	8 TH	25
		Total	291

Recommendations

PERSONNEL

1. It is recommended that the following staff members be approved for employment for the 2014-2015 school year:

Aglaguel, Fatima	Ali, Ayanna	Allen, Charrisse
Alston, Norman	Alwan, Rukiah	Artis-Jones, Romaine
Backus, Alexis	Bailey, Timothy	Baltodano, Monica
Boone, Charlene	Brown, Kira	Carr, Nina
Cobia, Patricia	Coleman, Brittany	Combs, Shyya
Daniels, Leslie	Davis, Antoinette	Davis, Paula
Debreceeni, Nancy	DeSignore, Margaret	DiSandro, Colleen
Dobias, Kathryn	Finnegan, Christina	Flagler, Harry
Gordon, Mark	Greer, Althea	Guzman, Jeovanni
Henderson-Marvin, Robbin	Henry, Terry	Hoover, Brent
Jenkins, Harold	Johnson, Kenneth	Jones, Veda
Kirk, Niphon	Langford, John	Martin, Holly
Melton-Foote, T'Pring	Mendenhall, Michele	Messick, Scott
Quao, Eric	Reilly, Meghan	Rosner, Christine
Shabazz, King	Shanks, Tisha	Smith, Patricia
Thompson, Norman	Tutt, Theresa	Walden, Donna
Walsh, Sonya	Webb, Doretha	Welde, Rebecca
Williams, Gina	Wilson, ShaNell	Wilson, Tomika

2. It is recommended that Ms. Jessica Ware be approved as a Substitute Teacher pending County approval for the 2013-2014 school year at a rate of \$75 per diem.
3. It is recommended that the following persons be approved as Substitute Custodians for the 2013-2014 school year at a rate of \$10 per hour.

Lawrence Miles
McKinley Delts
Terrance Bennett (pending criminal history review)

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Personnel
Item #1 – 3

Motion by Dawn Wright-McLeod, seconded by Amy Pierce, that Personnel Recommendations #1 – 3 be approved. Motion carried; Roll Call Vote: 6 yes.

MANAGEMENT

1. It is recommended Ms. Danette Stevens (St. Joseph's University) be approved to complete her student teaching for the Fall 2014 Semester beginning 9-3-14 through 12-12-14.
2. It is recommended Ms. Laura Moore (Rutgers University) be approved to complete her student teaching for the Fall 2014 Semester beginning 9-2-14 through 12-5-14.
3. It is recommended that the Shining Stars Summer Program (K-3) be approved to function from July 1, 2014 – August 1, 2014 from 8:30 a.m. to 12:30 p.m.
4. It is recommended the following positions for the Shining Stars Summer Program be approved for posting:

Head Teacher
Elementary School Teacher (4)
Instructional Aide (4)
Nurse

5. It is recommended Mr. Scott Messick be approved as a Physical Education Teacher for the 21st CCLC After School Program for the remainder of the 2013-2014 school year at a rate of \$35 per hour.
6. It is recommended the Lawnside Public School request permission to apply for the 21st Century Community Learning Centers Program Standard Application for Continuation (SAC) Grant for the 2014-2015 school year.

Duration of the project: 9/1/14 to 8/31/15
Total Amount of Funds Requested: \$300,000

7. It is recommended that the Lawnside School District approve acceptance of the IDEA Supplemental Funding awarded to the 21st Century Community Learning Centers After School program for the 2014-2015 Summer Program.
8. It is recommended that the 21st Century Community Learning Centers Summer Program be approved to function on Monday – Friday/ July 1, 2014 – August 1, 2014 from 8:30 a.m. to 12:30 p.m.
9. It is recommended that the following 21st CCLC After School Program positions be posted and approved for the 2014-2015 Summer Program.

Special Education Teacher	STEM Instructor(s)
Teacher of Mathematics	Guidance Counselor
Teacher of English Language Arts	Paraprofessionals (3)
Teacher of Technology	Student Workers (3)
Physical Education Teacher	

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10. It is recommended that the following positions for the Lawnside Extended School Year Program (7/1/14 – 8/1/14) be approved for posting.

Special Education Teachers (2)
Special Education Aide (1)

11. It is recommended that the following Professional Development Workshops be approved for the 2013-2014 school year.

Staff Member	Date	Description	Cost
Charlene Boone	3/28/2014	Vocal and Instrumental Session	Free
Shyya Combs	5/15/2014	PDP Selective Mutism and Social Anxiety	\$229

12. It is recommended that Student #18033 be approved to attend Archway for the remainder of the 2013-2014 school year at a rate of \$199.20 per diem effective 4/11/14.

13. It is recommended that the following updated and revised policies be approved for the first reading.

File Code: 2224	Non Discrimination/Affirmative Action
File Code: 4111	Recruitment, Selection, and Hiring
File Code: 4211.1/4211.1	Non Discrimination/Affirmative Action
File Code: 5141	Health
File Code: 5145.4	Equal Educational Opportunity
File Code: 6121	Non Discrimination/Affirmative Action
File Code: 6147.1	Evaluation of Individual Student Performance
File Code: 6145	Extracurricular Activities

Management -
Items #1 – 13

Motion by Amy Pierce, seconded by Ronald DeAbreu,
that Management Recommendations #1 – 13 be approved.
Motion carried; Roll Call Vote: 6 yes.H

STUDENT ACTIVITIES

1. It is recommended the following field trips be approved for the 2013-2014 school year.

Grade	Date	Destination	Cost	Transportation
K-2	4/30/2014	Franklin Institute	\$20.00	Bus
4	6/3/2014	New Jersey State House	\$10.00	Bus

2. It is recommended that the 7th Grade be approved to attend Field Day at Haddon Heights on May 22, 2014. Transportation provided by Haddon Heights.

Student Activities -
Items #1 - 2

Motion by Amy Pierce, seconded by Ronald DeAbreu,
that Student Activities Recommendations #1 – 2 be approved.
Motion carried; Roll Call Vote: 6 yes.

There was no Correspondence.

There was no Old Business.

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Committee Reports

Outreach – Dawn Wright-McLeod

Preparations for the Back to School Bonanza are in process. "Save the Date" flyers have been prepared and will be distributed in the next few weeks; contacts with vendors have been made.

Accept Report

Motion by Ronald DeAbreu, seconded by Amy Pierce ,
that the report from the Outreach Committee be accepted.
Motion carried; Roll Call Vote: 6 yes.

New Business

R E S O L U T I O N #42-2014

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-500-00-00 Other Purchased Services	\$ 5,120	
11-230-100-101-00-00 Salaries of Teachers – Basic Skills	12,130	
11-000-100-565-00-SS Tuition – Co. Special Services Districts	11,000	
11-000-213-300-00-00 Purchased Prof./Tech. Services	1,800	
11-000-230-895-00-00 BOE Membership Dues and Fees	200	
11-000-240-104-00-00 Salaries – Professional Staff	1,000	
11-000-270-505-00-00 Contract. Serv. – Aid in Lieu – Nonpublic	2,210	

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11-190-100-320-00-00		
Purchased Profess. & Educ. Services		\$ 4,000
11-190-100-890-00-00		
Miscellaneous Expenses		1,000
11-401-100-100-00-00		
Salaries – Co-curricular Activities		20
11-000-100-562-00-00		
Tuition – Other LEAS		11,000
11-000-213-100-00-00		
Nurse’s Salary		1,800
11-000-219-105-00-00		
Salaries – Sec. & Clerical Assistants		100
11-000-230-890-00-00		
Miscellaneous Expenditures		200
11-000-240-580-00-00		
Travel Expense		1,000
11-000-262-620-00-00		
Energy – Gas & Electric		12,130
11-000-270-504-00-00		
Contract. Serv. – Aid in Lieu - Charter		<u>2,210</u>
	<u> </u>	
	<u>\$33,460</u>	<u>\$33,460</u>

Resolution #42-2014
Line Item Transfers

Motion by Ronald DeAbreu, seconded by Amy Kearney,
that Resolution #42-2014 be approved. Motion carried; Roll
Call Vote: 6 yes.

R E S O L U T I O N #43-2014

BE IT RESOLVED, by the Board of Education of the Borough of Lawnside, at its April 10, 2014 meeting that the revised salaries/rates for the listed non-union staff members be approved for the 2013-2014 school.

Harry Flager	Part-Time Custodian	\$11.25/hr.
Terry Henry	Head Custodian	\$37,606
Niphon Kirk	Vice Principal	\$76,488
Devonn Lindsay	Supervisor of Special Services	\$73,259
Tisha Shanks	Assistant Board Secretary	\$30,280

Resolution #43-2014 –
Revised Salaries/Rates

Motion by Ronald DeAbreu, seconded by Amy Kearney,
that Resolution #43-2014 be approved. Motion carried; Roll
Call Vote: 6 yes.

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R E S O L U T I O N #44-2014

BE IT RESOLVED, that Lawnside Board of Education hereby approves the submission of a grant application for the 2014 Safety Grant Program through the New Jersey Schools Insurance Group's BACCEIC Subfund for the purposes described in the application, in the amount of \$4,013 for the period July 1, 2014 through June 30, 2015.

Resolution #44-2014 – Motion by Mark Bryant, seconded by Dawn Wright-McLeod,
NJSIG Safety Grant that Resolution #44-2014 be approved. Motion carried; Roll
Call Vote: 6 yes.

R E S O L U T I O N #45-2014

BE IT RESOLVED, that the Lawnside Board of Education does not require the Hampton Academy to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

Resolution #45-2014 Motion by Ronald DeAbreu, seconded by Mark Bryant,
CNP – Hampton Academy that Resolution #45-2014 be approved. Motion carried; Roll
Call Vote: 6 yes.

Facilities Use - Motion by Dawn Wright-McLeod, seconded by Mark Bryant,
Safety Patrol that the Lawnside Public School Safety Patrol be permitted to
use the gym on April 10, 2014 from 4:00 to 8:00 pm to host
teams from Camden City Schools in a basketball competition.
Motion carried; Roll Call Vote: 6 yes.

Facilities Use - Motion by Mark Bryant, seconded by Dawn Wright-McLeod,
Historical Society that the Lawnside Historical Society be permitted to use the all
purpose room on April 26, 2014 between the hours of Noon and
4:30 pm for the Annual Jessie Redmon Fauset Day Program
activities. Motion carried; Roll Call Vote: 6 yes.

Facilities Use - Motion by Ronald DeAbreu, seconded by Amy Pierce,
CC East NAACP that the Camden County East NAACP be permitted to use the
all purpose room on May 13, 2014 between the hours of 6:00
and 9:00 pm for a Candidates' Forum/Debate. Motion carried;
Roll Call Vote: 6 yes.

Facilities Use - Motion by Dawn Wright-McLeod, seconded by Ronald DeAbreu,
Heritage Hoops that the Heritage Hoops Basketball Organization be permitted to
use the gym beginning June 28, 2014 (Lawnside Day) and
Mondays and Wednesdays through August 14, 2014 between
the hours of 6:00 and 10:00 pm for Adult Men's Summer League
Basketball. Motion carried; Roll Call Vote: 6 yes.

Facilities Use - Motion by Amy Kearney, seconded by Amy Pierce,
Zamora Temple #73 that Zamora Temple #73 be permitted to use the all purpose
room on July 12, 2014 between the hours of 2:00 and 6:00 pm
for a Gospel Fest. Motion carried; Roll Call Vote: 6 yes.

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Secretary/Treasurer Reports

The Secretary reports as of February 28, 2014:

Fund 10 Cash in Bank	\$1,061,102.84
Fund 20 Cash in Bank	105,079.40
Fund 30 Cash in Bank	-40,299.02
Fund 40 Cash in Bank	<u>41,453.16</u>
Total Cash in Bank	\$1,167,336.38

The Treasurer reports as of February 28, 2014:

Fund 10 Ending Cash Balance	\$1,061,102.84
Fund 20 Ending Cash Balance	105,079.40
Fund 30 Ending Cash Balance	-40,299.02
Fund 40 Ending Cash Balance	<u>41,453.16</u>
Total Ending Cash Balance	\$1,167,336.38

Receipt Motion by Ronald DeAbreu, seconded by Amy Kearney, that the Secretary and Treasurer Reports for the period ending February 28, 2014 be received. Motion carried; Roll Call Vote: 6 yes.

R E S O L U T I O N #46-2014

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of February 28, 2014 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Resolution #46-2014 – Board Certification Motion by Ronald DeAbreu, seconded by Dawn Wright-McLeod, that Resolution #46-2014 be approved. Motion carried; Roll Call Vote: 6 yes.

R E S O L U T I O N #47-2014

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Lawnside Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.


Theresa Tutt, Board Secretary

Resolution #47-2014 – BA Certification Motion by Dawn Wright-McLeod, seconded by Amy Kearney, that Resolution #47-2014 be approved. Motion carried; Roll Call Vote: 6 yes.

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Payment of Bills Motion by Amy Pierce, seconded by Ronald DeAbreu, that the bills totaling \$382,844.29 for the General Fund and \$20,291.48 for the Food Service Fund be approved for payment pending availability of funds. Motion carried; Roll Call Vote: 6 yes.

There were no Public Comments.

Dr. Johnson invited the membership to the "Night of the Arts" on Wednesday, April 23rd beginning at 6:00 pm. The evening will feature "gallery" artwork and spotlight stage/musical performances by students in all grade levels. A reception will be held at the conclusion of the program.

Ms. Forrest spoke about the Superintendent's evaluation process as reviewed by Terri Lewis of NJSBA a few weeks ago. She asked that Dr. Johnson complete his portion by April 20th and the membership complete theirs by May 4th. She further stated that Board Goals for the school year are established during a Board Retreat generally held on a Saturday in July. She asked that everyone review their calendars for availability.

Executive Session Motion by Ronald DeAbreu, seconded by Mark Bryant, that the Board recess into Executive Session to discuss matters relating to personnel. Motion carried; 6 yes.
7:45 p.m.

Reconvene Motion by Dawn Wright-McLeod, seconded by Amy Pierce, that the meeting be reopened to the public. Motion carried; 6 yes.
8:08 p.m.

The meeting was called to order at 8:08 p.m. with the following members answering present to the roll call:

Mark Bryant	Amy Kearney
Ronald DeAbreu	Amy Pierce
Sabrina Forrest	Dawn Wright-McLeod
Canute Gardiner	

7 present, 2 absent

Absent: Donica Venable, Dalaine Wilson

Adjournment Motion by Dawn Wright-McLeod, seconded by Amy Pierce, that the meeting be adjourned. Motion carried by Unanimous Voice Vote.
8:10 p.m.