

Lawnside Board of Education Meeting Minutes
February 20, 2014

The Regular Meeting of the Lawnside Board of Education was called to order at 7:00 p.m. in Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board President Sabrina Forrest presided. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Mark Bryant Amy Kearney
Ronald DeAbreu Dawn Wright-McLeod
Sabrina Forrest
5 present, 4 absent

Absent: Canute Gardiner, Amy Pierce, Donica Venable, Dalaine Wilson

Also present were Dr. Ronn Johnson, Superintendent, and Theresa Tutt, Board Secretary.

Ms. Forrest announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There were no Public Comments.

Minutes -
1/9/2014

Motion by Ronald DeAbreu, seconded by Amy Kearney, that the minutes of January 9, 2014 be approved with the following correction:

Treasurer's Ending Cash Balance should be \$676,217.94

Motion carried; Roll Call Vote: 4 yes, 1 abstention – Mark Bryant.

There was no Solicitor's Report.

Superintendent's Report

Presentation – Play 60 Challenge Program

Mr. Messick, Physical Education/Health Teacher, showed a video and spoke about the listed program that is sponsored by the American Heart Association and the Philadelphia Eagles. The Challenge promotes increasing physical activity levels of students in grades four through eight. At the end of the 6-week program, the top five participating schools will be selected to take part in the Philadelphia Eagles Field Day Celebration Event that is scheduled to be held in May.

Board Member Donica Venable entered at 7:07 p.m., making 6 present, 3 absent.

Discussion

- QSAC (monitoring) Visit was cancelled for Wednesday, February 5, 2014 – rescheduled for February 21
- NJDOE 21st Century Correspondence – congratulatory letter for achieving identified attendance level (82 students for 30 days or more)

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- School Choice Caps/Enrollment – 4 students on roll now; cap of 6 students for 2014-2015
- Parent-Teacher Conferences were held on Tuesday, February 11, 2014
- Lawnside Education Foundation Annual Dinner Dance – Saturday, February 22, 2014 (13 staff members will be attending)
- School Board Notes: Proposal for Longer School Day, School Year – through the Shining Stars and 21st CCLC program, most of our students receive assistance with homework/assignments until 6:00 p.m.; both programs also offer instruction during the summer as well
- Lawnside Scholarship Club Black History Celebration – Saturday, March 22, 2014; the following educators are the Honorees: Mrs. Ruth Benson, Dr. Wilma Farmer and Dr. Theodore Johnson

Board Member Amy Pierce entered at 7:12 p.m. during the Discussion Items; making 7 present, 2 absent.

District Goals

- **Goal #1 – Continue to focus on enhancing curriculum and instruction in English/Language Arts and Mathematics to improve student achievement**
- **Goal #2 – Continue to positively impact school culture by initiating student-centered programs.**
- **Goal #3 – Communicate the district's culture, strengths and successes to all stakeholders of the district.**

Harassment, Intimidation and Bullying

There were 0 incidents of documented Harassment, Intimidation and Bullying.

Fire and Security Drills	
Fire Drill	Tuesday, January 28, 2014 @ 11:32 a.m.
School Lockdown w/out Instruction	Tuesday, January 28, 2014 @ 2:30 p.m.

Class Enrollment

Grade	Number of Students	Grade	Number of Students
PreK	22	4 TH	30
Kindergarten	30	5 TH	24
1 ST	40	6 TH	31
2 ND	38	7 TH	25
3 RD	25	8 TH	25
		Total	290

Recommendations

PERSONNEL

1. It is recommended Mr. Anthony Ware be approved to serve as an Instructional Aide at a salary of \$16,331 + \$500 for Substitute Certificate (Step 1 prorated) effective January 29, 2014. *(Due to the increase in classroom enrollment)*

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2. It is recommended Ms. Rukiah Alwan be approved as a Teacher for the Shining Stars Program at a rate of \$35 per hour for the 2013-2014 school year.
3. It is recommended that Ms. Monica Baltodano's Request for Disability/Maternity Leave be approved effective January 28, 2014.
4. It is recommended that Ms. Danielle Strand be approved as a Substitute Teacher at a rate of \$80 per diem for the 2013-2014 school year.
5. It is recommended that Ms. Christine Coates be approved as a Substitute Lunch Aide at a rate of \$8.25 per hour for the 2013-2014 school year.

Personnel
Item #1 – 5

Motion by Ronald DeAbreu, seconded by Amy Pierce, that Personnel Recommendations #1 – 5 be approved. Motion carried; Roll Call Vote: 7 yes.

MANAGEMENT

1. It is recommended the position of Elementary Teacher (Maternity Leave) be approved for posting for the 2013-2014 school year.
2. It is recommended Ms. Dannette Stevens (St Joseph's University) be approved to conduct her Field Experience from March 3-7, 2014.
3. It is recommended Jzame Faison (Camden County College) be approved to conduct 15 hours of Field Experience during the 2013-2014 school year.
4. It is recommended the following Professional Development Workshops be approved for the 2013-2014 school year:

Staff Member	Date	Description	Cost
Robbin Marvin	3/7/2014	Conference on Autism	\$149
Nina Carr	3/7/2014	Conference on Autism	\$149
Robbin Marvin	3/26/2014	Reducing Recurring Behavior Problems	\$229
Nina Carr	3/26/2014	Reducing Recurring Behavior Problems	\$229
Harold Jenkins	4/10/2014	The Science of Biomes	\$125

5. It is recommended Ms. Susan Swiatocha be approved to conduct independent Reading Recovery evaluations during the 2013-2014 school year. (No cost to the district)

Management -
Items #1 – 5

Motion by Donica Venable, seconded by Mark Bryant, that Management Recommendations #1 – 5 be approved. Motion carried; Roll Call Vote: 7 yes.

STUDENT ACTIVITIES

1. It is recommended the following field trips be approved for the 2013-2014 school year.

Grade	Date	Destination	Cost
4 th – 8 th Grade Selected Students	3/19/2014	Rutgers Teen Arts Festival	\$10.00
8 th Grade	5/23/2014	Hershey Park	Dues

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Student Activities -
Item #1

Motion by Mark Bryant, seconded by Amy Pierce,
that Student Activities Recommendation #1 be approved.
Motion carried; Roll Call Vote: 7 yes.

There was no Correspondence.

There was no Old Business.

Committee Reports

Policy – Donica Venable

The Committee met on January 23, 2014; six items were discussed; it is anticipated that first readings for those policies will occur at the March meeting.

New Business

R E S O L U T I O N #33-2014

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside, hereby ratifies the November 25, 2013 Memorandum of Agreement reached between the Board's Negotiations Committee and the Lawnside Education Association to cover the contract period July 1, 2013 through June 20, 2016, and the teacher and support guides agreed to by the parties' respective committees.

Resolution #33-2014 –
LEA 2013-2016 Agreement

Motion by Ronal DeAbreu, seconded by Dawn Wright-McLeod,
that Resolution #29-2014 be approved.

Mr. DeAbreu asked that the motion be amended to reflect the date the staff will receive their retroactive checks. Ratification was to occur in January with retroactive checks issued the first pay in April; as ratification occurred in February, it is therefore requested that the scheduled issuance date be adjusted to the first pay in May. The seconder agreed to the amended motion.

Motion carried; Roll Call Vote: 6 yes, 1 abstention – Mark Bryant.

R E S O L U T I O N #34-2014

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

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GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-610-00-00 General Supplies	\$ 8,494	
11-000-100-565-00-SS Tuition – Co. Special Services District	35,000	
11-000-262-610-00-00 Supplies	2,000	
11-190-100-106-00-RG Other Salaries – Aides/Assistants		\$ 8,494
11-000-100-566-00-00 Tuition – Private Schools Disabled		35,000
11-000-262-420-00-00 Cleaning, Repairs & Maintenance	<u> </u>	<u>2,000</u>
	<u>\$45,494</u>	<u>\$45,494</u>

Resolution #34-2014 –
Line Item Transfers

Motion by Amy Pierce, seconded by Dawn Wright-McLeod, that Resolution #34-2014 be approved. Motion carried; Roll Call Vote: 7 yes.

Facilities Use -
Lawnside Education Assoc.

Motion by Ronald DeAbreu, seconded by Amy Pierce, that the Lawnside Education Association be permitted to use the gym on March 1, 2014 from 10:0 a.m. to 3:00 p.m. for a Video Game Football Tournament. Motion carried; Roll Call Vote: 7 yes.

Facilities Use -
June Jamboree Committee

Motion by Mark Bryant, seconded by Dawn Wright-McLeod, that the June Jamboree Committee be permitted to use the gym on June 28, 2014 from 12:00 noon to 8:00 p.m. for a Drumline and Basketball Tournament. Motion carried; Roll Call Vote: 7 yes.

Facilities Use -
Lawnside Lightning Track

Motion by Mark Bryant, seconded by Amy Kearney, that the Lawnside Lightning Track Organization be permitted to use the gym weekdays for the period 4/7/2014 through 5/30/2014 from 6:00 - 8:00 pm for Track Practice and a Pizza Party/Awards Ceremony.

It was requested that the motion be amended to indicate that Track Practice be permitted to begin as soon as the Basketball Organization has concluded their season. The maker and seconder agreed to the amended motion.

Motion carried; Roll Call Vote: 5 yes, 2 abstentions – Donica Venable, Dawn Wright-McLeod.

Facilities Use -
Youth BB/Cheerleading

Motion by Dawn Wright-McLeod, seconded by Amy Pierce, that the Lawnside Youth Basketball and Cheerleading Organization be permitted to use the gym during available hours

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on Saturday 3/8, 3/15, 3/22, 3/29, 4/5, 4/12 and 4/19/2014 for Practice and League Play. Motion carried; Roll Call Vote: 6 yes, 1 abstention – Donica Venable.

Secretary/Treasurer Reports

The Secretary reports as of December 31, 2013:

Fund 10 Cash in Bank	\$853,922.65
Fund 20 Cash in Bank	-109,459.13
Fund 30 Cash in Bank	-40,307.08
Fund 40 Cash in Bank	<u>41,453.16</u>
Total Cash in Bank	\$745,609.60

The Treasurer reports as of December 31, 2013:

Fund 10 Ending Cash Balance	\$853,922.65
Fund 20 Ending Cash Balance	-109,459.13
Fund 30 Ending Cash Balance	-40,307.08
Fund 40 Ending Cash Balance	<u>41,453.16</u>
Total Ending Cash Balance	\$745,609.60

Receipt

Motion by Donica Venable, seconded by Ronald DeAbreu, that the Secretary and Treasurer Reports for the period ending December 31, 2013 be received. Motion carried; Roll Call Vote: 7 yes.

R E S O L U T I O N #35-2014

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of December 31, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Resolution #35-2014 –
Board Certification

Motion by Ronald DeAbreu, seconded by Mark Bryant, that Resolution #35-2014 be approved. Motion carried; Roll Call Vote: 7 yes.

R E S O L U T I O N #36-2014

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Lawnside Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.


Theresa Tutt, Board Secretary

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Resolution #36-2014 –
BA Certification

Motion by Amy Kearney, seconded by Amy Pierce,
that Resolution #36-2014 be approved. Motion carried; Roll Call
Vote: 7 yes.

Payment of Bills

Motion by Ronald DeAbreu, seconded by Amy Kearney,
that the bills totaling \$401,738.10 for the General Fund and
\$22,148.57 for the Food Service Fund be approved for payment
pending availability of funds. Motion carried; Roll Call Vote: 7
yes.

There was no Public Comment.

Executive Session – not required.

Dr. Johnson indicated that he will be presenting a revised 2013-2014 school calendar at the March meeting; to date 5 school days have been missed because of snow. He intends to use spring break as make up days; he indicated that it is not in the best interest of our students to miss a total of ten instructional days prior to state testing. School will be closed on Good Friday and Easter Monday per contract.

Adjournment
7:51 p.m.

Motion by Dawn Wright-McLeod, seconded by Ronald DeAbreu,
that the meeting be adjourned. Motion carried by Unanimous
Voice Vote.