

Lawnside Board of Education Meeting Minutes
October 10, 2013

The Regular Meeting of the Lawnside Board of Education was called to order at 7:02 p.m. in Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board President Sabrina Forrest presided. After repeating the Pledge of Allegiance, Ms. Boone, Music Teacher, performed a rendition of *The National Anthem* on the trumpet; after observing a moment of silence, the following members answered present to the roll call:

Doug Brotherton Donica Venable
Ronald DeAbreu Dalaine Wilson
Sabrina Forrest

5 present, 4 absent

Absent: Tiffany Banks, Lovelle Kendall, Amy Pierce, Dawn Wright-McLeod

Also present were Ronn Johnson, Superintendent and Theresa Tutt, Board Secretary.

Ms. Forrest announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There were no Public Comments.

Minutes -
9/12/2013

Motion by Donica Venable, seconded by Ronald DeAbreu, that the minutes of September 12, 2013 be approved. Motion carried; 5 yes.

There was no Solicitor's Report.

Superintendent's Report

Presentations

Student Government Elections

Mr. Hoover and Mrs. Marvin, advisors for the Student Council, were present with the students who have expressed an interest in running for office. Mr. Hoover spoke about the upcoming 2013 Student Government Election to be held on November 6. The students seeking the positions are Sydney Davis, C'ani Lewis and Joslyn Thomas for President, Anaya Menoken for Secretary, and Savon Taylor and Dejahna Ward for Treasurer. The candidates who were present introduced themselves and gave remarks stating their reasons for seeking office.

Mr. Hoover thanked everyone for their support of the Student Council during their fundraising endeavors in the last school year and looked forward to another successful year.

Dr. Johnson congratulated each of the candidates and expressed how proud he was of each of them.

NJASK Scores

Mrs. P. Davis, Director of Curriculum and Instruction presented a PowerPoint slideshow detailing an analysis of the NJASK 2006 – 2013 test results. She also briefly reviewed the new curriculums that are being used this year. She reported that Grades 1, 2 and 4 are now departmentalized. One teacher provides instruction in Math and Science; the other provides Social Studies and Science.

Lawnside Board of Education Meeting Minutes
October 10, 2013

Discussion

- Back to School Night – 219 parents in attendance
- Lawnside Education Foundation – correspondence acknowledging collection of books from the Schomburg Library
- QSAC Facilities visit – summary report of 9/17/2013 inspection; non-compliant items will be rechecked during the 2/5/2014 visit
- Budget consideration for Shining Stars Enrichment Program – expansion in 2014-2015 to give consideration to working parents and 21st CCLC siblings
- Budgetary explanation for SEMI waiver for 2014-2015 – the payroll dollars expended for the required tracking and reporting would exceed funds receivable from the initiative
- 8th Grade Male mentoring program has begun; Female program will begin soon

District Goals

- **Goal #1 – Continue to focus on enhancing curriculum and instruction in English/Language Arts and Mathematics to improve student achievement**
- **Goal #2 – Continue to positively impact school culture by initiating student-centered programs.**
- **Goal #3 – Communicate the district’s culture, strengths and successes to all stakeholders of the district.**

Harassment, Intimidation and Bullying

There were 0 incidents of documented Harassment, Intimidation and Bullying resulting in 0 Warnings 0 Detentions 0 Suspensions

Fire and Security Drills	
Fire Drill	Wednesday, October 2, 2013 @ 10:00 a.m.
Evacuation Drill – Bomb Threat	Tuesday, October 8, 2013 @ 2:00 p.m.

Dr. Johnson advised that Walkie-Talkies have been purchased for all classroom teachers.

Class Enrollment

Grade	Number of Students	Grade	Number of Students
PreK	21	4 TH	26
Kindergarten	30	5 TH	24
1 ST	38	6 TH	28
2 ND	36	7 TH	25
3 RD	24	8 TH	27
		Total	279

ADA = 272 Students

Lawnside Board of Education Meeting Minutes
October 10, 2013

Recommendations

PERSONNEL

1. It is recommended Ms. Tomika Wilson's approval as an Administrative Assistant in the 21st CCLC afterschool program for the 2013-2014 school year be adjusted to a rate of \$16 per hour.
2. It is recommended the following staff members be approved as teachers for the Shining Stars afterschool program for the 2013-2014 school year at a rate of \$35 per hour.

Rebecca Welde
Mark Gordon (Substitute)

3. It is recommended the following staff members be approved as paraprofessionals for the Shining Stars afterschool program for the 2013-2014 school year at a rate of \$16 per hour.

Ayanna Ali
Norman Alston
T'Pring Melton-Foote'

4. It is recommended Ms. Darlene Spikes be approved as a Substitute Teacher for the 2013-2014 school year at a rate of \$80 per day, pending criminal history review.
5. It is recommended Mr. John Langford be approved as a Substitute Custodian for the 2013-2014 school year at a rate of \$10 per hour.

Personnel
Items #1 – 5

Motion by Dalaine Wilson, seconded by Ronald DeAbreu,
that Personnel Recommendations #1 – 5 be approved. Motion
carried 5 yes.

MANAGEMENT

1. It is recommended the Memorandum of Agreement between the Lawnside Board of Education and the Lawnside Public Safety Office be approved for submission to the County Office of Education.
2. It is recommended the Special Education Medicaid Initiative (SEMI) waiver for the 2014-2015 school year be approved for submission to the County Office of Education.
3. It is recommended the School Health Services Standing Orders for the 2013-2014 school year be approved for submission to the County Department of Education.
4. It is recommended Student #00030 be approved to attend a full day preschool disabled program in Berlin Township at the cost of \$24,586* prorated with a start date of 10/8/2013.
**Partial funding from IDEA Preschool (\$2,814).*
5. It is recommended Nancy Debreceni be approved to provide homebound instruction at a rate of \$35 per hour effective October 3, 2013 for Student #00009 until placement is found
(previously attended Bankbridge).

Lawnside Board of Education Meeting Minutes
October 10, 2013

6. It is recommended a part-time 1:1 aide be approved for Student #00001 (Haddon Heights in-district student) for the 2013-2014 school year at a rate of \$15.00 per hour for 5.75 hours per day.
7. It is recommended the 1:1 nursing contract for Student #00018 (Larc School) be approved from 7/1/2013 to 8/16/2013 (ESY) and 9/5/2013 to 6/30/2014 at the rate of \$45.00 per hour (LPN). *IDEA grant funded*
8. It is recommended the Intervention & Referral Services team be approved to attend team training on October 23, 2013 at a cost of \$178 per person. *IDEA funded*

Fatimah Algaguel
Charlene Boone
Brett Hoover
Rebecca Welde

9. It is recommended Michelle Mendall be approved to attend Social Worker training on October 25, 2013 at a cost of \$79. *IDEA funded*
10. It is recommended the 8th grade students attend a day trip to visit Camden County Technical School programs on November 6, 2013. *No cost to the district*
11. It is recommended Big Brothers, Big Sisters be approved to provide an in-school mentoring program. *No cost to the district*
12. It is recommended the following Rowan University Professional Development Workshops for the 2013-2014 school year be approved.

Staff Member	Date	Professional Development Workshop	Cost
Niphon Kirk	10/25/2013	How Nutrients Affect Mental Health and the Brain	\$79
Doretha Webb	11/12/2013	Formative Assessments	\$125
Tisho Davis	11/13/2013	Teaching Mathematics to the I Generation	\$125
Jeovanni Guzman	11/13/2013	Teaching Mathematics to the I Generation	\$125
Harold Jenkins	11/14/2013	Rockets, Rockets, Rockets	\$125
Jeovanni Guzman	11/14/2013	Rockets, Rockets, Rockets	\$125
Tisho Davis	12/13/2013	Strategies for Teaching Basic Math	\$125
Doretha Webb	12/20/2013	Teaching Mathematics to the I Generation	\$125

13. It is recommended the NJQSAC Statement of Assurances (SOA) and District Performance Review (DPR) be approved for submission to the NJ Department of Education.
14. It is recommended the Expanded Food and Nutrition Education Program and Supplemental Nutrition Assistance Program be approved to provide nutrition education at no cost to the district. *(Grades 1-6)*

Management -
Items #1 – 14

Motion by Ronald DeAbreu, seconded by Doug Brotherton,
that Management Recommendations #1 – 14 be approved.
Motion carried; 5 yes.

Lawnside Board of Education Meeting Minutes
October 10, 2013

Dr. Johnson advised that Haddon Heights has been approved as a Choice District effective for the 2014-2015 school year. The approval is for K – 12, not just for high school. All Choice Districts have been notified that enrollments for 2014-2015 will be capped at a 5% growth limitation.

Dr. Johnson asked that the membership review the information provided regarding renting or purchasing musical instruments. Feedback would be welcomed. This will be discussed with the Personnel, Finance & Facilities Committee as a consideration when developing the 2014-2015 budget.

There was no Correspondence.

There was no Old Business.

There were no Committee Reports.

Ms. Forrest indicated that she attended the CCSBA Fall Meeting earlier in the week. The topic covered during the meeting was Teacher Evaluation Related to Student Achievement. Attendees also were advised that the Superintendent's evaluation has changed. All information received will be filtered through the appropriate committees.

New Business

R E S O L U T I O N #18-2014

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

<u>GENERAL FUND:</u> <u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-565-00-SS Tuition – Co. Special Services Districts	\$17,180	
11-000-222-100-00-00 Salaries - Librarian	5,000	
11-212-320-00-00-00 Purch. Professional Ed Services		\$17,180
11-000-222-300-00-00 Purch. Professional & Tech Services		<u>5,000</u>
	<u>\$22,180</u>	<u>\$22,180</u>

Action on Resolution #18-2014 is tabled at this time as only five members are present and approval requires a 2/3 majority or at least six votes.

Lawnside Board of Education Meeting Minutes
October 10, 2013

R E S O L U T I O N #19-2014

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside, at its October 10, 2013 meeting approves the New Jersey Single Accountability Continuum (NJQSAC) Statement of Assurance and District Performance Review documents to be submitted to the New Jersey Department of Education.

Resolution #19-2014 –
SOA/DRP Submission

Motion by Dalaine Wilson, seconded by Ronald DeAbreu, that Resolution #19-2014 be approved. Motion carried; 5 yes.

Facilities Use -
LPS "Love Lunch"

Motion by Ronald DeAbreu, seconded by Dalaine Wilson, that the Lawnside Public School Staff and Students be permitted to use the all purpose room and kitchen on December 21, 2103 from 7:00 a.m. to 3:00 p.m. for a Holiday Outreach "Love Lunch" for senior citizens and the less fortunate. Motion carried; 5 yes.

Facilities Use -
Basketball Tournament

Motion by Ronald DeAbreu, seconded by Donica Venable, that the Lawnside Public School Staff be permitted to use the gym on December 27, 2013 from 10:00 a.m. to 7:00 p.m. and December 28, 2013 from 10:00 a.m. to 5:00 p.m. for a Holiday Basketball Tournament Fundraiser. Motion carried; 5 yes.

Facilities Use -
Gaines Tournament

Motion by Donica Venable, seconded by Ronald DeAbreu, that the June Jamboree Committee be permitted to use the gym on March 28, 2014 from 5:00 to 10:00 p.m. and March 29, 2014 from 8:00 a.m to 5:00 p.m. for the Annual Walter A. Gaines Basketball Tournament. Motion carried; 5 yes.

Ms. Forrest reported that an application has been submitted for a Youth Alternative to Trick or Treating on October 31 between the hours of 5:30 and 10:00 p.m. The proposed event will be fully funded by Grace Temple, Mt. Pisgah, and Mt. Zion; the school district is being asked to provide the facility (gym and kitchen).

Facilities Use -
Youth Alternative

Motion by Ronald DeAbreu, seconded by Dalaine Wilson, that the Youth Alternative to Trick or Treating sponsored by Grace Temple, Mt. Pisgah and Mt. Zion be permitted to be held on October 31 from 5:30 to 10:00 p.m. Motion carried; 4 yes; 1 not voting – Donica Venable.

There were no Secretary/Treasurer Reports at this time.

Payment of Bills

Motion by Ronald DeAbreu, seconded by Donica Venable, that the bills totaling \$406,207.74 for the General Fund and \$17,606.40 for the Food Service Fund be approved for payment pending availability of funds. Motion carried; 5 yes.

Lawnside Board of Education Meeting Minutes
October 10, 2013

There was no Public Comment.

Executive Session – Not required.

Dr. Johnson reminded the membership that he would be at the NABSE conference in Detroit from November 13th – 17th; he therefore would not be present for the scheduled November 14th meeting. One of the other members of the administrative staff will be presenting the Superintendent's Report.

Adjournment
8:12 p.m.

Motion by Ronald DeAbreu, seconded by Donica Venable,
that the meeting be adjourned. Motion carried unanimously.