

Minutes – April 11, 2013

The Regular Meeting of the Lawnside Board of Education was called to order at 6:10 p.m. in Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board President Sabrina Forrest presided. After repeating the Pledge of Allegiance and observing a moment of silence, the following members answered present to the roll call:

Tiffany Banks	Donica Venable
Doug Brotherton	Dalaine Wilson
Sabrina Forrest	Dawn Wright-McLeod
Lovelle Kendall	

7 present, 2 absent

Absent: Ronald DeAbreu, Amy Pierce

Also present were Ronn Johnson, Superintendent, Carl Tanksley, Board Solicitor, and Theresa Tutt, Board Secretary.

Ms. Forrest announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There were no Public Comments.

Executive Session  
6:11 p.m.

Motion by Donica Venable, seconded by Dawn Wright-McLeod, that the Board recess into Executive Session to discuss a student matter and a personnel matter. Motion carried; 7 yes.

Reconvene  
7:20 p.m.

Motion by Donica Venable, seconded by Tiffany Banks, that the meeting reopen to the public. Motion carried; 8 yes.

The meeting was called to order at 7:20 p.m. with the following members answering present to the roll call:

Tiffany Banks	Lovelle Kendall
Doug Brotherton	Donica Venable
Ronald DeAbreu	Dalaine Wilson
Sabrina Forrest	Dawn Wright-McLeod

8 present, 1 absent

Absent: Amy Pierce

Minutes -  
3/14/2013 & 3/28/2013

Motion by Donica Venable, seconded by Tiffany Banks, that the minutes of March 14, 2013 and March 28, 2013 be approved with the following correction:

March 14 Personnel Items #1 – 2 Action should read "Motion carried; 7 yes for Item #2; 6 yes, 1 not voting – Lovelle Kendall for Item #1."

Motion carried; 8 yes.

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Board Member Dawn Wright-McLeod left at 7:24 p.m., making 7 present, 2 absent.

### Solicitor's Report

Mr. Tanksley briefly explained the student matter that was before the Office of Administrative Law. He reviewed the Consent Order for Withdrawal and Settlement and stated that the opposing party has signed off on the document. The Board must now decide if they wish to adopt the settlement. If so, the document should be signed and he will forward it to OAL for final resolution.

### Superintendent's Report

#### Discussion

- \$500 Grant Reward from Exxon – to be used towards a science or math program
- Fresh Fruit & Vegetable Application submitted – funding to serve free fresh fruits and vegetables to students during the school day, outside of regular meal times
- NJ ASK Walk-a-thon – Student Government fundraiser
- April events: 4/16 – Spring Concert, 6:00 p.m.; 4/24 – Youth in Government Day, 6:00 p.m.; 4/26 – Wellness Day 8:00 a.m. – 4:00 p.m.

#### District Goals

- *Focus on Language Arts Literacy to improve student achievement*
- *Continue to foster community support and encourage investment in the success of the school district*
- *Develop the use of Smartboard technology to enhance student achievement through effective instruction*

#### Harassment, Intimidation, and Bullying

There was 4 incidents of documented Harassment, Intimidation and Bullying during the month of March resulting in 4 detentions, 0 warnings, 0 suspensions.

#### Recommendations

#### PERSONNEL

1. It is recommended that Mrs. Susan Swiatocha's letter of retirement notification be approved effective July 1, 2013.

Personnel  
Item #1

Motion by Donica Venable, seconded by Dalaine Wilson, that Personnel Recommendation #1 be approved. Motion carried; 7 yes.

#### MANAGEMENT

1. It is recommended that the position of Supervisor of Curriculum and Instruction be approved for posting.

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2. It is recommended that the Shining Stars Summer Program (K – 3) be approved to function from July 1, 2013 – July 31, 2013 from 8:30 a.m. – 12:30 p.m. July 31, 2013 will be cleanup and inventory day for staff members.
3. It is recommended that the following positions for the Shining Stars Summer Program be approved for posting:
  1. Head Teacher
  2. Elementary School Teacher (4)
  3. Instructional Aide (4)
4. It is recommended that Dr. Ronn Johnson be approved to attend the New Jersey Association of School Administrators' Spring Conference in Atlantic City on May 20 – 21, 2013.
5. It is recommended that the 2013 Title I Sponsored Summer School teaching positions be approved for posting. (*This is the ELA component of the 21<sup>st</sup> Century Summer School Program.*)

Positions to be posted:

3 ELA Teachers (80 hours) and 1 Lead Teacher (80 hours)

Delivery of English Language Arts Services:

5 days/week (Monday – Friday), July 1 – July 30, 2013

4 Teachers: 3 hours/day, 9:00 a.m. – 12:00 p.m.

1 hour planning/day, 8:30 – 9:00 a.m. and 12:00 – 12:30 p.m.

4 hours/day x 20 days – 80 hours @ \$35 = \$2,800

4 Teachers @ \$2,800 = \$11,200

Benefits: \$11,200 x 7.65% = \$857

TOTAL: Salaries (\$11,200) + Benefits (\$857) = \$12,057

6. It is recommended that the Lawnside Public School request permission to apply for the 21<sup>st</sup> Century Community Learning Centers Program Standard Application for Continuation (SAC) Grant for the 2013-2014 school year

Duration of the project: From: 9/1/13 to 8/31/14  
Total Amount of Funds Requested: \$300,000
7. It is recommended that the following 21<sup>st</sup> CCLC After School Program positions be posted and approved for the 2012 – 2013 Summer Program.
  - Special Education Teacher
  - Teacher
  - Guidance Counselor
  - Paraprofessionals (3)
  - Student Workers (2)

8. It is recommended that the 21<sup>st</sup> CCLC Summer Program be approved to function from July 1<sup>st</sup> to July 31<sup>st</sup> from 8:30 a.m. – 12: 30 p.m. (July 31, 2013 will be cleanup and inventory day for staff members).

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9. It is recommended that Mr. Jeffery Arthur be approved as a 1:1 aide for Student #14093 from March 25, 2013 to June 20, 2013 at a rate of \$75 per day.
10. It is recommended that Ms. Rukiah Alwan be approved to attend the workshop Late Lost and Unprepared at a cost of \$209.94.
11. It is recommended that the following high school student be approved for out-of-district placement for the remainder of the 2012-2013 school year.

Student	Placement	Cost
#10069	Garfield Park Academy	\$225 per day

Management -  
Items #1 – 11

Motion by Tiffany Banks, seconded by Ronald DeAbreu, that Management Recommendations #1 – 11 be approved. Motion carried; 8 yes for Items 1 – 8 and 10 – 11. Motion carried; 7 yes, 1 not voting – Donica Venable for item 9.

**STUDENT ACTIVITIES**

1. It is recommended that the following field trips be approved for the 2012-2013 school year.

Grades	Destination	Date	Transportation	Cost
4 <sup>th</sup> – 8 <sup>th</sup> Grade Basketball players	Woodrow Wilson High School	4/30/2013	Bus	\$10
K – 1	Please Touch Museum	5/22/2013	Bus	\$25
2 <sup>nd</sup> Grade (Cobia)	Camden Children’s Garden	5/2/2013	Bus	\$15
Pre-K (Walsh)	Discovery Museum	5/17/2013	Bus	\$20

Student Activities -  
Item #1

Motion by Tiffany Banks, seconded by Donica Venable, that Student Activities Recommendation #1 be approved. Motion carried; 5 yes; 1 no – Donica Venable; 1 not voting – Doug Brotherton.

Board Member Tiffany Banks left at 8:02 p.m., making 6 present, 3 absent.

There was no Correspondence.

There was no Old Business.

There were no Committee Reports.

New Business

R E S O L U T I O N #41-2013

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-110-100-101-00-RG Salaries of Teachers – Grade K	\$ 1,550	
11-190-100-280-00-00 Tuition Reimbursement	6,000	
11-190-100-500-00-00 Other Purchased Services	5,000	
11-000-100-566-00-00 Tuition – Pvt. School Disabled	5,200	
11-000-260-260-00-00 Workers' Compensation	3,136	
11-000-262-520-00-00 Insurance	2,000	
11-000-266-100-00-00 Salaries – Security	10,000	
11-000-270-503-00-00 Contract. Service – Aid in Lieu	500	
11-110-100-101-00-SB Substitutes – Grade K		\$ 1,550
11-190-100-220-00-00 Regular Programs Social Security		6,000
11-190-100-610-00-00 General Supplies		5,000
11-213-100-101-00-SB Substitutes – Resource Room		1,200
11-213-100-106-00-00 Other Salaries for Instruction		4,000
11-000-260-220-00-00 Social Security Contributions		3,136

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11-000-261-420-00-00 Repair & Maintenance Services (Req)	5,000
11-000-262-420-00-00 Cleaning, Repair & Maintenance Serv.	5,000
11-000-262-610-00-00 Custodial Supplies	2,000
11-000-270-513-00-00 Transportation Jointure Agreements	<u>500</u>
	<u>\$33,386</u>

Resolution #41-2013 – Motion by Ronald DeAbreu, seconded by Donica Venable,  
Line Item Transfers that Resolution #41-2013 be approved. Motion carried; 6 yes.

R E S O L U T I O N #42-2013

BE IT RESOLVED, that the Lawnside Board of Education does not require the Hampton Academy to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations.

Resolution #42-2013 – Motion by Ronald DeAbreu, seconded by Dalaine Wilson,  
Hampton Academy CNP that Resolution #42-2013 be approved. Motion carried; 6 yes.

R E S O L U T I O N #43-2013

R.P. O/B/O A.A.J. V. BOARD OF EDUCATION OF THE  
BOROUGH OF LAWNSIDE, CAMDEN COUNTY

OAL DOCKET NO. EDU 09350 2012S  
AGENCY REF. NO.: 150-6/12

The Lawnside Borough Board of Education, designated as a body corporate pursuant to *N.J.S.A. 18a:10-1 et seq.*, properly organized with the statutory authority to perform all acts and do all things, consistent with law and the rules of the state board, necessary for the lawful and proper conduct of the public schools, pursuant to *N.J.S.A. 18A:11-1 et seq.*, with administrative offices located at 426 East Charleston Ave., Lawnside, New Jersey 08045, does hereby state:

WHEREAS, on or about May 25, 2012 R.P., father of A.A.J., filed a petition of appeal before the Commissioner of Education, objecting to the Board of Education’s adoption of the Superintendent of School’s disciplinary action imposed upon A.A.J; and

WHEREAS, the Board of Education opposed the petition asserting that all actions taken with respect to the discipline imposed upon A.A.J. complied with district policy, and all applicable state statutes and regulations; and

WHEREAS, the parties to the dispute have conferred with the administrative law judge assigned to the matter and, while maintaining their respective positions, have determined to amicably settle this matter without the need for further litigation.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Education hereby adopts the Consent Order for Withdrawal and Settlement attached as Exhibit A.
2. The Board of Education authorizes the Board President and Board Secretary to execute the Consent Order for Withdrawal and Settlement.
3. The Board of Education directs the Superintendent of Schools to ensure that the terms of the Consent Order for Withdrawal and Settlement are immediately and fully implemented.

Resolution #43-2013 – Consent Order/Withdrawal                      Motion by Donica Venable, seconded by Ronald DeAbreu, that Resolution #43-2013 be approved. Motion carried; 6 yes.

Transportation Jointure – Haddon Heights                      Motion by Ronald DeAbreu, seconded by Donica Venable, that a 2012-2013 Joint Transportation Agreement with the Haddon Heights School District be approved to transport one student from a NJ Child Protection and Permanency resource home in Lindenwold, NJ to Haddon Heights High School on Route LIN1 commencing April 11 through June 19, 2013 at a total cost of \$1,061.57. Motion carried; 6 yes.

Board Member Tiffany Banks returned, making 7 present, 2 absent.

Facilities Use - Student Government                      Motion by Dalaine Wilson, seconded by Ronald DeAbreu, that the Lawnside Public School Student Government be permitted to use the gym on April 27, 2013 between the hours of 10:00 a.m. and noon in the event of inclement weather for a Walk-a-thon. Motion carried; 7 yes.

Secretary/Treasurer Reports

The Secretary reports as of February 28, 2013:

Fund 10 Cash in Bank	\$ 975,480.18
Fund 20 Cash in Bank	-250,882.12
Fund 30 Cash in Bank	2,066,208.87
Fund 40 Cash in Bank	<u>45,782.15</u>
Total Cash in Bank	\$2,836,589.08

The Treasurer reports as of February 28, 2013:

Fund 10 Ending Cash Balance	\$ 975,480.18
Fund 20 Ending Cash Balance	-250,882.12
Fund 30 Ending Cash Balance	2,066,208.87
Fund 40 Ending Cash Balance	<u>45,782.15</u>
Total Ending Cash Balance	\$2,836,589.08

Receipt                      Motion by Ronald DeAbreu, seconded by Donica Venable, that the Secretary and Treasurer Reports for the period ending February 28, 2013 be received. Motion carried; 7 yes.

R E S O L U T I O N #44-2013

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of February 28, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Resolution #44-2013 –  
Board Certification

Motion by Ronald DeAbreu, seconded by Dalaine Wilson,  
that Resolution #44-2013 be approved. Motion carried; 7 yes.

R E S O L U T I O N #45-2013

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Lawnside Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.



Theresa Tutt, Board Secretary

Resolution #45-2013 –  
BA Certification

Motion by Tiffany Banks, seconded by Ronald DeAbreu,  
that Resolution #45-2013 be approved. Motion carried; 7 yes.

Payment of Bills

Motion by Donica Venable, seconded by Ronald DeAbreu,  
that the bills totaling \$393,863.22 for the General Fund and  
\$23,490.82 for the Food Service Fund be approved for payment  
pending availability of funds. Motion carried; 7 yes.

There were no Public Comments.

Executive Session – not required.

Ms. Forrest reported that Bruce Taylor, the district's negotiator, would like to meet with the Board on April 25 at 6:00 p.m. to discuss negotiations with the Lawnside Education Association. The meeting will be no more than one hour in length. As this would be the 4<sup>th</sup> Thursday, it was suggested that Committees plan to meet on an abbreviated schedule.

Adjournment  
8:22 p.m.

Motion by Donica Venable, seconded by Tiffany Banks,  
that the meeting be adjourned. Motion carried unanimously.