

## Minutes – January 10, 2013

The Regular Meeting of the Lawnside Board of Education was called to order at 7:00 p.m. in Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. Board President Sabrina Forrest presided. After repeating the Pledge of Allegiance and observing a moment of silence, the following members answered present to the roll call:

Ronald DeAbreu	Donica Venable
Sabrina Forrest	Dawn Wright-McLeod
Amy Pierce	

5 present, 1 absent, 3 vacancies

Absent: Lovelle Kendall

Also present were Ronn Johnson, Superintendent, and Theresa Tutt, Board Secretary.

Ms. Forrest announced that notice of the meeting was sent to the Courier Post, Record Breeze, Philadelphia Inquirer and the Lawnside Borough Clerk as required by statute.

There was no Construction Update.

There were no Public Comments.

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Motion by Dawn Wright-McLeod, seconded by Amy Pierce, that the minutes of December 13, 2012, be approved. Motion carried; 5 yes.

There was no Solicitor's Report.

Superintendent's Report

Discussion

- LEF 3<sup>rd</sup> Annual Dinner Dance – February 23, 2013 to be held at The Merion in Cinnaminson; tickets are \$60; have been advised that a \$15,000 donation will be presented to the school district during this event
- Mt. Olive Church 20<sup>th</sup> Anniversary – solicitation for ads in souvenir booklet
- School Choice – applications have been received for 5 students to enter the district for the 2013-2014 school year

District Goals

- *Focus on Language Arts Literacy to improve student achievement*
- *Continue to foster community support and encourage investment in the success of the school district*
- *Develop the use of Smartboard technology to enhance student achievement through effective instruction*

## Harassment, Intimidation, and Bullying

There was 1 incident of documented Harassment, Intimidation and Bullying during the month of December which resulted in detention.

## Recommendations

### PERSONNEL

1. It is recommended that Ms. Sonya Walsh and Mr. Mark Gordon be approved as substitute teachers in the "Shining Stars" afterschool program at a rate of \$35 per hour for the remainder of the 2012-2013 school year.
2. It is recommended that Ms. Charrisse Allen be approved as a substitute aide in the "Shining Stars" after school program at a rate of \$16 per hour for the remainder of the 2012-2013 school year.
3. It is recommended that Ms. Abigail Wence be approved as a Title I Teacher at a pro-rated salary of \$54,552 (Step 1-MA) for the remainder of the 2012-2013 school year. (100% Title I Part A funding).
4. It is recommended that Ms. Nina Carr be approved as a 1:1 aide for Student #20039 at a pro-rated salary of \$16,831 which includes a \$500 substitute certification stipend for the remainder of the 2012-2013 school year, beginning date will be January 11, 2013.
5. It is recommended that Ms. Donna Walden be approved as a 1:1 aide for Student #21040 at a pro-rated salary of \$16,331 for the remainder of the 2012-2013 school year, beginning date will be January 22, 2013.
6. It is recommended that Ms. Tufeka Baines-Potts be approved as a substitute teacher for the 2012-2013 school year at a rate of \$75 per day. (Pending county and criminal history review.)
7. It is recommended that Ms. Colleen DiSandro's request for unpaid child-rearing leave be approved for the remainder of the 2012-2013 school year, effective March 1, 2013.

Personnel  
Items #1 – 7

Motion by Donica Venable, seconded by Ronald DeAbreu,  
that Personnel Recommendations #1 – 7 be approved. Motion  
carried; 5 yes.

### MANAGEMENT

1. It is recommended that Ms. Courtney Baglivo (Rowan University) be approved to complete her Clinical Practice in the Lawnside Public School from January 22, 2013 through May 10, 2013.
2. It is recommended that the following students, #18001, #17030, #17031, #13022, and #HS131) be removed from the rolls of the Lawnside Public School effective 1/11/13 per the information provided by the district investigator.

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3. It is recommended that the One-Year Preschool Program Plan Update and Budget Planning Workbook for the 2013-2014 school year be approved for submission to the Division of Early Childhood Education (NJDOE) and Camden County Office of Education. (assuming a level of funding similar to 2012-2013).
4. It is recommended that Global Literacy Strategies be approved to conduct professional development for all Title I Teachers/paraprofessionals and Teachers of English Language Arts (ELA) on January 11, 2013, Title I Part A funded.
5. It is recommended that Unity Community Center of South Jersey, Inc. be permitted to conduct our opening African-American History Month assembly on Wednesday, February 6 at 1:30 p.m. The performance will consist of the Universal African Dance & Drum Ensemble and the Dean Tree. All costs will be covered by 21<sup>st</sup> CCLC grant funds for the 2012-2013 program year.
6. It is recommended that 4 year old special education student #23001 (DOB 11/6/2008) begin in Mrs. Walsh's PK classroom on January 16, 2013.
7. It is recommended that Ms. Niphon Kirk and Ms. Michelle Mendenhall be approved to attend an EIRC sponsored workshop entitled "Harrassment, Intimidation and Bullying" on March 13, 2013 at a cost of \$139 per person.
8. It is recommended that Ms. Tufeka Baines-Potts (Grand Canyon University) be approved to complete her practicum hours at the Lawnside Public School beginning on January 17, 2013.
9. It is recommended that a 1:1 aide for Student #00009 be continued for no more than 30 days until an appropriate program transition is complete at a rate of \$192 per day.
10. It is recommended that the University of Medicine and Dentistry of New Jersey be approved to provide health care services for the Lawnside School District for the 2012-2013 school year at a cost not to exceed \$5,000.

Management -  
Items #1 – 10

Motion by Donica Venable, seconded by Dawn Wright-McLeod,  
that Management Recommendations #1 – 10 be approved.  
Motion carried; 5 yes.

Correspondence

1. Letter from Mr. Dalaine Wilson re: BOE seat
2. Letter from Ms. Tiffany Banks re: BOE seat

Ms. Forrest stated that the individuals listed have expressed an interest in filling vacant seats on the Board. She and members of the Personnel, Finance and Facilities Committee met with Mr. Wilson prior to the start of this meeting. Copies of his letter and resume have been made available to all. Ms. Banks has agreed to serve for an additional year. The membership will be asked to consider these appointments later in the meeting under New Business. If approved, Ms. Banks and Mr. Wilson will serve until December 31, 2013; one additional seat would still remain available.

There was no Old Business.

Committee Reports

Haddon Heights – Ms. Pierce

A synopsis of Mr. Adams’ presentation regarding school security updates and the crisis management plan was outlined. One of the changes to be implemented is the procedure to be followed before allowing visitors entry to the schools; staff will ask specific questions before admittance is allowed. Flashing lights will be utilized in the gym to alert students and staff of a situation.

Ms. Forrest indicated that the next date for Committees to meet is January 24.

New Business

R E S O L U T I O N #28-2013

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-500-00-00 Other Purchased Services	\$10,000	
11-213-100-640-00-00 Textbooks – Resource Room	800	
11-000-100-566-00 Tuition – Pvt. School Disabled	57,118	
11-000-216-320-00-00 Purchased Prof. Ed Services	18,295	
11-000-219-104-00-00 Child Study Team Salaries	27,000	
10-000-100-561-00-00 Transfers to Charter School		\$ 63
11-190-100-320-00-00 Purchased Prof. Ed Services		10,000
11-213-100-101-00-SB Substitutes – Resource Room		1,000

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11-213-100-106-00-00 Other Salaries for Instruction	17,295
11-213-100-600-00-00 General Supplies	800
11-000-100-562-00-00 Tuition – Other LEAs	26,465
11-000-213-300-00-00 Purchase Prof./Tech Services	10,000
11-000-219-320-00-00 Purchased Prof. Ed Services	27,000
11-000-240-104-00-00 Salaries – Professional Staff	3,027
11-000-240-300-00-00 Purchased Prof/Tech Services	4,800
11-000-240-500-00-00 Other Purchased Services	1,500
11-000-251-330-00-00 Purchased Prof. Services	5,000
11-000-251-592-00-00 Misc. Purchased Services	263
11-000-251-600-00-00 Supplies and Materials	5,000
11-000-251-890-00-00 Miscellaneous Expenditures	<u>1,000</u>
	<u>\$113,213</u>
	<u>\$113,213</u>

Action on Resolution #28-2013 is tabled at this time as only five members are present and approval requires a 2/3 majority or at least six votes.

Board Member Appointments – Banks/Wilson      Motion by Dawn Wright-McLeod, seconded by Amy Pierce, that Ms. Tiffany Banks and Mr. Dalaine Wilson be appointed to fill two of the vacant seats on the Board; terms will expire December 31, 2013. Motion carried; 4 yes, 1 not voting – Donica Venable.

Secretary/Treasurer Reports

The Secretary reports as of November 30, 2012:

Fund 10 Cash in Bank	\$ 769,581.33
Fund 20 Cash in Bank	-210,011.73
Fund 30 Cash in Bank	2,187,978.38
Fund 40 Cash in Bank	<u>-47,442.39</u>
Total Cash in Bank	\$2,700,105.59

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The Treasurer reports as of November 30, 2012:

Fund 10 Ending Cash Balance	\$ 769,581.33
Fund 20 Ending Cash Balance	-210,011.73
Fund 30 Ending Cash Balance	2,187,978.38
Fund 40 Ending Cash Balance	<u>47,442.39</u>
Total Ending Cash Balance	\$2,700,105.59

Receipt Motion by Dawn Wright-McLeod, seconded by Amy Pierce, that the Secretary and Treasurer Reports for the period ending November 30, 2012 be received. Motion carried; 5 yes.

R E S O L U T I O N #29-2013

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of November 30, 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Resolution #29-2013 – Board Certification Motion by Amy Pierce, seconded by Ronald DeAbreu, that Resolution #29-2013 be approved. Motion carried; 5 yes.

R E S O L U T I O N #30-2013

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 30, 2012, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Lawnside Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

  
Theresa Tutt, Board Secretary

Resolution #30-2013 – BA Certification Motion by Ronald DeAbreu, seconded by Donica Venable, that Resolution #30-2013 be approved. Motion carried; 5 yes.

Payment of Bills Motion by Donica Venable, seconded by Dawn Wright-McLeod, that the bills totaling \$427,370.10 for the General Fund, \$108,524.28 for the Capital Fund and \$11,363.34 for the Food Service Fund be approved for payment pending availability of funds. Motion carried; 5 yes.

There were no Public Comments.

Executive Session – not required.

Adjournment Motion by Dawn Wright-McLeod, seconded by Amy Pierce, that the meeting be adjourned. Motion carried unanimously.  
7:29 p.m.