

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL MEETING MINUTES

October 8, 2013

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on October 8, 2013.

The meeting was called to order by Mrs. Judge at 6:45 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON October 3, 2013.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON October 3, 2013.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON October 3, 2013.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Steven Robbins
Mrs. Colleen Horiates	Mr. Elliott Roth
Mr. Seth Klukoff	Mrs. Kathy Judge

Dr. J. Barry Dickinson - absent

Student Representatives:

Lydia George-Koku, H. S. East
Ryan Gallagher, H. S. West

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. S. Bastnagel, Ms. L. Weathington, and Dr. J. Meloche.

Mrs. Judge led the Pledge of Allegiance.

Board of Education Work Session and Special Meeting Minutes
October 8, 2013

Mrs. Judge read the following notice in accordance with the Open Public Meetings Act at 6:45 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Judge announced that the School Board Election will be held on November 5, 2013 along with the General Election. Three incumbents running for reelection are Mrs. Sherrie Cohen, Mr. Steven Robbins, and Mr. Elliott Roth.

Public Discussion:

There being no public discussion, Mrs. Judge called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 19 which follow.

SPECIAL ACTION AGENDA

October 8, 2013

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Approval of Agreement for 2013-2014

ITEM 1. APPROVAL OF AGREEMENTS FOR 2013-2014 SCHOOL YEAR

It is recommended that the Board approve the agreement for the 2013-2014 school year as listed.

The Cloud Institute
Provide professional development to embed Educating for Sustainability standards in middle school curriculum
July 2013-June 2014
Amount not to exceed \$6,000
Account 11-000-223-320-72-0001
P.O. #14-03721

Motion Mrs. Cohen Second Mr. Klukoff Vote Ayes - 8 No - 0
Dr. Dickinson - absent

SPECIAL ACTION AGENDA

October 8, 2013

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. *Approval of Bill List*
2. *Resolution of the Board of Education of the Township of Cherry Hill Authorizing a Lease Purchase Transaction with TD Equipment Finance, Inc. in the Amount of \$5,612,000*

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the Bill List dated October 8, 2013 in the amount of \$1,620,488.23 be approved as submitted.

SPECIAL ACTION AGENDA

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, AUTHORIZING A LEASE PURCHASE TRANSACTION IN THE AMOUNT OF \$5,612,000 WITH TD EQUIPMENT FINANCE, INC. AND ACTIONS IN CONNECTION THEREWITH.

WHEREAS, The Board of Education of the Township of Cherry Hill, in the County of Camden, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) determined to undertake a capital project consisting of the projects set forth on Exhibit A (LP2 Award) attached hereto (the “Project”); and

WHEREAS, the Board seeks to currently undertake the Project at a cost of approximately \$5,612,000; and

WHEREAS, the Board has expressed its desire to finance the Project pursuant to a lease purchase agreement as permitted by N.J.S.A. 18A:20-4.2 (the “Lease Purchase”) in an amount not to exceed \$5,612,000; and

WHEREAS, on July 23, 2013, the Board conducted a public hearing on the Project and the Lease Purchase and adopted a resolution authorizing, among other things, the advertisement for Lessor services for the Lease Purchase; and

WHEREAS, on August 15, 2013, a request for proposals for Lessor was published in the Courier-Post; and

WHEREAS, proposals for Lessor were received on September 18, 2013 and TD Equipment Finance, Inc.’s proposal was the most advantageous to the Board; and

WHEREAS, the Board anticipates receipt of the approval of the New Jersey Department of Education (“NJDOE”) to proceed with the Lease Purchase; and

WHEREAS, the Board now seeks to proceed forward with the Lease Purchase with TD Equipment Finance, Inc. (“td”) as Lessor and to authorize actions in connection therewith, all contingent upon receipt of NJDOE approval;

SPECIAL ACTION AGENDA

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, AUTHORIZING A LEASE PURCHASE TRANSACTION IN THE AMOUNT OF \$5,612,000 WITH TD EQUIPMENT FINANCE, INC. AND ACTIONS IN CONNECTION THEREWITH
(continued)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL, IN THE COUNTY OF CAMDEN, NEW JERSEY, as follows:

1. The Board hereby appoints TD Equipment Finance, Inc., or its assigns, as Lessor for the Lease Purchase in accordance with its proposal (the "Proposal"). The interest rate for such Lease Purchase shall be 1.39% or such adjusted rate as provided in the Proposal.

2. The term of the Lease Purchase shall not exceed five (5) years.

3. Subject to the paragraphs set forth in sections 1 and 2 hereof and in consultation with Bond Counsel, the Board President, the Board Vice President, the Superintendent and the Assistant Superintendent, Business/Board Secretary are each hereby authorized and directed to execute all documents including, but not limited to, a lease purchase agreement, a ground lease, if required, an escrow agreement, as applicable, and all closing documents in connection with the Lease Purchase and are hereby authorized to take any other action necessary therefor or incidental thereto.

4. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease Purchase.

5. The Lease will be designated as a "qualified tax-exempt obligation" for purposes of section 265(b) (3) (B) (ii) of the Code.

6. This resolution shall take effect immediately upon the approval of NJDOE.

SPECIAL ACTION AGENDA

October 8, 2013

EXHIBIT A – LP#2 Award		
<u>Energy Projects Lease (Eligible for Grant)</u>		
<u>SITE</u>	<u>PROJECT DESCRIPTION</u>	<u>Total Project Costs</u>
<u>Barclay Early Childhood Center</u>		
	Boiler Replacement	\$219,819
-	Abatement - Boiler Room	\$50,000
-	Pump Replacement	\$15,995
-	Piping and specialties	\$42,351
<u>Barton Elementary School</u>		
	Boiler Replacement	\$229,138
-	Abatement - Boiler Room	\$58,000
-	Pumps,	\$15,995
-	Piping and specialties	\$42,374
<u>Cooper Elementary School</u>		
-	Domestic Water Heating System Replacement	\$14,913
	Boiler Replacement	\$211,534
-	Abatement - Boiler Room	\$40,000
-	Pumps,	\$15,995
-	Piping and specialties	\$42,351
<u>Harte Elementary School</u>		
	Boiler Replacement	\$227,844
-	Abatement - Boiler Room	\$50,000
-	Pumps,	\$15,995
	Piping and specialties	\$42,351
<u>Johnson Elementary School</u>		
	Boiler Replacement	\$211,722
-	Abatement - Boiler Room	\$51,000
-	Pumps,	\$15,995
-	Piping and specialties	\$42,351
<u>Kilmer Elementary School</u>		
	Boiler Replacement	\$211,903
-	Abatement - Boiler Room	\$45,000
-	Pumps,	\$15,995
-	Piping and specialties	\$42,351

EXHIBIT A – LP#2 Award

Energy Projects Lease (Eligible for Grant)

Knight Elementary School

Boiler Replacement	\$202,775
- Abatement - Boiler Room	\$38,000
- Pumps,	\$15,995
- Piping and specialties	\$42,351

Mann Elementary School

Boiler Replacement	\$227,285
- Abatement - Boiler Room	\$35,000
- Pumps,	\$15,995
- Piping and specialties	\$42,351

Paine Elementary School

Boiler Replacement	\$221,585
- Abatement - Boiler Room	\$45,000
- Pumps,	\$15,995
- Piping and specialties	\$42,351

Sharp Elementary School

Boiler Replacement	\$197,572
- Abatement - Boiler Room	\$45,000
- Pumps,	\$15,995
- Piping and specialties	\$42,351

Stockton Elementary School

Boiler Replacement	\$221,487
- Abatement - Boiler Room	\$50,000
- Pumps,	\$15,995
- Piping and specialties	\$42,351

EXHIBIT A – LP#2 Award	
<u>Energy Projects Lease (Eligible for Grant)</u>	
<u>Woodcrest Elementary School</u>	
Boiler Replacement	\$204,892
- Abatement - Boiler Room	\$50,000
- Pumps,	\$15,995
- Piping and specialties	\$42,351
<u>Beck Middle School</u>	
Boiler Replacement	\$337,138
- Abatement - Boiler Room	\$100,000
- Pumps,	\$47,985
- Piping and specialties	\$127,053
<u>Carusi Middle School</u>	
Boiler Replacement	\$251,547
- Abatement - Boiler Room	\$60,000
- Pumps,	\$47,985
- Piping and specialties	\$127,053
<u>Rosa Middle School</u>	
Boiler Replacement	\$401,970
- Abatement - Boiler Room	\$77,000
- Pumps,	\$47,985
- Piping and specialties	\$127,053
\$5,612,414	

Resolution #26-10'13

Motion: Mr. Roth Second: Mrs. Matlack Vote: Ayes - 8 No - 0
 Dr. Dickinson - absent

EXCEPTION:

Item #1 Approval of Bill List (NJ American Water Co.)

Motion: Mr. Roth Second: Mrs. Matlack Vote: Ayes - 7 No - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Dr. Dickinson - absent

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Other Compensation—Certificated
5. Other Motions
6. Approval of Sidebar Agreement
7. Assignment/Salary Change—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Georgia Tucci	Beck-Secretary to the Principal (\$46,838)	1/01/14	Disability Retirement
Sally Molenkamp	Stockton-Head Custodian (\$32,288)	12/01/13	Disability Retirement
Marissa Wisniewski	District-Substitute Teacher II, SACC	9/27/13	Personal
Kimberlee Lipinski	Sharp-Educational Assistant (\$10,156)	10/09/13	Personal

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Julie Cairone	CHHS East-Health & P.E. (Replacement substitute for A. Bowser on leave of absence-budget #11-140-100-101-50-0100)	10/10/13-11/05/13 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Michelle Mader	Carusi-Special Education (Replacement substitute for T. Wisnewski on leave of absence-budget #11-212-100-101-45-0100)	On or about 10/14/13-12/17/13	\$48,377 prorated (Bachelors-step 1)
Deborah Roth	Stockton-Special Education (Replacement substitute for J. Boecklen-budget #11-213-100-101-33-0100)	10/17/13-3/04/14	\$48,377 prorated (Bachelors-step 1)
Kimberlee Lipinski	Cooper-Grade 1 (Replacement substitute for T. Paparo on leave of absence-budget #11-120-100-101-06-0100)	10/09/13-12/18/13	\$48,377 prorated (Bachelors-step 1)

(b) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be approved for co-curricular positions listed in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
James Southard	Beck-Assistant Coach, Cross Country (budget #11-402-100-100-40-0101)	9/01/13-6/30/14	\$5725 (revised for # of participants)

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED - continued

(b) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Opal Minio	Carusi-Assistant Coach, Cross County (budget #11-402-100-100-45-0101)	9/01/13-6/30/14	\$5725 (revised for # of participants)
Matt Lenguadoro*	CHHS East-Assistant Coach, Football (budget #11-402-100-100-50-0101)	9/27/13-6/30/14 (revised for start date)	\$5812 prorated

*Outside district employee

(c) Substitute Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers for the 2013-14 school year effective 10/09/13-6/30/14. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>
Travis Boardman	Beth Goodman

(d) Anti-Bully Specialist

RECOMMENDATION:

It is recommended that the persons listed be approved as Anti-Bullying Specialist for the 2013-14 school year.

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Maura McAneny (revised)	Mann	Guidance Counselor
Gina DeMonte	Beck	S.A.C.

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(e) After School Workshop

RECOMMENDATION:

It is recommended that the persons listed be approved to present after school workshops from 10/01/13-5/30/14 at \$53.56/hr (not to exceed a grand total of \$15,746.64). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Lindsay Ciemiengo	Emily Cajigas	Jeanine Caplan
Thomas DiPatri	Heather Esposito	Alisa Zmijewski
Faisal Sheikh	Sara Gilgore	Lisa Novelli
Jennifer Foltz	Abbey Greenblatt	Julia Rion
Susan Melograna	Rosaria Norkus	Erica DMichele
Cynthia O'Reilly	Scott Goldthorp	Sarah Cullen
Monica Gonzalez	Kimberly Laskey	Jennifer Sedlock
Paula Pennington	Violeta Katsikis	Marcella Nazzario-Clark
Timothy Dempster	Susan Roussilhes	Linda Pezzella
Nancy Paley	Lynn Kizpolski	Elizabeth Reilly-Stern
Sandra Sparber	Sarah Guy	Amanda Squillace
Theresa Molony	Jennifer Tomasetti	Amy Edinger
Marcia Ruberg	Therese DiMedio	Lynn Richter
Jada Thurman	Patrick McHenry	Waleska Batista-Arias
Laurie Gibson-Parker		

(f) New Teacher Workshop

RECOMMENDATION:

It is recommended that the persons listed be approved to present after school workshops from 9/16/13-5/30/14 at the rate of \$71.42/hr (not to exceed a grand total of \$2142.60). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Megan Langman	Monica Ciechon	Jennifer DiStefano	Katie White

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(g) Title I Circle Club

RECOMMENDATION:

It is recommended that Gail Ward be approved to provide Circle Club Supervision for Title I students at CHHS West effective 10/01/13-5/20/14 for a total of 1.5 hr/wk (not to exceed \$63.90/wk-total \$1800). Monies budgeted from title I #20-232-100-101-55-0101.

(h) Family Friendly Program

RECOMMENDATION:

It is recommended that the persons listed be approved for the family friendly program effective 9/25/13-6/18/14 at the rate of \$22.46/hr in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>School</u>
Lynnette Brenner	Kilmer
Judith Cunning	Kilmer
Kate Fishman	Paine
Candice Keenan	Paine
Kristina Kowalski	Paine
Mary Ellen MacLeon	Kilmer
Myra Nicoletti	Kilmer
Melissa Santiago	Paine
David Sonnheim	Paine
Amy Weiler	Paine
Ilene Windreich	Kilmer

(i) Environmental Education Residency Program

RECOMMENDATION:

It is recommended that Bradley Smith be approved to participate in the district's Environmental Education Residency Program at Mt. Misery during the week of 10/22/13-10/25/13, at the overnight rate of \$190.98 per night, per teacher (not to exceed 6 nights) for a cost of \$1145.28 per teacher. Monies budgeted from account #11-130-100-101-66-2000.

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Stephanie Weller	District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001)	10/01/13-6/30/14	\$12.65
Laurie Weiss	District-Substitute Program Aide, SACC (budget #60990-320-106-58-0001)	10/01/13-6/30/14	\$ 8.50
Robert Zeligson	Mann-Educational Assistant (Replacing G. Santisi-32.5 hrs/wk-budget #11-214-100-106-24-0100)	9/30/13-6/30/14	\$ 9.25
Demafeles Yniguez	Paine-Educational Assistant (Replacing V. Gano-30 hrs/wk-budget #11- 190-100-106-27-0100)	On or about 10/01/13-6/30/14	\$ 9.25
Deana Travers	Sharp-Educational Assistant (Replacing C. Hammitt-30 hrs/wk-budget #11-204-100-106-30-0100)	10/03/13-6/30/14	\$9.25
Michael Cavalier	Rosa-Educational Assistant (Replacing K. Walsh-32.5 hr/wk-budget #11-190-100-106-48-0100)	On or about 10/14/13-6/30/14	\$9.25
Lisa O'Rourke	Beck-Educational Assistant (new position-32.5 hrs/wk-budget #11-213-100- 106-40-0100)	On or about 10/14/13-6/30/14	\$9.25

(b) Substitute Educational Assistants/Secretary

RECOMMENDATION:

It is recommended that the person listed be approved as a substitute educational assistant effective 10/04/13-6/30/14. Monies budgeted from account #11-190-100-106-98-0150/#11-000-240-105-98-0150.

Name

Christine Hammitt

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON-CERTIFICATED

(c) Family Friendly Program

RECOMMENDATION:

It is recommended that the persons listed be approved for the family friendly program effective 9/25/13-6/18/14 in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>
Faith Cheetham	Kilmer	\$10.65
Helen Gallagher	Kilmer	\$16.67
Donna Tkacz	Kilmer	\$21.10

ITEM 4. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Teachers with Split Kindergarten

RECOMMENDATION:

It is recommended that the teacher listed, with split kindergarten, be approved for payment at the rate indicated for days actually worked from 8/29/13-6/30/14.

<u>Name</u>	<u>Assignment</u>	<u>20 Minutes Per</u> <u>Day</u> <u>Sept-June</u>	<u>Rate</u>
Annmarie Cermak	Stockton/Woodcrest	Monday thru Friday	\$14.12

ITEM 5. OTHER MOTIONS

(a) Approval of Agreement for the Provision of Labor
Relations and Contract Negotiations Services

WHEREAS, the Cherry Hill Board of Education published an advertisement soliciting proposals (RFP No. LRCNS-060413) pursuant to *N.J.S.A. 18A:18A-4.1*, for the provision of Labor Relations and Contract Negotiations Services (the “Services”); and

WHEREAS, a committee was established to evaluate the proposals and rank them in accordance with certain assessment criteria established by the school district; and

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER MOTIONS - continued

- (a) Approval of Agreement for the Provision of Labor Relations and Contract Negotiations Services

WHEREAS, proposals were received and reviewed by the committee; and

WHEREAS, the committee has recommended that the Board accept the proposal submitted by Bruce Taylor of the firm of Taylor, Whalen and Hybbeneth for a two-year agreement as the most advantageous to the District, price and other factors considered;

NOW THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education hereby engages Bruce Taylor of the firm of Taylor, Whalen and Hybbeneth for the provision of Labor Relations and Contract Negotiations Services for the term of July 1, 2013 through June 30, 2015 at a flat fee of \$39,750.00 per school year in accordance with the terms of the RFP and the successful proposal; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an appropriate form of contract with Taylor, Whalen and Hybbeneth upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District within twenty days in accordance with the requirements of *N.J.A.C. 5:34-9.5*. PO #14-00121

ITEM 6. APPROVAL OF SIDEBAR AGREEMENT

- (a) Approval of Sidebar Agreement

RECOMMENDATION:

It is recommended that the sidebar agreement between the Cherry Hill Board of Education and the Cherry Hill Education Association, which is on file in the office of Human Resources be approved effective 9/01/13-6/30/14.

SPECIAL ACTION AGENDA

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned to the positions indicated for the 2013-14 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Humberto Estevez	Mann-Cleaner (\$28,523 includes \$344 for boiler license-budget # 11-000-262-100-24-0100)	District-Floating Head Custodian (budget #11-000-262-610-86-0001)	10/09/13-6/30/14	\$32,492 prorated (includes \$992 for boiler license)
Joseph Sutton	Beck-Lead Cleaner (\$29,758- includes \$992 for boiler license-budget # 11-000-262-100-40-0100)	CHHS East-Head Custodian (budget #11-000-262-610-50-0001)	10/09/13-6/30/14	\$41,100 prorated (includes \$1100 for boiler license)

Motion Mrs. Horiates Second Mr. Roth Vote Ayes - 8 No - 0

Dr. Dickinson - absent

SPECIAL ACTION AGENDA

October 8, 2013

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

NO ITEMS

Board of Education Work Session and Special Meeting Minutes
October 8, 2013

Mrs. Judge called the Board Work Session to order from the Special Action meeting.

Presentation:

Mr. Bart introduced our District Director of Security, Michael Nuzzo, who presented the report on Violence and School Security Measures for 2012-2013. He noted a decrease in the total number of incidents of violence, vandalism, weapons, substance abuse and HIB compared to the 2011-2012 school year.

The proposed Action Agenda for October 29, 2013 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Second Public Discussion:

A speaker stated concern over the field house at H.S. West.

Mrs. Cohen made and Mr. Klukoff seconded a motion to adjourn at 8:33 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: October 3, 2013

To: Members, Board of Education

From: Dr. Maureen Reusche, Superintendent

AGENDA

EXECUTIVE SESSION 6:45 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

October 8, 2013 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

BOARD WORK SESSION

October 8, 2013

PRESENTATIONS

Violence and Vandalism Report

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

October 8, 2013

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year
2. Approval of Non-Public Schools Technology 2013-2014
3. Approval of Out of District Placements
4. Approval of Resolution for Services

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Marcia Ruberg Rosa M.S.	NJASECD Character Ed Conference, Washington, DC	10/24-27, 2013 <i>(Previously BOE approved 9/24/13)</i>	\$400.00 Additional Fee for Registration General Funds

BOARD WORK SESSION

October 8, 2013

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF NON-PUBLIC SCHOOLS TECHNOLOGY 2013-2014

It is recommended that the Board approve the technology request for the Non Public School listed below for the 2013-2014 school year funded by the Non-Public Technology Grant.

The Kings Christian School

Description

2 Apple TV Network Audio/Video Player's
5 Kanex ATV Pro

Discovery Corner

Description

Jumpstart Software:
2-Califone-Computer Pack
1-Jumpstart phonics read & rhymes

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2013-14 school year during the October, 2013 cycle. There are 14 students, 1 of which is a new placement..

VENDOR	ID	TERM	TUITION	RSY AIDE	ESY	ESY AIDE	OUT OF COUNTY FEE	AMOUNT
CCC Garden State Pathways Program (NEW)	7104032	9/4/13-5/16/14	\$2,288					\$2,288
Bridge Academy	3004180	9/3/13-6/30/14	\$38,700					\$38,700
Eden Institute*	3000932	7/1/13-6/30/14			\$807			\$807
Gloucester Co SSSD	3010659	7/8/13-6/30/14	\$34,560		\$3,840		\$3,000	\$41,400
Gloucester Co SSSD	2020956	9/5/13-6/30/14	\$32,940				\$3,000	\$35,940
Gloucester Co SSSD	3003930	7/8/13-6/30/14	\$34,560	\$34,650	\$3,840	\$3,120	\$3,000	\$79,170
Gloucester Co SSSD	3007797	7/8/13-6/30/14	\$34,560	\$34,650	\$3,840	\$3,120	\$3,000	\$79,170
Gloucester Co SSSD	3003851	7/8/13-6/30/14	\$34,560	\$34,650	\$3,840	\$3,120	\$3,000	\$79,170
Gloucester Co SSSD	7103884	7/8/13-6/30/14	\$34,560	\$34,650	\$3,840	\$3,120	\$3,000	\$79,170
Gloucester Co SSSD	2021634	7/8/13-6/30/14	\$34,560	\$34,650	\$3,840	\$3,120	\$3,000	\$79,170
Gloucester Co SSSD	7103839	7/8/13-6/30/14	\$34,560		\$3,840		\$3,000	\$41,400
Gloucester Co SSSD	3006105	7/8/13-6/30/14	\$34,560		\$3,840		\$3,000	\$41,400
Gloucester Co SSSD	2010831	7/8/13-6/30/14	\$34,560		\$3,840		\$3,000	\$41,400
Garfield Park Academy*	3012261	7/8/13-8/30/13			\$5,140			\$5,140

*increase ESY by \$807 - was approved on 9/24 for \$15,338. Amount should have been \$16,145

*ESY only

BOARD WORK SESSION

October 8, 2013

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF RESOLUTION FOR SERVICES

It is recommended that the Cherry Hill Township School District approve a Shared Services Agreement with Southern New Jersey Perinatal Cooperative as provider of school health services to the non-public schools in the District with Entitlement Funding according to N.J.A.C. 6A:16-2.5. for the 2013-2014 school year not to exceed \$111,202.74.

P.O. #14-03630
State Funding

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Resolution for the Award of Change Orders
5. Resolution for the Award of Reprographics Contract
6. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR AUGUST 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF AUGUST 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR AUGUST 2013
- d) SACC FINANCIAL REPORT FOR AUGUST 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)
- b) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- c) RESOLUTION TO DISPOSE OF DISTRICT ASSETS NO LONGER OF VALUE THROUGH AN ONLINE AUCTION UNDER NEW JERSEY STATE CONTRACT
- d) FALL PLAY EXPENSE – HIGH SCHOOL EAST
- e) FALL PLAY EXPENSE – HIGH SCHOOL WEST

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #BB-X – BANKBRIDGE REGIONAL HIGH SCHOOL, SEWELL, NJ – SHUTTLE WITH AIDE
- b) ROUTE #CHV-56S – THOMAS PAINE ELEMENTARY – SHUTTLE WITH AIDE
- c) ROUTE #DA-X – DURAND ACADEMY, WOODBURY, NJ – SHUTTLE WITH AIDE
- d) ROUTE #LC-1A – LARC SCHOOL, BELLMAWR, NJ - AIDE
- e) ROUTE #Q-DCF – DCF REGIONAL DAY SCHOOL, CHERRY HILL, NJ

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- f) ROUTE #Q-RC1 – THE REAL CENTER, LAUREL SPRINGS, NJ
- g) ROUTE #CHV-53W – THOMAS PAINE ELEMENTARY SCHOOL – WHEELCHAIR VAN
- h) ROUTE #CHV-78A – RICHARD STOCKTON ELEMENTARY SCHOOL – AIDE
- i) ROUTE #HD-1A – HOLLYDELL SCHOOL, SEWELL, NJ - AIDE
- j) ROUTE #Q-CHV-79 – JAMES JOHNSON ELEMENTARY SCHOOL
- k) ROUTE #S-YC1A – YALE, CHERRY HILL, NJ - AIDE

ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #EWRRMS-060712 – EXTERIOR WALL RENOVATIONS AND RELATED WORK AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-26-12)

ITEM 5. RESOLUTION FOR THE AWARD OF REPROGRAPHICS CONTRACT

ITEM 6. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR AUGUST 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of August 31, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF AUGUST 2013**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR AUGUST 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending August 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR AUGUST 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of August 2013 be accepted as submitted.

BOARD WORK SESSION
October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Date:
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, 2013 in the amount of \$ _____ ;
the Bill List dated _____, 2013 in the amount of \$ _____ ; the Bill List dated _____ ,
2013 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods or services under the MRESC Cooperative Pricing System entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the MRESC Cooperative Pricing System; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced MRESC Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current MRESC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods and services from those approved MRESC Vendors as listed below for the 2013/2014 school years pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FUTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the MRESC Cooperative Pricing System, not to exceed the amounts stated shall be as follows:

<u>Bid Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Expiration Date</u>	<u>Amount Not to Exceed</u>
MRESC 13/14-04	CDW-G	Technology Supplies	6-30-14	\$100,000
MRESC 11/12-17	Tequipment	SMART Board Technology	6-30-14	100,000
MRESC 12/13-24	LEPCO	Grounds Equipment	7-31-14	100,000
MRESC 12/13-24	Laurel Lawn Mower	Grounds Equipment	7-31-14	50,000

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2013/2014 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A76907	Cherry Valley Tractor Sales	Parts and Repairs for Lawn and Grounds Equipment	6-28-14	\$100,000
A76922	Rodio Tractor Sales, Inc.	Parts and Repairs for Lawn and Grounds Equipment	6-28-14	100,000
A73483	H A Dehart & Son Inc.	Maint. & repair for heavy duty vehicles (class 5 or higher, over 15,000 lb GVWR)	2-28-14	25,000
A75721	H A Dehart & Son Inc.	Snow plow parts, and grader and loader blades	1-19-14	20,000

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS continued

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A73771	H A Dehart & Son Inc.	Automotive parts for heavy duty vehicles (class 5 or higher, over 15,000 lb GVWR)	3-14-14	\$15,000
A74851	Xerox Corporation	WSCA Computer contract (supplies)	8-31-14	150,000
A51145	Xerox Corporation	GSA/FSS Reprographics schedule use	6-30-14	600,000
A83453	GovDeals Inc.	Auctioneering services: internet auctions to sell surplus property	1-28-16	5,000

c) RESOLUTION TO DISPOSE OF DISTRICT ASSETS NO LONGER OF VALUE THROUGH AN ONLINE AUCTION UNDER NEW JERSEY STATE CONTRACT

WHEREAS, the Board of Education has the need to dispose of district assets that are no longer of value to the district and other equipment deemed no longer usable;

WHEREAS, the district wishes to sell these assets through New Jersey State Contract vendor GovDeals, Inc., a New Jersey state approved on-line auction house for public agencies.

NOW, THEREFORE BE IT RESOLVED, the Board of Education authorizes the use of New Jersey State contract vendor GovDeals, Inc. (contract A83453) for the purpose of disposing of surplus assets and other equipment deemed no longer usable, at a cost to the district of 7.5% of total sell price for the 2013/2014 school year.

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) FALL PLAY EXPENSE – HIGH SCHOOL EAST

In anticipation of revenue in the amount of \$14,000.00, it is recommended that High School East be given permission to procure the following items for the Fall Play “FLOWERS FOR ALGERNON” without exceeding the stated amounts.

Royalties	\$300.00
Costumes	2,000.00
Lighting	-0-
Printing	700.00
Set Construction	3,000.00
Sound	1,000.00
Miscellaneous	<u>1,800.00</u>
	\$8,800.00

Anticipated Profit – \$5,200.00

e) FALL PLAY EXPENSE – HIGH SCHOOL WEST

In anticipation of revenue in the amount of \$3,320.00, it is recommended that High School West be given permission to procure the following items for the Fall Play “THE DIARY OF ANNE FRANK” without exceeding the stated amounts.

Royalties	\$300.00
Costumes	470.00
Lighting	50.00
Printing	150.00
Set Construction	2,100.00
Sound	-0-
Miscellaneous	<u>50.00</u>
	\$3,120.00

Anticipated Profit – \$200.00

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #BB-X – BANKBRIDGE REGIONAL HIGH SCHOOL, SEWELL, NJ – SHUTTLE WITH AIDE
- b) ROUTE #CHV-56S – THOMAS PAINE ELEMENTARY – SHUTTLE WITH AIDE
- c) ROUTE #DA-X – DURAND ACADEMY, WOODBURY, NJ – SHUTTLE WITH AIDE
- d) ROUTE #LC-1A – LARC SCHOOL, BELLMAWR, NJ - AIDE
- e) ROUTE #Q-DCF – DCF REGIONAL DAY SCHOOL, CHERRY HILL, NJ
- f) ROUTE #Q-RC1 – THE REAL CENTER, LAUREL SPRINGS, NJ
- g) ROUTE #CHV-53W – THOMAS PAINE ELEMENTARY SCHOOL – WHEELCHAIR VAN
- h) ROUTE #CHV-78A – RICHARD STOCKTON ELEMENTARY SCHOOL – AIDE
- i) ROUTE #HD-1A – HOLLYDELL SCHOOL, SEWELL, NJ - AIDE
- j) ROUTE #Q-CHV-79 – JAMES JOHNSON ELEMENTARY SCHOOL
- k) ROUTE #S-YC1A – YALE, CHERRY HILL, NJ - AIDE

INFORMATION FOR ITEM NUMBERS 3a) THROUGH 3k) WILL BE AVAILABLE FOR ACTION MEETING PENDING REVIEW.

BOARD WORK SESSION

October 8, 2013

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #EWRRMS-060712 – EXTERIOR WALL RENOVATIONS AND RELATED WORK AT ROSA INTERNATIONAL MIDDLE SCHOOL (6-26-12)

INFORMATION:

Board approval is requested for Change Order 006 to be issued to D’Astuto Construction, Bellmawr, NJ to reduce the balance of allowance no. 1 from \$21,191.14 to \$12,775.14 (deduct \$8,416.00) to replace railings in poor condition at various locations with new galvanized steel railings at Rosa Middle School (no change to contract amount).

RECOMMENDATION:

It is recommended that Change Order 006 to reduce the balance of allowance no. 1 from \$21,191.14 to \$12,775.14 (deduct \$8,416.00) to replace railings in poor condition at various locations with new galvanized steel railings at Rosa Middle School be issued to D’Astuto Construction, Bellmawr, NJ (no change to contract amount).

Original PO #12-08759

Account Code: 12 000 400 450 48 8056

ITEM 5. RESOLUTION FOR THE AWARD OF REPROGRAPHICS CONTRACT

INFORMATION TO BE READY FOR ACTION AGENDA PENDING REVIEW.

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Barton ES	Monetary – Percentage of Sales	Target	\$581.60
Johnson ES	Labor to create a garden space with posts & fence. Funded by PTA	Boy Scout Troop 147 and Johnson PTA	\$500.00
District Special Ed Dept.	T-shirts for Special Ed Olympics	Cherry Hill Education Foundation	\$1,844.65
Mann ES	Monetary – ipads	Cherry Hill Education Foundation*	\$10,524.00
Carusi MS	Monetary – 14 tablets; 14 cases and 1 cart	Cherry Hill Education Foundation*	\$5,313.00
*Unexpended funds will be returned to Cherry Hill Education Foundation			

BOARD WORK SESSION

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Janice Linton	Stockton-Grade 1 (\$97,169)	1/01/14	Retirement

BOARD WORK SESSION

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Dragica Lucic	CHHS West-Cleaner (\$28,179)	11/01/13	Disability Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the person listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Jessica Cona	Mann-Resource Room (Replacement substitute for A. Walsh on leave of absence-budget #11-213-100- 101-24-0100)	9/30/13-6/30/14 (revised for dates)	\$48,377 prorated

(b) Substitute Teachers/Nurses

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers/substitute nurses for the 2013-14 school year effective 10/30/13-6/30/14. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Sara Hartey	Ophilia Dominique (nurse)	Evelyn Harris (nurse)

BOARD WORK SESSION

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(c) Student Teaching

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Amanda Terzini	Camden County	10/09/13-12/20/13	Dana Vurgason/Harte
Kevin Catanella	Camden County	10/09/13-12/20/13	Carolyn Messias/CHHS West
Joseph Vidal	Rider	1/27/14-5/08/14	Christina Hughes/Johnson

(d) Speech/Language Externship

RECOMMENDATION:

It is recommended that Meaghan McCotter, student at Loyola University be approved for a speech/language externship effective 1/15/14-4/26/14 in the district with Suzanne Vender as cooperating speech/language specialist.

(e) Field Placement

RECOMMENDATION:

It is recommended that the persons listed, who are students at Rowan University be approved for a field placement effective 10/10/13-10/17/13 at Rosa Middle School in accord with the data presented.

<u>Name</u>	<u>Cooperating Teacher</u>
Eric Barner	Chai Chuenmark
Mark Benak	Chai Chuenmark
Angelina Bongiovanni	Chai Chuenmark
Meredith Callahan	Chai Chuenmark

BOARD WORK SESSION

October 8, 2013

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Field Placement - continued

<u>Name</u>	<u>Cooperating Teacher</u>
Victoria Camera	Robyn Housman
Brianna Cormaney	Robyn Housman
Alex DeLos Santos	Robyn Housman
Robert Francis	Robyn Housman
Shelby Kempfe	Christopher Convery
Michael Kroschinski	Christopher Convery
Conor McVeigh	Christopher Convery
Morgan Mende	Christopher Convery

(f) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Parry Barclay	Jessica Peyton	Carusi	\$550	8/29/13-6/30/14
Karen Russo	Jenna Martin	Kilmer	\$550 prorated	8/29/13-12/06/13
Jennifer Peifer	Julie Cairone	CHHS East	\$550 prorated	8/29/13-11/05/13 (revised for dates)
Tara Bacani	Kevin Owens	Carusi	\$1000 prorated	8/29/13-11/21/13
Lisa Keeley-Cain	Paul Bryan	CHHS East	\$550 prorated	8/29/13-1/31/14

(g) Homebound Tutor

RECOMMENDATION:

It is recommended that Tracy Bryce be approved as a homebound tutor effective 10/30/13-6/30/14 at the rate of \$41.03. Monies budgeted from account #11-150-100-101-71-0101.

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Ralph Slim	District-Program Aide II, SACC (budget #60-990-320-106-58-0001)	10/11/13-6/30/14	\$7.25
Sharef Abusedo	District-Program Aide II, SACC (budget #60-990-320-106-58-0001)	10/11/13-6/30/14	\$7.25
Danny Patterson	District-Program Aide II, SACC (budget #60-990-320-106-58-0001)	10/11/13-6/30/14	\$7.25

(b) Substitute Educational Assistants

RECOMMENDATION:

It is recommended that the person listed be approved as a substitute educational assistant effective 10/29/13-6/30/14. Monies budgeted from account #11-190-100-106-98-0150/#11-000-240-105-98-0150.

Name

Amy Weber

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Anita Bowser	CHHS East-Health & P.E.	Leave with pay 5/13/13-6/30/13; without pay 8/29/13-11/01/13 (revised for dates)

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Colleen Atchison	Knight-Grade 2	Leave with pay 11/18/13-1/10/14; 1/13/14-2/28/14 (revised for dates)
Jennifer Peifer	CHHS East-Health & P.E.	Leave with pay 11/18/13-12/27/13; without pay 12/30/13-4/04/14
Tara DiBattista	Woodcrest-Grade 3	Leave with pay 9/09/13-9/26/13; intermittent leave with pay 9/27/13- 10/11/13 (revised for dates)
Theresa Wisniewski	Carusi-Special Education	Leave without pay 9/25/13-12/13/13 (revised for dates)
Diane Bruce	District-Social Worker	Leave with pay 9/09/13-10/17/13; without pay 10/18/13-10/31/13
Lisa Badger	Johnson/Kilmer-Music	Leave with pay 9/23/13-10/01/13
Candace Keenan	Paine-Grade 5	Leave with pay 2/10/14-4/04/14; without pay 4/07/14-6/30/14
Amy Walsh	Mann-Resource Room	Leave with pay 9/30/13-10/23/13; without pay 10/24/13-6/30/14 (revised for dates)

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Sally Molenkamp	Stockton-Head Custodian	Leave with pay 8/28/13-11/29/13
John Earl	Knight-Lead Cleaner	Leave with pay 9/09/13-9/20/13 (revised for dates)
James Wood	CHHS East-Campus Police	Leave with pay 11/04/13-1/03/14
Denise Willloth	Beck-Secretary	Leave with pay 9/24/13-11/01/13
Joanna Johnson	Malberg-Secretary, CST	Leave with pay 9/09/13-9/13/13

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/13-6/30/14.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Jeanine Caplan	CHHS East	F	15	\$81,490	G	15	\$ 83,550
Desiree Caldwell	Harte	F	10	\$59,975	G	10	\$ 62,035
Lindsay Ciemiengo	Carusi	B	6	\$50,247	C	6	\$ 51,392
Maureen DiVietro	Woodcrest	B	17	\$93,048	C	17	\$ 94,193
Deborah Drelich	CHHS East	C	17	\$94,193	E	17	\$ 97,169
Melina Espaillat	Knight	C	6	\$51,392	D	6	\$ 52,536
Heather Esposito	CHHS West	C	13	\$65,010	D	13	\$ 66,154
Cathleen Fargo	Rosa	D	7	\$53,221	E	7	\$ 55,053
Anna Feinleib	CHHS East	E	9	\$56,999	F	9	\$ 58,830
Da'vet Ferguson	Knight	B	16	\$82,176	C	16	\$ 83,321
Sara Guy	Knight	E	9	\$56,999	F	9	\$ 58,830
Kelly Hands- McKenzie	Beck	F	8	\$57,801	G	8	\$ 59,861
Denise Horton	Knight	F	17	\$99,000	G	17	\$101,060
Michele Jastrzembki	CHHS West	B	3	\$48,777	C	3	\$ 49,922
Renee Johnson	Knight	E	15	\$79,659	F	15	\$ 81,490
Steve Koch	Kilmer	F	6	\$56,199	G	6	\$ 58,259
Janet Kolodzey	Stockton	E	16	\$86,297	F	16	\$ 88,128
Susan Melograna	CHHS East	D	7	\$53,221	E	7	\$ 55,053

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED - continued

(a) Salary Adjustment—Credits Earned - continued

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Dolores Reilly	CHHS West	C	6	\$ 51,392	E	6	\$ 54,368
Andrea Savidge	CHHS West	C	6	\$ 51,392	E	6	\$ 54,368
Mary Ellen Sigman	Paine	F	17	\$108,900	G	17	\$111,166
Sheri Turner	Barclay	D	12	\$ 61,118	E	12	\$ 62,950
Stephanie Weiss	Rosa	F	10	\$ 59,975	G	10	\$ 62,035

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

It is recommended that the salary of the persons listed be adjusted for earning a boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Balbina Cruz	Carusi-Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	9/12/13-6/30/14
Yomaris Gomez	CHHS West- Cleaner	\$28,179	\$28,523 prorated (includes \$344 for boiler license)	9/30/13-6/30/14

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—NON-CERTIFICATED

(a) Additional Payment for Head Custodians

RECOMMENDATION:

It is recommended that the head custodians listed be approved for an additional \$160/month to compensate for the use of black seal during lunch hours effective 10/15/13-4/12/14.

<u>Name</u>	<u>School</u>	<u>Name</u>	<u>School</u>
David Shade (budget #11-000-262-100-61-0100)	Barclay	Jose Afanador (budget #11-000-262-100-03-0100)	Barton
David Robinson (budget #11-000-262-100-06-0100)	Cooper	Lester Jones (budget #11-000-262-100-09-0100)	Harte
Yohanny Garden (budget #11-000-262-100-12-0100)	Johnson	Darryl McCarthy (budget #11-000-262-100-15-0100)	Kilmer
Cenobia Vinas (budget #11-000-262-100-18-0100)	Kingston	William Buff (budget #11-000-262-100-21-0100)	Knight
Sara Pacheco (until the return of L. Peters- budget #11-000-262-100-27-0100)	Paine	Edward Perrino (budget #11-000-262-100-30-0100)	Sharp
John Read (budget #11-000-262-100-60-0100)	Alternative High School/Central Administration	Donald Caputi (budget #11-000-262-100-36-0100)	Woodcrest

BOARD WORK SESSION

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D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. NJQSAC Statement of Assurance Resolution
2. First Reading of Policy
3. Second Reading of Policy
4. Waiver of Procedure F-3: Secondary Field Trips
5. Approval of Harassment/Intimidation/Bullying Investigation Decisions
6. Discussion of Policy Revision

ITEM 1. NJQSAC STATEMENT OF ASSURANCE RESOLUTION

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance for 2012-2013 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Education hereby affirms the accuracy of the School District's Statement of Assurance.

ITEM 2. FIRST READING OF POLICY

- Draft Policy: 6111: School Calendar

RECOMMENDATION:

It is recommended that the policy be approved for first reading.

BOARD WORK SESSION

October 8, 2013

D. POLICIES & LEGISLATION COMMITTEE

ITEM 3. SECOND READING OF POLICY

- Draft Policy 3510.1: Integrated Pest Management

RECOMMENDATION:

It is recommended that the policy be approved for second reading and adoption as revised.

ITEM 4. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Beck, Carusi, Rosa	Middle School French students	Quebec	February 13-17, 2014	2

ITEM 5. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
13-14:1	Affirmed		<i>13-14:7</i>	
13-14:2	Affirmed		<i>13-14:8</i>	
13-14:3	Affirmed		<i>13-14:9</i>	
13-14:4	Affirmed		<i>13-14:10</i>	
<i>13-14:5</i>			<i>13-14:11</i>	
<i>13-14:6</i>				

ITEM 6. DISCUSSION OF POLICY REVISION

BOARD WORK SESSION

October 8, 2013

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

NO ITEMS