

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

February 25, 2014

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on February 25, 2014.

The meeting was called to order by Mrs. Judge at 6:15 P.M who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON February 20, 2014.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON February 20, 2014.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON February 20, 2014.

A roll call recorded the following Board Members as present:

Mrs. Sherrie L. Cohen	Mr. Seth Klukoff
Dr. J. Barry Dickinson	Mrs. Carol A. Matlack
Mr. Eric Goodwin	Mr. Steven Robbins
Mrs. Colleen Horiates	Mr. Elliott Roth
	Mrs. Kathy Judge

Student Representatives:

Lydia George-Koku, H. S. East
Ryan Gallagher, H. S. West

Also in attendance were: Dr. M. Reusche, Mr. P. Green, Esq., Mr. J. Devereaux, Dr. J. Meloche, Ms. N. Adrian, Mr. D. Bart, Mr. P. Todd, Ms. L. Weathington and Mrs. B. Wilson.

Mrs. Judge led the Pledge of Allegiance.

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Mrs. Judge read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge called the Regular Meeting to order in public session at 7:00 P.M.

Mrs. Cohen made and Mr. Goodwin seconded a motion to approve the Minutes of the Regular Meeting dated January 28, 2014, the Board Work Session and Special Action Meeting dated January 14, 2014, and the Organization Meeting dated January 7, 2014. Executive Session Meetings dated January 14, 2014 and January 28, 2014..

Ayes - 9 No - 0

Presentations:

1. Cherry Hill H.S. East Students gave a preview of their upcoming musical "Aida" opening on February 28 at 7:30 p.m. Other show times are March 1, March 2, March 7, March 8, and March 9.
2. The Board recognized the H.S. East "Demagorgan" staff who received the first place special merit Award from American Scholastic Press Association.

The following Board reports were made:

Student Representatives reported on activities and events held at their respective schools. H.S. East students continue to state their concern over the 7:30 a.m. opening and the effects of this policy.

The meeting was recessed for public discussion. There being no public discussion Mrs. Judge called the meeting to order.

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Superintendent's Comments:

Dr. Reusche stated that June 18, 2014 will be the last student day and June 23, 2014 will be the last staff day. Graduation for seniors will be June 17, 2014. Seniors will make up one day and makeup time will be publicized. Information will be posted on the web-site.

Mrs. Judge called the meeting to order.

Mrs. Matlack made and Mrs. Cohen seconded a motion to amend the agenda and **move the Human Resources section of the Action agenda to Item #1** which is incorporated as part of the minutes on pages 4 through 34 which follow:

Ayes - 9 No - 0

Dr. Reusche announced that Dr. Farrah Mahan, current Principal at Clara Barton Elementary School, will be approved tonight as Cherry Hill Public Schools Director of Curriculum and also Mr. George Guy, current Principal at A. Russell Knight Elementary School will be approved as Principal at Rosa International Middle School.

ACTION AGENDA

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C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leaves of Absence—Certificated
3. Leave of Absence—Non-Certificated
4. Assignment/Salary Change—Certificated
5. Other Compensation—Certificated
6. Revised Job Description
7. Assignment/Salary Change--Certificated
8. Assignment/Salary Change— Non-Certificated
9. Termination of Employment—Certificated
10. Termination of Employment—Non-Certificated
11. Appointments—Non-Certificated

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Arielle Caldas	Barton-Grade 5 (Replacement substitute for J. James on leave of absence-budget #11-120-100-101-03-0100)	5/02/14-6/30/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
Christine Hammitt	Mann-Kindergarten (Replacement substitute for A. Delgado on leave of absence-budget #11-110-100-101-24-0100)	3/20/14-6/30/14	\$48,377 prorated (Bachelors-step 1)
Thomas Erat	CHHS East-Spanish (Replacement substitute for J. Gross on leave of absence-budget #11-140-100-101-50-0100)	2/19/14-6/30/14 Revised for dates	\$48,377 prorated (Bachelors-step 1)

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Jared Siegel	CHHS West-Special Education (Replacement substitute for L. Catarro on leave of absence-budget #11-140-100-101-55-0100)	2/11/14-03/07/14 (contract extended)	\$48,377 prorated (Bachelors-step 1)
George Golding	CHHS West-English (Replacement substitute for S. Ferguson on leave of absence-budget #11-140-100-101-55-0100)	2/10/14-6/30/14 (revised for dates)	\$48,377 prorated (Bachelors-step 1)
Tiara Leidy	Mann-Grade 2-(Replacement substitute for J. Stabile on leave of absence-budget #11-120-100-101-24-0100)	2/13/14-6/30/14	\$48,377 prorated (Bachelors-step 1)
Brian Zaun	Carusi-Language Arts (Replacement substitute for J. Browne on leave of absence-budget #11-130-100-101-45-0100)	2/17/14-5/7/14	\$48,377 prorated (Bachelors-step 1)

(b) Student Teaching

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Amanda Borodovsky	Rutgers	1/31/14-5/09/14	Carmela Griffo/Beck

(c) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Elisabeth Keeley-Cain	Paul Forte	CHHS East	\$ 550 prorated	1/02/14-6/30/14
Christine Mays	Kimberlee Lipinski	Johnson	\$1000 prorated	1/31/14-6/30/14
Jennifer Taylor	Arielle Caldas	Barton	\$ 550 prorated	1/23/14-6/30/14
Nicole Overbey	Lauren Routhenstein	Harte	\$ 550 prorated	2/01/14-6/30/14 (contract extended)

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(c) Mentor Teachers - continued

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Amount</u>	<u>Effective Dates</u>
Kara LaGamba	Reshma George	Woodcrest	\$ 550 prorated	2/07/14-5/28/14
Susan Young	Kathleen Pacione	Rosa	\$ 550 prorated	1/27/14-4/08/14
Jennifer Aristone	Sarah Musuta	Rosa	\$ 550 prorated	1/30/14-6/30/14
Linda Petterson	Erica Marshall	Knight	\$ 550 prorated	5/07/14-6/30/14 (contract extended)
Linda Ascola	Erica Schaefer	Beck	\$ 550 prorated	12/05/13-3/04/14
Carole Roskoph	Margot MacKay	CHHS West	\$1000 prorated	2/03/14-6/30/14
Sandra Wilcox	Deborah Roth	Stockton	\$ 550 prorated	3/04/14-5/07/14 (contract extended)
Linda Rotella	Kerri Mann	Kingston	\$ 550 prorated	1/10/14-2/27/14

(d) Nursing Practicum

RECOMMENDATION:

It is recommended that the person listed, student at Rutgers School of Nursing be approved for a nursing practicum in accord with the data presented.

<u>Name</u>	<u>Cooperating Nurse/School</u>	<u>Effective Date</u>
Eleni Wurster	Cheryl Osnayo/CHHS East (revised for school)	4/08/14-4/09/14

(e) Psychology Practicum

RECOMMENDATION:

It is recommended that Nicole Napowanetz, student at Rowan University be approved for a practicum in school psychology effective 2/12/14-5/06/14 with Theresa Molony, Kilmer Elementary School as the cooperating psychologist.

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(f) Practicum Placement

RECOMMENDATION:

It is recommended that the persons listed, who are students at Wilmington University be approved for a practicum in accord with the data presented.

<u>Name</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Melissa Herder	3/10/14-5/02/14	Deborah Jacobs/Barton
Kevin Leamy	2/02/14-5/02/14	Jennifer Taylor/Barton

(g) Field Experience

RECOMMENDATION:

It is recommended that the persons listed be approved for a field experience according with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Naveen Khan	Camden County	2/26/14-5/01/14	Cynthia Fortescue/Valerie Furlong-Cooper
Teresa Pugliese	Camden County	2/26/14-5/01/14	Mary D'Alessandro/Sharp
Megan Webster	Camden County	2/26/14-5/01/14	Diana Polito/Barclay
Corinne Brennan	Camden County	2/26/14-5/01/14	Marie Taylor-Brianna Morris/Cooper
William Kuginakos	Camden County	2/26/14-5/01/14	Christine Mason/CHHS East
Jenna Cook	Camden County	2/26/14-5/01/14	Adam Kovalevich/CHHS West
Zoe Leftwich	Camden County	2/26/14-5/01/14	Tracy Cooper/CHHS West

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(h) Nursing Practicum

RECOMMENDATION:

It is recommended that the persons listed, students at Our Lady of Lourdes School of Nursing be approved for a nursing practicum in accord with the data presented.

<u>Name</u>	<u>Cooperating Nurse/School</u>	<u>Effective Date</u>
Aisha Lawful	Lynn Richter/Woodcrest	3/05/14
Joseph Castagna	Angela Mooney/Rosa	3/05/14
Smita Poonawala	Jacqueline Naddeo/Kingston	3/05/14
Marissa Chiarulli	Marci Shapiro/Sharp	3/06/14
Donna Jarozyński	Robin Olin/Cooper	3/06/14
Nicole Ciarrochi	Lee Ann Halbert/Mann	3/06/14
Tony Lam	Barbara Kase-Avner/Beck	3/12/14
Patricia Ramirez	Michelle Sondeen/CHHS West	3/12/14
Michele Scott	Cheryl Osanayo/CHHS East	3/12/14
Gwen Meise	Therese DiMedio/Harte	3/13/14
Marie Boisvert	Amy Hawthorne/Knight	3/13/14
Samantha Delp	Eileen Reilly/Stockton	3/13/14
Desiree Laconey	Lee Ann Keesal/Johnson	3/12/14

(i) Classroom Observation

RECOMMENDATION:

It is recommended that Brianna Pyle, student at Stockton College be approved for 25 hours of observation for the extended school year program effective 7/01/14-8/27/14 with Lori Combs as the cooperating speech/language specialist.

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(j) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be approved for the co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Elizabeth Breen	CHHS East-Assistant Coach, Girls LaCrosse (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$4804
Kristen Hildebrand	CHHS East-Assistant Coach, Girls LaCrosse (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$5725
Regina Henry*	CHHS East-Girls Softball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$3452
Jeffrey Bramnick*	CHHS East-Assistant Coach, Boys Spring Track (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$4128
Michael Surrency	CHHS East-Assistant Coach, Boys Spring Track (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$5725
Michael Brown	CHHS East-Assistant Coach, Girls Spring Track (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$5725
Dennis Stein	CHHS East-Assistant Coach, Boys Volleyball (budget #11-402-100-100-50-0101)	9/01/13-6/30/14	\$2398
Nicholas Caputi*	CHHS West-Co-Assistant Coach, Boys Baseball (budget #11-402-100-100-55-0101)	9/01/13-6/30/14	\$1726
Katelyn Lawson	CHHS West-Assistant Coach, Girls LaCrosse (budget #11-402-100-100-55-0101)	9/01/13-6/30/14	\$3452

*Outside district employee

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(k) After School Intervention, Title I

RECOMMENDATION:

It is recommended that the persons listed be approved for the intervention program, Grades 6-8 at Carusi Middle School to provide tutoring services on a rotating schedule to Title I students effective 2/22/14-6/13/14 at the rate of \$42.60/hr. (not to exceed \$21,000). Monies budgeted from account #20-232-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Nina Anastasia	Jenna Dunn	Melissa Ciavarella
Tara Bacani	Danielle Scibilia	Alex Tedesco
Kathleen Connelly	Denise Santucci	Meredith Callahan
Jamie Grenier	Elizabeth Nieradka	Rachel Solomon
Peggy Lithgo	Annmarie Budniak	Benjamin Acquesta
Lisa Schoen	Carolyn Strasle	Janice Shima
Nicole Squazzo	Opal Minio	Paula Antonelli
Betsy Turgeon	Kevin Owens	Lindsay Ciemiengo
Theresa Wisniewski	Joyce Humpert-Nece	Larissa Kohler
Richard Worrell	Michelle Corona	Anthony Brocco
Sally Jamrogowitz	Gretchen Seibert	Allison Dillon
Rilana Alvarez	Thea Mijares	

(l) Environmental Educational Residency Program

RECOMMENDATION:

It is recommended that the persons listed from Beck Middle School be approved to participate in the Environmental Education Residency Program at Mt. Misery for the weeks of 3/25/14-3/28/14, 4/1/14-4/4/14 and 4/8/14-4/11/14 at the overnight rate of \$190.98 per night, per teacher (not to exceed six (6) nights-not to exceed a total cost of \$1145.88 per teacher). Total cost not to exceed \$33,230.52. Monies budgeted from account #11-130-100-101-66-2000.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Gary Haaf	Lisa Lebenstein-Lipman	Leah Dryden	Karen Kuliczkowski
Melissa Stoffers	Tara Rook	Ann Allen	Amy Graves
Christopher Corey	Nicholas Lampe	Marissa McKinney	Risa Cohen
Carmela Griffo	Natalie Stanzione	Kimberly Keyack	Lisa Castillo
Donna Morocco	Alla Rose	Joseph DiCarlo	Margaret Giordano
Linda Ascola	Valerie McDonald	Rebecca Berkowitz	Jerry Tritt
Marianne Daily	Susan Avery	Louis Tortu	Michael Mancinelli
Kirsten Ennis	Rosemary Sieber		

ACTION AGENDA

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED – continued

(m) Environmental Educational Residency Program

RECOMMENDATION:

It is recommended that the Administrators listed from Beck Middle School be approved to participate in the Environmental Education Residency Program at Mt. Misery for the weeks of 3/25/14-3/28/14, 4/1/14-4/4/14 and 4/8/14-4/11/14 with no monetary compensation.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Dr. Dennis Perry	Albert M. Morales	Steven Deo

(n) Environmental Educational Residency Program

RECOMMENDATION:

It is recommended that the persons listed from Beck Middle School be approved to participate in the Environmental Education Residency Program at Mt. Misery for the weeks of 3/25/14-3/28/14, 4/1/14-4/4/14 and 4/8/14-4/11/14 at the hourly rates listed. In addition, a rate of \$22.50/24 hour period shall be paid in accordance with EACH contract. Additionally, any hours above 40 shall be compensated at 1.5 time the regular hourly rates. Monies budgeted from account #11-190-100-106-66-2000.

<u>Name</u>	<u>Hourly Rate</u>
Caitlin Catanella	\$10.31
Phyllis Bottley	\$11.98
Holly Johnson	\$ 9.25
Rosemarie Casey	\$12.53

(o) Observation School Counseling

RECOMMENDATION:

It is recommended that Michael Sherlock, student at Villanova University be approved for a minimum of 15 hours of observation effective 2/26/14-3/31/14 with Dr. Kirk Rickansrud.

(p) Substitute Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers for the 2013-14 school year effective 2/26/14-6/30/14. Monies budgeted from account #11-120-00-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>
James Price

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kelly O'Neill	CHHS East-Math	Leave with pay 12/20/13-3/20/14; without pay 3/21/14-6/30/14
Lee Ann Halbert	Mann-Nurse	Leave with pay 1/02/14-2/14/14
Elizabeth Nieradka	Carusi-Language Arts	Leave with pay 3/31/14-5/16/14; without pay 5/19/14-6/30/14
Heather Concannon	Stockton-Special Education	Leave with pay 1/21/14-1/27/14
Joanna Browne	Carusi-Special Education	Leave with pay 2/04/14-3/17/14; without pay 3/18/14-5/05/14
Marcella Nazzario-Clark	Kilmer-Teacher Coach	Leave with pay 1/09/14-1/16/14
Jennifer Woolston	CHHS West-Social Studies	Leave without pay 1/30/14-3/25/14 (revised for dates)
Rachel Israelite	Rosa-Language Arts	Leave with pay 1/23/14-2/04/14; without pay 2/05/14-6/30/14 (revised for dates)
Scott Graser	Rosa-Music	Leave with pay 12/11/13-2/07/14
Janet Boecklen	Stockton-Special Education	Leave without pay 1/27/14-5/02/14 (leave extended)
Melissa Lampman	CHHS East-Math	Leave with pay 12/23/13-2/20/14; without pay 2/21/14-6/30/14 (revised for dates)
Colleen Atchinson	Knight-Grade 2	Leave without pay 4/07/14-6/30/14 (revised for dates)
Mary Funaro	CHHS West-Media Specialist	Leave with pay 12/16/13-12/20/13
Gabriela Mandescu	CHHS East/Beck-Music	Leave with pay 4/03/14-4/30/14
Brianna Morris	Cooper-Special Education	Leave with pay 1/30/14- 2/14/2014
Alexander Gargas	CHHS West-Science	Leave with pay 1/06/14-1/15/14
June Harden	Sharp-Guidance	Leave with pay 3/03/14-3/14/14
Sharon Ferguson	CHHS West-English	Leave with pay 2/05/14-3/18/14; without pay 3/19/14-6/30/14
Angela Sablich	CHHS West-Science	Leave with pay 2/26/14-4/9/14
Karen Reitano	Kilmer-Speech Language Specialist	Leave with pay 2/17/14-4/21/14; without pay 4/22/14-6/30/14

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—CERTIFICATED—continued

(a) Leave of Absence, With/Without Pay

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jamie Grayson	Carusi-Special Education	Leave without pay 2/27/14-3/7/14
Richard Reidenbaker	Carusi-Humanities	Leave with pay 3/3/14-5/26/14
Ninh Nguyen	CHHS East- Math	Leave with pay 3/24/14-5/2/14; without pay 5/5/14-6/30/14
Jennifer Stever	Woodcrest-Grade 2	Leave with pay 2/10/14-3/24/14; without pay 3/25/14-5/26/14

ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Borka Bijader	CHHS East-Cleaner	Leave without pay 2/01/14-3/20/14
Roberta Gentes	Stockton-Program Aide, SACC	Leave without pay 11/26/13-4/04/14
Linda Petterson	Mann-Educational Assistant	Leave without pay 12/06/13-1/20/14
Michelle Derer	Kingston-Educational Assistant	Leave with pay 2/03/14-2/03/14; without pay 2/04/14-2/07/14
Tonette McDonough	CHHS West-Secretary	Leave with pay 12/09/13-12/17/13
Mary McKenzie	CHHS West-Secretary	Leave without pay 1/21/14-1/30/14
Antoinette Broome	Malberg-Transportation Facilitator	Leave with pay 12/06/13-12/16/13
Dolores Sattin	Stockton-Educational Assistant	Leave with pay 1/17/14-1/24/14
Linda Anderson	Carusi-Educational Assistant	Leave with pay 1/21/14-2/04/14; without pay 2/05/14-2/28/14
Rosemarie Maxwell	Knight-Cleaner	Leave with pay 1/21/14-1/31/14; without pay 2/03/14-2/14/2014
Maria Reinholt	Malberg-Business Budget Specialist	Leave with pay 1/13/14-1/27/14
Michelle Derer	Kingston-Educational Assistant	Leave with pay 2/4/14; without pay 2/5/14-2/7/14

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/14-6/30/14.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Denise Augustyn	Carusi	E	12	\$ 62,950	F	12	\$ 64,781
Leanne Bernosky	Barclay	E	17	\$106,886	F	17	\$108,900
Kevin Brake	Carusi	E	4	\$ 53,108	F	4	\$ 54,939
Caroline Buscher	Barton	E	17	\$ 97,169	F	17	\$ 99,000
Joseph Davidson	Carusi	E	3	\$ 52,898	F	3	\$ 54,729
Melina Espaillat	Knight	D	6	\$ 52,536	E	6	\$ 54,368
Heather Esposito	CHHS West	D	13	\$ 66,154	E	13	\$ 67,986
Susan Fox	CHHS East	C	2	\$ 49,722	E	2	\$ 52,698
Valerie Furlong	Cooper/Stockton	F	17	\$ 99,000	G	17	\$101,060
Michele Jastrzembski	CHHS West	C	3	\$ 49,922	D	3	\$ 51,066
Kristina Kowalski	Paine	D	5	\$ 51,849	E	5	\$ 53,681
Jennifer McCarron	CHHS West	B	13	\$ 63,865	C	13	\$ 65,010
Donna Polito	Barclay	C	9	\$ 54,023	D	9	\$ 55,167
Virginia Popoli	Kilmer	B	12	\$ 58,829	C	12	\$ 59,974
Cynthia Snowden	CHHS West	F	15	\$ 81,490	G	15	\$ 83,550
Elizabeth Wegoye	Rosa	C	2	\$ 49,722	E	2	\$ 52,698
Wendy Wong	Mann	F	10	\$ 59,975	G	10	\$ 62,035

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February 25, 2014

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION—CERTIFICATED

(a) Parent Son/Daughter Human Growth And Development

RECOMMENDATION:

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development:

<u>Name</u>	<u>School</u>	<u>Date</u>
Lee Ann Keesal	Johnson (budget #11-120-100-101-12-0101)	5/20/14
John Lauk	Johnson (budget #11-120-100-101-12-0101)	5/20/14
Lee-Ann Halbert	Mann (budget #11-120-100-101-24-0101)	3/13/14
Timothy Dempster	Mann (budget #11-120-100-101-24-0101)	4/03/14

(b) Payment to Presenters

RECOMMENDATION:

It is recommended that the persons listed be approved to present after school workshops effective 2/03/14-5/30/14 at the rate of \$53.56/hr (not to exceed a total of \$6427.20). Monies budgeted from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Patrick McHenry	Cynthia O'Reilly	Scott Goldthorp
Denise Roskey	Jacqueline Thompson	Derrick Owings
Paula Pennington	Violeta Katsikis	Waleska Batista-Arias
Laurie Gibson Parker	Linda Petz	Karen Russo
Lindsay Ciemiengo		

(c) Payment to Presenter

RECOMMENDATION:

It is recommended that Sharon Davis be approved to present an after school workshop series from 2/04/14-4/30/14 at the rate of \$53.56/hr. (not to exceed \$428.48). Monies budgeted from account #20-272-200-101-99-0101.

ACTION AGENDA

February 25, 2014

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. OTHER COMPENSATION—CERTIFICATED - continued

(d) Tuition Reimbursement—CHASA

RECOMMENDATION:

It is recommended that the person listed be reimbursed for successful completion of graduate credits in accord with the current agreement between the Board of Education and the Cherry Hill Association of School Administrators. Monies budgeted from account #11-000-291-280-98-0002.

<u>Name</u>	<u>Amount</u>
William Marble	\$840

(e) Payment for Additional Class

RECOMMENDATION:

It is recommended that the persons listed be approved for teaching an additional World Language class, Beck Middle School, February 17, 2014- June 20, 2014 in accord with the data presented. Monies budgeted from account #11-130-100-101-40-0100

<u>Name</u>	<u>Amount</u>
Carmela Griffo	\$7275
Maria Vickie Medina	\$6559
Ramona Bregatta	\$7412
Waleska Batista-Arias	\$6452
Kelly Smith	\$3667

(f) Payment for Additional Class

RECOMMENDATION:

It is recommended that the persons listed be approved for teaching an additional Spanish class at CHHS East effective 2/11/14-2/19/14 (revised for dates) in accord with the data presented.

<u>Name</u>	<u>1/6th Salary</u>
Veronica Donaghy	\$143.16
Frank Console	\$353.82
Kelly Girmscheid	\$272.40
Rachel Boswell	\$304.26
Luisa Foley	\$519.72

ACTION AGENDA

February 25, 2014

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. REVISED JOB DESCRIPTION

RECOMMENDATION:

It is recommended that the job description listed be revised as presented effective 2/25/14.

- Director of Curriculum

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2013-14 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Farrah Mahan	Barton-Principal (budget 11-000-240-103-03-0100)	Malberg-Director of Curriculum (budget 11-000-221-104-72-0100)	07/01/14	\$145,000
George Guy	Knight-Principal (budget 11-000-240-103-21-0100)	Rosa-Principal (budget 11-000-240-103-45-0100)	07/01/14	\$138,000

ACTION AGENDA

February 25, 2014

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the persons listed be reassigned for the 2013-14 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Joshua Grinbergs	Barton/Sharp- Program Aide, SACC (budget #60-990-320- 101-58-0001)	Barton/Sharp- Teacher II, SACC (budget #60-990-320- 101-58-0001)	2/03/14-6/30/14	\$11.00
Kathleen Shevlin	Stockton-Program Aide, SACC (budget #60-990-320-101-58- 0001)	Stockton-Teacher II, SACC (budget #60-990- 320-101-58-0001)	2/03/14-6/30/14	\$11.00
Margaret DiNapoli	Beck-Educational Assistant (32.5hrs/wk budget# 11-213-100-106- 40-0100)	Beck-Educational Assistant (35 hrs/wk budget# 11-190-100-106- 40-0100)	2/17/14-6/30/14	\$9.25

ITEM 9. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employee be approved for the reason listed and all resignation listed are hereby accepted on the date listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Linda Ascola	Beck-Special Education (\$93,048)	7/01/14	Retirement
Kathleen Melson	Paine-Special Education (\$93,048)	7/01/14	Retirement
John Moody	Malberg-Supervisor of Special Education (\$133,208)	4/10/14	Personal

ACTION AGENDA

February 25, 2014

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Susan Dashoff-Ellman	Malberg-.7 Coordinator of Research/Assessment (\$47,785)	7/01/14	Retirement
Marixza Nieves	Woodcrest-Program Aide, SACC	1/20/14	Job Abandonment
Ann Larwa	Kingston-Educational Assistant (\$10,156)	2/21/14	Personal
Rosemary Sieber	Beck- Educational Assistant (\$10,943) This position only	2/17/14	Personal
Michele Cavaliere	Rosa- Educational Assistant (\$10,943)	3/17/14	Personal
Jeremy Hines	Paine- Educational Assistant (\$10,156)	2/28/14	Personal

ACTION AGENDA**February 25, 2014****C. HUMAN RESOURCES/NEGOTIATIONS****ITEM 11. APPOINTMENTS—NON-CERTIFICATED****(a) Regular****RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Jennifer Nale	Beck-Educational Assistant (replacing K. McGrath-32.5 hr/wk-budget #11-213-100-106-40-0100)	On or about 2/10/14-6/30/14	\$9.25
Barbara Long	Cooper-Program Aide, SACC (budget #60-990-320-106-58-0001)	2/29/14-6/30/14	\$8.50
Jenna Kleinman	Harte- Educational Assistant (replacing L. Routhstein-30 hrs/wk-budget #11-213-100-106-09-0100)	On or about 2/17/14-6/30/14	\$9.25
Joyce Phillips	West- Exceptional Educational Assistant (replacing R. Carr-35 hrs/wk-budget #11-000-217-106-55-0100)	On or about 2/17/14-6/30/14	\$10.87
John Rosser	Mann- Educational Assistant (replacing S. Musuta-30 hrs/wk-budget #11-214-100-106-24-0100)	2/17/14-6/30/14	\$9.25
Michelle Davis	Knight- Educational Assistant (replacing E. Kawecki-30 hrs/wk-budget #11-204-100-106-21-0100)	On or about 2/17/14-6/30/14	\$9.25
Angelique Burgos	Mann- Educational Assistant (replacing R. Zeligson-32.5 hrs/wk-budget #11-214-100-106-24-0100)	On or about 2/20/14-6/30/14	\$9.25
Hannah Choi	Johnson- Title One Educational Assistant (New position-30 hrs/wk-budget #20-232-100-106-12-0100)	On or about 2/20/14-6/30/14	\$9.25
Deborah Gruber	Beck-Educational Assistant (replacing E. Miracola/transfer of M. DiNapoli-32.5 hr/wk-budget #11-213-100-106-40-0100)	On or about 2/24/14-6/30/14	\$9.25
Jennifer Brooks	Beck-Educational Assistant (replacing R. Sieber-32.5 hr/wk-budget #11-204-100-106-40-0100)	On or about 2/24/14-6/30/14	\$9.25

ACTION AGENDA

February 25, 2014

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 11. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Substitute Educational Assistants

RECOMMENDATION:

It is recommended that the person listed be approved as a substitute educational assistant effective 2/26/14-6/30/14. Monies budgeted from account #11-190-100-106-98-0150/#11-000-240-105-98-0150.

Name

Elizabeth Kawecki

Motion Mrs. Horiates Second Mrs. Matlack Vote Ayes - 9 No - 0

ACTION AGENDA
February 25 2014

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year
2. Approval of Out of District Placements for the 2013-2014 school year
3. Approval of Contracts for the 2013-2014 school year
4. Approval of Mt. Misery Mileage
5. Approval of Contract for 2013-2014 school year
6. Approval Authorizing a Professional Service Agreement for 2013-2014 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Debbie Shumaker Resurrection Catholic	Excel Basics, Cherry Hill, NJ	6/25/14 <i>(Date change/Previously approved 10/29/13)</i>	\$79.00 Registration NCLB Funds

ACTION AGENDA
February 25 2014

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2013-2014 SCHOOL YEAR -continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Edward Klitz Cooper	Family Friendly Statewide Meeting, Trenton, NJ	3/5/14	\$26.42 Mileage/Parking General Funds
C	Laura Harmon Stockton	Organization of American Kodaly Educators 2014 National Conference, Atlanta, Georgia	3/19-23/14	\$265.00 Registration General Funds
D	Tom Carter Central	GPA-NJ Purchasing Conference, Atlantic City, NJ	4/9-11, 2014	\$541.40 Registration/Mileage/ Parking/Tolls General Funds
E	Toni Tomei Barclay	CEC Convention, Philadelphia, PA	4/9-12, 2014 (Date change, previously approved 1/28/14)	\$563.00 Nonmember Registration General Funds
F	Joanne Merriman Miller West	CEC Convention, Philadelphia, PA	4/9-12, 2014 (Date change, previously approved 1/28/14)	\$404.80 Member Registration/ Travel General Funds
G	Leanne Bernosky Barclay	CEC Convention, Philadelphia, PA	4/9-12, 2014 (Date change, previously approved 1/28/14)	\$408.00 Member Registration/ Travel General Funds
H	Dr. Mary Kline Central	International Reading Association Annual Conference, New Orleans, LA	5/8-12, 2014	\$1,966.52 Registration/Air/ Lodging/Meals CHASA & Title IIA Funds
I	Carrie Buscher Barton	Computation, Critical Thinking & the Common Core, Glassboro, NJ	3/27/14	\$125.00 Registration Title II A Funds
J	Michelle Smith Central	National Council of Teachers Mathematics 2014 Annual Meeting and Exposition, New Orleans, LA	4/9-12, 2014	\$1540.50 Registration/Air/ Lodging/Meals CHASA Funds

ACTION AGENDA
February 25 2014

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2013-2014 SCHOOL YEAR -continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
K	Dianne Heck Camden Catholic High School	Best Strategies for Using iPads, Cherry Hill, NJ	3/17/14	\$235.00 Registration NCLB Funds
L	Pam Palazzo Camden Catholic High School	Best Strategies for Using iPads, Cherry Hill, NJ	3/17/14	\$235.00 Registration NCLB Funds
M	Jeffrey Cordenr Camden Catholic High School	Best Strategies for Using iPads, Cherry Hill, NJ	3/17/14	\$235.00 Registration NCLB Funds
N	Maria Viola Resurrection Catholic	What's New in Fifth Grade, Voorhees, NJ	3/24/14	\$229.00 Registration NCLB Funds
O	Danielle Stow The King's Christian School	Good Ideas in Teaching PreCalculus, Piscataway, NJ	3/21/14	\$165.00 Registration NCLB Funds
P	Kathryn Francis The King's Christian School	Good Ideas in Teaching PreCalculus, Piscataway, NJ	3/21/14	\$165.00 Registration NCLB Funds
Q	James Devereaux	Public School Purchasing, Mt. Laurel, NJ	3/6/2014	\$50.00 Registration

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contract be submitted to the Board of Education for approval for the 2013-2014 school year during the February 2014 cycle. There is 1 student.

VENDOR	ID	TERM	TUITION	EXTRA	AMOUNT
Devereaux Glenholme	2020552	9/1/13-6/30/14	\$ 38,340	\$ 44,663	\$ 83,003

P.O. # 14-06118

ITEM 3. APPROVAL OF CONTRACTS FOR 2013-2014 SCHOOL YEAR

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2013-2014 academic school year during the February 2014 cycle.

SCHOOL	I.D.	SERVICE LEVEL	COST	DATES
Barclay	3015148	1	\$ 930.00	1/21/2014-6/30/2014

P. O. # 14-00148
Increase Total - \$930.00

ACTION AGENDA
February 25 2014

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF MT. MISERY MILEAGE

It is recommended that the Beck Middle School staff members listed be approved for mileage reimbursement to and from Mt. Misery during the weeks of 3/25/14-3/28/14, 4/1/14-4/4/14 and 4/8/14-4/11/14. The cost is \$.31 per mile for a round trip 48.6 miles @ a cost of \$15.06 per trip. The cost is budgeted to account # 11-190-100-580-66-2000.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Gary Haaf	Lisa Lipman	Leah Dryden	Karen Kuliczkowski
Melissa Stoffers	Tara Rook	Ann Allen	Amy Graves
Chris Corey	Nick Lampe	Marissa McKinney	Risa Cohen
Carmela Griffio	Natalie Wallace	Kimberly Keyack	Lisa Castillo
Donna Morocco	Alla Rose	Joe DiCarlo	Margaret Giordano
Linda Ascola	Valerie McDonald	Rebecca Berkowitz	Jerry Tritt
Marianne Daily	Sue Avery	Lou Tortu	Michael Mancinelli
Kristen Ennis	Rosemary Sieber	Caitlin Catanella	Phyllis Bottley
Holly Johnson	Rose Casey	Albert Morales	Dennis Perry
Steven Deo			

ITEM 5. APPROVAL OF CONTRACT FOR 2013-2014 SCHOOL YEAR

Camden County Educational Services Commission – Educational services for Non-Public Pupils, Chapters 192 and 193

RESOLVED, that the Cherry Hill Board of Education approves a contract with the Camden County Educational Services Commission for provision of Educational Services for Chapters 192 and 193 for the period September 1, 2013 through June 30, 2014 in the amount of \$991,392, on file in the office of the Superintendent, and authorizes its Assistant Superintendent-Business to execute same on behalf of the Board.

Compensatory Education	\$451,101.00
E.S.L.	\$ 36,662.00
Transportation	\$ 34,314.00
Supplemental Instruction	\$131,136.00
Initial Exam and Classification	\$155,957.00
Corrective Speech	\$142,960.00
Annual Exam and Classification.	<u>\$ 39,262.00</u>
Total	\$991,392.00

PO # 14-04299

ACTION AGENDA

February 25 2014

A. CURRICULUM & INSTRUCTION

ITEM 6. APPROVAL AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT FOR 2013-2014 SCHOOL YEAR

BE IT RESOLVED by the Cherry Hill Board of Education, upon the recommendation of the Superintendent of Schools, that the Board hereby approves the following private provider to perform such consultations and services as are determined necessary and prudent by the Director of Curriculum for the 2013-2014 school year;

Zaner Bloser

To provide In-service Six Traits – Support Implementation
upon the Common Core Curriculum across content areas

Dates: On or about March 28, 2014

Amount not to exceed \$2,700

20-232-200-500-60-0000

20-242-200-300-99-0000

Motion: Mrs. Matlack Second: Mr. Klukoff Vote: Ayes - 9 No - 0

ACTION AGENDA

February 25, 2014

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. **Resolution Of The Board Of Education Of The Township Of Cherry Hill In The County Of Camden, New Jersey Authorizing The Execution And Delivery Of Grant Agreements And Delegating Authority To The Assistant Superintendent, Business/Board Secretary For Supervision Of The School Facilities Projects**
5. **Resolution Approving Voice, Data and Internet Service Agreement between Cherry Hill Board of Education and Comcast Business Communications, LLC**
6. Acceptance of Donations
7. **Discussion Item: 2014-2015 Budget**

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2013
- d) SACC FINANCIAL REPORT FOR DECEMBER 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-SW – HIGH SCHOOL WEST – MCKINNEY VENTO – SICKLERVILLE, NJ

ITEM 4. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY AUTHORIZING THE EXECUTION AND DELIVERY OF GRANT AGREEMENTS AND DELEGATING AUTHORITY TO THE ASSISTANT SUPERINTENDENT, BUSINESS/BOARD SECRETARY FOR SUPERVISION OF THE SCHOOL FACILITIES PROJECTS

ACTION AGENDA

February 25, 2014

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
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ITEM 4. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CHERRY HILL IN THE COUNTY OF CAMDEN, NEW JERSEY AUTHORIZING THE EXECUTION AND DELIVERY OF GRANT AGREEMENTS AND DELEGATING AUTHORITY TO THE ASSISTANT SUPERINTENDENT, BUSINESS/BOARD SECRETARY FOR SUPERVISION OF THE SCHOOL FACILITIES PROJECTS

ACTION AGENDA

February 25, 2014

B. BUSINESS AND FACILITIES

**ITEM 5. RESOLUTION APPROVING VOICE, DATA AND INTERNET SERVICE
AGREEMENT BETWEEN CHERRY HILL BOARD OF EDUCATION
AND COMCAST BUSINESS COMMUNICATIONS, LLC**

ITEM 6. ACCEPTANCE OF DONATIONS

ITEM 7. DISCUSSION ITEM: 2014-2015 BUDGET

ACTION AGENDA
February 25, 2014

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S
REPORT FOR DECEMBER 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2013**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending December 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR DECEMBER 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2013 be accepted as submitted.

ACTION AGENDA
February 25, 2014

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$9,479,386.97	Payroll Date: 1/31/2014; 2/14/2014
SACC	\$28,029.47	1/22/2014 thru 2/17/2014
Food Service	<u>\$323,572.63</u>	2/4/2014
Grand Total	\$9,830,989.07	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated February 25, 2014 in the amount of \$2,723,422.98 be approved as submitted.

ACTION AGENDA

February 25, 2014

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor that has been awarded a first renewal on Bid #A41/2013 through the Camden County Cooperative Pricing System, said bid expires January 31, 2016.

OFFICE SUPPLIES – BID #A41/2013

Office Basics, Boothwyn, PA

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #Q-SW – HIGH SCHOOL WEST – MCKINNEY VENTO – SICKLERVILLE, NJ

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that prior administrative approval be ratified to grant First Student, Inc. to transport (1) one McKinney Vento student residing in Sicklerville, NJ to/from Cherry Hill High School West as listed below.

Route: Q-SW

School: Cherry Hill High School West

Company: First Student, Inc.

Date(s): 1/29/14 thru 4/4/14

Cost per diem: \$205.00

Total # of days: (47) Forty seven

Total Cost: \$9,635.00

PO#14-05991

Account Code: 11-000-270-511-83-0001

ACTION AGENDA
February 25, 2014

B. BUSINESS AND FACILITIES

**ITEM 4. RESOLUTION OF THE BOARD OF EDUCATION OF
THE TOWNSHIP OF CHERRY HILL IN THE
COUNTY OF CAMDEN, NEW JERSEY
AUTHORIZING THE EXECUTION AND DELIVERY
OF GRANT AGREEMENTS AND DELEGATING
AUTHORITY TO THE ASSISTANT
SUPERINTENDENT, BUSINESS/BOARD
SECRETARY FOR SUPERVISION OF THE SCHOOL
FACILITIES PROJECTS**

WHEREAS, pursuant to the Educational Facilities Construction and Financing Act, the New Jersey Department of Education has determined the “Final Eligible Costs” of each of the school facilities projects as set forth on the attached Exhibit A (collectively, the “School Facilities Projects”) being proposed by the Board of Education of the Township of Cherry Hill in the County of Camden, New Jersey (the “Board”); and

WHEREAS, the State of New Jersey has agreed to provide grants in the amount of 40% of the costs of each of the School Facilities Projects; and

WHEREAS, the Board has received a grant agreement for Board execution with respect to each of the School Facilities Projects (collectively, the “Grant Agreements”) from the New Jersey Schools Development Authority (“SDA”); and

WHEREAS, pursuant to the terms of the Grant Agreements, the Board seeks to (i) authorize the execution and the delivery of the Grant Agreements and (ii) delegate the supervision of the School Facilities Projects to the Assistant Superintendent, Business/Board Secretary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD THAT:

Section 1. The Board hereby authorizes the execution and delivery of each of the Grant Agreements with respect to the School Facilities Projects set forth on Exhibit A. The Assistant Superintendent, Business/Board Secretary is hereby authorized and directed to execute such Grant Agreements.

Section 2. The Board hereby delegates the authority to supervise the School Facilities Projects to the Assistant Superintendent, Business/Board Secretary.

Section 3. This resolution shall take effect immediately.

**Action Agenda
February 25, 2014**

SDA Grant Acceptance

School Name	Project Description	NJDOE Project #	SDA Project #	SDA Grant #	Total Project Cost PEC	Grant Amount
Barclay School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-062-14-1002-G04	0800-062-14-G1LG	G5- 5038	360,416	144,166
Barclay School	Site Drainage	0800-062-14-1019-G04	0800-062-14-G1LH	G5- 5039	304,916	121,966
Clara Barton Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-069-14-1005-G04	0800-069-14-G1LM	G5- 5044	381,990	152,796
Clara Barton Elementary School	Fire alarm system replacement, crawl space ventilation	0800-069-14-1021-G04	0800-069-14-G1LN	G5- 5045	411,820	164,728
James F. Cooper Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-083-14-1009-G04	0800-083-14-G1LU	G5- 5052	359,993	143,997
James F. Cooper Elementary School	Fire alarm system replacement	0800-083-14-1025-G04	0800-083-14-G1LV	G5- 5053	207,756	83,102
Bret Harte Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-068-14-1004-G04	0800-068-14-G1LJ	G5- 5041	391,353	156,541
Bret Harte Elementary School	Fire alarm system replacement, roof replacement, site drainage improvements, sanitary water main replacement	0800-068-14-1020-G04	0800-068-14-G1LK	G5- 5042	513,389	205,356
Bret Harte Elementary School	Roof Replacement	0800-068-14-1042-G04	0800-068-14-G1LL	G5- 5043	1,284,535	513,814
James Johnson Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-085-14-1010-G04	0800-085-14-G1LW	G5- 5054	354,740	141,896
James Johnson Elementary School	Fire alarm system replacement	0800-085-14-1026-G04	0800-085-14-G1LX	G5- 5055	212,047	84,819
James Johnson Elementary School	Rooftop HVAC system replacement	0800-085-14-1035-G04	0800-085-14-G1LY	G5- 5056	39,612	15,845
Joyce Kilmer Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-105-14-1012-G04	0800-105-14-G1MB	G5- 5059	332,280	132,912
Joyce Kilmer Elementary School	Fire alarm system replacement	0800-105-14-1028-G04	0800-105-14-G1MC	G5- 5060	226,719	90,688
Joyce Kilmer Elementary School	Rooftop HVAC system replacement	0800-105-14-1036-G04	0800-105-14-G1MD	G5- 5061	94,743	37,897
Kingston Elementary School	New Emergency generator system and emergency/exit lighting system replacement	0800-110-14-1029-G04	0800-110-14-G1ME	G5- 5062	165,359	66,144
Kingston Elementary School	Soffit replacement around building perimeter	0800-110-14-1037-G04	0800-110-14-G1MF	G5- 5063	167,008	66,803
A. Russell Knight Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-058-14-1001-G04	0800-058-14-G1LC	G5- 5034	329,843	131,937

**Action Agenda
February 25, 2014**

SDA Grant Acceptance

School Name	Project Description	NJDOE Project #	SDA Project #	SDA Grant #	Total Project Cost PEC	Grant Amount
A. Russell Knight Elementary School	Fire detection and alarm system replacement	0800-058-14-1017-G04	0800-058-14-G1LD	G5- 5035	297,787	119,115
Horace Mann Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-075-14-1008-G04	0800-075-14-G1LS	G5- 5050	357,120	142,848
Horace Mann Elementary School	Fire alarm system replacement	0800-075-14-1024-G04	0800-075-14-G1LT	G5- 5051	174,727	69,891
Thomas Paine Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-115-14-1014-G04	0800-115-14-G1MI	G5- 5066	358,578	143,431
Thomas Paine Elementary School	Fire alarm system replacement	0800-115-14-1031-G04	0800-115-14-G1MJ	G5- 5067	199,858	79,943
Joseph D. Sharp Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-100-14-1011-G04	0800-100-14-G1LZ	G5- 5057	334,657	133,863
Joseph D. Sharp Elementary School	Fire alarm replacement, fire door replacements	0800-100-14-1027-G04	0800-100-14-G1MA	G5- 5058	332,088	132,835
Richard Stockton Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-113-14-1013-G04	0800-113-14-G1MG	G5- 5064	368,725	147,490
Richard Stockton Elementary School	Fire alarm system replacement	0800-113-14-1030-G04	0800-113-14-G1MH	G5- 5065	228,318	91,327
Woodcrest Elementary School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-130-14-1015-G04	0800-130-14-G1MK	G5- 5068	346,247	138,499
Woodcrest Elementary School	Domestic hot water piping system replacement; rooftop HVAC replacement for library, office, music and SGI's, Electrical distribution system replacement	0800-130-14-1032-G04	0800-130-14-G1ML	G5- 5069	664,736	265,894
Woodcrest Elementary School	Fire alarm system replacement; New emergency generator system; exit and emergency lighting system replacement	0800-130-14-1038-G04	0800-130-14-G1MM	G5- 5070	373,872	149,549
Henry C. Beck Middle School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-073-14-1006-G04	0800-073-14-G1LO	G5- 5046	678,493	271,397
Henry C. Beck Middle School	Fire alarm system replacement	0800-073-14-1022-G04	0800-073-14-G1LP	G5- 5047	458,720	183,488
John A. Carusi Middle School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-067-14-1003-G04	0800-067-14-G1LI	G5- 5040	546,703	218,681
Rosa International Middle School	Replacement of boilers, pumps and related work (-) boiler room asbestos abatement	0800-074-14-1007-G04	0800-74-14-G1LQ	G5- 5048	653,059	261,224
Rosa International Middle School	Fire alarm replacement, curtain wall replacement	0800-074-14-1023-G04	0800-074-14-G1LR	G5- 5049	477,400	190,960
Alternative High School	Fire detection and alarm system replacement; emergency generator	0800-060-14-1018-G04	0800-060-14-G1LE	G5- 5036	222,480	88,992

Action Agenda
February 25, 2014

CHERRY HILL PUBLIC SCHOOLS
 Exhibit A
 Grant Execution

SDA Grant Acceptance

School Name	Project Description	NJDOE Project #	SDA Project #	SDA Grant #	Total Project Cost PEC	Grant Amount
Alternative High School	Boiler replacement, hot water heater replacement	0800-060-14-1041-G04	0800-060-14-G1LF	G5- 5037	364,497	145,799
Cherry Hill High School-East	Ground Water infiltration mitigation at aux gym	0800-030-14-1016-G04	0800-030-14-G1KZ	G5- 5031	278,150	111,260
Cherry Hill High School-East	Repair ext walls and replace doors, windows, curtain wall and related construction to ongoing water infiltration and deterioration	0800-030-14-1039-G04	0800-030-14-G1LA	G5- 5032	3,687,063	1,474,825
Cherry Hill High School-East	Emergency generator replacement	0800-030-14-1040-G04	0800-030-14-G1LB	G5- 5033	374,808	149,923

SDA Grant Offers Received - Total **17,916,605** **7,166,641**

Cherry Hill High School-East	A Wing HVAC Replacement	0800-030-14-1034-G04	<u>NJDOE FEC & SDA Offer Not yet Received</u>	1,081,730	432,692
			PEC letters Received - Total	<u>18,998,335</u>	<u>7,599,333</u>

ACTION AGENDA

February 25, 2014

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION APPROVING VOICE, DATA AND INTERNET SERVICE AGREEMENT BETWEEN CHERRY HILL BOARD OF EDUCATION AND COMCAST BUSINESS COMMUNICATIONS, LLC

WHEREAS, the Cherry Hill Board of Education issued a request for proposals for the provision of managed network and telephone services to the School District by way of E-Rate Form 470 application number 490320001153119 dated December 9, 2013, together with the District's supplemental form of Request for Proposals containing additional requirements and specifications; and

WHEREAS, the process followed by the Board qualifies for an exception pursuant to *N.J.S.A. 18A:18A-5a.(20)* from any requirement to formally bid the services pursuant to the Public School Contracts Law; and

WHEREAS, after consideration of the proposals received in response to the RFP, the Board's Administration has recommended an award of a contract to Comcast Business Communications, LLC, as the responsible proposer whose response to the RFP is most advantageous to the District, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education accepts the proposal of Comcast Business Communications, LLC ("Comcast") dated January 2, 2014 for the provision of managed network and telephone services to the Cherry Hill Public School District for an initial term of 24 months at a total cost of \$59,636.02 per month for basic Ethernet Private Line Services, Ethernet Dedicated Internet Services and telephone services; and be it

FURTHER RESOLVED, that the Board President and Assistant Superintendent-Business/Board Secretary are authorized and directed to execute an appropriate form of Network Service Agreement with Comcast embodying the terms of the RFP and Comcast's proposal, upon approval of the form of same by the Board Solicitor.

ACTION AGENDA
February 25, 2014

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District Mt Misery Program	Monetary to support the Mt. Misery Program	Cherry Hill Education Foundation*	\$1,721.72
Various Schools – recipient schools chosen by Bob’s Discount Furniture	Monetary to Barton, Cooper, Beck, Carusi, East.	Bob’s Discount Furniture	\$2,350 per school – total of \$11,750
East HS	Monetary for Poetry Workshop/Residence Program	East PTA	\$750.00
*Unexpended funds will be returned to Cherry Hill Education Foundation			

Motion: Mr. Roth Second: Mrs. Matlack Vote: Ayes - 9 No - 0

EXCEPTIONS:

Item # 1(f) Approval of Bill List (NJ American Water Co.)

Motion: Mr. Roth Second: Mrs. Matlack Vote: Ayes - 8 No - 0 - 1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1(f) Cooper Health Systems

Motion: Mr. Roth Second: Mrs. Matlack Vote: Ayes - 8 No - 0 - 1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

ITEM 7. DISCUSSION ITEM: 2014-2015 BUDGET

Dr. Reusche updated the board on the proposed 2014-2015 budget.

ACTION AGENDA
February 25, 2014

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. First Reading of Policy
2. Waiver of Procedure F-3: Secondary Field Trips
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. FIRST READING OF POLICY

- Draft Policy 5141.1: Accidents
- Draft Policy 5141.2: Illness

RECOMMENDATION:

It is recommended that the policies be approved for first reading as submitted.

ITEM 2. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
Cherry Hill High School West	North America Music Festival	Virginia Beach, Va.	May 1-4, 2014	2

ACTION AGENDA

February 25, 2014

D. POLICIES & LEGISLATION COMMITTEE (continued)

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
13-14:88	Affirmed		13-14:106	Affirmed
13-14:89	Affirmed		13-14:107	Affirmed
13-14:90	Affirmed		13-14:108	Affirmed
13-14:91	Affirmed		13-14:109	Affirmed
13-14:92	Affirmed		13-14:110	Affirmed
13-14:93	Affirmed		13-14:111	Affirmed
13-14:94	Affirmed		13-14:112	Affirmed
13-14:95	Affirmed		13-14:113	Affirmed
13-14:96	Affirmed		13-14:114	Affirmed
13-14:97	Affirmed		13-14:115	Affirmed
13-14:98	Affirmed		13-14:116	Affirmed
13-14:99	Affirmed		13-14:117	Affirmed
13-14:100	Affirmed		13-14:118	Affirmed
13-14:101	Affirmed		13-14:119	Affirmed
13-14:102	Affirmed		13-14:120	Affirmed
13-14:103	Affirmed		13-14:121	Affirmed
13-14:104	Affirmed		13-14:122	Affirmed
13-14:105	Affirmed		13-14:123	Affirmed

Motion Mr. Robbins Second Mrs. Cohen Vote Ayes - 9 No - 0

ACTION AGENDA

February 25, 2014

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

NO ITEMS

Regular Meeting Minutes
February 25, 2014

Mrs. Judge called for a second public discussion. There being no public discussion Mrs. Judge called for the meeting to be adjourned.

Mr. Roth made and Mr. Klukoff seconded a motion to adjourn at 8:00 P.M.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary