

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

December 20, 2011 @ 6:15 P.M.

AGENDA

Student Matters

- HIB Reports

Attorney-Client Privilege

Negotiations

Litigation

ACTION AGENDA
December 20, 2011

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne W. Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

Business & Facilities Committee Members (blue)

Chairperson: Steve Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Kathy Judge, Colleen Horiates, Carol Matlack

Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Seth Klukoff, Steve Robbins, Wayne Tarken

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA
December 20, 2011

A. CURRICULUM & INSTRUCTION

Long Range Plan Goals:

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. **Approval of Attendance at Conferences and Workshops**
2. **Approval of Agreements for 2011-2012 School Year**
3. Approval of Mt. Misery Mileage
4. Approval of Resolution to Participate in NJ Sustainable Schools Project
5. Approval of Out of District Student Placements
6. **Approval of Student Agreement**

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|-----------------------------------|--|---------------|--|
| A | Susan Weinman Paine | Game-Changers, Brain-Based Training for Change Agents, San Antonio, TX | 1/16-18, 2012 | \$1490.00 Registration, Travel CHASA Funds |
| B | Debra Shumaker Resurrection | Innovative Technology Projects | 1/19/12 | \$225.00 Registration NCLB Funds |
| C | Diane Jastrzembki Resurrection | Innovative Technology Projects | 1/19/12 | \$225 Registration NCLB Funds |
| D | Susan Weinman Paine | DVMSAC-Educational Equity, Philadelphia, PA | 1/19/12 | \$32.69 Mileage General Funds |

ACTION AGENDA
December 20, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
(continued)

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|---|----------------------------|--|--|--|
| E | Joseph Meloche West | DVMSAC-Educational Equity, Philadelphia, PA | 1/19/12 | \$29.38 Mileage/Tolls/Parking General Funds |
| F | Lawyer Chapman Central | DVMSAC-Educational Equity, Philadelphia, PA | 1/19/12 | \$.00 |
| G | Farrah Mahan Barton | DVMSAC-Educational Equity, Philadelphia, PA | 1/19/12 | \$.00 |
| H | Cathleen Enderle East | DVMSAC-School Counseling to Close Achievement Gap, Philadelphia, PA | 01/20/12 | \$33.56 Mileage/Tolls/ Parking General Funds |
| I | Tish Schuman East | DVMSAC -School Counseling to Close Achievement Gap, Philadelphia, PA | 01/20/12 | \$33.56 Mileage/Tolls/ Parking General Funds |
| J | Margaret Regan East | DVMSAC-School Counseling to Close Achievement Gap, Philadelphia, PA | 01/20/12 | \$33.56 Mileage/Tolls/ Parking General Funds |
| K | Margaret Stomel West | DVMSAC-School Counseling to Close Achievement Gap, Philadelphia, PA | 01/20/12 | \$31.64 Mileage/Tolls/ Parking General Funds |
| L | Lynn Vosbikian Rosa | DVMSAC-School Counseling to Close Achievement Gap, Philadelphia, PA | 1/20/12 | \$33.55 Mileage, Parking General Funds |
| M | Cynthia Jaffe Barclay | Practical Strategies for Improving Effectiveness... | 1/24/12 | \$229.00 Registration General Funds |
| N | Kwame Morton Kilmer | The Supes Academy, Philadelphia, PA | 1/26-27, 2012 2/23-24, 2012 3/22-23, 2012 4/12-13, 2012 | \$1250 Registration CHASA Funds |
| O | George Guy Knight | I PAD Workshop for School Leaders, Monroe, NJ | 1/27/12 | \$825 Registration CHASA Funds |
| P | Farrah Mahan Barton | IPAD Workshop for School Leaders, Monroe, NJ | 2/2/12 | 825.00 Registration CHASA Funds |
| Q | Karen Rockhill Johnson | I PAD Workshop for School Leaders, Monroe, NJ | 2/2/12 | \$855.38 Registration, Mileage CHASA Funds |
| R | Beth Anne Kob Woodcrest | I Pad Workshop for School Leaders, Monroe, NJ | 2/2/12 | \$839.94 Registration, Mileage CHASA Funds |
| S | Bob Homer Sharp | I Pad Workshop for School Leaders, Monroe, NJ | 2/15/12 | \$871.25 Registration, Mileage CHASA Funds |

ACTION AGENDA
December 20, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
(continued)

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|----|-----------------------------|--|---------------|---|
| T | Susan Levy East | Nat'l Assoc. of School Psychologists, Philadelphia, PA | 2/21-24, 2012 | \$239.00 Registration General Funds |
| U | Marilyn Harris Barton | Nat'l Assoc. of School Psychologists, Philadelphia, PA | 2/21-24, 2012 | \$239.00 Registration General Funds |
| V | Marcia Ruberg Rosa | Nat'l Assoc. of School Psychologists, Philadelphia, PA | 2/21-24, 2012 | \$239.00 Registration General Funds |
| W | Katherine Martin Johnson | Nat'l Assoc. of School Psychologists, Philadelphia, PA | 2/21-24, 2012 | \$239.00 Registration General Funds |
| X | Ronda Meltzer Stockton | Nat'l Assoc. of School Psychologists, Philadelphia, PA | 2/21-24, 2012 | \$239.00 Registration General Funds |
| Y | Toni Tomei Barclay | Nat'l Assoc. of School Psychologists, Philadelphia, PA | 2/21-24, 2012 | \$239.00 Registration General Funds |
| Z | John Moody Central | Nat'l Assoc. of School Psychologists, Philadelphia, PA | 2/21-24, 2012 | \$239.00 Registration General Funds |
| AA | Terry Molony West | Nat'l Assoc. of School Psychologists, Philadelphia, PA | 2/21-24, 2012 | Presenter – No cost |
| BB | Evelyn Minutolo West | DECA State Conference, Cherry Hill, NJ | 2/26-28, 2012 | \$272.00 Lodging General Funds |
| CC | Cheryl Melleby West | DECA State Conference, Cherry Hill, NJ | 2/26-28, 2012 | \$272.00 Lodging General Funds |
| DD | Karen Rockhill Johnson | DVMSAC – Foundations of Equity – Breaking Free from Myths, Philadelphia, PA. | 2/27/12 | \$32.80 Mileage, Tolls, Parking General Funds |
| EE | Beth Anne Kob Woodcrest | DVMSAC – Foundations of Equity – Breaking Free from Myths, Philadelphia, PA. | 2/27/12 | \$30.20 Mileage, Tolls, Parking General Funds |

ACTION AGENDA
December 20, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
(continued)

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|----|-----------------------------------|--|---------------|---|
| FF | Marianne W. Gaffney Central | ASCD 2012 Annual Conference, Philadelphia, PA | 3/22-26, 2012 | \$549.00 Registration General Funds |
| GG | Rae Savett Barton | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$205.00 Non Member Registration General Funds |
| HH | Nicole Marks West/Carusi/Harte | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$205.00 Non Member Registration General Funds |
| II | Linda Snyder Johnson | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$175.00 Member Registration General Funds |
| JJ | Michele Kains Sharp/Mann/Harte | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$175.00 Member Registration General Funds |
| KK | Lisa Seward Kilmer/Cooper | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$175.00 Member Registration General Funds |
| LL | Ruth Herrero Paine | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$205.00 Non Member Registration General Funds |
| MM | Marisa Feeley East/Beck | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$205.00 Non Member Registration General Funds |
| NN | Maria Campagna Kingston/Knight | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$205.00 Non Member Registration General Funds |
| OO | Marianne W. Gaffney Central | TESOL International. Convention & English Language Expo, Philadelphia, PA | 3/27/12 | \$205.00 Non Member Registration General Funds |

ACTION AGENDA
December 20, 2011

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
(continued)

| # | NAME | CONFERENCE | DATE | COST NOT TO EXCEED |
|----|------------------------------|--|----------|--|
| PP | Don Bart Central | Policies & Procedures Affecting Homeless | 12/15/11 | \$10.04 Mileage only General Funds |
| QQ | Neil Burti Alternative HS | DVMSAC-Educational Equity, Philadelphia, PA | 1/19/12 | \$32.69 Mileage/Parking/Tolls General Funds |
| RR | Kirk Rickansrud Carusi | iPAD Workshop for School Leaders | 1/27/12 | \$852.91 Registration, Mileage CHASA Funds |
| SS | Susan Weinman Paine | The Common Core Standards... | 1/18/12 | \$12.15 Mileage only CHASA Funds |

ITEM 2. APPROVAL OF AGREEMENTS FOR 2011-2012 SCHOOL YEAR

It is recommended that the Board approve the agreements for the 2011-2012 school year as listed below:

Joanne Engel
Teen Screen clinician to assess students in conjunction with Teen Screen
December 2011-June 2012
Amount not to exceed \$2,500
Account 11-000-218-320-66-0001
P.O. # 12-05405

Beth Delaney-Runfola
Teen Screen clinician to assess students in conjunction with Teen Screen
December 2011-June 2012
Amount not to exceed \$2,500
Account 11-000-218-320-66-0001
P.O. # 12-05406

The Cloud Institute
Purposes of professional development
September 2011-June 2012
Amount not to exceed \$6,000
Account 20-272-200-500-99-000
PO #12-05571

Gloria Wuhl
To provide psychological evaluations
September 2011-June 2012
Amount not to exceed \$2,500
Account 11-000-219-320-71-0001
PO #12-05723

ACTION AGENDA
December 20, 2011

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF AGREEMENTS FOR 2011-2012 SCHOOL YEAR (continued)

Foundation for Educational Administration
Purposes of professional development
February 2, 2012
Amount not to exceed \$3,500.00
Account 11-000-223-320-72-0001
PO #12-05724

Melissa Quattrone
To provide learning evaluations
September 2011-June 2012
Amount not to exceed \$2,500
Account 11-000-219-320-71-0001
PO #12-05788

ITEM 3. APPROVAL OF MT. MISERY MILEAGE

It is requested that John Deitelbaum be approved for mileage reimbursement to and from Mt. Misery during the weeks of October 18-November 1st. 2011, March 12-April 28, 2012 at the rate of \$.31 per mile. The cost is budgeted to account # 11-190-100-580-66-0002.

ITEM 4. APPROVAL OF RESOLUTION TO PARTICIPATE IN THE NJ SUSTAINABLE SCHOOLS PROJECT

Whereas, the Cherry Hill School district seeks to participate in the 3-year NJ Sustainable Schools research project that proposes to determine if sustainability is the answer to academic and financial success of NJ Schools;

Whereas, Cherry Hill School District is a participant of the Alliance for Competitive Energy Services program (ACES);

Whereas, the district commits to providing a team to attend the yearly 4-day Green Schools Leadership (GSLI) summer program, it will send a new team every year for the three years of the program;

Whereas, the district commits that the teams will produce a Green Strategic Plan, Mission Statement, Action Steps/Lesson Plans and Resources that will be posted online at the GLSI web site;

Whereas, the district commits that each team will implement the Green Strategic Plan during the school year and provide online interim reports regarding the status of the implementation;

Whereas, the district commits that all teams will participate in the green online professional learning community;

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A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF RESOLUTION TO PARTICIPATE IN THE NJ SUSTAINABLE SCHOOLS PROJECT (continued)

Whereas, the district commits the participation of a School Board Member in the GSLI, and their involvement in the three-year process;

Whereas, the district commits district team participation throughout the 3-year grant period;

Whereas, the district commits that a 5-member team – Superintendent or Assistant Superintendent, School Board Member, Facilities Director, Principal, Teachers (5 constant members attend the GSLI summer program) will participate in the GSLI Institute;

Whereas, the district commits to provide district/school data before, during, and after the project.

Therefore, it is resolved that Cherry Hill School District agrees to participate in and adhere to the guidelines of the three-year Sustainable Schools Research Project. Continued participation in the three-year Sustainable Schools Research Project will be subject to annual approval by the board of education.

ITEM 5. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the December 2011 cycle. There are two students, one is a new placement.

OUT OF DISTRICT TUITIONS (December 2011)

| VENDOR | ID | TERM | TUITION | RES | AIDE | ESY | ESY AIDE | EXTRA | AMOUNT |
|-----------------------|---------|-----------------|----------|-----|------|-----|----------|---------|----------|
| Burlington County SSD | 2011803 | 10/26/11-6/2012 | \$28,129 | | | | | \$2,200 | \$30,329 |
| Burlington County SSD | 3012127 | 11/9/11-6/2012 | \$31,597 | | | | | \$2,200 | \$33,797 |

ITEM 6. APPROVAL OF STUDENT AGREEMENT

RESOLUTION TO BE READY FOR THE ACTION MEETING

Motion _____ Second _____ Vote _____

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations
7. Approval of License Agreement for the Liacouras Center – Graduation H.S. East, June 18, 2012
8. Approval of License Agreement for the Liacouras Center – Graduation H.S. West, June 18, 2012
9. **Payment of Contract Balance to Superior Court – Thermal Piping vs. Cherry Hill Board of Education**

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR OCTOBER 2011
- b) SACC FINANCIAL REPORT FOR OCTOBER 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) AUTHORIZATION OF CHERRY HILL KATZ JCC CONTRACT
- c) RATIFICATION OF BOYS & GIRLS CLUB OF CAMDEN COUNTY CONTRACT
- d) RATIFICATION OF CHRISTIAN STREET YMCA CONTRACT
- e) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES
- f) RESOLUTION TO AMEND NJSBAIG BYLAWS
- g) RESOLUTION APPROVING AFFILIATION AGREEMENT BETWEEN WEST CHESTER UNIVERSITY OF PENNSYLVANIA AND CHERRY HILL TOWNSHIP BOARD OF EDUCATION
- h) **RESOLUTION FOR THE RECISSION OF THE TRANSLATION RFP AWARD AND AUTHORIZATION TO READVERTISE**

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #SEBBP-121311 – SPECIAL ED TRANSPORTATION ROUTES (12-13-11)

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #HILLPX1 – HILL TOP PREP - SHUTTLE
- b) ROUTE #QCA – MCKINNEY-VENTO – CAMDEN, NJ – ALTERNATIVE HIGH SCHOOL
- c) ROUTE #QGW – GLOUCESTER COUNTY SPECIAL SERVICES – HIGH SCHOOL WEST
- d) ROUTE #QMA – MCKINNEY-VENTO – MERCHANTVILLE, NJ – AUDUBON HIGH SCHOOL
- e) ROUTE #SJGX1 – ARCH BISHOP DAMIANO, WESTVILLE, NJ (ST. JOHN OF GOD) – SHUTTLE WITH AIDE
- f) ROUTE #Y927 – JOINTURE – GLOUCESTER COUNTY SPECIAL SERVICES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #CMSFS-041211 – FASCIA, SOFFIT AND MASONRY REPAIR AT CARUSI MIDDLE SCHOOL (4-12-11)
- b) BID #HVAC2-070209 - PHASE II HVAC SYSTEM ALTERATIONS AT CHERRY HILL HIGH SCHOOL EAST (7-2-09)

ITEM 6. ACCEPTANCE OF DONATIONS

ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. EAST, JUNE 18, 2012

ITEM 8. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 18, 2012

ITEM 9. PAYMENT OF CONTRACT BALANCE TO SUPERIOR COURT – THERMAL PIPING vs. CHERRY HILL BOARD OF EDUCATION

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B. BUSINESS AND FACILITIES

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR OCTOBER 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 31, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of October 31, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR OCTOBER 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of October 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2011**

It is recommended that the 2011/2012 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

ACTION AGENDA
December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

d) **FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2011**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending October, 2011 be accepted as submitted.

e) **DISBURSEMENT OF FUNDS**

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|------------------------------|---|
| Payroll & FICA | \$8,876,675.95 | Payroll Dates: 11/23/11 & 12/09/11 |
| Food Service | \$353,435.78 | 12/20/11 |
| SACC | <u>\$15,004.59</u> | 11/14/11 thru 12/12/11 |
| Grand Total | <u>\$9,245,116.32</u> | |

f) **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated December 20, 2011 in the amount of \$2,872,672.19 be approved as submitted.

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December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

| <u>Contract Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>New Jersey State Contract Expiration Date</u> | <u>Amount Not to Exceed</u> |
|------------------------|-------------------|--|--|-----------------------------|
| A67363 | Ackerson Drapery | Window Treatments-Blinds, Cubicle Curtain Shades & Draperies; Supply & Install | 2-29-12 | \$100,000 |
| A65043 | Major Petroleum | Gasoline, Automotive | 2-28-12 | \$100,000 |
| A67097 | Major Petroleum | Fuel Oil #2 (heating) | 3-31-12 | 36,000 |
| A67098 | Majestic Oil Co., | Fuel Oil #2 (heating) | 3-31-12 | 36,000 |
| A67094 | Pedroni Fuel | Fuel Oil #2 (heating) | 3-31-12 | 36,000 |
| A67093 | Riggins Inc. | Fuel Oil #2 (heating) | 3-31-12 | 36,000 |

ACTION AGENDA
December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS** continued

| <u>Contract Number</u> | <u>Vendor</u> | <u>Commodity/ Service</u> | <u>New Jersey State Contract Expiration Date</u> | <u>Amount Not to Exceed</u> |
|------------------------|---|---|--|-----------------------------|
| A68269 | Airgas East, Inc. | Gases, Medical, Specialty and Industrial | 5-31-12 | 3,500 |
| A65589 | Cascade School Supplies, Inc. | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 10,000 |
| A65592 | Charles J. Becker & Brothers, Inc. | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 10,000 |
| A65608 | Eric Armin, Inc. | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 100,000 |
| A66488 | ETA Cuisenaire | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 6,000 |
| A65621 | Flinn Scientific, Inc. | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 7,500 |
| A65593 | Kurtz Bros., Inc. | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 5,000 |
| A65594 | Lakeshore Learning Materials | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 20,000 |
| A65607 | Nystrom Education Div. | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 10,000 |
| A65596 | Perma Bound | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 9,000 |
| A65603 | Roberts Brothers, LLC | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 110,000 |
| A65610 | S & S Worldwide, Inc., | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 4,000 |
| A65606 | School Specialty Sax Arts & Crafts Frey Scientific | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 225,000 |
| A65604 | Premier Agenda W. B. Mason | Student Planners Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 200,000 |
| A65622 | Student Planner | Library Supplies, School Supplies & Teaching Aids | 2-29-12 | 10,000 |

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B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **AUTHORIZATION OF CHERRY HILL KATZ JCC CONTRACT**

It is recommended that the Agreement between the Cherry Hill Board of Education and the Jewish Community Center, Cherry Hill, NJ be approved at a rate of \$100.00 per hour for pool rental, in an amount not to exceed \$15,000.00 in compliance with the specifications and conditions of the agreement dated October 26, 2011 for High School East (PO#12-00222).

Account Code: 11 402 100 590 50 0001

c) **RATIFICATION OF BOYS & GIRLS CLUB OF CAMDEN COUNTY CONTRACT**

It is recommended that the Agreement between the Cherry Hill Board of Education and the Boys & Girls Club of Camden County be ratified for the period beginning November 15, 2011 and ending on March 2, 2012 for the amount of \$8,550.00 for pool rental in compliance with the specifications and conditions of the agreement dated July 28, 2011 for High School West, the school will be utilizing this facility Mondays, Tuesdays and Thursdays. PO#12-00223

Account Code: 11 402 100 590 55 0001

d) **RATIFICATION OF CHRISTIAN STREET YMCA CONTRACT**

It is recommended that the Agreement between the Cherry Hill Board of Education and the Christian Street YMCA be ratified for pool rental in compliance with the specifications and conditions of the agreement for the period beginning November 18, 2011 and ending on February 24, 2012 for the amount of \$1,625.00 for High School West, the school will be utilizing this facility on Fridays. PO#12-05370

Account Code: 11 402 100 590 55 0001

e) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, said bids expire on November 30, 2012.

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

e) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES** continued

GENERAL CLASSROOM SUPPLIES

School Specialty
Bid #2011246140SS

OFFICE/COMPUTER SUPPLIES

Staples Advantage
Bid #NJCOOP

ATHLETIC SUPPLIES

Aluminum Athletic Equipment Co., Bid #111221
ARC Sports, Bid 1234
Cannon Sports, Inc.,
Bid #60287
JISH Inc., Bill Pearson Sports,
Bid #101411
Levy's, Inc., Bid #L4290
M-F Athletic/MFAC,LLC, Bid #4290
Pyramid School Product,
Bid #4290NJCOOP
Schutt Reconditioning/Kranos, Bid #4290
Winning Teams By Nissel, LLC, Bid #283

Anaconda Sports/Hat World, Bid #4290
Herb's Sport Shop, Inc.,
Bid #4290
Leezar Sporting Goods & Apparel,
Bid #1011LZ
Longstreth Sporting Goods., Bid #NJ4290
Passon's Sports/Sports Supply, Bid #3066645
R & R Trophy & Sporting Goods,
Bid #NJCOOP101411
Sportsman's, Bid #4290

AUDIO VISUAL SUPPLIES

Camcor, Inc., Bid #4193
Total Video Products, Inc.,
Bid #DSEDS4193
Valiant I.M.C., Bid #4193

Paper Clips, Inc., Bid #4193
Troxell Communications, Inc.,
Bid #4193-26-EDCP-2012
Valley Litho Supply Co., Bid #4193

COPY DUPLICATOR SUPPLIES

W. B. Mason Co., Inc., Bid #EDSNJS101911

CUSTODIAL SUPPLIES

Allied Filter Co., Bid #1-12
Bergen Industrial Supply Co.,
Bid #BER030
HGNJ Shopping Mall, LLC, Bid #NJC1014
John A. Earl, Inc., Bid #4292
Metco Supply Inc., Bid #10-14C
Pyramid School Products, Bid #4292NJCOOP
Summit Paper Company, Bid #4292
United Sales USA Corp., Bid #EDDPB101411

App, Inc., Bid #4292
Calico Industries, Inc.,
Bid #ED-DATANJ101411
Jewel Electric Supply Co., Bid #4292
Maintenance Supply Company, Bid #4292
Pantel Co., LLC, Bid #4292
Scoles Floorshine Industries, Bid #4292
Travers Tool Co., Bid #21-012-

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

e) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES** continued

ELEMENTARY SCIENCE SUPPLIES

Bio Corporation, Bid #1234
EAI Education/Eric Armin, Inc., Bid #4179
ETA / Cuisenaire,
Bid #4179NJ
Frey Scientific Co., Bid #2011245819-SS
Nasco, Bid #66581
Parco Scientific Company, Bid #PQA11064
Sandy Enterprises, Inc., Bid #100111-2
Science Kit, LLC, Bid #CP11397

Carolina Biological Supply, Bid #P105868
Electronix Express, Bid #332GC
Fisher Science Education, Inc.,
Bid #11231-7082
Kelvin Electronics, Bid #62192
Pantel Co., Inc., Bid # 4179
RNJ Electronics, Inc., Bid #RNJ4179
Sargent-Welch/VWR, Bid #VBQ4107129
Ward's Natural Science, Bid #L109176-115

FAMILY / CONSUMER SCIENCE SUPPLIES

Nasco, Bid #66045

S.A.N.E., Bid #5501

FINE ART SUPPLIES

Cascade School Supplies, Bid #71482
Dick Blick Company, Bid #QBM6030
Nasco, Bid #66050
School Specialty Inc./Sax Arts Education,
Bid #2011246101SS

Ceramic Supply, Inc., Bid #4199
Kurtz Bros., Bid #E0252A
National Art & School Supplies, Bid #4199
Triarco Arts & Crafts, LLC,
Bid #66118

HEALTH AND TRAINER SUPPLIES

Henry Schein Inc., Bid #40026

School Health Corporation, Bid #1936151

LIBRARY SUPPLIES

ACCO Brands USA LLC (GBC), Bid #09114192
Highsmith, LLC, Bid #CD7201

Cascade School Supplies, Bid #71483
The Library Store, Inc., Bid #NJSTATE11

MUSIC

Catalano Musical Products, Bid #CAT0895-4196
K & S Music, Inc., Bid #4196
Music & Arts Center, Bid #4196
Sam Ash New Jersey Megastores, Bid #4196
Washington Music Center, Inc., Bid #4196

Interstate Music/Cascio, Bid #MCBOENJ4196
Loser's Music, Inc., Bid #100511
Pleasantville Music Shoppe, Bid #JT123
Shar Products Company, Bid #4196

PHOTOGRAPHY SUPPLIES

Freestyle Sales Co., Inc., Bid #515619
Ray Supply, Inc.,
Bid #11NJPHOTO
Valley Litho Supply, Co., Bid #4195

Peter's Camera Shop, Bid #64234195
Troxell Communications, Inc.,
Bid #4195-26-EDCP-2012

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- e) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES** continued

PHYSICAL EDUCATION SUPPLIES

Nasco,
Bid #66047

School Specialty, Inc./Sportime,
Bid#2011246105SS

Passon's Sports/Sports Supply,
Bid #3066559-2011
Winning Teams by Nissel, LLC
Bid #281

ROCKETRY

Brodhead-Garrett Company, Bid #2011246224SS
Kelvin Electronics, Bid #62194
Midwest Technology Products, Bid #2033940
Sandy Enterprises, Inc., Bid #101011-6

Electronix Express, Bid #333GC
Metco Supply Inc., Bid #10-14B
Pitsco Education, Bid #491845

SCIENCE SUPPLIES

Carolina Biological Supply, Bid P105868
Electronix Express,
Bid #332GC
Frey Scientific, Bid #2011245696-SS
Pantel Co., LLC, Bid #4180
Parco Scientific Company, Bid # PQA11065
Sandy Enterprises, Inc., Bid 100111-10
Science Kit, LLC, Bid #CP111396

EAI Education/Eric Armin, Inc., Bid #4180
Fisher Science Education, Inc.,
Bid #11231-7082
Nasco, Bid #66043
Para Scientific Co., Bid #M11-0288
RNJ Electronics, Inc., BID #RNJ4180
Sargent-Welch/VWR, Bid #VBQ 4107337
Ward's Natural Science, Bid #L109176-115

SPECIAL NEEDS

Lightspeed Technologies, Bid #4289-2011
Sandy Enterprises, Inc.,
Bid #101011-5

Phonak, LLC, Bid #4289
School Specialty/Abilitations,
Bid #2011246104SS

SUPPLEMENTAL AV SUPPLY & EQUIPMENT

Dynamite FX, Bid #15602
Pyramid School Products, Bid #4285NJCOOP
Troxell Communications, Inc.,
Bid #4285-26-EDCP

Paper Clips, Inc., Bid #0439AV-2012-2013
Sandy Enterprises, Inc., Bid #101011-4
Valiant IMC, Bid #4285

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

e) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATION DATA SERVICES** continued

TEACHING AIDS

Becker's School Supplies, Bid #1105994

Conserv Flag Company, Bid #CO4229

ETA/Cuisenaire, Bid #4229NJ

Kurtz Bros., Bid #E0252B

O'Johnnies, Inc., Bid #011112

Sandy Enterprises, Inc.,

Bid #101011-1

Teacher's Discovery, Bid #100317

Cascade School Supplies, Bid #71486

EAI Education/Eric Armin, Inc., Bid #4229

Kaplan Early Learning Co., Bid #3527

Lakeshore Learning Materials, Bid #4229

Really Good Stuff, Bid #EDS4229

School Specialty/Childcraft,

Bid #2011246103SS

United Supply Corp., Bid #EDTA12

TECHNOLOGY SUPPLIES

Broadhead-Garrett Co., Bid #2011245946SS

Klingspor's Woodworking Shop, Bid #1702

Paxton/Patterson, LLC, Bid #B736552

Valley Litho Supply Co., Bid #4197

Electronix Express, Bid #331GC

Midwest Technology Products, Bid #2033745

Satco Supply, Bid #75-100511

f) **RESOLUTION TO AMEND NJSBAIG BYLAWS**

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED the Cherry Hill Township Board of Education hereby approves the proposed amendments to the NJSBAIG Bylaws.

g) **RESOLUTION APPROVING AFFILIATION AGREEMENT BETWEEN WEST CHESTER UNIVERSITY OF PENNSYLVANIA AND CHERRY HILL TOWNSHIP BOARD OF EDUCATION**

RESOLVED, that the Cherry Hill Board of Education approves the Affiliation Agreement between West Chester University of Pennsylvania on file in the office of the Assistant Superintendent, Business/Board Secretary for the purpose of providing an educational experience to the University's students in the area of Speech/Language Pathology and Audiology.

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

**h) RESOLUTION FOR THE RECISSION OF THE TRANSLATION RFP AWARD
AND AUTHORIZATION TO READVERTISE**

RESOLUTION TO BE READY FOR ACTION MEETING

ACTION AGENDA
December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #SEBBP-121311 – SPECIAL ED TRANSPORTATION ROUTES (12-13-11)

INFORMATION:

Specifications for the procurement of a vendor to provide three (3) lines of transportation for special education, two (2) in district and one (1) out of district were advertised and solicited with the following results.

| <u>BIDDER</u> | <u>LINE ITEMS</u> | <u>BID TOTAL</u> |
|--|-------------------|------------------|
| Holcomb Bus Service, Inc., Bellmawr, NJ | 3 | 486.00 |
| Hillman’s Bus Service, Inc., West Berlin, NJ | 3 | 560.00 |
| Safety Bus Service, Inc., Pennsauken, NJ | 3 | 606.58 |
| First Student, Berlin, NJ | 3 | 659.50 |
| Student Transportation of America, Williamstown, NJ | 3 | 720.94 |

RECOMMENDATION:

It is recommended that three (3) lines from BID #SEBBP-12-13-11 – SPECIAL ED TRANSPORTATION ROUTES, two (2) in district and one (1) out of district be awarded as follows based on the lowest responsive and responsible bidder. PO #'s **12-05895, 12-05896 and 12-05897**

| <u>BIDDER</u> | <u>ROUTE #</u> | <u>PER DIEM RATE</u> | <u>INC/DEC RATE PER MILE</u> | <u>AIDE PER DIEM RATE</u> | <u>PER ANNUM RATE</u> |
|---|---|------------------------------|--|-----------------------------------|-------------------------------|
| Holcomb Bus Service, Inc., Bellmawr, NJ | BG2-Bridge Academy, Lawrenceville, NJ – home to school/round trip | \$162.00 | .62 | N/A | \$16,848.00 |
| Hillman’s Bus Service, Inc., West Berlin, NJ | BV3-Beck MS - home to school/round trip | 124.00 | \$1.00 | N/A | 13,640.00 |
| Holcomb Bus Service, Inc., Bellmawr, NJ | PAV4-Paine ES – home to school/round trip | 131.00 | .62 | \$31.00 | 17,820.00 |

Account Code: 11 000 270 514 83 0001

ACTION AGENDA
December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #HILLPX1 – HILL TOP PREP - SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Garden State Transport, Inc. to transport (1) one classified student on a shuttle from school to home as listed below.
PO #12-05528

Route: HILLPX1
School: Hill Top Prep.
Company: Garden State Transport, Inc.
Original Route: HILLP-X
Original Bid: #5535
Date(s): 11/15/11 to 1/24/12
Cost per diem: \$130.00
Total # of days: (28) twenty eight
Total Cost: \$3,640.00

Account Code: 11 000 270 514 83 0001

b) ROUTE #QCA – MCKINNEY-VENTO – CAMDEN, NJ – ALTERNATIVE HIGH SCHOOL

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman Bus Service. It is recommended that prior administrative approval be ratified to grant Hillman Bus Service, Inc. to transport (1) one classified student residing in Camden, NJ. This is a McKinney-Vento student as listed below. PO #12-05530

Route: QCA
School: Cherry Hill Alternative High School
Company: Hillman Bus Service, Inc.
Date(s): 11/21/11 to 3/8/12
Cost per diem: \$93
Total # of days: (90) ninety
Total Cost: \$8,370.00

Account Code: 11-000-270-514-83-0001

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #QGW – GLOUCESTER COUNTY SPECIAL SERVICES – HIGH SCHOOL WEST

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified to grant Holcomb Bus Service, Inc. to transport (1) one classified student residing in Glassboro, NJ. This is temporary placement per Gloucester County Special Services as listed below.
PO #12-05529

Route: QGW
School: Cherry Hill High School West
Company: Holcomb Bus Service, Inc.
Date(s): 11/14/11 to 1/26/12
Cost per diem: \$212.00
Total # of days: (45) forty five
Total Cost: \$9,540.00

Account Code: 11-000-270-514-83-0001

- d) ROUTE #QMA – MCKINNEY-VENTO – MERCHANTVILLE, NJ – AUDUBON HIGH SCHOOL

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified to grant Holcomb Bus Service, Inc. to transport (1) one classified student residing in Merchantville, NJ. This is McKinney-Vento student as listed below. PO #12-05527

Route: QMA
School: Audubon High School
Company: Holcomb Bus Service, Inc.
Date(s): 11/8/11 to 5/16/12
Cost per diem: \$144.00
Total # of days: (121) one hundred twenty one
Total Cost: \$17,424.00

Account Code: 11-000-270-514-83-0001

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- e) ROUTE #SJGX1 – ARCH BISHOP DAMIANO, WESTVILLE, NJ (ST. JOHN OF GOD) – SHUTTLE WITH AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for McGough Bus Company, Inc. to transport (1) one classified student on a shuttle with an aide from school to home as listed below. PO #12-05524

Route: SJGX1

School: Arch Bishop Damiano, Westville, NJ (St. John of God)

Company: McGough Bus Company, Inc.

Original Route: SJG

Original Bid: #5222

Date(s): 11/8, 15, 22, 29 & 12/6, 13 (Tuesday's only)

Cost per diem: \$80.00 route, \$20.00 aide = \$100.00

Total # of days: (6) six

Total Cost: \$600.00

Account Code: 11-000-270-514-83-0001

- f) ROUTE #Y927 – JOINTURE – GLOUCESTER COUNTY SPECIAL SERVICES

RECOMMENDATION:

It is recommended that prior administrative approval be ratified to grant Gloucester County Special Services to provide transportation with a Jointure Contract for (1) one Cherry Hill student from The Ranch Hope Facility to Bankbridge Regional High North as listed below.

PO #12-05523

Route: Y927

School: Bankbridge

Company: Gloucester County Special Services

Date(s): 9/6/11 to 12/23/11

Cost per diem: \$158.36

Total # of days: (71) seventy one

Total Cost: \$11,243.56

Account Code: 11-000-270-514-83-0001

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

**g) ROUTE #QBP - MCKINNEY VENTO, BROOKLAWN, NJ – PAINE
ELEMENTARY SCHOOL**

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman Bus Service, Inc. It is recommended that prior administrative approval be ratified to grant Hillman Bus Service, Inc. to transport (1) one McKinney Vento student residing in Brooklawn, NJ. PO# 12-05805

Route: QBP

School: Thomas Paine

Company: Hillman Bus Service, Inc.

Date(s): 12/1/11 to 6/18/12

Cost per diem: \$135.00

Total # of days: (127) one hundred twenty seven

Total Cost: \$17,145.00

Account Code: 11-000-270-514-83-0001

**h) ROUTE #731 – MCKINNEY-VENTO, PINE HILL, NJ – HOLLYDELL
SCHOOL, SEWELL, NJ**

RECOMMENDATION:

It is recommended that prior administrative approval be ratified to grant Educational Services Commission to transport (1) one classified student residing in Pine Hill, NJ. This is McKinney-Vento student as listed below. PO# 12-05898

Route: 731

School: Hollydell School, Sewell, NJ

Company: Camden County Educational Services Commission

Date(s): 12/12/11 to 6/22/12

Cost per diem: \$42.00

Total # of days: (122) one hundred twenty two

Total Cost: \$5,124.00

Account Code: 11-000-270-514-83-0001

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #CMSFS-041211 – FASCIA, SOFFIT AND MASONRY REPAIR AT CARUSI MIDDLE SCHOOL (4-12-11)

INFORMATION:

Board approval is requested for Change Order 001 to be issued to Levy Construction Company, Audubon, NJ to modify existing concrete before installation of new VCT in glass hallway (add \$710.00) and install new roof drain and reroute the drainage from upper to lower roof (add \$1,355.76) for a total increase of \$2,065.76.

RECOMMENDATION:

It is recommended that Change Order 001 to modify existing concrete before installation of new VCT in glass hallway (add \$710.00) and install new roof drain and reroute the drainage from upper to lower roof (add \$1,355.76) for a total increase of \$2,065.76 be issued to Levy Construction Company, Audubon, NJ. PO #12-05920

Account Code: 12 000 400 932 45 8013

- b) BID #HVAC2-070209 - PHASE II HVAC SYSTEM ALTERATIONS AT CHERRY HILL HIGH SCHOOL EAST (7-2-09)

INFORMATION:

Board approval is requested for Change Order 002R to be issued to Thermal Piping, Wrightstown, NJ to address modifications as a result of field conditions encountered on the project at High School East (deduct \$14,500.00).

RECOMMENDATION:

It is recommended that Change Order 002R to address modifications as a result of field conditions encountered on the project at High School East be issued to Thermal Piping, Wrightstown, NJ (deduct \$14,500.00) reducing original award on PO #10-01008.

Account Code: 30 000 450 450 50 5024

ACTION AGENDA

December 20, 2011

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|-----------------------------|--|--|--------------|
| Beck Middle School | 20 Harrow Lacrosse Sticks 20 Brine Lacrosse Goggles 20 Shield Mouth Guards | Cherry Hill Lacrosse Club via Eric Stevens | \$3,319 |
| Rosa Middle School | Rosa Bridge Program | Cherry Hill Education Foundation* | \$1,200 |
| Beck Middle School | Participation in Destination Imagination | Cherry Hill Education Foundation* | \$1,188 |
| Woodcrest Elementary School | Carpeting for Classrooms | Woodcrest PTA | \$6,275 |
| Woodcrest Elementary School | Materials to support Trouble Free Playground & Lunch with the Principal | Woodcrest PTA | \$504.00 |

*Unexpended funds will be returned to Cherry Hill Education Foundation

ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. EAST, JUNE 18, 2012

It is recommended that the "Agreement" between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter "Licensor"), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter "Licensee") be approved as submitted for H.S. East graduation on Monday, June 18, 2012 in the amount of \$16,050.00 for Rental, Parking and other Fees. PO #12-05678

Account Code: 11 000 240 590 50 0001

ITEM 8. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 18, 2012

It is recommended that the "Agreement" between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter "Licensor"), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter "Licensee") be approved as submitted for H.S. West graduation on Monday, June 18, 2012 in the amount of \$16,050.00 for Rental, Parking and other Fees. PO #12-02415

Account Code: 11 000 240 590 55 0001

ACTION AGENDA
December 20, 2011

B. BUSINESS AND FACILITIES

**ITEM 9. PAYMENT OF CONTRACT BALANCE TO SUPERIOR COURT –
THERMAL PIPING vs. CHERRY HILL BOARD OF EDUCATION**

RESOLUTION TO BE READY FOR ACTION MEETING

Motion _____ Second _____ Vote _____

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

Long Range Plan Goal:

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------------|--------------------------|-----------------------|---------------|
| Jennifer VanGinhoven | Paine-Grade 4 (\$56,730) | 1/01/12 | Personal |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-------------|---|-----------------------|---------------|
| Grace Woods | Kilmer-Educational Assistant (\$11,629) | 12/05/11 | Personal |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Student Teachers

RECOMMENDATION:

It is recommended that the persons listed be approved for student teaching in accord with the date presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating School/Teacher</u> |
|-----------------------|---------------------------|------------------------|--|
| Mark Catalfamo | Rutgers | 1/18/12-5/04/12 | Kristen Katz/Rosa |
| David Buckley | St. Joseph's | 1/18/12-4/27/12 | Thomas Rosenberg/CHHS East |
| Angelo Cutinetta | Drexel | 3/19/12-6/15/12 | Davi Browne/Stockton |
| Jaren Angud | Rowan | 1/17/12-3/09/12 | Joanna Herrero/Kingston-Cooper |
| Victoria Karpman | Arcadia | 1/23/12-3/16/12 | Linda Wander/CHHS East |
| Alison Goodman | Rowan | 1/17/12-3/09/12 | Shelby Smith/CHHS West |
| Alison Goodman | Rowan | 3/12/12-5/04/12 | Michael Eng/Knight |
| Alexa Gibson | Rowan | 1/17/12-3/09/12 | Michael Eng/Knight |
| Jamie Meile | Rowan | 1/17/12-5/04/12 | Susan Murawczyk/Johnson |
| Jeffrey Dennis | Stockton | 1/03/12-4/30/12 | Joanne Burgess-Dayna Morris/CHHS East |
| Alan Burkardt | Wilmington | 1/03/12-5/04/12 | Sioux Xenakis/Knight |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Classroom Observation

RECOMMENDATION:

It is recommended that the persons listed be approved for a classroom observation in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating Teacher/School</u> |
|----------------------|---------------------------|--------------------------|-----------------------------------|
| Shahidah Lowe | Seton Hall | 12/06/11-12/23/11 | Doreen Nicosia/Woodcrest |
| Brian Jackson | Camden County | 12/16/11-12/23/11 | George Hanna/Carusi |
| Sonia Novoa | Rutgers | 12/16/11-12/23/11 | Michelle Kains/Sharp |
| Michael Jankaitis | Drexel | 1/03/12-3/30/12 | Sarah Guy/Knight |

(c) School Psychology Practicum

RECOMMENDATION:

It is recommended that Maria Ines Castro, Psychology student at Rowan University be approved for 300 hours of field experience effective 1/01/12-6/30/12 with Susan Levy, CHHS East as cooperating psychologist.

(d) Clinical Experience—Special Education

RECOMMENDATION:

It is recommended that the persons listed, who are students at Rowan University as well as teachers in the Alternative High School, be approved to complete their field requirements as special education teachers towards their Master's degree in accord with the data presented.

| <u>Name</u> | <u>Effective Date</u> | <u>Cooperating Principal</u> |
|------------------|-----------------------|------------------------------------|
| Laura Arno | 1/17/12-3/09/12 | Neil Burti/Alternative High School |
| Samantha Vanaman | 1/10/12-3/02/12 | Neil Burti/Alternative High School |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Guidance Internship

RECOMMENDATION:

It is recommended that Elizabeth Enny, who is a student at the American Public University, be approved for a guidance internship at Barton Elementary School effective 2/06/12-5/27/12 with Diane Bonanno as the cooperating Guidance Counselor.

(f) Outside Speech Evaluations

RECOMMENDATION:

It is recommended that the persons listed be approved to provide outside speech evaluations for a total of ten evaluations each at the rate of \$250/evaluation (not to exceed \$2500 each). Monies budgeted from account #11-000-213-101-71-0101.

| <u>Name</u> | <u>Effective Date</u> |
|----------------|-----------------------|
| Lori Combs | 8/01/11-6/30/12 |
| Shirley Graves | 11/01/11-6/30/12 |

(g) Co-Curricular

RECOMMENDATION:

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|---------------------|---|-----------------------|---------------|
| Thomas Balderstone* | Rosa-Co-Assistant, Junior School Drama (budget #11-401-100-100-48-0101) | 9/01/11-6/30/12 | \$ 799 |
| Justin James | Rosa-Co-Assistant, Junior School Drama (budget #11-401-100-100-48-0101) | 9/01/11-6/30/12 | \$ 435 |
| Kristen Wallace | CHHS West-Assistant Coach, Girls Basketball- (budget #11-402-100-100-55-0101) | 9/01/11-6/30/12 | \$3452 |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(g) Co-Curricular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|----------------------------------|---|------------------------|---|
| Nina Anastasia | Carusi-Co-Director, Newspaper (budget #11-401- 100-100-45-0101) | 9/01/11-11/27/11 | \$ 295 |
| Jenna Kanter | Carusi-Co-Director, Newspaper (budget #11-401- 100-100-45-0101) | 9/01/11-6/30/12 | \$1324 |
| Gregory Coolahan | CHHS West-Assistant Coach, Wrestling (budget #11-402-100-100-55-0101) | 9/01/11-6/30/12 | \$5725 |
| Steve Scanlon* | CHHS East-Assistant Coach, Football (budget #11- 402-100-100-50-0101) | 9/01/11-6/30/12 | \$3880 |
| Jason Speller | CHHS East-Co-Assistant Coach, Boys Basketball (budget #11-402-100-100-50- 0101) | 9/01/11-6/30/12 | \$1726 |
| Larry Genzer* | CHHS East-Co-Assistant Coach, Boys Basketball (budget #11-402-100-100-50- 0101) | 9/01/11-6/30/12 | \$2862 |
| Kevin Owens* | CHHS East-Co-Assistant Coach, Boys Basketball (budget #11-402-100-100-50- 0101) | 9/01/11-6/30/12 | \$1726 |
| Christopher Corey | CHHS East-Co-Assistant Coach, Boys Basketball (budget #11-402-100-100-50- 0101) | 9/01/11-6/30/12 | \$1726 |
| Jacqueline Trakimas* | CHHS East-Assistant Coach, Girls Winter Basketball (budget #11-402- 100-100-50-0101) | 9/01/11-6/30/12 | \$5725 |
| Christopher Halladay* | CHHS West-Assistant Coach, Boys Basketball | 9/01/11-6/30/12 | \$4804 (revised for previous experience) |

*Outside district coach

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Title I Tutor

RECOMMENDATION:

It is recommended that the persons listed be approved for the English is Easy Family Engagement Program effective 12/01/11-6/01/12 at the rate of \$42.60/hr (not to exceed \$1150.20/teacher-18 hours). Monies budgeted from account #20-232-200-101-15-0101 (Title I Support).

Name

Name

Marisa Feeley

Lisa Seward

(i) Character Education

RECOMMENDATION:

It is recommended that the persons listed be approved to participate in collaborative work using the Fostering Change In School Culture Through Character Education Grant from Rutgers University, effective 12/01/11-6/30/12. Each teacher will be provided with at least one full day substitute from account #20-0101-200-100-24-0101 (not to exceed \$2463.40).

Name

Name

Name

Sarah Halloran
Kimberly McAllister
June Stagliano
Kimberly Hall
Ana Delgado
Amanda Aslanian

Kristina Murphy
Megan Manns
Heather Hayes
Betsey Kirk
Kelly Altenburg
Amy Walsh

Janese Leidy
Joanna Stabile
Emily Murray
Wendy Wong
Dianna Morris
Eloise Marsh

(j) Substitute Teachers/Nurses

RECOMMENDATION:

It is recommended that the persons listed be approved as substitute teachers/nurses for the 2011-12 school year effective 12/21/11-6/30/12. Monies budgeted from account #11-120-100-101-98-0101/#11-130-100-101-98-0101/#11-140-100-101-98-0101/#11-000-213-104-98-0150.

Name

Name

Name

Holly Bartkevicius

Marc Spivak

Allison Balmer (nurse)

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(k) Mentor Teachers

RECOMMENDATION:

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/11-130-100-101-98-0102/11-140-100-101-98-0102.

| <u>Name</u> | <u>Protégé</u> | <u>School</u> | <u>Amount</u> | <u>Effective Dates</u> |
|-----------------|--------------------|---------------|----------------|---|
| Patricia Scuhl | Melissa Ciavarella | Carusi | \$550 prorated | 12/19/11-6/30/12 (revised for dates) |
| Matthew Cieslik | Courtney Marro | Rosa | \$550 prorated | 12/01/11-3/13/12 |
| Theresa Church | Chanelle Wilson | CHHS West | \$550 prorated | 12/06/11-3/20/12 |

(l) Practicum Experience

RECOMMENDATION:

It is recommended that the persons listed be approved for a practicum experience in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Date</u> | <u>Cooperating Teacher/School</u> |
|-----------------------|---------------------------|-----------------------|---------------------------------------|
| Albert Gutlerrez | Rowan | 2/14/12-4/10/12 | Heather Esposito/CHHS West |
| Melanie Judge | Rowan | 2/14/12-4/10/12 | Heather Esposito/CHHS West |
| Stephanie Kohler | Rowan | 2/14/12-4/10/12 | Steve Ansert/CHHS West |
| Sean McKenzie | Rowan | 2/14/12-4/10/12 | Steve Ansert/CHHS West |
| David McConnell | Rowan | 2/14/12-4/10/12 | Walter Stern/CHHS West |
| Meghan Sickler | Rowan | 2/14/12-4/10/12 | Walter Stern/CHHS West |
| Marc Steinberg | Rowan | 2/14/12-4/10/12 | Adam Kovalevich/CHHS West |
| Rosalyn Woodlinger | Rowan | 2/14/12-4/10/12 | Adam Kovalevich/CHHS West |
| Janice Simpson | Rutgers | 1/23/12-5/04/12 | Amy Graves/Beck |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(m) Regular

RECOMMENDATION:

It is recommended that the person listed be approved for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|------------------|---|--------------------------------|---|
| Jennifer Carroll | CHHS West-School Psychologist (Replacing A. Atweh- budget #11-000-219- 104-71-0100) | On or about 1/03/12-6/30/12 | \$54,289 prorated* (Masters+30-step 1) |

(n) Clinical Practice

RECOMMENDATION:

It is recommended that the persons listed who are students at Jefferson University be approved for a clinical practice effective 1/12/12-4/25/12 in accord with the data presented.

| <u>Name</u> | <u>Cooperating Nurse/School</u> |
|---------------|-----------------------------------|
| Pamela Chang | Barbara Kase-Avner/Beck |
| Peter Cichon | Michele Taylor/Carusi |
| Rebecca Coyle | Sandy Kowal/Marie Smith/CHHS West |
| Anna Daikhin | Lynne Richter/Woodcrest |

(o) Vocabulary Committee

RECOMMENDATION:

It is recommended that the persons listed be approved to participate in the Middle School Vocabulary Committee effective 9/01/11-6/30/12 for a total not to exceed 78 hours at the rate of \$35.71/hr (cost not to exceed \$2785.38). Monies budgeted from account #11-000-223-110-72-0101.

| <u>Name</u> | <u>School</u> |
|-------------|---------------|
| Mandy Baker | Beck |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(o) Vocabulary Committee - continued

| <u>Name</u> | <u>School</u> |
|--------------------|----------------------|
| Laura Gertel | Beck |
| Marissa McKinney | Beck |
| Melanie Wyckoff | Beck |
| Jenna Kantner | Carusi |
| Joyce Nece | Carusi |
| Carolyn Strasle | Carusi |
| Theresa Wisniewski | Carusi |
| Jennifer Aristone | Rosa |
| Karen Barry | Rosa |
| Christine Lind | Rosa |
| Donna Pistone | Rosa |
| Michelle Corona | Malberg |

(p) Field Placement

RECOMMENDATION:

It is recommended that the persons listed who are students at Rowan University be approved for a field placement at Rosa Middle School effective 2/15/12-4/04/12.

| <u>Name</u> | <u>Cooperating Teacher/Grade</u> | <u>Name</u> | <u>Cooperating Teacher/Grade</u> |
|--------------------|---|---------------------|---|
| Daniel Abel | Christy Marrella/Grade 6 | Jodi Bolton | Christy Marrella/Grade 8 |
| Taylor Brown | Rachel Israelite/ Grade 6 | Stephanie Capone | Jennifer Aristone/Grade 8 |
| Maria Genoese | Christy Marrella/Grade 8 | Lauren Gill | Kristen Kitz/Grade 6 |
| Kathryn Lashbrook | Carolyn Grossi/ Grade 8 | Jenny McGarvey | Carolyn Grossi/ Grade 8 |
| Heather Meyers | Kimberly Pennock/Grade 6 | Lauren Nauss | Kimberly Pennock/Grade 8 |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(p) Field Placement - continued

| <u>Name</u> | <u>Cooperating Teacher/Grade</u> | <u>Name</u> | <u>Cooperating Teacher/Grade</u> |
|-----------------------|---|------------------------------|---|
| Janelle Rettig | Jennifer Aristone/Grade 8 | Francesca Schiavo | Susan Wellens/ Grade 8 |
| Brittany Tirro | Kristen Kitz/Grade 6 | Sara Vallett | Korrin Kennedy/Grade 7 |
| Gena Vanblunk | Lillian Halden/ Grade 8 | Peter Wilson | Korrin Kennedy/Grade 7 |
| Megan Wright | Lillian Halden/ Grade 8 | | |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-----------------------|-----------------------------------|--|
| Ruth Herrero | Paine-ESL | Leave with pay 12/08/11-1/12/12 (leave extended) |
| Megan Langman | CHHS West-English | Leave with pay 12/08/11-1/18/12; without pay 1/19/12-3/16/12 (revised for dates) |
| Marsha Pecker | CHHS East-Assistant Principal | Leave with pay 12/07/11-1/02/12 |
| Joanne Negrin | Carusi-World Language | Leave with pay 1/06/12-2/17/12 |
| Hilary Meola | Kilmer-Grade 2 | Leave with pay 12/12/11-1/04/12; without pay 1/05/12-6/30/12 |
| Alicia Lomba | Rosa-Humanities | Leave with pay 11/28/11-12/05/11; without pay 12/06/11-4/30/12 |
| Shana Bennett | Harte-Grade 3 | Leave with pay 11/02/11-11/18/11 (revised for dates) |
| Violeta Katsikis | Barton-Teacher Coach | Leave with pay 10/27/11-11/11/11 |
| Martha Perez | CHHS East-Spanish | Leave with pay 11/04/11-11/11/11 |
| Christa Madden | Woodcrest-Special Education | Leave without pay 1/03/12-6/30/12 (leave extended) |
| Mary Vesper | Harte-Grade 4 | Leave without pay 11/04/11-11/11/11 |
| Lori Lampart | Woodcrest-Grade 3 | Leave without pay 1/03/12-6/30/12 (leave extended) |
| Elena Davis | Cooper-Speech/Language Specialist | Leave without pay 1/03/12-6/30/12 (leave extended) |
| Stephanie Vesci | Carusi-Math | Leave without pay 12/24/11-6/30/12 (leave extended) |
| Tammy Bradshaw | Carusi-Language Arts | Leave without pay 12/21/11-6/30/12 (leave extended) |
| Annmarie Budniak | Carusi-Language Arts | Leave without pay 11/14/11-6/30/12 (leave extended) |
| Charlene Kronk | CHHS West-Home Economics | Leave with pay 11/16/11-11/28/11 |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED -continued

(a) Leave of Absence, With/Without Pay - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------|--------------------------------|--|
| Bethany Lau | CHHS East-Science | Leave with pay 2/06/12-2/22/12; without pay 2/23/12-6/30/12 |
| Mary Kline | Malberg-Supervisor, Curriculum | Leave with pay 11/18/11-1/13/12; without pay 1/16/12-2/29/12 |

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|---------------------|-------------------------------------|--|
| Lori Jay | CHHS East-Educational Assistant | Leave with pay 12/01/11-1/03/12 (revised for dates) |
| Rose Savill | CHHS West-Secretary | Leave with pay 10/19/11-11/23/11 (revised for dates); leave with pay 12/20/11-1/24/12; without pay 1/25/12-3/19/12 |
| Jean Bowman | Woodcrest-Teacher, SACC | Leave with pay 11/01/11-11/21/11 |
| Estelle DeLellis | Barton-Educational Assistant | Leave with pay 11/28/11-until a determination is made in regard to a return to work date |
| Rosemarie Maxwell | Knight-Cleaner | Leave with pay 11/17/11-11/23/11 |
| Jacqueline Gismonde | Harte-Educational Assistant | Leave with pay 10/26/11-11/04/11 |
| Tanuja Sardesai | Sharp-Educational Assistant | Leave with pay 11/14/11-12/02/11 |
| Jorge Lopez | Beck-Cleaner | Leave with pay 12/05/11-12/16/11 |
| Madeline Salvo | Kilmer-Program Aide, SACC | Leave with pay 11/14/11-11/29/11 |
| Patricia Fowler | Malberg-Human Resources Coordinator | Leave with pay 11/14/11-11/29/11 |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------------------|-----------------------------------|--|
| Theresa Solomon | Malberg-Administrative Assistant | Leave with pay 11/29/11-1/06/12 |
| Donald Caputi | Woodcrest-Head Custodian | Leave with 11/04/11-11/23/11 |
| Amanda Stueven | Barton-Educational Assistant | Leave without pay 12/01/11-1/30/12 |
| Ann Tirocke | CHHS East-Educational Assistant | Leave with pay 9/06/11-12/05/11 (revised for dates) |
| Edward Vezza | Barclay-Head Custodian | Leave with pay 12/12/11-12/23/11 (revised for dates) |
| Richard Friedman | CHHS East-Field Technician | Leave with pay 12/07/11-12/09/11 (revised for dates) |
| Clarence Gable | Harte/Mann/Woodcrest-Maintenance | Leave with pay 12/23/11-1/06/12 |

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the person listed be reassigned to the position indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Salary</u> |
|-------------------|--|--|-----------------------|--|
| Lynn Bresnahan | Cooper/Johnson-.8 Basic Skills (budget #11-230-100-101- 06/12-0100) | Kingston-Teacher Coach (budget #11- 120-100-101-18-0100) | 1/03/12-6/30/12 | \$94,069 prorated (Masters-step 17) |

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

It is recommended that the person listed be reassigned to the position indicated for the 2011-12 school year in accord with the data presented:

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Salary</u> |
|---------------------|-------------------------------------|--|-----------------------|--|
| Jennifer DeMarco | Cooper- Educational Assistant | Cooper-Secretary to the Principal (Retirement of S. O'Reilly) | 1/17/12-6/30/12 | \$33,000 prorated* (Level 3-step 1) |

*Salary to be adjusted pending verification of previous employment

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) Presenter-After School Workshop

RECOMMENDATION:

It is recommended that the persons listed be approved to present after school workshops from 12/01/11-6/20/12 at the rate of \$53.56/hour for the first 6 hours and \$71.42 for each additional hour (not to exceed 8 hours). Monies budgeted from account #20-272-200-101-99-0101.

Name

Name

Name

Parry Barclay

Dana Hoffman

Linda Petz

(b) Presenter-After School Workshop

RECOMMENDATION:

It is recommended that Derrick Owings be approved to present after school workshops from 12/01/11-6/20/12 at the rate of \$53.56/hour for the first 6 hours each and \$71.42 for each additional hour (not to exceed 8 hours). Monies budgeted from account #20-272-200-101-99-0101.

ACTION AGENDA
December 20, 2011

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED - continued

(c) Presenter-After School Workshop

RECOMMENDATION:

It is recommended that Lisa Novelli be approved to present after school workshops from 11/01/11-6/20/12 at the rate of \$53.56/hour for the first 6 hours each and \$71.42 for each additional hour (not to exceed 8 hours). Monies budgeted from account #20-272-200-101-99-0101.

(d) Presenter-After School Workshop

RECOMMENDATION:

It is recommended that the teachers listed be approved to present after school workshops to new teachers from 9/13/11-5/24/12 at the rate of \$71.42/hour (not to exceed 10 hours each for a total of \$2856.80) Monies budgeted from account #20-272-200-101-99-0101.

Name

Patricia Millili
Jennifer McCarron

Name

Debra Orrio
Christopher Bova

(e) After School Learning Lab

RECOMMENDATION:

It is recommended that the persons listed be approved on a rotating schedule effective 12/01/11-6/30/12 for 1.25 tutoring hours/day to provide tutoring after school, to identified Title I students at the rate of \$42.60/hour for 80 days/8 teachers/day. Total cost not to exceed \$34,080. Monies budgeted from account #20-232-100-101-45-0103.

Name

Margaret Giordano
Suzanne Pitzorella
Tiffany Nicolais
Lindsay Amoroso
Rina Ligas
Gail Ward
Stefanie Vesci
Rilana Alvarez
Betsy Turgeon
Kenneth McCall

Name

Richard Worrell
Caryn Lipkowitz
Denise Santucci
Joyce Nece
Nicole Squazzo
Benjamin Acquesta
Kristina Van Name
Paula Antonelli
Benjamin Kukainis
Michele Martino

Name

Lisa Schoen
Elizabeth Bastnagel
Nina Anastasia
Jacqueline Frockowiak
Jenna Dunn
Meredith Callahan
Anthony Brocco
Opal Minio
Luke Alvarez
Janice Shima

Name

Ann Carrel
JoAnne Marchio
Allison Dillon
Maureen Barrett
Karen Onyx
Gregory Louie
Joshua Hare
Jamie Grenier
Lydia Krupa

Motion _____ Second _____ Vote _____

ACTION AGENDA
December 20, 2011

D. POLICIES & LEGISLATION COMMITTEE

Long Range Plan Goals:

“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”

The Superintendent recommends the following:

1. Approval of Policies
2. Approval of Procedure
3. Approval of 2012-2013 District Calendar
4. Approval of QSAC Statement of Assurance Resolution
5. Approval of Harassment/Intimidation/Bullying Investigation Decisions
6. **HIB Appeal Determination**

ITEM 1. APPROVAL OF POLICY

- Draft Policy 5118.1: Non-Residents
- Draft Policy 6142.41: Dating Violence
- Draft Policy 6172: Home Schooling

RECOMMENDATION:

It is recommended that the revised policies listed above be approved for first reading as presented.

ITEM 2. APPROVAL OF PROCEDURE

- Draft Procedure H-4: Home Schooling

RECOMMENDATION:

It is recommended that the revised procedure listed above be approved for first reading as presented.

ITEM 3. APPROVAL OF 2012-2013 District Calendar

RECOMMENDATION:

It is recommended that the 2012-2013 District Calendar be approved as submitted.

ACTION AGENDA
December 20, 2011

D. POLICIES & LEGISLATION COMMITTEE (continued)

ITEM 4. Revised NJOSAC STATEMENT OF ASSURANCE RESOLUTION

WHEREAS, as of September 27, 2011, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the District's New Jersey Quality Single Accountability Continuum Statement of Assurance and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

WHEREAS, that the Board of Education hereby affirms the accuracy of the School District's Statement of Assurance as of September 27, 2011 and

WHEREAS, the New Jersey Department of Education issued a broadcast dated October 12, 2011, revising and clarifying the documents initially distributed and

WHEREAS, the New Jersey Department of Education clarified the Statement of Assurances further by District Broadcast on November 4, 2011 and

WHEREAS, due to the revisions, the original resolution must be revised to comply with the up to date Statement of Assurance in conjunction with the anticipated approval of portions of the district's curriculum during the C&I section of the December 13, 2011 special action meeting,

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Education hereby affirms the accuracy of the revised School District's Statement of Assurance.

ACTION AGENDA
December 20, 2011

D. POLICIES & LEGISLATION COMMITTEE (continued)

**ITEM 5. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

| <u>Incident Report No.</u> | <u>Board Determination</u> | | <u>Incident Report No.</u> | <u>Board Determination</u> |
|----------------------------|----------------------------|--|----------------------------|----------------------------|
| 11-12:110 | Affirmed | | 11-12:132 | |
| 11-12:111 | Affirmed | | 11-12:133 | |
| 11-12:112 | Affirmed | | 11-12:134 | |
| 11-12:113 | Affirmed | | 11-12:135 | |
| 11-12:114 | Affirmed | | 11-12:136 | |
| 11-12:115 | Affirmed | | 11-12:137 | |
| 11-12:116 | Affirmed | | 11-12:138 | |
| 11-12:117 | Affirmed | | 11-12:139 | |
| 11-12:118 | Affirmed | | 11-12:140 | |
| 11-12:119 | Affirmed | | 11-12:141 | |
| 11-12:120 | Affirmed | | 11-12:142 | |
| 11-12:121 | Affirmed | | 11-12:143 | |
| 11-12:122 | Affirmed | | 11-12:144 | |
| 11-12:123 | | | 11-12:145 | |
| 11-12:124 | | | 11-12:146 | |
| 11-12:125 | | | 11-12:147 | |
| 11-12:126 | | | 11-12:148 | |
| 11-12:127 | | | 11-12:149 | |
| 11-12:128 | | | 11-12:140 | |
| 11-12:129 | | | 11-12:151 | |
| 11-12:130 | | | 11-12:152 | |
| 11-12:131 | | | 11-12:153 | |

ACTION AGENDA
December 20, 2011

D. POLICIES & LEGISLATION COMMITTEE (continued)

ITEM 6. HIB APPEAL DETERMINATION

Case No. 11-12:108

At its November 22, 2011 meeting, the Cherry Hill Board of Education conducted a hearing at the request of the parent of the student accused of committing an act of Harassment, Intimidation and Bullying (“HIB”) in the above-referenced case. The Superintendent and the Board had previously determined that the pupil’s actions in this case did constitute an incident of HIB.

Upon consideration of the information provided by the parent at the hearing, as well as a review of the investigation documentation and input from the Superintendent and Building Principal, the Board concludes that the student’s actions in this case did not meet the statutory definition of HIB. It appears that the prior finding that this matter did involve an incident of HIB was due in no small part to the stringent timeline imposed by law on HIB investigations, which did not permit sufficient time to obtain necessary additional information.

The Board therefore determines, with the consent of the Superintendent, that: 1) the Superintendent’s prior determination that the student’s conduct constituted HIB is rejected; 2) the Board’s prior determination that this student committed an act of HIB shall be vacated; 3) any reference to commission of an act of HIB shall be removed from the pupil’s record; 4) the prior pupil discipline imposed pursuant to the Code of Conduct, and the remedial actions implemented, shall not be modified; and 5) the Superintendent shall provide the parents of the student and the victim with appropriate written notification of this determination.

APPROVED, the 20th day of December, 2011.

Resolved, following a hearing conducted pursuant to *N.J.S.A. 18A:37-15 b.(6)(d)*, that the Cherry Hill Board of Education approves issuance of its written decision in HIB Case No. 11-12:108, and in accordance with such decision rescinds and vacates its prior determination that this matter constituted an incident of HIB.

Motion _____ Second _____ Vote _____

ACTION AGENDA
December 20, 2011

E. STRATEGIC PLANNING

NO ITEMS