

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**November 22, 2011 @ 6:00 P.M.**

**AGENDA**

Student Matters

- HIB Reports

Human Resources Matter

Negotiations



**ACTION AGENDA**  
**November 22, 2011**

**BOARD OF EDUCATION COMMITTEES**

**Curriculum & Instruction Committee Members** (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Marianne W. Gaffney

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

**Business & Facilities Committee Members** (blue)

Chairperson: Steve Robbins

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Elliott Roth, Wayne Tarken

**Negotiations, Human Resources & Litigation Committee Members** (pink)

Chairperson: Sherrie Cohen

Administrative Liaison: Nancy Adrian

Committee Members: Kathy Judge, Colleen Horiates, Carol Matlack

**Policy & Legislation Committee Members** (green)

Chairperson: Kathy Judge

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Eric Goodwin, Carol Matlack

**Strategic Planning**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Seth Klukoff, Steve Robbins, Wayne Tarken

***PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE***



**ACTION AGENDA**  
**November 22, 2011**

**A. CURRICULUM & INSTRUCTION**

*Long Range Plan Goals:*

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Resolutions for Services
3. Approval of Out of District Student Placements
4. Approval of Tuition Agreement
5. **Approval of Non-Public School Textbooks 2011-2012**
6. **Approval of Contract**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

**ACTION AGENDA**  
**November 22, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-**  
**continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Edward Klitz Kingston	Family Friendly Statewide Mtg., Trenton, NJ	02/29/12	\$27.79 Mileage/Parking SACC Funds
B	Kirk Rickansrud Carusi	NJASA: Building a Culture of Academic Rigor & High Expectations, Trenton, NJ	03/27/12	\$120.00 Registration General Funds
C	Susan Bastnagel Central	NJASA: Becoming a 21 <sup>st</sup> Century Communications District, Trenton, NJ	02/07/12	\$120.00 Registration General Funds
D	Maureen Reusche Central	NJASA: After HIB Compliance, Trenton, NJ	05/04/12	\$120.00 Registration General Funds
E	Yanell Holiday East	DVMSAC: Leading for Equity, Philadelphia, PA	01/19/12	\$33.56 Mileage/Tolls/Parking General Funds
F	Donean Chinn Parker Carusi	DVMSAC: Leading for Equity, Philadelphia, PA	01/19/12	\$32.19 Mileage/Tolls/Parking General Funds
G	Marcia Ruberg Rosa	NJ Assoc. of School Psychologists Winter Conference, Jamesburg, NJ	12/09/11	\$28.77 Mileage General Funds
H	<b>George Guy Knight</b>	<b>DVMSAC: Middle School Leadership, Philadelphia, PA</b>	<b>12/02/11</b>	<b>\$32.56 Mileage General Funds</b>
I	<b>Maureen Reusche Central</b>	<b>NJASA Techspo 2012 Conference, Atlantic City, NJ</b>	<b>1/26-27, 2012</b>	<b>\$569.00 Registration/Hotel/ Mileage/Parking/Tolls General Funds</b>
J	<b>Kwame Morton Kilmer</b>	<b>Leading for Equity, Philadelphia, PA</b>	<b>1/19/12</b>	<b>\$32.27 Mileage/Tolls/Parking General Funds</b>

**ACTION AGENDA**  
**November 22, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-**  
**continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
K	Arezou Montgomery Johnson	Writing with Spice, Glassboro, NJ	12/02/11	\$135.00 Registration General Funds
L	Faisal Sheikh Johnson	Writing with Spice, Glassboro, NJ	12/02/11	\$135.00 Registration General Funds

**ITEM 2. APPROVAL OF RESOLUTIONS FOR SERVICES**

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has a legal responsibility to conduct various evaluations of students with suspected and confirmed disabilities, including independent and initial evaluations of such students, and to from time to time obtain consultation services and to provide direct professional services to said students; and

**WHEREAS**, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

**WHEREAS** the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

**WHEREAS**, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

**NOW, THEREFORE, BE IT RESOLVED** by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction and Student Services for the 2011-2012 school year; and be it

**FURTHER RESOLVED**, that the total amount charged for any one independent evaluation shall not exceed the usual and customary amount typically charged to school districts for such evaluations, but in no event shall any one evaluation exceed a total amount of Two Thousand (\$2,000.00) Dollars; and be it

**FURTHER RESOLVED**, that the Board herby authorizes its Solicitor to prepare all necessary documentation, riders, purchase orders or contracts as are appropriate to effectuate the purposes set forth in this Resolution; and be it

**ACTION AGENDA**  
**November 22, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF RESOLUTIONS FOR SERVICES continued**

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Clarke Pennsylvania  
To provide itinerant teacher of the deaf services  
Additional amount: \$3,339  
Previously approved for \$13,000 August 2011  
September 2011 – June 2012  
Not to exceed \$16,340  
PO # 12-04309

**ACTION AGENDA**  
**November 22, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2011-2012 school year during the November 2011 cycle. There are twenty three students, five of which are new placements. Also listed are four revisions to existing contracts.

**OUT OF DISTRICT TUITIONS (November 2011)**

VENDOR	ID	TERM	TUITION	RES	AIDE	ESY	ESY AIDE	EXTRA	AMOUNT
Archway-Atco	3012087	10/7/11-6/2012	\$30,369						\$30,369
Bancroft NeuroHealth	3010781	9/2011-6/2012	\$43,352		\$26,460				\$69,812
Burlington County SSD	7104129	9/2011-6/2012	\$36,720					\$2,200	\$38,920
Burlington County SSD	2030646	9/2011-6/2012	\$34,680					\$2,200	\$36,880
Burlington County SSD	3002401	9/2011-6/2012	\$41,820					\$2,200	\$44,020
Durand Academy	2021639	10/11/11-6/2012	\$42,845		\$29,230				\$72,075
Gloucester County SSD	3010659	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	3003930	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	3007797	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	3003851	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	2031621	9/2011-6/2012	\$31,680					\$3,000	\$34,680
Gloucester County SSD	7103884	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	3003114	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	2010225	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester County SSD	7103725	9/2011-6/2012	\$33,300		\$34,650			\$3,000	\$70,950
Gloucester County SSD	2031468	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester County SSD	2021634	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester County SSD	7103839	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Gloucester County SSD	2010831	9/2011-6/2012	\$33,300					\$3,000	\$36,300
Hampton Academy	3011653	9/2011-6/2012	\$46,660						\$46,660
Katzenbach	3007351	9/2011-6/2012	\$45,651		\$32,000				\$77,651
Katzenbach	7103697	9/2011-6/2012	\$68,476		\$38,782				\$107,258
YALE	3001049	9/27/11-6/2012	\$40,455						\$40,455

23 placements, five new

**ADDITIONS/CHANGES TO PREVIOUSLY APPROVED TUITION CONTRACTS**

Brookfield Elementary	3009334	9/2011-6/2012			\$27,360				\$27,360
Previously approved for tuition July 2011, 1:1 services added as required by IEP									
Bridge Academy	9800450	9/2011-6/2012	\$6,286						\$6,286
Previously approved for tuition in the amount of \$18,855. New amount is \$25,141									
Durand Academy	2010157	11/14/11-6/2012						\$13,900	\$13,900
Previously approved for tuition in the amount of \$82,111. Additional services as required by IEP. New amount is \$96,011									
Durand Academy	2021641	11/14/11-6/2012						\$12,955	\$12,955
Previously approved for tuition in the amount of \$95,796. Additional services as required by IEP. New corrected amount is \$108,751.									



**ACTION AGENDA**  
**November 22, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL OF TUITION AGREEMENT WITH HADDONFIELD BOARD OF EDUCATION**

Motion approving an amendment to tuition agreement previously approved September 13, 2011 in the amount of \$51,491 with the Haddonfield Board of Education for the 2011-2012 school year for an additional amount of \$1,045 for ESY and \$35,000 for a 1:1 aid for an amended amount of \$36,045.

**ITEM 5. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2011-2012**

**It is recommended that the Board approve textbooks for the Non Public Schools for the 2011-2012 school year.**

**The King's Christian School**

Subject - Textbook Name	Publisher	ISBN#	GR
Aventura - Espanol 4	EMC Publishers	978-0-82193-940-6	HS

**ITEM 6. APPROVAL OF CONTRACT**

**RESOLVED, that the Cherry Hill Board of Education approves a contract with the Camden County Educational Services Commission, on file in the office of the Superintendent, for provision of Instructional Assistants, Counselors, Teacher Tutors and Resource Teachers to students in nonpublic schools located within Cherry Hill utilizing State or federal funding, for the period September 1, 2011 through June 30, 2012, not to exceed a total cost of \$155,045, and authorizes its Assistant Superintendent-Business to execute same on behalf of the Board.**

**PO #12-05306  
IDEA Funding**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION AGENDA**

**November 22, 2011**

**B. BUSINESS AND FACILITIES**

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Acceptance of Donations

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2011
- b) SACC FINANCIAL REPORT FOR SEPTEMBER 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

**ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) FALL PLAY EXPENSE – HIGH SCHOOL EAST
- c) FALL PLAY EXPENSE – HIGH SCHOOL WEST
- d) **RESOLUTION TO ACCEPT AUDIT REPORT**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #WMSAT-112211 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS (11-22-11)
- b) #DMRMM-111511 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS (111511)

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #YALMANS-A – YALE SCHOOL, CHERRY HILL, NJ - AIDE

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) #HSWGT-032911 – E-WING SANITARY LIFT STATION AND THE G-WING LOBBY TOILET ROOM ALTERATIONS AT HIGH SCHOOL WEST (3-31-11)
- b) #HSELT-032911 – EAST GYM LOBBY TOILET ROOM ALTERATIONS AND RELATED WORK AT HIGH SCHOOL EAST (3-31-11)
- c) BID # FREWS-060711 - FENCE REPLACEMENT AND RELATED WORK AT HIGH SCHOOL EAST AND THE WEST SPORTS COMPLEX, HOLLIS AVENUE (6-7-11)

**ITEM 6. ACCEPTANCE OF DONATIONS**

**ACTION AGENDA**  
**November 22, 2011**

**B. BUSINESS AND FACILITIES**

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR SEPTEMBER 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR SEPTEMBER 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of September 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2011**

It is recommended that the 2011/2012 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

**ACTION AGENDA**  
**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

d) **FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2011**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending September, 2011 be accepted as submitted.

e) **DISBURSEMENT OF FUNDS**

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	<b>\$9,077,279.28</b>	<b>Payroll Dates: 10/28/11 &amp; 11/09/11</b>
Food Service	<b>\$385,684.87</b>	<b>11/22/11</b>
SACC	<b><u>\$21,630.59</u></b>	<b>10/19/11 thru 11/14/11</b>
Grand Total	<b><u>\$9,484,594.74</u></b>	

f) **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated November 22, 2011 in the amount of \$2,859,435.57 be approved as submitted.

**ACTION AGENDA**  
**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2011/2012 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A64428	Verizon Wireless	Wireless Devices and Services	10-31-12	\$36,000
<b>A42293</b>	<b>RFP Solutions</b>	<b>Telecommunications Equipment - Wired</b>	<b>1-31-12</b>	<b>100,000</b>

**ACTION AGENDA**  
**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **FALL PLAY EXPENSE – HIGH SCHOOL EAST**

In anticipation of revenue in the amount of \$19,500.00, it is recommended that High School East be given permission to procure the following items for the Fall Play “A CHRISTMAS CAROL” without exceeding the stated amounts.

Royalties	- 0 -
Costumes	\$4,000.00
Lighting	1,000.00
Printing	700.00
Set Construction	6,200.00
Miscellaneous	<u>2,500.00</u>
	\$14,400.00

Anticipated Profit – \$5,100.00

c) **FALL PLAY EXPENSE – HIGH SCHOOL WEST**

In anticipation of revenue in the amount of \$1,725.00, it is recommended that High School West be given permission to procure the following items for the Fall Play “DON’T DRESS FOR DINNER ” without exceeding the stated amounts.

Royalties	\$325.00
Costumes	200.00
Lighting	50.00
Printing	- 0 -
Set Construction	950.00
Miscellaneous	<u>200.00</u>
	\$1,725.00

Anticipated Profit – 0 -

**ACTION AGENDA**

**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

**d) RESOLUTION TO ACCEPT AUDIT REPORT**

**Resolved, that the annual audit for the 2010/2011 school year, as submitted by the District's auditor and filed with the New Jersey Department of Education, be accepted by the Board and placed on file. The audit report is included in the financial section of the Comprehensive Annual Financial Report.**

**ACTION AGENDA**  
**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #WMSAT-112211 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS (11-22-11)

**INFORMATION:**

Specifications for the procurement of a vendor(s) to provide thirty-four (34) line items of athletic transportation for winter sports for the middle schools were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
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**RECOMMENDATION:**

It is recommended that thirty-four (34) line items on BID #WMSAT-112211 – ATHLETIC TRANSPORTATION – WINTER SPORTS – MIDDLE SCHOOLS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID AWARD</u>
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BECK MIDDLE SCHOOL

Account Code: 11 000 270 512 40 2500

CARUSI MIDDLE SCHOOL

Account Code: 11 000 270 512 45 2500

ROSA MIDDLE SCHOOL

Account Code: 11 000 270 512 48 2500

INFORMATION TO BE READY FOR ACTION MEETING. **Bid opens November 22, 2011.**



**ACTION AGENDA**  
**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- b) #DMRMM-111511 - DOOR MAINTENANCE, REPAIRS AND MINOR MODIFICATIONS (11-15-11)

**INFORMATION:**

Specifications for the procurement of a vendor to provide door maintenance, repairs and minor modifications (time and material), on an as needed basis, for the 2011/2012 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>HOURLY RATE</u>	<u>EMERGENCY HOURLY RATE</u>
<b>James Doorcheck, Philadelphia, PA</b>	<b>\$60.00</b>	<b>\$60.00</b>

**RECOMMENDATION:**

It is recommended that BID #DMRMM-111511 to provide door maintenance, repairs and minor modifications (time and material), on an as needed basis, for the 2011/2012 school year be awarded as follows based on the lowest responsive and responsible bidder for an amount not to exceed \$100,000.00.

<u>BIDDER</u>	<u>HOURLY RATE</u>	<u>EMERGENCY HOURLY RATE</u>
<b>James Doorcheck, Philadelphia, PA</b>	<b>\$60.00</b>	<b>\$60.00</b>

Account Code: 11 000 261 420 XX 0001

**ACTION AGENDA**

**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) **ROUTE #YALMANS-A – YALE SCHOOL, CHERRY HILL, NJ - AIDE**

**INFORMATION:**

The Cherry Hill Transportation Department has been requested to provide an aide, YALMANS-A, for one classified student, under original bid#5659 for Out of District Yale School in Cherry Hill, NJ with Hillman Bus Service Inc. from 10/11/11-6/15/12, 159 days at \$40.00 per diem totaling \$6,360.00.

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified to grant Hillman Bus Service Inc. to provide an aide, YALMANS-A, for one classified student, under original bid#5659 for Out of District Yale School in Cherry Hill, NJ from 10/11/11-6/15/12, 159 days at \$40.00 per diem totaling \$6,360.00. P.O.# 12-04603

Account Code: 11 000 270 514 83 0001

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

a) **#HSWGT-032911 – E-WING SANITARY LIFT STATION AND THE G-WING LOBBY TOILET ROOM ALTERATIONS AT HIGH SCHOOL WEST (3-31-11)**

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to J. H. Williams Enterprises, Moorestown, NJ to delete urinal screens in the boys room (deduct \$144.94), remove existing concealed CMU chase wall along with galvanized roof drain pipe (add \$1,790.60) and repair deteriorated sewage ejector pit leak in E-wing sanitary lift station (add \$1,785.45) at High School West for a total increase of \$3,431.11.

**RECOMMENDATION:**

It is recommended that Change Order 001 to delete urinal screens in the boys room (deduct \$144.94), remove existing concealed CMU chase wall along with galvanized roof drain pipe (add \$1,790.60) and repair deteriorated sewage ejector pit leak in E-wing sanitary lift station (add \$1,785.45) at High School West for a total increase of \$3,431.11 be issued to J. H. Williams Enterprises, Moorestown, NJ. PO #12-05011

Account Code: 30 000 450 450 55 5027

**ACTION AGENDA**

**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- b) **#HSELT-032911 – EAST GYM LOBBY TOILET ROOM ALTERATIONS AND RELATED WORK AT HIGH SCHOOL EAST (3-31-11)**

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to J. H. Williams Enterprises, Moorestown, NJ to delete urinal screens in the boys room (deduct \$144.94) and install new wall hydrant (add \$1,560.71) at High School East for a total increase of \$1,415.77.

**RECOMMENDATION:**

It is recommended that Change Order 001 NJ to delete urinal screens in the boys room (deduct \$144.94) and install new wall hydrant (add \$1,560.71) at High School East for a total increase of \$1,415.77 be issued to J. H. Williams Enterprises, Moorestown, NJ. PO #12-05010

Account Code: 30 000 450 450 50 4008

- c) **BID # FREWS-060711 - FENCE REPLACEMENT AND RELATED WORK AT HIGH SCHOOL EAST AND THE WEST SPORTS COMPLEX, HOLLIS AVENUE (6-7-11)**

**INFORMATION:**

Board approval is requested for Change Order 001R to be issued to Highway Safety Systems, Inc., Hammonton, NJ to provide additional fencing and gates at High School East athletic fields and provide continuous preservative treated wood rails along rear of guard rails (add \$20,860.00).

**RECOMMENDATION:**

It is recommended that Change Order 001R to provide additional fencing and gates at High School East athletic fields and provide continuous preservative treated wood rails along rear of guard rails (add \$20,860.00) be issued to Highway Safety Systems, Inc., Hammonton, NJ. PO #'s 11-08465 and 12-05112.

Account Code: 11 000 263 420 86 0001

**ACTION AGENDA**  
**November 22, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East High School	Macbook Air Computer – Laptop & Monitor	Yearbook JOSTENS, Pub.	\$2,398.00
East High School	7 Laptops, Conference Table; 6 Chairs	Cherry Hill Education Foundation*	\$10,719.00
District – Schools & Communities Organized for Parent Education (SCOPE)	Monetary Contributions for Parent Education Programs	PTA’S	\$7,500.00

\*Unexpended funds will be returned to Cherry Hill Education Foundation.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## ACTION AGENDA

November 22 2011

### C. HUMAN RESOURCES/NEGOTIATIONS

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated

#### ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

##### (a) Resignations

#### RECOMMENDATION:

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Nicole Mancini-Albert	Kilmer-Special Education (\$49,292)	12/10/11	Personal
Susan Tosti	Kingston-Teacher Coach (\$110,650)	11/18/11	Personal
Daniel Sloane	Carusi-Science (\$52,268)	1/03/12	Personal
<b>Marie O’Neil</b>	<b>CHHS West-Assistant Coach, Girls Basketball (this position only)</b>	<b>9/01/11</b>	<b>Personal</b>
<b>Christina Henes</b>	<b>Carusi-Head Coach, Spring Track (Boys/Girls-this position only)</b>	<b>9/01/11</b>	<b>Personal</b>
<b>Sean Matthews*</b>	<b>CHHS East-Assistant Coach, Football</b>	<b>9/01/11</b>	<b>Personal</b>

\*Outside district employee

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Harriet Love	Kingston-Educational Assistant (\$17,904)	5/01/12	Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Classroom Observation

**RECOMMENDATION:**

It is recommended that the persons listed be approved to observe classes in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
James Cox	Drexel	10/21/11-12/03/11	Carolyn Messias/CHHS West
Michael Wojtaszewski	Drexel	10/31/11-12/22/11	Rosaline Fliegel/Sharp
<b>Jordan Wright</b>	<b>Rutgers</b>	<b>1/23/12-5/04/12</b>	<b>Bonnie Witt/Beck</b>

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(b) Student Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the date presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Christina Micallef	Rider	1/02/12-5/01/12	Lori Duffy/Paine
Rebecca Gallicchio	Rider	1/02/12-5/01/12	Linda Weiss/Paine
Amanda Esposito	College of NJ	1/17/12-4/27/12	Joshua Hare/Carusi
Kelly Wentzell	St. Joseph's	1/18/12-4/27/12	Carolyn Messias/CHHS West
Jamila Moudjed	Rider	1/02/12-5/01/12	Robert Bonnet/Carusi
Rebecca Mannion	Rutgers	1/18/12-5/04/12	Karen Barry/Rosa
<b>Loren Wilson</b>	<b>Chestnut Hill</b>	<b>11/07/11-12/23/11</b>	<b>Megan Manns/Mann</b>
<b>Sean Talarico</b>	<b>Rutgers</b>	<b>1/18/12-5/04/12</b>	<b>Derek Field-Michael Rickert/CHHS West</b>
<b>Edgar Girtain</b>	<b>Rutgers</b>	<b>1/17/12-4/27/12</b>	<b>Timothy Keleher/Gia Walton/CHHS East</b>
<b>Samantha Wishart</b>	<b>Drexel</b>	<b>1/03/12-3/30/12</b>	<b>Sarah Guy/Knight</b>
<b>Joanna Drake</b>	<b>University of Southern California</b>	<b>12/05/11-3/04/12</b>	<b>Daniel McMaster/CHHS West</b>

**ACTION AGENDA**

November 22 2011

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(c) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/11-130-100-101-98-0102/11-140-100-101-98-0102.

<u>Name</u>	<u>Protégé</u>	<u>Amount</u>	<u>Effective Dates</u>
Jennifer McCarron	Katelyn McWilliams	\$550 prorated	10/11/11-6/30/12
Michael Rickert	Kyle Dattola	\$550 prorated	10/13/11-4/03/12
Linda Ascola	Jessica Heck	\$550 prorated	9/19/11-6/30/12
<b>Karen Onyx</b>	<b>Alex Tedesco</b>	<b>\$550 prorated</b>	<b>9/01/11-11/30/11</b> (revised for dates)
<b>Amy Devine</b>	<b>Laurie Powell</b>	<b>\$550 prorated</b>	<b>10/12/11-6/30/12</b>
<b>Jayne Schafer</b>	<b>Heather Grainger</b>	<b>\$550 prorated</b>	<b>9/01/11-2/01/12</b> (revised for dates)

(d) Substitute Teachers/Nurses

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers/nurses for the 2011-12 school year 11/23/11-6/30/12. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Jamie Swartz	<b>Khadeja Payton</b> (substitute teacher only-nursing substitute removed)	Kimberly McDonald	Margaret Murphy
Ellen Topiel	Heather Concannon	<b>Jeffrey Engle</b>	<b>Deborah Kassekert</b> (nurse)
<b>Elaine Lack</b> (nurse)	<b>Lisa Boyle</b>	<b>Benjamin Abo</b>	<b>Danielle Indursky</b>
<b>Kenneth Alessandrini</b>	<b>Lisa Alvino</b>	<b>Marilyn Brahms</b>	<b>Nanette Brew</b>
<b>Regina Burns-Terry</b>	<b>Stamatios Burpulis</b>	<b>Danielle Button</b>	<b>Leslie Caporaletti</b>
<b>Andrea Cohen</b>			



**ACTION AGENDA**  
**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(e) Family Friendly Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the Family Friendly program in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Jane Murphy	Teacher	11/01/11-6/15/12	\$22.46
Nicole Schopfer	Teacher	11/01/11-6/15/12	\$22.46

(f) Math Blueprint Committee

**RECOMMENDATION:**

It is recommended that the Kevin Tully (replacing Yusefa Hopkins previously approved) be added as a member of the math blueprint committee for the 2011-12 school year for a total of 10 hours at the rate of \$35.71/hr. Monies budgeted from account #11-000-221-110-72-0101.

(g) Co-Curricular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Justin James	Rosa-Assistant Director, Drama (budget #11-401-100- 100-48-0101)	9/01/11-6/30/12	\$608
Thomas Balderstone	Rosa-Assistant Director, Drama (budget #11-401-100- 100-48-0101)	9/01/11-6/30/12	\$479

**ACTION AGENDA**

November 22 2011

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

**(h) Field Experience**

**RECOMMENDATION:**

It is recommended that the person listed be approved for a field experience in accord with the data presented:

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Mallory Ceneviva	Camden County	11/14/11-12/23/11	Sarah Anderson/Sharp

**(i) Regular**

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the positions indicated in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Faith Holmgren	Johnson-Learning Lab Facilitator (budget #20-232-200-100-12-0101)	1/15/12-6/30/12	\$42.60
Patrice Mount	Kilmer-.5 Title 1 (new position- budget #20-232-100-101-15-0100)	On or about 11/28/11-6/30/12	\$26,950 prorated (.5 of Bachelors-step 11)
Alex Bon	Beck-Music (Long term substitute for E. Shinn on leave of absence-budget #11-130-100-101- 40-0100)	On or about 11/21/11-1/03/12	\$46,277 prorated (Bachelors-step 1)
Rachel Lesse	CHHS East-Special Education (Long term substitute for S. Nadav on leave of absence- budget #11-213-100-101-50-0100)	1/04/12-6/30/12 (contract extended)	\$47,622 prorated (Bachelors+15-step 2)

**(j) Translation Services**

**RECOMMENDATION:**

It is recommended that Rebecca Sanders be approved to provide translation services as part of the Title 1 plan for Johnson Elementary School at the rate of \$42.60/hour (not to exceed \$600). Monies budgeted from account #20-232-200-100-12-0101.

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED – continued**

**(k) STEP Program**

**RECOMMENDATION:**

It is recommended that the persons listed be approved as teachers in the STEP program effective 11/28/11-6/15/12 at the rate of \$45.20/hr. Monies budgeted from account #60-990-320-100-58-0004.

**Name**

Tessa Wellborn  
Joanne Rizzo  
Colleen Court  
Susan Fortin

**Name**

Deborah Jacobs  
Dawn Slaton  
Wendy Wong Hughes  
Linda Pezzella

**Name**

Angela Francolino  
Lynn Kahan  
Tiffany Morgan Weiss

**(l) Lunch Bunch**

**RECOMMENDATION:**

It is recommended that Lynn Totoro be approved as a provider of instruction for the IEP mandated program, Lunch Bunch at the rate of \$24.85/session (not to exceed \$6000). Monies budgeted from account #11-240-100-101-12-0101.

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Lisa Boyle	Harte-Educational Assistant (Revised for budget #'s-replacing C. Guerrieri-30 hrs/wk-budget #11-213-100-106-09-0100)	10/17/11-6/30/12	\$ 9.07
<b>Kieran Schwarz</b>	<b>CHHS West-Exceptional Educational Assistant (32.5 hrs/wk-replacing R. Zayas-budget #11-000-217-100-106-55-0100)</b>	<b>11/07/11-6/30/12</b>	<b>\$10.65</b>
<b>Suzanne Bohus</b>	<b>Barclay-Educational Assistant (30 hrs/wk-replacing J. DiNoia-budget #11-213-100-106-61-0100)</b>	<b>On or about 11/23/11-6/30/12</b>	<b>\$ 9.07</b>

(b) Substitute Educational Assistant

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute educational assistants for the 2011-12 school year effective 11/23/11-6/30/12 (unless otherwise indicated). Monies budgeted from account **#11-190-100-106-98-0150**.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Christina DeFlaviis (effective 10/25/11)	Wanda Carley	Khadeja Payton	<b>Jennifer Flacco</b>
<b>Kenneth Alessandrini</b>			

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(c) Family Friendly Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the Family Friendly program in accord with the data presented. Monies budgeted from account #60-990-320-107-58-0000.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Denise Pyle	Program Aide	11/01/11-6/15/12	\$12.81
Donna Tkacz	Program Aide	11/01/11-6/15/12	\$21.10

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Noreen Cunningham	CHHS East-English	Leave without pay 9/26/11-10/21/11; without pay 10/24/11-10/28/11 (leave extended)
Lisa Saffici	CHHS West-Guidance	Leave with pay 10/24/11-12/23/11; without pay 1/02/12-5/30/12 (leave extended)
Mary Vesper	Harte-Grade 4	Leave with pay 10/11/11-11/03/11 (revised)
Maureen Carrozza	District-Social Worker	<b>Leave with pay 10/31/11-11/04/11; without pay 11/07/11-12/23/11 (leave extended)</b>
Angela Berlehner	CHHS West-Math	Leave without pay 11/14/11-3/02/12 (leave extended)
Elizabeth Shin	Beck-Music	Leave with pay 11/03/11-12/23/11
Ruth Herrero	Paine/Stockton-ESL	Leave with pay 11/07/11-11/23/11 (leave extended)
Carla Smith	District-Music	Leave with pay 10/24/11-11/01/11; without pay 11/02/11-1/02/12
Linda Makris	Sharp-Nurse	Leave with pay 10/17/11-2/24/12
Joyce Doenges	Harte-Grade 2	Leave with pay 10/12/11-11/01/11

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Theresa Convery	<b>Rosa-Special Education</b>	Leave with pay 12/20/11-1/03/12
<b>Barbara Rakoczy</b>	<b>CHHS West-SAC</b>	<b>Leave with pay 10/26/11-11/11/11</b>
<b>Simone Nadav</b>	<b>CHHS East-Special Education</b>	<b>Leave without pay 1/04/12-6/30/12 (leave extended)</b>

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Janet Dromsky	Malberg-Finance Technician	Leave with pay 10/10/11-11/04/11
Sergio Pagan	District-Grounds	Leave with pay 10/03/11-11/21/11
Tanuja Sardesai	Sharp-Educational Assistant	Leave with pay 9/26/11-9/27/11; without pay 9/28/11-9/30/11; with pay 10/03/11-10/13/11
Saundra O'Donnell	Barclay-Educational Assistant	Leave with pay 10/04/11-10/11/11
Edward Hall	CHHS East-Student Support	Leave with pay 9/06/11-10/02/11
Jean Bowman	Woodcrest-Teacher II, SACC	Leave with pay 11/01/11-11/30/11
Ivy Shavit	District-Supervisor, SACC	Leave with pay 9/28/11-10/14/11
Lori Jay	CHHS East-Educational Assistant	Leave without pay 10/31/11-until a determination is made regarding to a return to work date (leave extended)
Amanda Steuven	Barton-Educational Assistant	Intermittent leave without pay 9/01/11-10/06/11; without pay 10/07/11-11/30/11
Edward Vezza	Barclay-Head Custodian	Leave with pay 11/14/11-12/09/11 (leave extended)

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED - continued**

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<b>Patricia Fowler</b>	<b>Malberg-Human Resources Coordinator</b>	<b>Leave with pay 11/14/11-11/29/11</b>
<b>Richard Friedman</b>	<b>CHHS East-Field Technician</b>	<b>Leave with pay 11/22/11-12/06/11</b>
<b>Maryann DelRossi</b>	<b>Alternative High School- Educational Assistant</b>	<b>Leave without pay 9/08/11-11/04/11 (revised for dates)</b>
<b>Joanna Johnson</b>	<b>Malberg-Secretary</b>	<b>Leave with pay 11/17/11-11/25/11 (revised for dates)</b>
<b>Donald Caputi</b>	<b>Woodcrest-Head Custodian</b>	<b>Leave with pay 11/04/11-11/23/11</b>

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Salary Adjustment—Credits Earned

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/11-6/30/12:

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Mollie Gross	CHHS West	C	4	\$48,032	D	4	\$49,176
Denise Klifto	Cooper	C	15	\$73,438	D	15	\$75,727
Jennifer Stever	Woodcrest	F	11	\$59,133	G	11	\$61,193
<b>Laurie Gibson-</b>							
<b>Parker</b>	<b>Beck</b>	<b>F</b>	<b>10</b>	<b>\$57,875</b>	<b>G</b>	<b>10</b>	<b>\$59,935</b>
<b>Shirley Conroy</b>	<b>Kingston</b>	<b>E</b>	<b>17</b>	<b>\$94,069</b>	<b>F</b>	<b>17</b>	<b>\$95,900</b>
<b>Kristi Foster</b>	<b>Sharp</b>	<b>E</b>	<b>7</b>	<b>\$52,953</b>	<b>F</b>	<b>7</b>	<b>\$54,784</b>

(b) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be reassigned for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Alexis Henderson	.4 Barton/.4 Johnson/.2 Kilmer-Music (budget #11-120-100-101-03/12/15-0100)	.3 Barton/.4 Johnson/.2 Kilmer/.1 Kingston-Music (budget #11-120-100-101-03/12/15/18-0100)	9/01/11-6/30/12	\$53,181 (Bachelors-step 11)
Rae Savett	Woodcrest-ESL (budget #11-240-100-101-36-0100)	Barton-ESL (budget #11-240-100-101-03-0100)	9/01/11-6/30/12	\$84,197 (Masters-step 16)
Linda Snyder	.6 Johnson/.1 Stockton/.3 Woodcrest-ESL (budget #11-240-100-101-12/33/36-0100)	.8 Johnson/.2 Woodcrest- ESL (budget #11-240-100-101-12/36-0100)	9/01/11-6/30/12	\$91,093 (Bachelors-step 17)



**ACTION AGENDA**

November 22 2011

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED —**

continued

(b) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Ruth Herrero	.5 Paine/.3 Mann/.2 Knight-ESL (budget #11-240-100-101-27/24/21-0100)	.8 Paine/.2 Stockton-ESL (budget #11-240-100-101-27/33-0100)	9/01/11-6/30/12	\$88,088 (Masters+30-step 16)
Lisa Seward	Kilmer-ESL (budget #11-240-100-101-15-0100)	.8 Kilmer/.2 Cooper-ESL (budget #11-240-100-101-15/06-0100)	9/01/11-6/30/12	\$59,133 (Masters+15-step 11)
Maria Campagna	.5 Kingston/.5 Knight-ESL (budget #11-240-100-101-15/21-0100)	.8 Kingston/.2 Knight-ESL (budget #11-240-100-101-15/21-0100)	9/01/11-6/30/12	\$77,559 (Masters-step 15)
Marissa Feeley	.5 Barton/.5 CHHS East-ESL (budget #11-240-100-101-03/50-0100)	.5 CHHS East/.5 Beck-ESL (budget #11-240-100-101-50/40-0100)	9/01/11-6/30/12	\$60,850 (Masters-step 12)
<b>Theresa Molony</b>	<b>CHHS West-Psychologist (budget #11-000-219-104-71-0100)</b>	<b>Kilmer-Psychologist (budget # 11-000-219-104-71-0100)</b>	<b>11/28/11-6/30/12</b>	<b>\$107,756 prorated (Masters+30-step 17)</b>
<b>Yolanda McClain</b>	<b>CHHS West-Resource Room (budget #11-213-100-101-55-0100)</b>	<b>CHHS West-Guidance Counselor (Long term substitute for L. Saffici on leave of absence-budget #11-000-218-104-55-100)</b>	<b>11/01/11-6/30/12</b>	<b>\$75,270 prorated (Masters+30-step 14)</b>

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED –**

continued

(c) Salary Adjustment

**RECOMMENDATION:**

It is recommended that the salary of the person listed be adjusted for placement on the guide in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Denise Horton	\$93,068 (Masters-step 17-budget #11-120-100-101-21-0100)	\$94,900 (Masters+15-step 17- budget #11-120-100-101-21-0100)	9/01/10-6/30/11
Denise Horton	\$94,069 (Masters-step 17- budget #11-120-100-101-21-0100)	\$95,900 prorated (Masters+15-step 17- budget #11-120-100-101-21-0100)	9/01/11-6/30/12

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be reassigned to the positions indicated for the 2011-12 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Linda Petterson	Mann-Educational Assistant (30 hrs/wk-budget # 11-213-100-106-24-0100)	Mann-Educational Assistant (32.5 hrs/wk-budget # 11-213-100-106-24-0100)	9/26/11-6/30/12	\$11.74
Jeanne St. Claire	CHHS West-Exceptional Educational Assistant (\$12.81/hr-(32.5 hrs/wk-budget #11-000-217-106-55-0100)	CHHS West-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-55-0100)	10/14/11-6/30/12	\$11.74
Joanne Reifsnyder	CHHS West-Educational Assistant (\$12.81/hr-30 hrs/wk-budget #11-201-100-106-55-0100)	CHHS West-Educational Assistant (30 hrs/wk-budget #11-201-100-106-55-0100)	10/14/11-6/30/12	\$12.28

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED-**

continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Deborah Wasson	CHHS West-Exceptional Educational Assistant (\$12.81/hr-30 hrs/wk-budget #11-000-217-100-106-55-0100)	CHHS West-Educational Assistant (30 hrs/wk-budget #11-000-213-100-106-55-0100)	10/14/11-6/30/12	\$11.74
Christina Cortez	District-Teacher II, SACC (budget #60-990-320-101-58-0001)	District-Substitute Teacher II, SACC (budget #60-990-320-101-58-0001)	11/07/11-6/30/12	\$11.00
<b>Kimberlee Lipinski</b>	<b>Sharp/Woodcrest-Teacher II, SACC (2.75 hrs/day-budget #60-990-320-101-58-0001)</b>	<b>Sharp/Woodcrest-Teacher II, SACC (4.75 hrs/day-budget #60-990-320-101-58-0001)</b>	<b>11/07/11-6/30/12</b>	<b>\$11.00</b>
Elizabeth Sevast	District-Teacher, SACC (13.75 hrs/wk-budget #60-990-320-101-58-0001)	District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001)	10/10/11-6/30/12	\$12.65
Rosa Zayas	CHHS West-Exceptional Educational Assistant (\$13.59/hr-32.5 hrs/wk-budget #11-000-217-106-55-0100)	Carusi-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-45-0100)	On or about 11/23/11-6/30/12	\$12.28

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Teachers with Split Kindergarten

**RECOMMENDATION:**

It is recommended that the teacher listed, with split kindergarten, be approved for payment at the rate indicated for days actually worked from 9/01/11-6/30/12:

<u>Name</u>	<u>Assignment</u>	<u>20 Minutes Per</u> <u>Day</u> <u>Sept-June</u>	<u>Rate</u>
Jill Baldwin	.5 Kilmer-Resource Room (budget #11-213-100-101-15-0100) .5 Kingston-Kindergarten Inclusion (budget # 11-213-100-101-15/18-0100)	Monday thru Friday	\$12.67

(b) Outside Evaluations

**RECOMMENDATION:**

It is recommended that the persons listed be approved to provide outside social work evaluations effective 9/20/11-6/30/12 for a total of eight evaluations each at the rate of \$250/evaluation (not to exceed \$2010 each). Monies budgeted from account #11-000-219-104-71-0101.

Name

James Southard

Name

Lisa Davis

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED—**

continued

(c) Payment to Presenters

**RECOMMENDATION:**

It is recommended that the persons listed be approved to present after school workshops effective 11/01/11-6/20/12 at the rate of \$53.56/hour each for the first 6 hours and \$71.42 for each additional hour (not to exceed 350 hours) for a total of \$39,921. Monies budgeted from account #20-272-200-101-99-0101.

Name

Mary Ellen Sigman  
David Helgeson  
Rachel Solomon  
Trudi Figueroa  
Joyce Wohlrab  
Jennifer Sedlock  
Nicholas Baldoni  
Edward DePalma  
Alex Falat  
Eileen Steidle  
Julia Rion  
Denise Wiltsee  
Marc Pierlott  
Sharon Schreiber  
Joanne Rizzo  
Erin Creek  
Margaret Regan  
Wanda Cousins  
Amy Edinger  
Nicole Marks  
Jennifer Tan  
Alejandra Rivas-Mintz  
Cigus Vanni  
Kathleen Madden  
Kevin Frost  
Lisa Powelson  
Janine Caplan

Name

Michelle Kains  
Sandra Johnston  
Sarina Hoell  
Susan Roussilhes  
Jennifer Foltz  
Kimberly Laskey  
James Wence  
Gail Gersie  
Patrick McHenry  
Kerry Floyd  
Katherine Martin  
Cynthia O'Reilly  
Darlene Newsom  
Stephanie Rogers  
Melissa Reitano  
Jacqueline Thompson  
Donna Friedman  
Shirley Davis  
Jennifer Drencheck  
Andrea Tierney  
Thomas DiPatri  
Gina Oh  
Melissa Bergstrom  
Anthony Maniscalco  
Jodi Raditz  
Sean Wolosin  
Cathy Gaul

Name

Tiffani Nicolais  
Denise Horton  
Susan Cappuccio  
Linda Pezzella  
Lee-Ann Halbert  
Sandra Wilcox  
Michael Mancinelli  
Michael Dappolone  
Lindsay Amoroso  
Abbey Greenblatt  
Elizabeth Reilly-Stern  
Sara Gilgore  
Christine Mays  
Steve Koch  
Waleska Batista  
Elaine Schultz  
Michelle Corona  
Nora Smaldore  
Gail Ward  
Patricia Millili  
Nancy Schmarak  
Erica DeMichele  
Donna Morocco  
Brian Grillo  
Nicole Procacci  
Emily Cajigas  
Paula Saillard

**ACTION AGENDA**

**November 22 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED—**

continued

**(c) Payment to Presenters- Title I**

**RECOMMENDATION:**

It is recommended that the persons listed be approved as presenters for Barton's Title I Language Arts Night and their Title I Mathematics Night at the rate of \$71.42/hr (not to exceed 4 hrs/each total) effective 12/01/11-2/28/12. Monies budgeted from account #20-239-200-101-03-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Michelle Kosmaczewski	Wendy Sullivan	Diane Bonanno
Caroline Buscher	Hilary Daniels	Jared Peltzman
Violeta Katsikis	Laurie Ann Powell	Canice Bonner

**(d) Payment to Presenter**

**RECOMMENDATION:**

It is recommended that Christopher Miller be approved to present after school workshops from 11/01/11-6/20/12 at the rate of \$53.56/hour for the first 6 hours each and \$71.42 for each additional hour (not to exceed 8 hours). Monies budgeted from account #20-272-200-101-99-0101.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**ACTION AGENDA**  
**November 22, 2011**

**D. POLICIES & LEGISLATION COMMITTEE**

*Long Range Plan Goals:*

*“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

The Superintendent recommends the following:

1. Approval of Procedure:
2. **Waiver of Procedure F-3: Secondary Field Trips**
3. **Approval of Harassment/Intimidation/Bullying Investigation Decisions**

**ITEM 1. APPROVAL OF PROCEDURE**

- Draft Procedure D-8: Substance Abuse

**RECOMMENDATION:**

It is recommended that the revised procedure listed above be approved for first reading and adoption as presented.

**ITEM 2. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trips listed below.

School	Trip	Location	Dates	# School Days Missed
Cherry Hill East	Senior Trip	Orlando, FL	March 15-19, 2012	2
Cherry Hill West	DECA State Competition	Cherry Hill, NJ	February 26-28, 2012	1.5
Cherry Hill West	Senior Trip	Orlando, FL	March 6-9, 2012	2 .5 (3 -1/2 and 1 full)
Cherry Hill West	Dance Team Competition	Myrtle Beach, SC	March 9-12, 2012	2
Cherry Hill West	Busch Gardens Music Festival	Williamsburg, Va.	May 31-June 3, 2012	1.5

**ACTION AGENDA**  
**November 22, 2011**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING  
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>		<u>Incident Report No.</u>	<u>Board Determination</u>
<b>11-12:110</b>			11-12:119	
<b>11-12:111</b>			11-12:120	
<b>11-12:112</b>			11-12:121	
<b>11-12:113</b>			11-12:122	
<b>11-12:114</b>			11-12:123	
<b>11-12:115</b>			11-12:124	
<b>11-12:116</b>			11-12:125	
<b>11-12:117</b>			11-12:126	
11-12:118			11-12:127	

**Bold – we have in our possession – others are just on here as placeholders.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_



**ACTION AGENDA**  
**November 22, 2011**

**E. STRATEGIC PLANNING**

**NO ITEMS**