

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**ORGANIZATION AGENDA**

**May 10, 2011**

**Malberg Administration Bldg. - 7:00 P.M.**

Meeting called to order by \_\_\_\_\_

**INCUMBENT BOARD MEMBERS**

Mrs. Sherrie Cohen  
Mrs. Colleen Horiates  
Mrs. Kathy Judge  
Mr. Steven Robbins  
Mr. Wayne Tarken

**A. RESULTS OF ELECTION**

Board Candidates, three year term:

Eric Goodwin  
Seth Klukoff  
Carol Matlack

Board Candidate, two year term

Elliott Roth

Proposal      General Fund      Yes 3,752      No 2,751 (Unofficial)

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**B. ORGANIZATION**

1. Administering Oath of Allegiance
2. Roll Call

**C. ELECTION OF OFFICERS**

1. President

**NOMINATION**

**VOTE**

**ADMINISTERING OATH OF ALLEGIANCE TO PRESIDENT**

2. Vice President

**NOMINATION**

**VOTE**

**ADMINISTERING OATH OF ALLEGIANCE TO VICE PRESIDENT**

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Mr. Devereaux entertains nominations for **Board of Education President**.

\_\_\_\_\_ nominates \_\_\_\_\_

for **Board of Education President**.

\_\_\_\_\_ seconds nomination of \_\_\_\_\_

Vote   Ayes     No  

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Board of Education President entertains nominations for **Board of Education Vice President**

\_\_\_\_\_ nominates \_\_\_\_\_

for **Board of Education Vice President**.

\_\_\_\_\_ seconds nomination of \_\_\_\_\_

Vote   Ayes     No

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**D. APPOINTMENTS**

**1. Appointment of Board Secretary/Assistant Board Secretary**

It is recommended that James Devereaux be appointed Board Secretary and Paul Todd be appointed Assistant Board Secretary for the Board of Education for a term commencing May 10, 2011 until the Organization Meeting in 2012.

**2. Treasurer of School Monies**

It is recommended that Debra Campbell be appointed Treasurer of School Monies for the Board of Education for a term commencing May 10, 2011 until the Organization Meeting in 2012 and to receive such compensation as may be reasonable for such services.

**3. Affirmative Action Officers**

It is recommended that James Riordan, Director of Guidance, be appointed Affirmative Action Officer for this Board of Education for a term commencing May 10, 2011, until the Organization Meeting in 2012.

**4. Public Agency Compliance Officer**

It is recommended that the Assistant Superintendent/Business, Board Secretary be appointed Public Agency Compliance Officer for this Board of Education for bid specifications, construction contracts and procurement, and professional and service contracts for a term commencing May 10, 2011, until the Organization Meeting in 2012.

**5. Handicapped 504 Officer**

It is recommended that Marta Audino, Supervisor of Special Education, be appointed as Handicapped 504 Officer for this Board of Education for a term commencing May 10, 2011, until the Organization Meeting in 2012.

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**D. APPOINTMENTS - continued**

**6. Custodian of Records**

It is recommended that the Assistant Superintendent Business/Board Secretary be appointed as the District's Custodian of Records NJSA47:1A-1 et seq.

**7. Purchasing Agent**

IT IS RESOLVED that pursuant to the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq), the Assistant Superintendent, Business/Board Secretary, shall serve as the "Contracting Agent" of this school district for the 2011-2012 school year.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A: 18A-3, the Assistant Superintendent, Business/Board Secretary, is hereby empowered to make, negotiate, and award any and all purchases, contracts, and agreements for the performance of any work or services, or the furnishing or hiring of materials or supplies where the cost or price thereof does not exceed \$36,000.00 and \$17,200.00 for pupil transportation contracts (as amended from time to time) in a fiscal year, without public advertising for bids and bidding, and in accordance with the provisions of this resolution.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A-37c., the Assistant Superintendent, Business/Board Secretary is authorized to award any contract or agreement, the aggregate cost or price of which is estimated at less than fifteen percent (15%) of the required bidding threshold, without soliciting competitive quotations.

**8. Solicitor**

**WHEREAS**, the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq) authorized the awarding of a contract for "Professional Services" without competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Cherry Hill, County of Camden, that Paul Green, of the law firm of Schenck, Price, Smith & King, LLP ("SPSK"), 220 Park Avenue, Florham Park, New Jersey 07932, be appointed the Solicitor of this Board for the period July 1,2011 through June 30,2012 to provide comprehensive legal services ordinarily provided by an Attorney at Law of the State of New Jersey in accordance with the terms and conditons more specifically set forth in the Retainer Agreement between the parties. Said Paul Green, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State, to wit; the profession of law. These professional services are necessary and are required by the Board of Education; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

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**9. Wiss & Company for the Provision of Public School Accounting Services**

**WHEREAS**, the Cherry Hill Board of Education (“Board”) is required by law to appoint a licensed public school accountant to conduct its annual audit, and requires the provision of other accounting services; and

**WHEREAS**, the firm of Wiss & Company is a licensed public school accountant qualified to perform the required services; and

**WHEREAS**, the Board acknowledges the receipt, review and evaluation of Wiss & Company’s external peer/quality report and letter of comment as required by *N.J.A.C. 6A:23-2.2(i)*; and

**WHEREAS**, the services to be rendered are professional services pursuant to *N.J.S.A. 18A:18A-5*, in that they are to be performed by persons authorized by law to practice a recognized profession and whose practice is regulated by law, and therefore a contract for said services may be negotiated and awarded without public bidding; and

**WHEREAS**, these professional services are necessary and are required by the Board of Education;

**NOW, THEREFORE, BE IT**

**RESOLVED** by the Cherry Hill Board of Education that David J. Gannon, CPA, RMA, PSA of Wiss & Company, L.L.P., 354 Eisenhower Parkway, Livingston, New Jersey, be appointed the Public School Accountant of this Board beginning July 1, 2011 until June 30, 2012 to perform the professional services ordinarily provided by a New Jersey Licensed Public School Accountant, including the examination of the financial statements of the Board of Education for the fiscal year ending June 30, 2011 and performance of the annual audit required by law, and to receive such compensation as may be reasonable for such services, but not to exceed Ninety Five Thousand, Three Hundred (\$95,300.00) Dollars; and be it

**FURTHER RESOLVED**, that the Board President is hereby authorized to execute all necessary contracts and documentation to effectuate the provision of the Services, contingent upon the approval of the contents and form of such contracts and documentation by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a(1)*.

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**10. Architect of Record**

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq) authorized the awarding of a contract for “Professional Services” without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED that the firm of Becica Associates, LLC is hereby appointed as Architect of Record to the District commencing May 10, 2011, until the Organization Meeting in 2012 to provide general architectural services.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2011 proposal.

**11. Appointment - Healthcare Insurance Portability & Accountability Act (HIPAA) Officer**

It is recommended that Ms. Nancy Adrian be designated as the Healthcare Insurance Portability & Accountability Act (HIPAA) compliance officer for the 2011/2012 school year.

**12. District Representative to the Camden County School Boards’ Association Executive Committee (Presidential Appointment)**

It is recommended that \_\_\_\_\_ be appointed as the District’s representative to the Camden County School Boards’ Association Executive Committee for a term commencing on May 10, 2011 until the Organization Meeting in 2012.

**13. District Representative to the New Jersey School Boards’ Association (Presidential Appointment)**

It is recommended that \_\_\_\_\_ be appointed as the District’s representative to the New Jersey School Boards’ Association for a term commencing on May 10, 2011 until the Organization Meeting in 2012.

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**14. Tax Shelter Annuity Companies and Disability Insurance Companies**

It is recommended that the Board of Education approves the following list of TSA representatives that are authorized for payroll deductions and the list of Disability Insurance companies that are authorized for payroll deductions.

**TAX SHELTER ANNUITIES**

Equitable  
Lincoln Investment  
Met Life  
Valic - (AIG)  
State of New Jersey Division of Pensions  
Vanguard

**DISABILITY INSURANCE**

Unum Provident  
Prudential Ins. Co. of America - CHEA  
American General Insurance  
Prudential Ins. Co. of America - CHASA  
AFLAC

**15. Ratification of Paid Bills and Budget Transfers**

It is recommended that the Assistant Superintendent, Business/Board Secretary be authorized to execute payment of bills and budget transfers prior to Board Approval. Such actions will be made when necessary to facilitate the normal operations of the district and shall be presented at the next Board Action meeting for ratification.

**16. Insurance Broker of Record**

It is recommended that Conner Strong, 123 Rosenhayn Avenue, Bridgeton, NJ be appointed Insurance Broker of Record for the Board of Education for a term commencing May 10, 2011 until the Organization Meeting in 2012.

**17. Medical Insurance Broker**

It is recommended that Conner Strong, 401 Route 73 North, Marlton, NJ be appointed Medical Insurance Broker for the Board of Education for a term commencing May 10,2011 until the Organization Meeting in 2012.



**ORGANIZATION AGENDA**  
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**E. REAFFIRMATION OF POLICIES, ACTIONS, RULES AND REGULATIONS**

It is recommended that it be resolved that the policies, actions, rules and regulations adopted by prior Boards of Education of the Cherry Hill School District, which were in effect immediately prior to this Organization Meeting, be reaffirmed and adopted by the Board of Education.

**F. RESOLUTION – EDUCATIONAL SERVICES FOR NON-PUBLIC PUPILS, TITLE I, CHAPTERS 192 AND 193, I.D.E.I.A, AID IN LIEU OF TRANSPORTATION, AND NON PUBLIC TRANSPORTATION**

BE IT HEREBY RESOLVED that the Cherry Hill Township Board of Education has approved continuation of its membership in the Camden County Educational Services Commission, a consortium of school districts, for the purpose of providing Title I Services and Compensatory Education and Handicapped Pupil Services for Non-Public School Pupils as provided under Chapters 192 and 193, Laws of New Jersey 1977, I.D.E.I.A. Services for Non-Public Schools, Aid in Lieu of Transportation and Non-Public Transportation during the 2011-2012 school year at a cost not to exceed funding allocated by the State of New Jersey for such services.

BE IT FURTHER RESOLVED that the Board has elected \_\_\_\_\_ to serve as their representative to the Camden County Educational Services Commission.

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**G. RESOLUTION – BOARD MEETING ADVERTISEMENTS**

**WHEREAS**, the Cherry Hill Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (N.J.S.A 18A:10-6), and

**WHEREAS**, the Open Public Meetings Act requires posting and dissemination of the annual notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education, that the following notice of regularly scheduled meetings be adopted:

Notice is hereby given that a Regular Meeting of the Cherry Hill Board of Education will be held on or about the second and fourth Tuesday of each month, as more specifically listed below;

1. That the notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 45 Ranoldo Terrace, Cherry Hill, New Jersey;
2. That the aforesaid notice shall be mailed to the Courier Post and the Philadelphia Inquirer, the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act;
3. That the aforesaid notice be filed with the Clerk of Cherry Hill Township;
4. The board secretary shall send all notices of any regular, special, or rescheduled meeting to any individual requesting to be placed on a mailing list as provided by N.J.S.A. 10:4-19 and upon the prepayment of a fee of \$50.00 per year. Such requests for notices under this resolution shall terminate at midnight on June 30th of each school year. Notices requested by the news media shall be mailed to such news media free of charge;
5. That the regular meetings of the Cherry Hill Board of Education during the period of May 2011 through the Organization Meeting in 2012 shall be as listed below.

**ORGANIZATION AGENDA  
May 10, 2011**

**MONTHLY RESOLUTION – BOARD MEETING ADVERTISEMENTS  
REGULAR OFFICIAL PUBLIC MEETINGS**

All such meetings to be held at 7:00 p.m. on the **fourth Tuesday evening of the month**. Formal official action may be taken at such meetings on any and all business involving the school district.

<u>Date 2011</u>		<u>Location</u>	<u>Date 2012</u>		<u>Location</u>
May	24	Malberg	January	24	Malberg
June	28	Malberg	February	28	Malberg
July	26	Malberg	March	27	Malberg
August	23	Malberg	April	24	Malberg
September	27	Malberg	May	22	Malberg
October	25	Malberg	June	26	Malberg
November	22	Malberg	July	24	Malberg
<b>December</b>	<b>20*</b>	Malberg	August	28	Malberg

**\* Third Tuesday**

**REGULAR MONTHLY WORK SESSIONS**

All such meetings will be Board Work Sessions and/or Special Meetings to be held at 7:00 p.m. on the **second Tuesday evening of the month** at the Malberg Administration Building, 45 Ranoldo Terrace, Cherry Hill, New Jersey, unless noted to be different. Formal action may be taken on the matters on Special Meeting Agendas. The purpose of these meetings, to the extent now known, involves a review of the agenda for the next scheduled Regular Monthly Meeting.

<u>Date 2011</u>		<u>Location</u>	<u>Date 2012</u>		<u>Location</u>
May	10	Malberg	January	10	Malberg
June	14	Malberg	February	14	Malberg
July	12	Malberg	March	13	Malberg
August	9	Malberg	April	10	Malberg
September	13	Malberg	May	8	Malberg
October	11	Malberg	June	12	Malberg
November	8	Malberg	July	10	Malberg
December	13	Malberg	August	14	Malberg

**ORGANIZATION AGENDA**  
**May 10, 2011**

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**H. BANK ACCOUNTS**

1. Current Account

It is recommended that an account in the name of the Board of Education – Current Account be kept with Beneficial Bank and all monies, checks, drafts or funds coming into the possession of this Board of Education be deposited in said bank to the credit of this Board and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the President or Vice President, Secretary of the Board of Education and the Treasurer of School Funds.

2. Bond Account

It is recommended that an account in the name of the Board of Education – Bond Account be kept with Beneficial Bank and all monies, checks, drafts or funds coming into the possession of this Board of Education be deposited in said bank to the credit of this Board and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the President or Vice President, Secretary of the Board of Education and the Treasurer of School Funds.

3. Payroll Account

It is recommended that the Payroll Account in the name of this Board of Education be kept with Beneficial Bank and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Treasurer of School Funds.

4. Cafeteria Account

It is recommended that the Cafeteria Account in the name of this Board of Education be kept with the Beneficial Bank for the deposit of cafeteria funds to the credit of this Board of Education and that all such cafeteria funds coming into the possession of the Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary or Accountant.

**ORGANIZATION AGENDA**  
**May 10, 2011**

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**H. BANK ACCOUNTS - continued**

5. Student Activity Fund Account (Middle/Elementary)

It is recommended that an account in the name of this Board of Education be deposited with the Beneficial Bank for the deposit of Middle & Elementary Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, or Accountant.

6. Student Activity Fund Account (High School East)

It is recommended that an account in the name of this Board of Education be deposited with the Beneficial Bank for the deposit of High School East Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

7. Student Activity Fund Account (High School West)

It is recommended that an account in the name of this Board of Education be deposited with the Beneficial Bank for the deposit of High School West Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Beneficial Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

**ORGANIZATION AGENDA**  
**May 10, 2011**

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**H. BANK ACCOUNTS - continued**

8. Petty Cash Account

It is recommended that the Business Administrator be authorized to open petty a cash account as described below in the amount of \$3,200.00 in the name of this Board of Education be kept with the Beneficial Bank for the deposit of said funds to the credit of this Board of Education, and that all such petty cash funds coming into the possession of this Board of Education be deposited in said Beneficial Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business;/Board Secretary, Accountant, or Assistant Business Administrator/Assistant Board Secretary.

<b>SCHOOL ELEMENTARY</b>	<b>DOLLAR AMOUNT</b>	<b>SCHOOL MIDDLE</b>	<b>DOLLAR AMOUNT</b>
BARTON	\$100	BECK	\$150
COOPER	\$100	CARUSI	\$150
HARTE	\$100	ROSA	\$150
JOHNSON	\$100		
KILMER	\$100	EAST HIGH	\$200
KINGSTON	\$100	WEST HIGH - SCHOOL USE	\$200
KNIGHT	\$100	WEST HIGH - TRAVEL TRAINERS	\$600
MANN	\$100	ALTERNATIVE HIGH	\$100
PAINE - SCHOOL USE	\$100	BARCLAY PRESCHOOL	\$100
PAINE - LIFE SKILLS COACH	\$150		
SHARP	\$100	SECURITY	\$100
STOCKTON	\$100		
WOODCREST	\$100		
		BUILDING/GROUNDS	\$100
			\$3,200

**ORGANIZATION AGENDA**  
**May 10, 2011**

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**H.           BANK ACCOUNTS - continued**

9.    Payroll Agency Account

It is recommended that an account in the name of Cherry Hill Board of Education Payroll Agency Account be kept with the Beneficial Bank for the deposit of deductions from employees' pay and said bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by one of the following: the Treasurer of School Funds, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

10.   School Age Child Care Program Account

It is recommended that the School Age Child Care Program Account in the name of this Board of Education be kept with the Beneficial Bank for the deposit of School Age Child Care Program funds to the credit of this Board of Education and that all such funds coming into the possession of the Board of Education be deposited in said Beneficial Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by two of the following: Principal of Barclay Early Childhood Center and SACC, Accountant, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

**I.           INVESTMENT OF FUNDS**

1.           Certificates of Deposit/U.S. Treasury Obligations

It is recommended that the Assistant Superintendent, Business/Board Secretary, the Assistant Business Administrator/Assistant Board Secretary or Accountant shall be authorized to invest idle funds or monies of the Board of Education between Action Meetings, in such interest bearing securities or accounts as may be legal under the laws of the State of New Jersey, said investments to be ratified and affirmed at the next Action Meeting of the Board of Education.

2.           Participation in the State of New Jersey Cash Management Fund

It is recommended that the Cherry Hill Board of Education participate in the New Jersey Cash Management Fund with said fund authorized to purchase and sell participations in the funds on the approval of the Assistant Superintendent, Business/Board Secretary, the Assistant Business Administrator/Assistant Board Secretary or Accountant.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**May 10, 2011 @ Immediately following Organization Meeting**

**AGENDA**

- Student Matters
- HR Matter



CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
May 10, 2011  
Immediately following Executive Session

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mrs. Sherrie Cohen  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mrs. Kathy Judge  
Mr. Seth Klukoff  
Mrs. Carol Matlack  
Mr. Steven Robbins  
Mr. Elliott Roth  
Mr. Wayne Tarken

**Student Representatives to the Board of Education**

*Jonathan Silverstone, H.S. East  
Chandani Desai, H.S. East Alternate*

*Samantha Farkas, H.S. West  
Kevin Ryan, H.S. West Alternate*

*Dr. David C. Campbell, Superintendent*

*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary*

*Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12*

*Dr. Maureen Reusche, Assistant Superintendent, Curriculum & Instruction*

*Ms. Nancy Adrian, Director of Human Resources*

*Mr. Donald Bart, Director of Support Operations*

*Mrs. Susan Bastnagel, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Public Discussion (up to three minutes per person)  
Action Agenda*

# **SPECIAL ACTION AGENDA**

**May 10, 2011**

## **Board of Education Committees:**

### **Curriculum & Instruction Committee Members (yellow)**

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, Colleen Horiates, Carol Matlack

### **Business & Facilities Committee Members (blue)**

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Wayne Tarken

### **Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Colleen Horiates

### **Policy & Legislation Committee Members (green)**

Chairperson: Kathy Judge

Administrative Liaison: James Riordan

Committee Members: Eric Goodwin, Seth Klukoff, Carol Matlack

### **Strategic Planning**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Steve Robbins, Seth Klukoff, Wayne Tarken

## **SPECIAL ACTION AGENDA**

**May 10, 2011**

### **A. CURRICULUM & INSTRUCTION**

**Long Range Plan Goals:**

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

**NO ITEMS**

**SPECIAL ACTION AGENDA**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

**Long Range Plan Goals**

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

1. *Approval of Bill List*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated April 18, 2011 in the amount of \$207,949.57 and the Bill List dated May 10, 2011 in the amount of \$2,104,491.58 be approved as submitted.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

May 10, 2011

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Other Compensation—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignation be accepted on the date listed for the reason indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Christine Bass	CHHS West-Music	7/01/11	Retirement

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated for the 2010-11 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Benjamin Kukainis	CHHS East-English (Long term substitute for C. Dorety on leave of absence-budget #11-140-100-101-50-0100)	4/25/11-6/30/11 (revised for dates)	\$46,277 prorated (Bachelors-step 1)

**SPECIAL ACTION AGENDA**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Cheryl Tumolo	Harte-Grade 2 (Long term substitute for R. O'Neil on leave of absence-budget #11-120-100-101-09-0100)	5/02/11-6/30/11 (contract extended)	\$46,887 prorated (Bachelors-step 3)

(b) Substitute Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers for the 2010-11 school year effective 5/11/11-6/30/11. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-140-100-101-98-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Jessica Kovacs	Jacquelyn Potter	Daniel Fougeray
JoAnn Banks	Khadeja Payton	Brieanna Inzillo
Abby House	Janine Ryan	

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated for the 2010-11 school year in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Karen Notaro	Knight-Educational Assistant (Replacing K. Cope-Scarfo-32.5 hrs/budget #11-213-100-106-21-0100)	5/02/11-6/30/11	\$9.57

**SPECIAL ACTION AGENDA**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED**

(b) Substitute Educational Assistants

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute educational assistants/exceptional educational assistants in accord with the data presented effective 5/11/11-6/30/11 (unless otherwise noted). Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101/11-40-100-101-98-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Khadeja Payton	JoAnn Banks	Daniel Fougeray	Abby House
Jessica Kovacs	Brianna Inzillo	Janine Ryan	Jacquelyn Potter

**ITEM 4. OTHER COMPENSATION—NON-CERTIFICATED**

(a) Educational Assistant/Overnight Trip

**RECOMMENDATION:**

It is recommended that Elly Miracola be compensated for serving as an exceptional educational assistant for a special education student on an overnight trip to the Liberty Science Center beginning 5:00 p.m. on 2/03/11 and ending at 7:30 a.m. on 2/4/11 at the rate of \$22.50/hour for 24 hour period in addition to her regular hourly rate. Additionally any hours above 40 shall be compensated at 1.5 times her regular rate. Monies budgeted from account #11-000-217-106-40-0101.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**May 10, 2011**

**D. POLICIES & LEGISLATION COMMITTEE**

***Long Range Plan Goals:***

***“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”***

The Superintendent recommends the following:

1. Approval of Waiver of Procedure F-3: Secondary Field Trips

**ITEM 1. APPROVAL OF WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the Procedure F-3: Secondary Field Trips be waived to accommodate the trip listed below.

<b>School</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
Barton	Destination Imagination Competition	Knoxville, TN	May 24-29, 2011	4

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Vote** \_\_\_\_\_



**SPECIAL ACTION AGENDA**

**May 10, 2011**

**E. STRATEGIC PLANNING COMMITTEE**

**NO ITEMS**

# memorandum

**Date:** May 4, 2011

**To:** Members, Board of Education

**From:** Dr. David Campbell, Superintendent

## AGENDA

**EXECUTIVE SESSION**—Immediately following Organization Meeting  
**SPECIAL ACTION MEETING**—Immediately following Executive Session  
**BOARD WORK SESSION**—Immediately following Special Action

**May 10, 2011      Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Eric Goodwin

Administrative Liaison: Maureen Reusche

Committee Members: Colleen Horiates, Sherrie Cohen, Carol Matlack

### Business & Facilities Committee Members (blue)

Chairperson: Steven Robbins

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Wayne Tarken

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Colleen Horiates

### Policy & Legislation Committee Members (green)

Chairperson: Kathy Judge

Administrative Liaison: James Riordan

Committee Members: Eric Goodwin, Seth Klukoff, Carol Matlack

### Strategic Planning

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Steve Robbins, Seth Klukoff, Wayne Tarken

## **BOARD WORK SESSION**

**May 20, 2011**

### **PRESENTATIONS**

### **BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

### **NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

# **BOARD WORK SESSION**

**May 10, 2011**

## **A. CURRICULUM & INSTRUCTION**

*Long Range Plan Goals:*

- *“Establish for students, high academic, social and moral standards which reflect the attributes of a responsible, well-rounded and contributing member of society.”*
- *“Design all aspects of curriculum to ensure all students are provided with opportunities to meet or exceed high academic standards.”*
- *“Design curriculum that ensures all students acquire the knowledge, skills and behavior necessary to prepare them for higher education and/or the workplace now and in the future.”*

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops
2. Approval of Consultants for Cherry Hill
3. Approval of Non-Public School Textbooks 2011-2012
4. Approval of Out of District Student Placements

### **ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and therefore authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	David Campbell Malberg	ASCD Annual Conference, San Francisco, CA	3/24-29, 2011 <i>(Previously approved 11/23/10)</i>	\$197.05 <i>Additional for Lodging/Transportation</i>
B	Maureen Reusche Malberg	Garden State Coalition of Schools 20 <sup>th</sup> Annual Mtg., Monroe Twp., NJ	5/18/2011	\$81.25 Registration/Mileage

**BOARD WORK SESSION**

**May 10, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS-  
continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
C	Susan Bastnagel Malberg	Garden State Coalition of Schools 20 <sup>th</sup> Annual Mtg., Monroe Twp., NJ	5/18/2011	\$81.25 Registration/Mileage
D	Teresa Convery Rosa	Cyberbullying Conference, Woodbridge, NJ	5/26/2011	\$50.00 Registration
E	Kim Pennock Rosa	Cyberbullying Conference, Woodbridge, NJ	5/26/2011	\$54.65 Registration/Mileage/ Parking
F	John Moody Malberg	Safety Techniques Train-the- Trainer, Villanova, PA	6/8-9, 2011 <i>(Previously approved 3/22/11, change in date)</i>	\$491.14 Registration/Mileage General Funds
G	John Moody Malberg	Personal Emergency Interventions Train-the- Trainer, Villanova, PA	6/13-14, 2011 <i>(Previously approved 3/22/11, change in date)</i>	\$316.14 Registration/Mileage General Funds

**ITEM 2. APPROVAL OF CONSULTANTS FOR CHERRY HILL**

WHEREAS, the Cherry Hill Board of Education (the "Board") has determined that it is in the best interest of the School District to retain the services of professional consultants to provide consultative services for Scheduling and Gifted & Talented program related professional development; and

WHEREAS the Office of Curriculum, Instruction and Student Services has compiled specifications used to qualify providers to provide such consultant services, and the District has solicited quotations for the provision of such services through a fair and open process, including public advertising therefore; and

WHEREAS, the quotations have been received and reviewed by Cherry Hill Public Schools Administration; and

WHEREAS, only one quote was received for provision of services, and it is the recommendation of the Assistant Superintendent for Curriculum and Instruction that the quote be accepted, as the consultant is well qualified to provide the services and the rate and cost of the proposal is deemed reasonable in light of estimates of the scope and nature of services required; and

WHEREAS, each of the proposed contracts is below the bid threshold established by the Public School Contracts Law;

**BOARD WORK SESSION**

**May 10, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF CONSULTANTS FOR CHERRY HILL-continued**

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, upon the recommendation of the Superintendent of Schools and the Assistant Superintendent for Curriculum and Instruction, that the Board hereby approves the award of the following contracts for the 2010-2011 school year, in accordance with the terms of the Board's specifications and the submitted proposals, subject to approval of the final form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that Board President and Secretary are authorized to sign an appropriate form of contract on behalf of the Board with the following named providers upon presentation of same by the Board Solicitor:

Professional Development Consultant – Assistive Technology  
Kimberly Kris Floyd  
Not to exceed \$7,500.00  
\$4740 – 11-215-100-320-61-0001  
\$2760 – 20-250-200-300-99-0000  
PO #11-06923

**ITEM 3. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2011-2012**

It is recommended that the Board approve textbooks for the Non Public Schools for the 2011-2012 school year.

Resurrection Catholic

Subject - Textbook Name	Publisher	ISBN#	GR
Math Study Guide & Practice Wkbk Course 1	Pearson Prentice	0-131254553	6
Math Study Guide & Practice Wkbk Course 2	Pearson Prentice	0-131254561	7
Math Study Guide & Practice Wkbk Course 3	Pearson Prentice	0-13125457-X	8
Writing and Grammar Student Workbook	Pearson Prentice	0-133616908	6
Writing and Grammar Student Workbook	Pearson Prentice	0-133616916	7
Writing and Grammar Student Workbook	Pearson Prentice	0-133616924	8
Writing and Grammar Student Ed. Bundle	Pearson Prentice	0-133704538	6
Writing and Grammar Student Ed. Bundle	Pearson Prentice	0-133704556	7

**BOARD WORK SESSION**

**May 10, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2011-2012-continued**

Resurrection Catholic (continued)

Writing and Grammar Student Ed Bundle	Pearson Prentice	0-133704564	8
Harcourt Science Workbook (2002)	Harcourt Brace	0-15-323713-3	3
Harcourt Science Workbook (2002)	Harcourt Brace	0-153-23714-7	4
Harcourt Science Workbook (2002)	Harcourt Brace	0-153-23715-5	5
Harcourt Science Workbook (2002)	Harcourt Brace	0-153-23716-3	6
Horizon People and Community Activity Book	Harcourt Brace	0-15-340294-6	3
Horizon World History Activity Book (2005)	Harcourt Brace	0-15-338044-6	6
Creating America Workbook	McDougal Littell	978-0-618-16521-5	7,8
Twist and Turns	Harcourt	978-0-15-343175-3	3
Breaking News	Harcourt	978-0-15-343176-0	3
Story Town Practice Book	Harcourt	978-0-153-49872-5	1
Story Town Practice Book	Harcourt	978-0-153-49874-9	2
Story Town Practice Book	Harcourt	978-0-15-349876-3	3
Story Town Practice Book	Harcourt	978-0-15-349878-7	4
Story Town Practice Book	Harcourt	978-0-15-349879-4	5
Story Town Practice Book Collection	Harcourt	978-0-15-359297-3	K
Phonics Practice Book	Harcourt	978-0-15-35878-2	1
Ride The Edge	Harcourt	978-0-153-43178-4	5
Winning Catch	Harcourt	978-0-15-343177-7	4
Language Arts Readers Workbook - NJ - 2004	Pearson/Scott		
	Fores	0-328-05892-0	4
Mathematics	Pearson/Scott		
	Fores	0-328075868	K
Mathematics Workbook	Pearson/Scott		
	Fores	0-328049522	K
Mathematics (2004)	Pearson/Scott		
	Fores	0-328030163	1
Mathematics Workbook	Pearson/Scott		
	Fores	0-328116815	1

**BOARD WORK SESSION**

**May 10, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2011-2012-continued**

Resurrection Catholic (continued)

Mathematics (2004)	Pearson/Scott Fores	0-328049549	2
Mathematics (2004)	Pearson/Scott Fores	0-328030171	2
Mathematics Homework Workbook	Pearson/Scott Fores	0-328075582	3
Mathematics Homework Workbook	Pearson/Scott Fores	0-328075590	4
Mathematics Homework Workbook	Pearson/Scott Fores	0-328075604	5
The Sign of the Beaver	Yearling	0-440-47900-2	5
The Wizard of Oz	Puffin	0-14-036693-8	4
Vocab Workshop - orange	Sadlier	0-8215-0364-2	4
Grammar Workshop - orange	Sadlier	0-8215-8404-0	4
Vocab Workshop - A	Sadlier	978-0-8215-7106-4	6
Vocab Workshop - B	Sadlier	978-0-8215-7107-1	7
Vocab Workshop - C	Sadlier	978-0-8215-7108-8	8
Vocab Workshop - green	Sadlier	978-0-8215-0363-8	3
Grammar Workshop - green	Sadlier	978-0-82158403-3	3
Vocab Workshop - blue	Sadlier	978-0-8215-0365-2	5
Grammar Workshop - blue	Sadlier	978-0-8215-8405-7	5
Algebra Practice Workbook (2003)	Glencoe/McGraw	9780078277481	7,8
Pre Algebra Practice Workbook (2003)	Glencoe/McGraw	9780078277887	7,8
The Nature of Matter	Glencoe	0-07825524-3	7,8
Pre Algebra	Glencoe	0-07-865108-5	7
Ecology	Glencoe	0-07-825588-0	7,8
Chemistry	Glencoe	0-07825596-1	7,8



**BOARD WORK SESSION**

**May 10, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2010-2011-continued**

Resurrection Catholic (continued)

MATH CONNECTS COURSE 1 STUDENT EDITION	McGraw Hill	978-0-07-895129-9	6
MATH CONNECTS C1 STUDY NOTEBOOK	McGraw Hill	978-0-07-895122-0	6
MATH CONNECTS COURSE 1 HOMEWORK AND PROBLEM SOLVING WORKBOOK	McGraw Hill	978-0-07-895136-7	6
MATH TRIUMPHS GRADE 6 BOOK 1 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888207-4	6
MATH TRIUMPHS GRADE 6 BOOK 2 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888208-1	6
MATH TRIUMPHS GRADE 6 BOOK 3 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888209-8	6
MATH CONNECTS COURSE 2 STUDENT EDITION	McGraw Hill	978-0-07-895130-5	7
MATH CONNECTS COURSE 2 HOMEWORK AND PROBLEM SOLVING WORKBOOK	McGraw Hill	978-0-07-895137-4	7
MATH CONNECTS C2 STUDY NOTEBOOK	McGraw Hill	978-0-07-895124-4	7
MATH TRIUMPHS GRADE 7 BOOK 1 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888210-4	7
MATH TRIUMPHS GRADE 7 BOOK 2 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888211-1	7
MATH TRIUMPHS GRADE 7 BOOK 3 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888212-8	7
MATH CONNECTS COURSE 3 STUDENT EDITION	McGraw Hill	978-0-07-895139-8	8
MATH CONNECTS C3 STUDY NOTEBOOK	McGraw Hill	978-0-07-895126-8	8
MATH CONNECTS COURSE 3 HOMEWORK AND PROBLEM SOLVING WORKBOOK	McGraw Hill	978-0-07-895138-1	8
MATH TRIUMPHS GRADE 8 BOOK 1 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888213-5	8
MATH TRIUMPHS GRADE 8 BOOK 2 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888214-2	8

**BOARD WORK SESSION**

**May 10, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2010-2011-continued**

Resurrection Catholic (continued)

MATH TRIUMPHS GRADE 8 BOOK 3 STUDENT STUDY GUIDE	McGraw Hill	978-0-07-888215-9	8
GLENCOE PRE-ALGEBRA STUDENT EDITION	McGraw Hill	978-0-07-895773-4	7,8
GLENCOE PRE-ALGEBRA PRACTICE WORKBOOK STUDENT EDITION	McGraw Hill	978-0-07-890740-1	7,8
GLENCOE ALGEBRA 1 CCSS STUDENT EDITION	McGraw Hill	978-0-07-895115-2	7,8
GLENCOE ALGEBRA 1 STUDY NOTEBOOK CCSS	McGraw Hill	978-0-07-660287-2	7,8
GLENCOE ALGEBRA 1 CCSS HOMEWORK PRACTICE WORKBOOK	McGraw Hill	978-0-07-660291-9	7,8
MATH 2009 GR K NATIONAL KINDERGARTEN KIT	McGraw Hill	978-0-02-107399-3	K
MATH 2009 GR K NATIONAL PUPIL EDITION VOLUME 1	McGraw Hill	978-0-02-105723-8	K
MATH 2009 GR K NATIONAL PUPIL EDITION VOLUME 2	McGraw Hill	978-0-02-105724-5	K
MATH 2009 GR 1 NATIONAL STUDENT EDITION PACKAGE	McGraw Hill	978-0-02-108399-2	1
MATH 2009 GR 1 HOMEWORK WORKBOOK	McGraw Hill	978-0-02-107295-8	1
MATH 2009 GR 1 PROBLEM OF THE DAY FLIPCHART	McGraw Hill	978-0-02-107331-3	1
MATH 2009 GR 2 NATIONAL STUDENT EDITION PACKAGE	McGraw Hill	978-0-02-108401-2	2
MATH 2009 GR 2 HOMEWORK WORKBOOK	McGraw Hill	978-0-02-107296-5	2
MATH 2009 GR 2 PROBLEM OF THE DAY FLIPCHART	McGraw Hill	978-0-02-107332-0	2
MATH 2009 GR 3 NATIONAL PUPIL EDITION	McGraw Hill	978-0-02-105732-0	3
MATH 2009 GR 3 HOMEWORK WORKBOOK	McGraw Hill	978-0-02-107297-2	3
MATH 2009 GR 4 NATIONAL PUPIL EDITION	McGraw Hill	978-0-02-105733-7	4

**BOARD WORK SESSION**

**May 10, 2011**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF NON PUBLIC SCHOOL TEXTBOOKS 2010-2011-continued**

Resurrection Catholic (continued)

MATH 2009 GR 4 HOMEWORK WORKBOOK	McGraw Hill	978-0-02-107298-9	4
MATH 2009 GR 5 NATIONAL PUPIL EDITION	McGraw Hill	978-0-02-106024-5	5
MATH 2009 GR 5 HOMEWORK WORKBOOK	McGraw Hill	978-0-02-107299-6	5

**ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS**

It is requested that the following out of district tuition contract be submitted to the Board of Education for approval for the 2010-2011 school year during the May 2011 cycle.

OUT OF DISTRICT TUITION (May 2011)

<b>VENDOR</b>	<b>ID</b>	<b>CL</b>	<b>TERM</b>	<b>TUITION</b>
Brookfield Academy	3009334	SLD	4/5/2011-6/2011	\$10,350

**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Acceptance of Donations

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2011
- b) SACC FINANCIAL REPORT FOR MARCH 2011
- c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2011
- d) FOOD SERVICE OPERATING STATEMENT FOR MARCH 2011
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

**ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS
- b) APPROVAL OF AGREEMENT WITH RUTGERS - THE STATE UNIVERSITY OF NEW JERSEY FOR STUDENT NURSES

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #WSCFR-051811-BUILDING ENVELOPE ALTERATIONS AT THE CHERRY HILL WEST SPORTS COMPLEX (5-13-11)
- b) #RMSLC-051811-CONNECTING LINK RECONSTRUCTION AT ROSA MIDDLE SCHOOL (5-13-11)
- c) #JPAPR-051711 – JANITORIAL PAPER PRODUCTS (5-17-11)

**ITEM 4. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

Long Range Plan Goals

- *“Provide a clean, healthy, safe, and secure physical environment for all students and staff.”*
- *“Consistently allocate the funds necessary for systematically maintaining, upgrading, and repairing all school district facilities.”*

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR MARCH 2011**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2011 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2011 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **SACC FINANCIAL REPORT FOR MARCH 2011**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the month of March 2011 be accepted as submitted.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2011**

It is recommended that the 2010/2011 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

d) FOOD SERVICE OPERATING STATEMENT FOR MARCH 2011

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending March, 2011 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	
Food Services	\$	
SACC	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_, 2011, in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDORS**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2010/2011 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
A65043	Major Petroleum	Gasoline, Automotive	7-31-11	\$100,000
A67097	Major Petroleum	Fuel Oil #2 (heating)	7-31-11	\$36,000
A67098	Majestic Oil Co.	Fuel Oil #2 Heating	7-31-11	\$36,000
A67094	Pedroni Fuel	Fuel Oil #2 Heating	7-31-11	\$36,000
A67093	Riggins Inc.	Fuel Oil #2 Heating	7-31-11	\$36,000
A67104	7 Oil Company	Fuel Oil #2 Heating	7-31-11	\$36,000
A67095	Taylor Oil	Fuel Oil #2 Heating	7-31-11	\$36,000
A78736	Penn Jersey Paper	Environmentally Preferable Cleaning Products I-DSS	3-31-13	\$46,000

**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- b) APPROVAL OF AGREEMENT WITH RUTGERS - THE STATE UNIVERSITY OF NEW JERSEY FOR STUDENT NURSES

**RESOLVED**, that the Cherry Hill Board of Education approves the Agreement with Rutgers-The State University of New Jersey, on file in the office of the Assistant Superintendent, Business/Board Secretary, for the purpose of permitting student nurses to obtain clinical experience in the School District, and authorizes its Assistant Superintendent, Business/Board Secretary to execute same on behalf of the Board.



**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #WSCFR-051811-BUILDING ENVELOPE ALTERATIONS AT THE CHERRY HILL WEST SPORTS COMPLEX (5-13-11)

**INFORMATION:**

Specifications for the procurement of a vendor to provide building envelope alterations at High School West Sports Complex were advertised and solicited with the following results.

BIDDER

BID TOTAL

**RECOMMENDATION:**

It is recommended that BID #WSCFR-051811-BUILDING ENVELOPE ALTERATIONS AT THE CHERRY HILL WEST SPORTS COMPLEX be awarded as follows based on the lowest responsive and responsible bidder.

BIDDER

BID AWARD

Account Code:

INFORMATION TO BE READY FOR ACTION MEETING (Bid opens 5-13-11)

**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- b) #RMSLC-051811-CONNECTING LINK RECONSTRUCTION AT ROSA MIDDLE SCHOOL (5-13-11)

**INFORMATION:**

Specifications for the procurement of a vendor to provide connecting link reconstruction at Rosa Middle School were advertised and solicited with the following results.

BIDDER

BID TOTAL

**RECOMMENDATION:**

It is recommended that BID #RMSLC-051811 – CONNECTING LINK RECONSTRUCTION AT ROSA MIDDLE SCHOOL be awarded as follows based on the lowest responsive and responsible bidder.

BIDDER

BID AWARD

Account Code: 30

INFORMATION TO BE READY FOR ACTION MEETING (Bid opens 5-13-11)

**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

c) #JPAPR-051711 – JANITORIAL PAPER PRODUCTS (5-17-11)

**INFORMATION:**

Specifications for the procurement of a vendor to provide two (2) line items of janitorial paper products on an as needed basis for the 2011/2012 school year were advertised and solicited with the following results.

BIDDER

TOILET PAPER  
CASE PRICE

PAPER TOWEL  
CASE PRICE

**RECOMMENDATION:**

It is recommended that two (2) line items from BID #JPAPR-051711 – JANITORIAL PAPER PRODUCTS for use throughout the district on an as needed basis, for the 2011/2012 school year be awarded as follows based on low unit price meeting specification.

BIDDER

TOILET PAPER  
CASE PRICE

PAPER TOWEL  
CASE PRICE

Account Code: 11 000 262 610 XX 0001

INFORMATION TO BE READY FOR ACTION MEETING (Bid opens 5-17-11).

**BOARD WORK SESSION**

**May 10, 2011**

**B. BUSINESS AND FACILITIES**

**ITEM 4. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Cooper ES	5 Notebooks for a Grade 3 Inclusion Class	Cherry Hill Education Foundation*	\$2,965.00

\* Unexpended funds will be returned to the Cherry Hill Education Foundation.

**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

*Long Range Plan Goal:*

- *“Optimize Human Resource function to meet changing instructional and organizational program requirements.”*

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Other Compensation—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Barbara Mitidieri	CHHS West-English (\$93,069)	7/01/11	Retirement
Tiffany Hare	Carusi-Humanities	7/01/11	Personal

**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

It is recommended that the following resignations be accepted on the dates listed for the reasons indicated:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Marlene Paton	Kilmer-Educational Assistant (\$11,657)	7/01/11	Retirement
Susan Camilli	Stockton-Educational Assistant (\$10,729)	5/02/11	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Student Teaching

**RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating School/Teacher</u>
Alison McKenzie	Drexel	10/24/11-12/09/11	Cynthia O'Reilly/Rosa
Amanda Squillace	Rutgers	9/02/11-12/16/11	Sarah Guy/Knight
Rebecca Mannion	Rutgers	9/02/11-12/16/11	Opal Minio/Carusi
Ashleigh Whitmore	Rutgers	9/12/11-12/16/11	Inez Korff/Carusi
Sheila Filler	Rutgers	9/02/11-12/16/11	Jules Farkas/Rosa
Joan Sacks	Wilmington	9/02/11-12/16/11	Tanya Myers/Barclay

**BOARD WORK SESSION**

May 10, 2011

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(b) Classroom Observation

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a classroom observation in accord with the data presented:

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/ School</u>
Allison Pezzner	Susquehanna	5/01/11-6/17/11	Rachel Israelite/Rosa

(c) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the persons listed be approved as mentor teachers for the 2010-11 school year in accord with the data presented. Monies budgeted from account #11-120-100-101-98-0101/11-130-100-101-98-0101-11-140-100-101-98-0101.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Stipend</u>
Dana DeFelice	Rachel Lesse	CHHS East	1/03/11-6/30/11	\$550 prorated

(d) Homebound Tutors

**RECOMMENDATION:**

It is recommended that the person listed be approved as a homebound tutor for the 2010-11 school year at the hourly rate of \$41.03 effective 5/27/11-6/30/11. Monies budgeted from account #11-150-100-101-71-0101:

Name

Dana Vurgason

**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(e) Environmental Education Resident Program

**RECOMMENDATION:**

It is recommended that approval be granted to employ the following teachers for the 2011-12 Environmental Education Resident Program effective 10/15/11-6/01/12 at the rate of \$190.98 per diem for Tuesday through Thursday and \$75 for Friday. Monies budgeted from account #11-130-100-101-66-0101:

Name

John McCormick  
Richard Baker  
William Robertson  
George Patton

Name

Norma Kensinger  
Elaine Bryan  
Vivian Robinson

Name

Donald Brubaker  
Ronald Roberts  
Adam Yichye

Nurses

Name

Noemie Anderson

Name

Susanne Pizzutilla

Name

Deborah Fritz

Name

Kathleen Linnehan



**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Bridget Garrity-Bantle	CHHS West-Resource Room	Leave without pay 4/26/11-6/30/11
Chiarina Dorety	CHHS East-English	Leave with pay 4/26/11-6/06/11; without pay 6/07/11-6/30/11
Dana Ward	Kilmer-Guidance	Leave with pay 4/18/11-4/29/11
Julie Schneider	CHHS West-Spanish	Leave with pay 4/26/11-5/18/11; without pay 5/19/11-6/20/11
Annmarie Budniak	Carusi-Language Arts	Leave with pay 4/27/11-6/07/11; without pay 6/08/11-6/20/11 (revised for dates)
Jennifer VanGinhoven	Paine-Grade 4	Leave with pay 3/07/11-5/06/11; without pay 5/09/11-6/30/11 (revised for dates)
Jennifer Gerst	CHHS West-Social Studies	Leave with pay 6/01/11-6/21/11
Timothy Casale	Stockton-Grade 4	Leave without pay 5/27/11-6/03/11
Michael Sherman	Beck-Psychologist	Leave with pay 5/02/11-5/19/11

**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for leave of absence, with/without pay in accord with the data presented:

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kimberly Phillips	Stockton-Educational Assistant	Leave without pay 4/13/11-4/26/11 (revised for dates)
Christine Sawyer	Barclay-Educational Assistant	Leave with pay 4/08/11-4/22/11
Donna Tkacz	Kilmer-Secretary	Leave without pay 5/03/11-5/27/11
Nadine Lamanna	Barclay-Educational Assistant	Leave without pay 4/05/11-4/15/11

**ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the reassignment of the persons listed be extended for the 2010-11 school year at the same salaries previously approved for the 2010-11 school year in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Nicole Overbey	Harte-ISS Teacher (temporary reassignment-K. Kiehner on leave of absence-budget #11-230-100-101-09-0100)	Harte-ISS Teacher (temporary reassignment-K. Kiehner on leave of absence-budget #11-230-100-101-09-0100)	5/02/11-6/30/11 (temporary reassignment extended)
Rachel O'Neil	Harte-Grade 3 (budget #11-120-100-101-09-0100)	Harte-Grade 3 (temporary reassignment of N. Overbey-budget #11-120-100-101-09-0100)	3/17/11-6/30/11 (temporary reassignment extended)

**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be reassigned to the positions indicated for the 2010-11 school year and in accord with the data presented:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Jose Castillo	Malberg-Cleaner (budget #11-000-262-100-60-0100)	Mann- Cleaner (budget #11-000-262-100-24-0100)	5/25/11-6/30/11	\$26,883 prorated (includes \$992 for boiler license)
Nelida Suarez Rivera	Woodcrest- Cleaner (budget #11-000-262-100-36-0100)	Barclay- Cleaner (Reassignment of B. Germosen Tavaréz- budget #11-000-262-100-61-0100)	5/25/11-6/30/11	\$25,891 prorated
Anibal Rivera	Johnson-Cleaner (budget #11-000-262-100-12-0100)	Woodcrest- Cleaner (Reassignment of N. Suarez Rivera- budget #11-000-262-100-36-0100)	5/25/11-6/30/11	\$25,891 prorated
Olga Rivera De Jimenez	Harte- Lead Cleaner (budget #11-000-262-100-09-0100)	Stockton-Lead Cleaner (Reassignment of A. Phillip- budget #11-000-262-100-33-0100)	5/25/11-6/30/11	\$27,422 prorated (includes \$992 for boiler license)
Francisca Vega	Malberg- Lead-Cleaner (budget #11-000-262-100-60-0100)	Mann-Cleaner (budget #11-000-262-100-24-0100)	5/25/11-6/30/11	\$26,430 prorated

**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED –**

continued

(a) Reassignment – continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Walter Kellogg	Barton-Cleaner (budget #11-000-262-100-03-0100)	Carusi-Cleaner (Reassignment of S. Molenkamp -budget #11-000-262-100-45-0100)	5/25/11-6/30/11	\$25,891 prorated
Frank Foley	Harte-Cleaner (budget #11-000-262-100-09-0100)	CHHS East-Cleaner (Reassignment of C. Caraballo -budget #11-000-262-100-50-0100)	5/25/11-6/30/11	\$25,891 prorated
Carmen Caraballo	CHHS East-Cleaner (budget #11-000-262-100-50-0100)	Beck- Cleaner (Reassignment of A. Nunez -budget #11-000-262-100-40-0100)	5/25/11-6/30/11	\$25,891 prorated
Aurora Nunez	Beck- Cleaner (budget #11-000-262-100-40-0100)	Sharp- Cleaner (Replacement of C. Pimentel- budget #11-000-262-100-30-0100)	5/25/11-6/30/11	\$26,235 prorated (includes \$344 for boiler license)
John Earl, Jr.	Kilmer- Lead Cleaner (budget #11-000-262-100-15-0100)	Knight- Lead Cleaner (Reassignment of B. Hidlgo Cabrera budget #11-000-262-100-21-0100)	5/25/11-6/30/11	\$27,422 prorated (includes \$992 for boiler license)
Breilyn Hidlgo Cabrera	Knight- Lead Cleaner (budget #11-000-262-100-21-0100)	Kilmer- Lead Cleaner (Reassignment of J. Earl Jr.-budget #11-000-262-100-15-0100)	5/25/11-6/30/11	\$27,422 prorated (includes \$992 for boiler license)

**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED –**

continued

(a) Reassignment – continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Sen-Bayir Kutinow	West- Cleaner (budget #11-000-262-100-55-0100)	Beck- Cleaner (Reassignment of D. Rodriguez -budget #11-000-262-100-40-0100)	5/25/11-6/30/11	\$26,235 prorated (includes \$344 for boiler license)
Dolores Rodriguez	Beck- Cleaner (budget #11-000-262-100-40-0100)	West- Cleaner (Reassignment of S. Kutinow budget #11-000-262-100-55-0100)	5/25/11-6/30/11	\$26,235 prorated (includes \$344 for boiler license)
Sally Molenkamp	Carusi- Cleaner (budget #11-000-262-100-45-0100-\$26,235- includes \$344 for boiler license)	Carusi- Lead Cleaner (Reassignment of J. Read-budget #11-000-262-100-45-0100)	5/25/11-6/30/11	\$27,422 prorated (includes \$992 for boiler license)
Bienvenido Germosen Tavarez	Barclay- Cleaner (budget #11-000-262-100-61-0100-\$26,235- includes \$344 for boiler license)	Harte- Lead Cleaner (Reassignment of O. Rivera De Jimenez – budget #11-000-262-100-09-0100)	5/25/11 -6/30/11	\$27,422 prorated (includes \$992 for boiler license)
Dragana Stankovic	Barton- Lead Cleaner (budget #11-000-262-100-03-0100)	West- Cleaner (budget #11-000-262-100-55-0100)	5/25/11-6/30/11	\$27,422 prorated (includes \$992 for boiler license)
Andrew Phillip, Jr.	Stockton- Lead Cleaner (budget #11-000-262-100-33-0100-\$27,422- includes \$992 for boiler license)	West- Cleaner (budget #11-000-262-100-55-0100)	5/25/11-6/30/11	\$26,235 prorated (includes \$344 for boiler license)

**BOARD WORK SESSION**

May 10, 2011

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED** –  
continued

(a) Reassignment – continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Shiritta McBryde	Woodcrest-Program Aide, SACC (budget #60-990-320-101-58- 0001)	Woodcrest- Teacher II, SACC (budget #60-990-320-101- 58-0001)	4/25/11-6/30/11	\$11.00

**ITEM 8. OTHER COMPENSATION—CERTIFICATED**

(a) Parent Son/Daughter Human Growth And Development

**RECOMMENDATION:**

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development:

<u>Name</u>	<u>School</u>	<u>Date</u>
Lee-Ann Halbert	Mann	4/12/11
Jason Speller	Kingston	2/28/11

**BOARD WORK SESSION**

**May 10, 2011**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER COMPENSATION—CERTIFICATED** - continued

(b) Payment for Additional Class

**RECOMMENDATION:**

It is recommended that the person listed be approved for teaching an additional class at Carusi Middle School effective 4/28/11-6/30/11. Monies budgeted from account #11-130-100-101-45-0100:

<u>Name</u>	<u>Salary</u>
Elizabeth Bastnagel	\$1588

**ITEM 9. OTHER COMPENSATION—NON-CERTIFICATED**

(a) Stipend for Assuming Additional Duties

**RECOMMENDATION:**

It is recommended that Thomas Houck and William Thompson, District Operational Supervisors be approved for assuming additional duties at a stipend of \$2500 each until the appointment of the districts Director of Facilities Management effective 4/11/11. Monies budgeted from account # 11-000-262-100-86-0100.

**BOARD WORK SESSION**

**May 10, 2011**

**D. POLICIES & LEGISLATION COMMITTEE**

*Long Range Plan Goals:*

*“Board of Education members, administrators, teachers, parents and the community work together to ensure all students are provided with academic, social and emotional support necessary to create optimal conditions for high achievement, continued growth and personal development.”*

The Superintendent recommends the following:

1. Approval of Second Reading and Adoption of Policies
2. Approval of First Reading of Revised Procedure

**ITEM 1. APPROVAL OF SECOND READING AND ADOPTION OF POLICIES**

- Policy 1120: Board of Education Meetings
- Policy 2224: Equal Opportunity/Nondiscrimination/Harassment
- Policy 7530: Naming Facilities

**RECOMMENDATION:**

It is recommended that the policies listed above be approved for second reading and adoption as revised.

**ITEM 2. APPROVAL OF FIRST READING OF REVISED PROCEDURE**

- Procedure S-37: Substitute Teacher Salaries

**RECOMMENDATION:**

It is recommended that the procedure listed above be approved for first reading as revised.



**BOARD WORK SESSION**

**May 10, 2011**

**E. STRATEGIC PLANNING**

**NO ITEMS**