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REVISED  
Lawnside Board of Education Meeting Minutes  
July 12, 2018

The action meeting of the Lawnside Board of Education was called to order at 6:45 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest  
William Jordan  
Amy Kearney

Siobhan Funches  
Donza Worlds  
Marsharee Wright

India Criss

Absent: Amy Pierce, and Shamyran Thomas

Also present was Dr. Ronn Johnson, Superintendent, Dawn Leary, Business Administrator and Mr. Darryl Rhone, Board Solicitor

Discussion Items:

Back to School Bonanza – The Bonanza will take place from 12-3 p.m. on Saturday, August 25, 2018. Mr. Softee will arrive at 12:30 p.m. and provide up to \$300.00 worth of ice cream cones. There was no response from the Benson Museum. All the churches should have received letters regarding the Bonanza. The Lawnside Fire Chief will participate this year.

The regular meeting of the Lawnside Board of Education was called to order at 7:00 p.m.

Minutes -

Motion by Donza Worlds, seconded by India Criss, that the minutes of July 12th be approved. Motion carried; Roll Call Vote: 7 yes.

Superintendent's Report

**Discussion:**

Correspondence from Judge Smith regarding Law Day  
Fully Funded District Amount  
Tentative Employment Cost Savings

**District Goals**

**Goal #1:**

*Continue to focus on enhancing curriculum and instruction in all core subject areas to improve student achievement by a 5% increase in LA and Math scores in the district using PARCC scores as the measurement.*

**Goal #2:**

*Continue to positively impact school culture through effective communication with students, staff and parents.*

*Measurement will be taken by a parent survey in April.*

**Warnings ~**  
**Suspensions ~**  
**Detentions ~**

**Fire and Security drills:**  
**Fire Drill 6/1 @ 10:20a**  
**Lock Down (SIP w/i) 6/6 @ 10:00a**

**Enrollment and ADA:**  
**Enrollment - 307**  
**ADA - 281**

***Violence & Vandalism Reporting for the 2017-2018 School Year***  
***Suspensions-25***  
***Police Involved-1***  
***HIB Suspensions-4***  
***Warnings 13***

**PERSONNEL** - It is recommended items 1- 9 be approved as written.

1. It is recommended Ms. Stephanie Kelly be approved as the Middle School Mathematics Teacher for the 2018-2019 school year at a salary of \$59,476 (Step 4-MA)
2. It is recommended that Ms. Jessica Harper be approved as the School Social Worker for the 2018-2019 school year at a salary of \$55,968.
3. It is recommended Mark Forchic be approved as the Music Teacher for the 2018-2019 school year at a salary of \$53,568.
4. It is recommended that Ms. Jennifer Griffith be approved as the School Nurse for the 2018-2019 school year at a salary of \$55,568 (Step 3-BS).
5. It is recommended that Ms. Ebony Williams-Darrison be approved as a Clerk/Typist for the 2018-2019 school year at a salary of \$24,700 (Step11).
6. It is recommended that Dr. Carmen Henderson (LDTC) be approved to work 4 hours on Tuesdays from 9:00 am - 1:00 pm at a rate of \$65 per hour from July 2nd -July 30th.
7. It is recommended that Ms. Jennifer Campbell (School Psychologist) be approved to work 4 hours on Wednesdays from 9:00 am - 1:00 pm at a rate of \$36 per hour from July 11th- August 1st.
8. It is recommended Ms. ShaNell Wilson be approved to work 20 hours per week at a rate of \$10 per hour from July 2 - August 31, 2018.

9. It is recommended that the revised Business Administrator's 2018-2019 contract be approved for resubmission to the County Office for approval.

Personnel Items  
#1-9

Motion by Donza Worlds, seconded by Amy Kearney to approve personnel items #1-9. Motion carried; Roll Call Vote: 7 – yes.

**MANAGEMENT** - It is recommended items 1-5 be approved as written.

1. It is recommended that the QSAC DPR's be approved for submission to the New Jersey Department of Education for review.
2. It is recommended that the agreement for after school care between the Lawnside School District and the Philadelphia Freedom Valley YMCA be approved for the 2018-2019 school year.
3. It is recommended that the agreement for family medical services between the Lawnside School District and Rowan University School of Osteopathic Medicine be approved for the 2018-2019 school year.
4. It is recommended that Ms. Karen Carter (Grand Canyon University) be approved to conduct her Field Placement during the Fall semester at Lawnside Public School.
5. It is recommended that Dr. Ronn Johnson be approved to attend the National Alliance of Black Educator's Conference in Baltimore MD from November 6-11, 2018.

Management Items  
#1-5

Motion by William Jordan, seconded by Donza Worlds to approve management items #1-5. Motion carried; Roll Call Vote: 7 – yes.

#### Committee Reports

Personnel, Finance & Facilities – No report.

Policies – No report.

Outreach – No report.

Haddon Heights – Mrs. Worlds stated the 2018-19 Contracts were settled and nothing changed. There are two different agreements: Paraprofessionals, seven full time staff contract at 2.4% and Teachers 3.0%, 2.9% and 2.9% consecutively. Gloucester, Audubon and Haddonfield all have similar Agreements.

## New Business

Board Member petitions are due to the County Clerk's office on Monday, July 30, 2018.

IDEA Grant 2018-19

Motion by Marsharee Wright, seconded by Amy Kearney to approve to the IDEA Grant for 2018-19 for submission to the Camden County Office. Motion carried; Roll Call Vote: 7 – yes.

### RESOLUTION #72-2018

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

#### GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-340-00-00 Tuition to Other LEAs	2,600.00	
11-000-211-100-00-00 Salaries – Attendance	1,000.00	
11-000-100-566-00-00 Tuition to Pvt School	100.00	
11-00-240-300-00-00 Purchased Professional	3,000.00	
11-000-262-620-00-00 Energy – Heat & Electric	2,000.00	
11-000-262-620-00-00 Energy – Heat & Electric	1,000.00	
11-000-230-600-00-00 Supplies & Materials	1,000.00	
11-000-230-340-00-00 Purch Tech Serv.	1,000.00	
11-000-262-620-00-00	1,000.00	

Energy – Heat & Electric		
11-000-262-620-00-00	1,000.00	
Energy – Heat & Electric		
11-000-262-620-00-00	1,000.00	
Energy – Heat & Electric		
11-000-262-620-00-00	1,000.00	
Energy – Heat & Electric		
11-000-230-530-00-00		2,600.00
Communications/Telephone		
11-190-100-610-00		1,000.00
General Supplies		
11-190-100-610-00-00		100.00
General Supplies		
11-000-219-320-00-00		3,000.00
Purch. Prof. Ed Serv		
11-000-216-320-00-00		2,000.00
Purch Proff Ed. Svc.		
11-000-270-518-00-00		1,000.00
Contract Serv. Sp. Ed.		
11-000-230-890-00-00		1,000.00
Miscellaneous Expenditures		
11-000-230-331-00-00		1,000.00
Legal Services		
11-000-270-512-00-00		1,000.00
Transportation – Other		
11-000-262-420-00-00		1,000.00
Cleaning, Repair & Maint		
11-000-270-503-00-00		1,000.00
Cont. Serv-Aide in Lieu		
11-000-262-420-00-00		1,000.00
Cleaning, Repair & Maint. Svc		
<b>Total</b>	<b><u>\$15,700.00</u></b>	<b><u>\$15,700.00</u></b>

Line Transfer-Resolution  
#72 2018

Motion by Marsharee Wright  
seconded by Amy Kearney to  
approve line transfers #72 - 2018  
Motion carried; Roll Call Vote: 7 –  
yes.

Leadership Workshop  
August 1, Sewell NJ

Motion by Marsharee Wright  
seconded by Amy Kearney to  
approved Mrs. Sabrina Forrest  
to attend Leadership Workshop  
on Wednesday August 1, 2018 at  
of cost of \$50.00 in Sewell NJ.  
Motion carried; Roll Call Vote: 6 –  
yes. 1 – abstention, Mrs. Forrest.

Secretary/Treasurer Reports

Resolution #71-2018

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of May 31, 2018 and after review of the Secretary’s Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board’s, knowledge no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of May 31, 2018:

Fund 10 Cash in Bank	\$700,245.91
Fund 20 Cash in Bank	(55,049.23)
Fund 30 Cash in Bank	45.82
Fund 40 Cash in Bank	<u>2.22</u>
Total Cash in Bank	\$645,244.72

The Treasurer’s report as of May 31, 2018:

Fund 10 Cash in Bank	\$700,245.91
Fund 20 Cash in Bank	(55,049.23)
Fund 30 Cash in Bank	45.82
Fund 40 Cash in Bank	<u>2.22</u>
Total Cash in Bank	\$645,244.72

Resolution #71 (2017-18)  
Secretary & Treasurer Report

Motion by Donza Worlds, seconded  
seconded by Siobhan Funches to  
approve Resolution #71 2017-18.  
Motion carried; Roll Call Vote: 7 – yes.

Receipts  
Secretary & Treasurer Report

Motion by Donza Worlds, seconded  
by Siobhan Funches to approve  
Resolution #71 2017-18. Motion  
carried; Roll Call Vote: 7 – yes .

Payment of Bills

Motion by William Jordan seconded by Donza Worlds that the bills totaling \$32,005.89 for the General Fund for May and bills totaling \$6,450.72 for food service be approved for payment pending availability of funds. Motion carried; Roll Call Vote: 7 – yes.

Purchase Order 18000896

Motion by William Jordan, seconded by Amy Kearney to approve purchase order 18000896. Motion carried; Roll Call Vote: 7 – yes.

Public Comments – at 7:20 p.m.

Councilwoman Mrs. Rhonda Wardlow-Hurley stated the fifth and sixth graders are playing in Rutgers until August 14, 2018. This event is run by Camden County. Mrs. Wardlow-Hurley thanked the Board on behalf of Terrell Baker who organized the Basketball Game on Saturday, June 30, 2018. On Tuesday, August 7<sup>th</sup> National Night Out will be held at Lowes Parking Lot in Somerdale from 5-9 p.m. Summer Program is running well; 70 youths are participating as well as 23 staff members. Staff is trained in First Aid. Mrs. Wardlow-Hurley thanked the Board on behalf of Mayor and Council. She also thanked Mrs. Worlds for attending Haddon Heights meetings.

Mrs. Jessica Harper, former student of Lawnside School thanked the Board for giving her the opportunity to work this coming school year.

Adjournment – 7:25 p.m.

Motion by Marsharee Wright, seconded by Amy Kearney to adjourn the board meeting.

All in favor: 7 – Ayes. Motion carried by Unanimous Voice Vote.

Respectfully Submitted



Dawn Leary  
Business Administrator/Board Secretary