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Dawn Leary  
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Lawnside Board of Education Meeting Minutes  
October 11, 2018

The regular meeting of the Lawnside Board of Education was called to order at 7:37 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest  
Amy Kearney

Siobhan Funches  
Donza Worlds

India Criss

Absent: Shamyran Thomas, William Jordan and Marsharee Wright  
Also present was Dr. Ronn Johnson, Superintendent, Dawn Leary, Business Administrator

Public Comments at 7:38 p.m.

Stephen Campbell of 265 S. Charleston Ave in Lawnside introduced himself and his wife Salena Jackson Campbell. He apologized for not having insurance and asked the Board if his organization could use the facility for two weeks until he has insurance.

Mrs. Forrest stated the district would need his insurance or would be liable if something happened.

Mrs. Debbie DeAbreau, PTA president of 296 Sadler Ave in Lawnside asked if students could help run the school store in order to have community hours.

Mrs. Forrest replied, follow-up with Dr. Johnson.

Mrs. Diane Raysor a Lawnside resident and former board member wanted to address the issue regarding the Haddon Heights Football team. She stated the community needs to stand up. She had a conversation with Dr. Johnson regarding the students attending another high school. She stated our students are not being supported and something needs to be done.

Mrs. Forrest also said, it's not an overnight answer. It takes time and it has been discussed.

Mrs. Raysor stated the board needs to make a statement. The Lawnside students are not being supported. Ms. Mendenhall was hired by Mr. Corn but one person can't do it all. Protect our kids, they are our future.

Mrs. Forrest stated the voice of Mrs. Raysor and others have been heard. She said there are issues. The district is trying to be very visible.

Minutes -

Motion by Siobhan Funches, seconded by Amy Kearney, that the minutes of September 13<sup>th</sup> and 27<sup>th</sup>, 2018 be approved.

Motion carried; Roll Call Vote: 4 yes.  
1-abstention, Mrs. Worlds.

**Correspondence:**

ESS Invitation at School Boards Conference on Tue. Oct 23 @ 7 pm

**Discussion:**

Safe Routes To School Surveys were delivered to Borough Hall on Tues. Oct. 9th  
Finance Committee look at possibly increasing the substitute rate from \$80 to \$90.

**Harassment, Intimidation, and Bullying: (1)**

**Unfounded ~ 1**  
**Warnings ~**  
**Suspensions ~ 1**

**Suspensions for September 2 (other than HIB) 1**

**Fire and Security drills:**  
**Lock Down/ with instruction 9/11 @ 2:30p**  
**Fire Drill 9/14 @ 11:10 a**

**Enrollment and ADA as of September**  
**Enrollment - 310**  
**ADA - 289**

The Superintendent is not in receipt of any parental request for a Board hearing at this time.

**Board Recommendations:**

**PERSONNEL** - It is recommended items 1- 2 be approved as written.

- 1. It is recommended that the following staff members be approved to serve as Advisors for the following clubs/activities at a stipend of \$965 for the 2018-2019 school year. *(Stipends to be paid in June 2019):*

	8th Grade
Helen Snowden	SJ LINKS
Qihvah Morrison	Peer Mediator

- 2. It is recommended that Ms. Martina Godbolt be approved to serve as a Home Bound Instructor at an hourly rate of \$38.59 for the 2018-2019 school year.
- 3. It is recommended that Ms. Denise Rainer be approved as substitute a Resource Officer for the 2018-2019 school year at a rate of \$10 per hour.
- 4. It is recommended that Ms. Melissa Love’s Letter of Resignation as a Math Teacher be approved as of June 21, 2018.

Personnel Items  
#1- 4

Motion by India Criss seconded  
by Donza Worlds to approve personnel  
items #1-4. Motion carried; Roll Call  
Vote: 5 – yes.

**MANAGEMENT** - It is recommended items 1- 8 be approved as written.

1. It is recommended that Ms. Dawn Leary be approved to attend the NJ School Boards Conference in Atlantic City from October 23-25, 2018.
2. It is recommended the contract between the Lawnside Board of Education and Education Solution Services (ESS) be revised to pilot a building based substitute at a per diem rate of \$90 with a charge rate of \$119.70 per diem from October 15, 2018 through December 20, 2018.
3. It is recommended that students' #1-15 be approved to be removed from the Student Roster at Haddon Heights High School effective October 12, 2018.
4. It is recommended that students from Rutgers University School of Nursing be approved to conduct their field experience in the Lawnside Public School during the 2018-2019 school year.
5. It is recommended that the Commission for the Blind and Visually Impaired be approved to provide Level 1 services to student SID#4867750873 for the 2018-2019 school year at an annual cost of \$1,900 to be reimbursed by the Department of Education in accordance with the Memorandum of Understanding.
6. It is recommended that the following Out Of District (OOD) placement be approved for the 2018-2019 school year.

<i>Student</i>	<i>Placement</i>	<i>Cost</i>
4867750873	Magnolia Public School	20,794.00

7. It is recommended that the Agreement between the Learning Sciences International and Lawnside Board of Education be approved for the 2018-2019 school year at a cost of \$1,500.
8. It is recommended that the following Professional Development opportunities be approved for the 2018-2019 school year:

**Professional Development**

<i>Name(s)</i>	<i>Workshop</i>	<i>Date</i>	<i>Cost</i>
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<b>Name(s)</b>	<b>Workshop</b>	<b>Date</b>	<b>Cost</b>
Scott Messick	Energizing PE	10/19/18	\$25
Shavon Wilson Martina Godbolt Margaret DelSignore	Network for Education excellence Through Equity	10/10/18	Consortium fee paid for the year.
Paula Davis Kristina Curcio Patricia Cobia	Data Workshop w/ Tracy Severns	12/11/18	\$175 each
Mark Gordon Alyssa Miller Tia Hinson-Harvey	LINKIT Fall User Group Training	11/1/18	No Charge
Rukiah Alwan	Corrective Action Plans & Progressive Supervision	11/13/18	\$178
Rukiah Alwan	How to Write Effective HIB Reports	12/4/18	\$75
Rukiah Alwan	Principal/Supervisor Survival Guide	1/17/19	\$150

Management Items  
#1-8

Motion by India Criss, seconded by by Donza Worlds to approve Management items #1-8. Motion carried; Roll Call Vote: 5 – yes.

**FIELD TRIPS** It is recommended items 1 be approved as written.

1. It is recommended that the following field trips be approved for the 2018-2019 school year:

<b>Grades</b>	<b>Location</b>	<b>Date</b>	<b>Cost</b>
8th Grade Girls Group & Cheerleaders	Voorhees Town Centre	10/16/18	Free

Field Trip  
Item #1

Motion by India Criss seconded  
by Donza Worlds to approve field trip  
Item #1. Motion carried; Roll Call Vote:  
5 – yes.

Committee Reports will be discussed the fourth Thursday of the month.

Personnel, Finance & Facilities – No report.

Policies – No report.

Outreach – No report.

**New Business**

**RESOLUTION #6 (2018-19)**

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

**GENERAL FUND:**

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-291-260-00-00 Worker's Compensation	2,000.00	
20-231-100-101-00-00 Misc. Instructional Exp.	6,461.00	
11-000-262-520-00-00 Insurance		2,000.00
20-231-200-104-00-00 Salaries Other Professional		6,461.00
<b>Total</b>	<b><u>\$8,461.00</u></b>	<b><u>\$8,461.00</u></b>

## RESOLUTION #7 (2018-19)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

## GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-105-100-101-00-RG Preschool – Salaries of Teachers	1,000.00✓	
11-105-100-101-00-RG Preschool Salaries of Teachers	25,000.00✓	
11-110-100-101-00-RG Salaries Teachers Kdg/Preschool	2,000.00✓	
11-105-00-101-00-RG Preschool – Salaries of Teachers	3,500.00✓	
11-130-100-101-00-RG Salaries of Teachers – Grades 6-8	25,000.00✓	
11-105-100-101-00-RG Preschool – Salaries of Teachers	5,000.00✓	
11-000-100-563-00-00 Tuition to County Vocational		1,000.00✓
11-120-100-101-00-SB Substitutes 1-5		25,000.00✓
11-110-100-101-00-SB Substitute – Kdg/Preschool		2,000.00✓
11-105-100-101-00-SB Substitute – Preschool		3,500.00✓
11-130-100-101-00-SB Substitute Grades 6-8		25,000.00✓
11-110-100-101-00-SB Substitutes – Kdg/preschool		5,000.00✓
<b>Total</b>	<b><u>\$61,500.00</u></b>	<b><u>\$61,500.00</u></b>

Line Item Transfer  
Resolution #6 & #7

Motion by Donza Worlds  
seconded by Amy Kearney  
to approve Line Item Resolution  
#6 and #7 2018-19 school year.  
Motion carried; Roll Call Vote: 5 –  
yes.

Orkin Pest Agreement  
Contract 2018-19

Motion by Donza Worlds seconded  
by India Criss to approve the  
Orkin Pest Control Agreement for  
the 2018-19. Motion carried; Roll  
Call Vote: 5 – yes.

ESS (formerly Source 4 Teacher)  
Contract with T & L

Motion by Donza Worlds seconded  
by India Criss to approve the  
Addendum to the Contract for 2018  
-19 school year. Motion carried; Roll  
Call Vote: 5 – yes.

Facility Usage  
Haddon Heights Basketball  
Practice

Motion by Donza Worlds seconded  
by India Criss to approve Haddon  
Heights High School to use the facility  
for basketball practice on Friday,  
January 4, 2019; Thursday, January  
10, 2019; Monday, January 28, 2019;  
and Friday, February 1, 2018; 3:30-  
6:30 p.m. (based on availability).  
Motion carried; Roll Call Vote: 5 –  
yes.

Lawnside Love Lunch

Motion by Donza Worlds seconded  
by India Criss to approve facility  
usage for Lawnside Love Lunch on  
Saturday, December 15, 2018; 7:00-  
3:00 p.m. Motion carried; Roll Call  
Vote: 5 – yes.

Facility Usage  
Snowhill Hoopster Basketball

Motion by Donza World seconded  
by India Criss to approve Snowhill  
Hoopster use of the facility for  
Basketball practice on Tuesdays and  
Thursdays in November; 6:30 – 9:00  
p.m.; December every Tuesday,  
Wednesday and Friday; 6:30 – 9:00  
p.m. January every Tuesday, Wed

nesday and Friday 6:30 – 9:00 p.m. based on availability. Motion carried; Roll Call Vote: 5 – yes.

Facility Usage – Halloween Alternative Celebration

Motion by India Criss seconded by Amy Kearney to approve the Halloween celebration in conjunction with Grace Temple Church, Mount Zion and the Lawnside Borough on Wednesday, October 31, 2018; 6:00 – 10:00 p.m. Motion carried; Roll Call Vote: 3 – yes, 2 – abstentions (Mrs. Forrest and Mrs. Worlds).

RESOLUTION # 77A-(2017-18)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of June 30, 2018 Final report and after review of the Secretary’s Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of June 30, 2018:

Fund 10 Cash in Bank	\$543,794.56
Fund 20 Cash in Bank	18,014.68
Fund 30 Cash in Bank	54.17
Fund 40 Cash in Bank	<u>2.22</u>
Total Cash in Bank	\$561,865.63

The Treasurer’s report as of June 30, 2018:

Fund 10 Cash in Bank	\$543,794.56
Fund 20 Cash in Bank	18,014.68
Fund 30 Cash in Bank	54.17
Fund 40 Cash in Bank	<u>2.22</u>
Total Cash in Bank	\$561,865.63

Resolution #77A (2017-18)  
Secretary & Treasurer Report

Motion by Donza Worlds seconded by Amy Kearney to approve Resolution #77A, 2017-2018. Motion carried; Roll Call Vote: 5 – yes.



RESOLUTION #8-(2018-19)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of July 31, 2018 and after review of the Secretary's Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Secretary reports as of July 31, 2018:

Fund 10 Cash in Bank	\$1,289,932.64
Fund 20 Cash in Bank	8,487.76
Fund 30 Cash in Bank	54.17
Fund 40 Cash in Bank	<u>2.22</u>
Total Cash in Bank	\$1,298,476.79

The Treasurer's report as of July 31, 2018:

Fund 10 Cash in Bank	\$1,289,932.64
Fund 20 Cash in Bank	8,487.76
Fund 30 Cash in Bank	54.17
Fund 40 Cash in Bank	<u>2.22</u>
Total Cash in Bank	\$1,298,476.79

Resolution #8 (2018-19)  
Secretary & Treasurer Report

Motion by Donza Worlds seconded by Amy Kearney to approve Resolution #77A, 2017-2018. Motion carried; Roll Call Vote: 5 – yes

Receipts

Motion by Donza Worlds seconded by India Criss to approve receipts. Motion carried; Roll Call Vote: 5 – yes.

Payment of Bills

Motion by Donza Worlds, seconded by India Criss that the bills totaling \$252,431.31 for the General Fund for October and bills totaling \$626.95 for food service be approved for payment pending availability of funds. Motion carried; Roll Call Vote: 5 – yes.

Public Comments at 7:56 p.m.

Carlton Perry former board member and Lawnside resident stated he spoke to a student who was a senior and asked about proving residency.

Mrs. Forrest stated there were reports that students who attended Haddon Heights no longer lived in Lawnside. She said the board has been trying to get students to re-register since April. If a student feels singled out, he/she should address it. Parents were asked to prove residency. Six letters were mailed to the parents and three were certified.

Adjournment – 8:00 p.m.

Motion by Siobhan Funches seconded by Donza Worlds to adjourn the board meeting.

All in favor: 5 – Ayes. Motion carried by Unanimous Voice Vote.

Respectfully Submitted



Dawn Leary  
Business Administrator/Board Secretary