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Lawnside Board of Education Meeting Minutes
April 11, 2019

The Regular Meeting of the Lawnside Board of Education was called to order at 7:07 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest
Siobhan Funches
Amy Kearney

India Criss
Deborah DeAbreu

Marsharee Wright
Vanessa Jordan
William Jordan

Absent: Donza Worlds

Also present was Dr. Ronn Johnson, Superintendent, Dawn Leary, Business Administrator and Darryl Rhone, Board Solicitor

Public Comments – None

Minutes -

Motion by William Jordan, seconded by Siobhan Funches, that the minutes of March 14 and March 28, 2019 be approved. Motion carried; Roll Call Vote: 8 yes.

Discussion:

Kitchen Coverage (Training took place on 3/28 and certificates were issued)

Middle School Technology Use (Sample Lunchtime Contract)

Preschool Budget Approval (Focus on improving attendance and lateness)

Upcoming Dates:

Harassment, Intimidation, and Bullying: (0)

Unfounded ~ 0

Warnings ~ 0

Suspensions ~ 0

Suspensions for March ~ 6

The Superintendent is not in receipt of any parental request for a Board hearing at this time.

Fire and Security drills:

Fire Drill 3/28 @ 2:00p

Lockdown (SIP WO/I) 3/28@ 2:15a

Enrollment and ADA as of March

Enrollment - 304

ADA - 294

Upcoming Dates:

District Goals –

Goal #1: *Continue to focus on enhancing curriculum and instruction in all core subject areas to improve student achievement by a 5% increase in LA and Math scores in the district using PARCC scores as the measurement.*

Goal #2: *Continue to positively impact school culture through effective communication with students, staff and parents.*

Measurement will be taken by a parent survey in April.

Board Recommendations:

PERSONNEL- It is recommended items 1-11 be approved as written.

1. It is recommended that the following staff members be approved for employment for the 2020-2021 school year:

Alexander, Freddie	Alston, Norman	Alwan, Rukiah
Artis-Jones, Romaine	Backus, Alexis	Baltodano, Monica
Bollendorf, Brittany	Brown, Kira	Carr, Nina
Cobia, Patricia	Coleman, Anthony	Coleman, Brittany
Collazo, Jose	Curcio, Kristina	Davis, Antoinette
Davis, Paula	DelSignore, Margaret	Dingle, Ivy
DiSandro, Colleen	Flagler, Harry	Forchic, Mark
Garrett, Cheryl	Godbolt, Martina	Gordon, Mark
Grant, Sherrie	Harley, Chantel	Harper, Jessyca
Henry, Terry	Hinson-Harvey, Tia	Hoover, Brent
Jackson, Julli	Jenkins, Harold	Johnson, Kenneth
Jones, Veda	Kirk, Niphon	Leary, Dawn
Lindsey, Sophia	Messick, Scott	Miller, Alyssa

Morrison, Qihvah	O'Brien, Benjamin	Rainer, Denise
Reilly, Meagan	Snowden, Helen	Stevenson, Ayree
Truitt, Tina	Walden, Donna	Walsh, Sonya
Ware, Jessica	Welde, Rebecca	Williams-Darrison, Ebony
Williams, KyJahnee	Wilson, ShaNell	Wilson, Tomika

2. It is recommended that the following staff members be approved to cover the kitchen during board approved events at \$10 per hour for Mon.-Fri. events, \$15 per hour for Sat. events and \$20 per hour for Sun. events:

Romaine Artis-Jones
Tomika Wilson
Ebony Williams
Norman Alston

*Staff members were trained and certified on Thursday March 28th.

3. It is recommended that Ms. Patricia Smith's Letter of Retirement (21 Years of Service) be approved effective July 1, 2019.
4. It is recommended that the following positions be approved for posting for the 2019 Summer Enrichment Program:

Teachers (6)
Para-professionals (3)
Substitute Teachers

5. The program hours will be 8:30 am to 12:00 noon Mon-Thurs from July 8 - Aug 9. The extra half hour will be for the Paraprofessionals to oversee the students at breakfast and for the teachers to prepare for the classes.
6. It is recommended that the following staff members be approved to serve as needed for Child Study Team Meetings during the summer months, from July 1 2019 through August 30, 2019 at the contracted rate of \$38.59 per hour:

Freddie Alexander	Kristina Curcio	Margaret Delsignore
Monica Baltodano,	John Jenkins	Alexus Backus

7. It is recommended that the following names be approved as substitute custodian for the 2018-2019 school year at a rate of \$10.00 per hour (pending Criminal History Review)

Stony Richardson
Clyde Morton

8. It is recommended that Karen Carter be approved to serve as a long-term substitute for the 2018-2019 school year at a rate of \$90 per diem.
9. It is recommended that Keith Kerrin be approved as a Substitute for the 2018-2019 school year at a rate of \$90 per diem.
10. It is recommended Mr. Jose Collazo's request for family leave be approved from April 4, 2019 through May 3, 2019.
11. It is recommended that Veanna Hall be approved as a Cafeteria Aide for the 2018 – 2019 school year at the rate of \$10 per hour.

Personnel Items
#1-11

Motion by Deborah DAbreu
seconded by Amy Kearney to approve
personnel items #1-11. Motion carried;
Roll Call Vote: 8 – yes.

MANAGEMENT- It is recommended items 1-6 be approved as written.

1. It is recommended Sekini Moore (Rowan University) be approved to complete 120 hours as a LDTC Extern from June 26-August 13 in the Lawnside School District.
2. It is recommended that Swing Education be approved to provide supplemental substitute services to the district for the 2018-2019 school year.
3. It is recommended that the K-2 Multiple Disabilities (MD) Program be approved for the 2019-2020 school year.
4. It is recommended that Camden County Educational Services Commission be approved to provide OT and PT for the 2019-2020 school year for a total cost of \$62,016.
5. It is recommended that the 6 hours of Homebound Instruction for 7th grade student J.H.H. totaling \$180.00 be paid to Bridgeton Board of Education.
6. It is recommended that the following Professional Development opportunities be approved for the 2018-2019 school year:

Professional Development

Name(s)	Workshop	Location	Date(s)	Cost
Dawn Leary Tomika Wilson	New Amendments to Leave Laws/Family Leave Act	Mt. Laurel, NJ	5/10/19	\$110 per person

Name(s)	Workshop	Location	Date(s)	Cost
Ronn Johnson Mark Gordon Helen Snowden	PBSIS Leadership Institute	Windsor, New Jersey	6/6/19	\$14.50 per person

Management Items
#1- 6

Motion by India Criss seconded by Siobhan Funches to approve Management items #1-6. Motion carried; Roll Call Vote: 8 – yes.

Field Trip(s)

1. It is recommended that the following Field trips be approved for the 2019-2020 school year.

Grade	Location	Date	Cost
6th & 7th	Franklin Institute	5/3/19 Revised Date	TBD
6th	Woodland School Barrington (Fun Day)	4/30/19	Free
K-2	Philadelphia Zoo	5/16/19	TBD
3-8	Launch Trampoline Park	4/18/19	\$10 cost shared with Boro
Student Council & Honor Society	Lawnside Born Hall	TBD Checking available dates	Boro Bus
Student Council & Honor Society	Camden County Superior Court	5/10/19	Boro Bus
3rd	Franklin Institute	5/22/19	\$18
Computer Club	Apple Store, Cherry Hill	5/2/19	TBD
8 th	Home & Auto Group	5/3/19	Free

Field Trip
Item #1

Motion by Deborah DeAbreu, seconded by Vanessa Jordan to approve field trip Item #1. Motion carried; Roll Call Vote: 8 – yes.

Chat & Chew

Motion by Siobhan Funches, seconded William Jordan to approve the “Chat & Chew on Tuesday, April 30, 2019 from 6:00-7:00 p.m. in the All Purpose Room. Motion carried; Roll Call Vote: 8 – yes.

Public Comments at 7:17 p.m.

Dr. Johnson thanked the PTA for recommending him as "Superintendent of the Year".

Mr. Mears, a Lawnside resident, asked when the budget will be available. Mrs. Forrest stated the budget would be available after the County approves it.

Donna Johnson of Lawnside asked if the district was a Choice District. Dr. Johnson stated the district has been a "Choice District" for at least 10 years. Ms. Johnson stated she is a Lawnside resident who pays taxes and don't understand why her son was sent home with a re-registration packet requesting documents for resident verification. Mrs. Forrest informed her to speak to Dr. Johnson following the meeting. Ms. Johnson also asked about the Bullying Program.

Committee Reports

Policy – Mr. Jordan stated the Facility Use Application and Policy will be discussed at the next Committee Meeting.

Personnel & Finance – Mrs. Forrest stated the Board is currently in negotiations with the union.

Outreach – Mrs. DeAbreu stated the committee met on March 27th and discussed the "Back to School Bonanza" which will be held on Saturday, August 24, 2019. The Health Fair will be held on Friday, May 17, 2019. The "Chat & Chew" for parents and staff will be held an hour prior to the Public Hearing at 6:00 p.m.

New Business

R E S O L U T I O N #29 (2018-19)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-610-00-00 General Supplies	1,000.00	
11-000-230-590-00-00 Other Purchased Service	3,000.00	
11-000-216-320-00-00	10,000.00	

Purch. Professional Ed.		
11-00-213-890-00-00 Nurse's Office	700.00	
11-000-230-340-00-00 Purch Tech Services	2,000.00	
11-000-230-590-00-00 Other Purch Services	2,000.00	
11-000-230-530-00-00 Communications/Telephone		1,000.00
11-000-230-530-00-00 Communications/Telephone		3,000.00
11-000-219-320-00-00 Purch. Prof Education Svc.		10,000.00
11-000-213-600-00-00 Supplies & Materials		700.00
11-000-230-530-00-00 Communication/Telephone		2,000.00
11-000-230-530-00-00 Communications/Telephone		2,000.00
Total	<u>\$18,700.00</u>	<u>\$18,700.00</u>

R E S O L U T I O N #30 (2018-19)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-610-00-00 General Supplies	1,500.00	
11-000-221-600-00-00 Supplies & Materials	500.00	

11-190-100-640-00-00 Textbooks	1,500.00
11-190-100-640-00-00 Textbooks	500.00

Total \$2,000.00 \$2,000.00

Line Item Transfer #29 and #30 Motion by India Criss, seconded by Vanessa Jordan to approve the Line Item Transfer #29 and #30. Motion Carried; Roll Call Vote: 8 – yes.

Void/Reissue Check Motion by India Criss, seconded by Vanessa Jordan to void and reissue Check #3772 in the amount of \$273.64. Motion carried; Roll Call Vote: 8 – yes.

RESOLUTION #28A-2019

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside approved the school district budget for the 2019-20 school year for submission to the Executive County Superintendent for review as follows:

	<u>Budget</u>	<u>Tax Levy</u>
Total Operating Budget	\$ 9,205,612	\$ 4,720,711
Total Grants & Entitlements	337,807	
Total Debt Service	<u>271,658</u>	<u>271,658</u>
	\$ 9,815,077	\$ 4,992,369

Motion by India Criss, seconded by Ms. Vaness Jordan to approved the revised budget #28A for the 2019-2020 school year. Motion carried; Roll Call: 8 – yes.

Facility Use Application Summer Enrichment Program Motion by India Criss, seconded by Vaness Jordan to approve the Borough of Lawnside facility usage application for the Summer Enrichment Program, Monday, July 1, 2019 through Friday, August 16,

2019; 8:00 – 6:00 p.m. Motion carried,
Roll Call Vote: 8 – yes.

RESOLUTION #31 - (2018-19)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of January 31, 2019 and after review of the Secretary’s Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of January 31, 2019:

Fund 10 Cash in Bank	\$1,428,566.13
Fund 20 Cash in Bank	(136,491.49)
Fund 30 Cash in Bank	79.35
Fund 40 Cash in Bank	<u>(214,950.91)</u>
Total Cash in Bank	\$1,077,203.08

The Treasurer’s report as of January 31, 2019:

Fund 10 Cash in Bank	\$1,428,566.13
Fund 20 Cash in Bank	(136,491.49)
Fund 30 Cash in Bank	79.35
Fund 40 Cash in Bank	<u>(214,950.91)</u>
Total Cash in Bank	\$1,077,203.08

RESOLUTION #32 - (2018-19)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of February 28, 2019 and after review of the Secretary’s Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of February 28, 2019:

Fund 10 Cash in Bank	\$1,324,569.73
Fund 20 Cash in Bank	(39,843.19)
Fund 30 Cash in Bank	83.18
Fund 40 Cash in Bank	<u>(214,950.91)</u>
Total Cash in Bank	\$1,069,858.81

The Treasurer's report as of February 28, 2019:

Fund 10 Cash in Bank	\$1,324,569.73
Fund 20 Cash in Bank	(39,843.19)
Fund 30 Cash in Bank	83.18
Fund 40 Cash in Bank	<u>(214,950.91)</u>
Total Cash in Bank	\$1,069,858.81

Resolution #31 & 32 (2018-19)

Motion by India Criss seconded by Vanessa Jordan to approve the Secretary & Treasurer Report Resolution #31 & 32, 2018-2019. Motion carried; Roll Call Vote: 8 – yes.

Receipts

Motion by India Criss seconded by Vanessa Jordan to approve receipts Motion carried; Roll Call Vote: 8-yes.

Payment of Bills

Motion by William Jordan seconded by Vanessa Jordan that the bills totaling \$364,115.01 for the General Fund for March and bills totaling \$15,853.77 for food service be approved for payment pending availability of funds. Motion carried; Roll Call Vote: 8 – yes.

Public Comments at 7:35 p.m.

Celeste Brown, PTA president thanked Dr. Johnson for his continued support. She stated the PTA had a general meeting on Monday, April 4, 2019. She asked when the information will be available regarding the "Chat & Chew". Mrs. Brown said the PTA has an idea for the sixth, seventh and eighth graders to come together for an event in Barrington, "Fun Day". Mrs. Forrest stated the Board discussed a dance.

Mrs. Rhonda Wardlow-Hurley, Councilwoman stated the Borough tries to have events posted on the Marquee. Town Watch is scheduled for Saturday, April 13, 2019. The Jaguars will be hosting a "Caberet" which will be \$10 per person and a "Fish Fry" at \$10 per plate. Youth and Government Day will be on Wednesday, May 29, 2019. Pasta dinner will be hosted by the Mayor. Summer Enrichment Program is currently accepting applications. Mrs. Wardlow-Hurley thanked Dr. Johnson and Ms. Snowden. She also thanked Mr. Hoover who participated in the Summit and thanked the ladies who conducted the Book Fair.

Mike Cicalese Haddon Heights School Board President of 213 10th Ave, Haddon Heights, introduced himself to the Board. He expressed how he felt about the students from Lawnside. He said he would be available to discuss any issues following the board meeting.

Donna Walden, PTA Vice-President mentioned she was at Haddon Heights and was not aware of the incident involving a student. She complimented Cameron Kee for a speech he gave at Haddon Heights.

Board Member Comments at 7:49 p.m.

Mrs. DeAbreu stated the Democrat Club will be hosting a "Fish Fry" on Friday, April 12, 2019. If anyone is interested, contact Steve Pollard.

Adjournment – 7:50 p.m.

Motion by William Jordan seconded by Amy Kearney to adjourn the board meeting.

All in favor: 8 – Ayes. Motion carried by Unanimous Voice Vote.

Respectfully Submitted



Dawn Leary
Business Administrator/Board Secretary