

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**November 12, 2013 6:40 P.M.**

**AGENDA**

Student Matters

- HIB cases

Human Resources Matters

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

**SPECIAL ACTION AGENDA**

Malberg Administration Building – Board Room  
November 12, 2013  
7:00 PM

Meeting called to order by - \_\_\_\_\_

**ROLL CALL**

Mrs. Kathy Judge, President  
Mrs. Carol Matlack, Vice President  
Mrs. Sherrie Cohen  
Dr. J. Barry Dickinson  
Mr. Eric Goodwin  
Mrs. Colleen Horiates  
Mr. Seth Klukoff  
Mr. Steven Robbins  
Mr. Elliott Roth

*Student Representatives to the Board of Education*

*Lydia George-Koku, H.S. East  
Sagar Desai, H.S. East Alternate*

*Ryan Gallagher, H.S. West  
Valerie Wilson, H.S. West Alternate*

*Dr. Maureen Reusche, Superintendent*

*Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary*

*Dr. Lawyer Chapman, Assistant Superintendent, Pre-K – 12*

*Dr. Joseph Meloche, Director of Curriculum*

*Ms. LaCoyya Weathington, Director of Pupil Services*

*Ms. Nancy Adrian, Director of Human Resources*

*Mr. Donald Bart, Director of Support Operations*

*Mrs. Barbara Wilson, Public Information Officer*

*Mr. Paul Green – Board Solicitor*

*Public Discussion (up to three minutes per person)  
Action Agenda*

**SPECIAL ACTION AGENDA**  
**November 12, 2013**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Sherrie Cohen

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

**Business & Facilities Committee Members (blue)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

**Policy & Legislation Committee Members (green)**

Chairperson: Steve Robbins – Policy

Chairperson: Eric Goodwin - Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

**Strategic Planning (buff)**

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Elliott Roth

## **SPECIAL ACTION AGENDA**

**November 12, 2013**

### **A. CURRICULUM & INSTRUCTION**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

**NO ITEMS**

**SPECIAL ACTION AGENDA**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**

*The Superintendent recommends the following:*

1. *Approval of Bill List*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated November 12, 2013 in the amount of \$2,205,759.75 be approved as submitted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## SPECIAL ACTION AGENDA

November 12, 2013

### C. HUMAN RESOURCES/NEGOTIATIONS

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Other Compensation—Certificated
6. Other Motions

### ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

#### (a) Resignations

#### RECOMMENDATION:

It is recommended that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u>     | <u>Assignment</u>   | <u>Effective Date</u> | <u>Reason</u> |
|-----------------|---|-----------------------|---------------|
| Linda Tuleya    | Stockton-Media Specialist (\$97,169)                                | 2/01/14               | Retirement    |
| Peggy Novicki   | Beck-World Language (\$95,337)                                      | 2/01/14               | Retirement    |
| Susanne Gulbins | Woodcrest-Grade 1 (Long term substitute for K. DeYoung)             | 11/05/13              | Personal      |
| James Scerbo    | CHHS West-Co- Assistant Coach, Boys Basketball (this position only) | 10/28/13              | Personal      |

## SPECIAL ACTION AGENDA

November 12, 2013

### C. HUMAN RESOURCES/NEGOTIATIONS

#### ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Termination of Employment

**RECOMMENDATION:**

It is recommended that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the date listed below.

| <u>Name</u>      | <u>Assignment</u>         | <u>Effective Date</u> | <u>Reason</u>   |
|------------------|---------------------------|-----------------------|-----------------|
| Ignasio Quinonez | Cooper-Cleaner (\$28,179) | 11/01/13              | Job Abandonment |

#### ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u>          | <u>Assignment</u>   | <u>Effective Date</u>                    | <u>Salary</u>                                 |
|----------------------|---|--|---|
| David<br>Sonnheim    | Stockton-Special Education<br>(Replacement substitute for W. Cousins<br>on leave of absence-budget #11-213-100-<br>101-33-0100) | 11/04/13-11/19/13<br>(contract extended) | \$48,377 prorated<br>(Bachelors-step 1)       |
| Courtney Katz        | Beck-Math (Replacement substitute<br>for G. Smith -budget #11-130-100-101-<br>40-0100)  | 10/28/13-11/06/13<br>(contract extended) | \$48,377 prorated<br>(Bachelors-step 1)       |
| Shirley<br>Celentano | Carusi-LDT-C (Replacing R. Dolan-<br>budget #11-000-219-104-71-0100)  | On or about<br>12/15/13-6/30/14          | \$101,060<br>prorated<br>(Masters+30-step 17) |
| Tiffany Alvarez      | Barton-School Psychologist<br>(Replacing M. Harris-budget #11-000-<br>219-104-71-0100)  | On or about<br>1/02/14-6/30/14           | \$52,698 prorated<br>(Masters-step 2)         |
| Michael<br>Miracola  | CHHS West-Art (Replacement<br>teacher for A. Tierney on leave of<br>absence-budget #11-140-100-101-55-<br>0100)                 | 11/13/13-4/11/14                         | \$48,377 prorated<br>(Bachelors-step 1)       |
| Nicole<br>Ciccotelli | Barton-Grade 5 (Replacement<br>substitute for J. Eppihimer on leave of<br>absence-budget #11-120-100-101-03-<br>0100)           | 12/11/13-12/17/13<br>(contract extended) | \$48,377 prorated<br>(Bachelors-step 1)       |
| Richard Connor       | CHHS West-Math Support, Title I<br>(newly created position-budget #Title I-<br>SY2013-14)                                       | On or about<br>11/18/13-6/30/14          | \$52,898 prorated<br>(Masters-step 3)         |

**SPECIAL ACTION AGENDA**

**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

| <u>Name</u>      | <u>Assignment</u>   | <u>Effective Date</u>                   | <u>Salary</u>                        |
|------------------|---|---|--------------------------------------|
| Theresa Mohrfeld | Woodcrest-Grade 1 (Replacement substitute for K. DeYoung-budget #11-120-100-101-36-0100)                              | 11/04/13-1/03/14                        | \$48,377 prorated (Bachelors-step 1) |
| Carlye Hay       | Stockton-Grade 3 (Replacement substitute for K. DeYoung-budget #11-120-100-101-33-0100)                               | On or about<br>11/14/13-4/22/14         | \$48,377 prorated (Bachelors-step 1) |
| Kate Fishman     | Stockton-Special Education (Replacement substitute for L. Watkins on leave of absence-budget #11-213-100-101-33-0100) | 12/04/13-6/30/14<br>(contract extended) | \$48,377 prorated (Bachelors-step 1) |
| Kimberly Davies  | Woodcrest-Media Specialist (Replacement substitute for M. Lamp on leave of absence-budget #11-000-222-104-36-0100)    | 1/03/14-6/30/14<br>(contract extended)  | \$48,377 prorated (Bachelors-step 1) |
| Erin Higgins     | Johnson-Grade 4 (Replacement substitute for S. Esposito on leave of absence-budget #11-120-100-101-12-0100)           | 1/04/14-6/30/14<br>(contract extended)  | \$48,377 prorated (Bachelors-step 1) |
| Andrea Weinberg  | CHHS East-Math (Replacement substitute for S. Melograna on leave of absence-budget #11-140-100-101-50-0100)           | 11/27/13-1/02/14<br>(contract extended) | \$48,377 prorated (Bachelors-step 1) |
| Laura Rubino     | Mann-Grade 5 (Replacement substitute for E. Murray on leave of absence-budget #11-120-100-101-24-0100)                | 12/02/13-6/17/14                        | \$48,377 prorated (Bachelors-step 1) |

(b) Substitute Teachers/Nurses

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute teachers/substitute nurses for the 2013-14 school year effective 11/13/13-6/30/14. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

| <u>Name</u>     | <u>Name</u>  | <u>Name</u>    | <u>Name</u>    |
|-----------------|--------------|----------------|----------------|
| Megan Arbuthnot | Sarah Garman | Deborah Gruber | Kathy Hinlicky |
| Marissa Fargo   | John Tribble | Jessica French | Cheryl Stein   |
| David Weinstock |              |                |                |

**SPECIAL ACTION AGENDA**

**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(c) Family Friendly Program

**RECOMMENDATION:**

It is recommended that Dana Crouse be approved as a teacher in the Family Friendly Program at Kilmer Elementary School effective 11/01/13-6/18/13 at the rate of \$22.46/hr. Monies budgeted from account #60-990-320-107-58-0000.

(d) STEP Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved as teachers for the district STEP program effective 11/13/13-6/30/14 at the rate of \$45.20/hr. Monies budgeted from account #60-990-20-100-58-0004.

| <u>Name</u>             | <u>Name</u>         | <u>Name</u>       |
|-------------------------|---------------------|-------------------|
| Raymond Anderson        | Jayne Broshnan      | Angela Francolino |
| Kathryn Gilmour         | Karen Greenwald     | Kimberly Hall     |
| Daniel Herman           | Deborah Jacobs      | Lynn Kahan        |
| Violeta Katsikis        | John Lauk           | Bridget Lehmann   |
| Kimberly McAllister     | Jacquelynn Mulligan | Steve Redfearn    |
| Michael Robinson        | Susan Roussilhes    | Hamisi Tarrant    |
| Tessa Wellborn          | Sara Guy            | Bridget Lehmann   |
| Linda Ferri             | Christopher Willey  | Carmela Griffio   |
| Eleanor DiRenzo-Wyckoff | Daniel McMaster     | Lauren Giordano   |

(e) Summer Enrichment Camp Planning

**RECOMMENDATION:**

It is recommended that the persons listed be approved for summer enrichment camp planning at Woodcrest Elementary School effective 11/13/13-6/18/14. Monies budgeted from account #60-990-320-101-58-0008/0007.

| <u>Name</u>       | <u>Assignment</u>       | <u>Hourly Rate</u> |
|-------------------|-------------------------|--------------------|
| Kathleen McEleney | Teacher/Site Supervisor | \$22.46            |
| David Sonnheim    | Teacher                 | \$17.11            |
| Lillian Barna     | Nurse                   | \$43.34            |
| Lynn Richter      | Nurse                   | \$43.34            |

**SPECIAL ACTION AGENDA**

**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u>     | <u>Assignment</u>  | <u>Effective Date</u>           | <u>Salary</u>     |
|-----------------|--|---------------------------------|-------------------|
| Huu Ho          | CHHS West-Cleaner (Replacing J. Kent-budget #11-000-262-100-55-0001)                           | 11/13/13-6/30/14                | \$28,179 prorated |
| Omu Bah         | CHHS West-Cleaner (Replacing D. Rodriguez-budget #11-000-262-100-55-0001)                      | 11/13/13-6/30/14                | \$28,179 prorated |
| Gladys Blanco   | CHHS East-Cleaner (Replacing F. Lopez-budget #11-000-262-100-50-0001)                          | 11/13/13-6/30/14                | \$28,179 prorated |
| Rafaela Batista | CHHS East-Cleaner (Replacing Z. Lopez-budget #11-000-262-100-50-0001)                          | 11/13/13-6/30/14                | \$28,179 prorated |
| Michael Gibbons | Carusi-Cleaner (Replacing W. Kellogg-budget #11-000-262-100-45-0001)                           | On or about<br>11/13/13-6/30/14 | \$28,179 prorated |
| Tiffany Chan    | Stockton-Educational Assistant (Replacing I. Gendron-25 hrs/wk-budget #11-204-100-106-33-0100) | On or about<br>11/04/13-6/30/14 | \$9.25            |

(b) Substitute Educational Assistants

**RECOMMENDATION:**

It is recommended that the persons listed be approved as substitute educational assistants effective 11/13/13-6/30/14. Monies budgeted from account #11-190-100-106-98-0150/#11-000-240-105-98-0150.

| <u>Name</u>    | <u>Name</u>       | <u>Name</u>    | <u>Name</u>  |
|----------------|-------------------|----------------|--------------|
| Sharen Hoffman | Nertila Tafa Cana | Deborah Gruber | Sarah Garman |
| Jessica French | Jonathan Robles   | Maanavi Garg   | Cheryl Stein |

**SPECIAL ACTION AGENDA**

**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** – continued

(c) Holiday SACC

**RECOMMENDATION:**

It is recommended that the persons listed be approved for Holiday SACC effective 11/13/13-6/30/14. Monies budgeted from account #60-990-320-106-58-0004/0005.

| <u>Name</u>    | <u>School</u>         | <u>Position</u> | <u>Hourly Rate</u> |
|----------------|-----------------------|-----------------|--------------------|
| Sharon Hoffman | Cooper/CHHS West/Rosa | Aide            | \$ 8.93            |
| Michele King   | Cooper/CHHS West/Rosa | Teacher         | \$13.92            |

(d) STEP Program

**RECOMMENDATION:**

It is recommended that the persons listed be approved for the district STEP program effective 11/13/13-6/18/14. Monies budgeted from account #60-990-320-100-58-0004/0005.

| <u>Name</u>            | <u>Position</u> | <u>Hourly Rate</u> |
|------------------------|-----------------|--------------------|
| Shirley Armstrong      | Sub-Monitor     | \$15.21            |
| Hansa Kanzaria         | Monitor         | \$15.53            |
| Michelle Lanko         | Monitor         | \$13.12            |
| David Sonnheim         | Monitor         | \$16.79            |
| Susan Stoots-Dickenson | Monitor         | \$13.64            |
| Dolores Francois       | Monitor         | \$13.92            |
| Charlotte Burton       | Instructor      | \$15.75            |
| Barbara Kuzan          | Instructor      | \$15.00            |

(e) STEP Program – Vendor

**RECOMMENDATION:**

It is recommended that Pavithra Lashminarayan, Mindbytes LLC be approved as a vendor for the STEP program effective 11/13/13-6/30/14. Monies budgeted from account #60-990-320-100-58-0004.

**SPECIAL ACTION AGENDA**

**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** – continued

(f) Travel Training

**RECOMMENDATION:**

It is the Irv Wolf be approved for additional ESY travel training effective 7/01/13-8/28/13 at the rate of \$26.78/hr. (not to exceed \$1301). Monies budgeted from account #11-204-100-106-71-0101.

**ITEM 5. OTHER COMPENSATION—CERTIFICATED**

(a) Payment to Presenters

**RECOMMENDATION:**

It is recommended that the person listed be approved to present after school workshops at the rate of \$53.56/hr (not to exceed \$321.36/person). Monies budgeted from account #20-272-200-101-99-0101.

| <u>Name</u>   | <u>Effective Dates</u> |
|---------------|------------------------|
| Cynthia Jaffe | 11/13/13-5/30/14       |
| Dana Vurgason | 10/21/13-5/30/14       |
| Cheryl Tumolo | 10/21/13-5/30/14       |

**ITEM 6. OTHER MOTIONS**

**WHEREAS**, in or about September 2012, the Cherry Hill Board of Education approved a merit action plan for the Superintendent for the 2012-2013 school year consisting of one (1) qualitative merit criterion and submitted same to the Executive County Superintendent for approval in accordance with the terms of the Superintendent's employment contract and *N.J.A.C. 6A:23A-3.1(e)*10; and

**WHEREAS**, in or about September 2012, the Executive County Superintendent approved the qualitative merit criterion and the data that forms the basis of measuring the achievement of the criterion; and

**WHEREAS**, the Board has evaluated the Superintendent's performance and determined that she achieved the objective set forth in the 2012-2013 approved qualitative merit criterion, and achievement of the performance objective has been documented to the Board's satisfaction;

**SPECIAL ACTION AGENDA**

**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. OTHER MOTIONS** – continued

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education hereby certifies to the Executive County Superintendent of Schools that the qualitative merit criterion of an increase in student achievement for the 2012-13 school year has been fulfilled by its Superintendent, and requests that the Executive County Superintendent confirm satisfaction of such criterion; and be it

**FURTHER RESOLVED**, that the Board authorizes and directs the submission of this resolution and the necessary supporting documentation to the Executive County Superintendent for review and approval; and be it

**FURTHER RESOLVED**, that the Cherry Hill Board of Education approves payment of a merit bonus to the Superintendent in the amount of 1.25 % of the Superintendent's annual salary upon receipt of the Executive County Superintendent's confirmation of satisfaction of the merit criterion, in accordance with the provisions of the Superintendent's employment contract and the terms and conditions of *N.J.A.C. 6A:23A-3.1*.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**November 12, 2013**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for education resources as well as preventive maintenances and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.

**NO ITEMS**

# memorandum

**Date:** November 5, 2013

**To:** Members, Board of Education

**From:** Dr. Maureen Reusche, Superintendent

## AGENDA

**EXECUTIVE SESSION 6:40 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**  
**November 12, 2013 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Sherrie Cohen

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Eric Goodwin, Carol Matlack, Steve Robbins

### Business & Facilities Committee Members (blue)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Seth Klukoff, Colleen Horiates, J. Barry Dickinson

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Horiates

Administrative Liaison: Nancy Adrian

Committee Members: Sherrie Cohen, Kathy Judge, Carol Matlack

### Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins – Policy, Eric Goodwin – Legislative

Administrative Liaison: Maureen Reusche

Committee Members: Sherrie Cohen, J. Barry Dickinson

### Strategic Planning (buff)

Chairperson: Seth Klukoff

Administrative Liaison: James Devereaux

Committee Members: Kathy Judge, Carol Matlack, Elliott Roth

**BOARD WORK SESSION**

**November 12, 2013**

**PRESENTATIONS**

Recognition of National Merit Scholars.....Dr. M. Reusche & Mrs. B. Wilson

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

## **BOARD WORK SESSION**

**November 12, 2013**

### **A. CURRICULUM & INSTRUCTION**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. Approval of the Nursing Services Plan for the 2013-2014 school year
2. Approval of Renewal Agreement with Rubicon Atlas
3. Approval of Attendance at Conferences and Workshops for the 2013-2014 school year

#### **ITEM 1. APPROVAL OF THE NURSING SERVICES PLAN FOR THE 2013-2014 SCHOOL YEAR**

It is requested that the proposal for the Nursing Services Plan for the 2013-2014 school year be approved by the Board of Education as discussed at the C&I Committee Meeting on November 4, 2013.

#### **ITEM 2. APPROVAL OF RENEWAL AGREEMENT WITH RUBICON ATLAS**

It is recommended that the Board approve the renewal agreement with Rubicon Atlas (Curriculum Mapping Software) for the period from December 1, 2013 to November 30, 2014 at a cost not to exceed \$30,000.00. The agreement is on file in the Office of Curriculum and Instruction.

P.O. #14-04293

**BOARD WORK SESSION**

**November 12, 2013**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2013-2014 SCHOOL YEAR**

**WHEREAS**, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

**WHEREAS**, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

**FURTHER RESOLVED**, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| # | NAME                            | CONFERENCE  | DATE              | COST<br>NOT TO EXCEED  |
|---|---------------------------------|---|-------------------|--|
| A | George Zografos<br>Rosa         | IB-MYP Coordinator Regional<br>Workshop, New Orleans, LA                                      | 12/13-16,<br>2013 | \$1619.10<br>Registration/Air/<br>Lodging/Tolls/Parking/<br>Meals<br>General Funds |
| B | Danielle DiRenzo<br>Carusi/West | Maximize Word Study<br>Strategies to Develop Strong<br>Readers & Writers,<br>Philadelphia, PA | 12/13/13          | \$244.04<br>Registration/Tolls/<br>Mileage<br>Title II Funds                       |
| C | Marisa Feeley<br>East/Beck      | Maximize Word Study<br>Strategies to Develop Strong<br>Readers & Writers,<br>Philadelphia, PA | 12/13/13          | \$244.04<br>Registration/Tolls/<br>Mileage<br>Title II Funds                       |

## **BOARD WORK SESSION**

November 12, 2013

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Approval of License Agreement for the Liacouras Center – Graduation H.S. East, June 17, 2014
6. Approval of License Agreement for the Liacouras Center – Graduation H.S. West, June 17, 2014
7. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2013
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2013
- c) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2013
- d) SACC FINANCIAL REPORT FOR SEPTEMBER 2013
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) AUTHORIZATION OF CHERRY HILL KATZ JCC CONTRACT
- b) RATIFICATION OF BOYS & GIRLS CLUB OF CAMDEN COUNTY CONTRACT
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

#### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #JPAPR-110113 – JANITORIAL PAPER PRODUCTS (11-1-13)
- b) #SNPLW-111313 – SNOW PLOWING DISTRICT WIDE (11-13-13)
- c) #MSWAT MIDDLE SCHOOL WINTER ATHLETIC TRANSPORTATION
- d) #RSPTR-111913 – STUDENT TRANSPORTATION – REGULAR AND SPECIAL EDUCATION

**BOARD WORK SESSION**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #2515 – MONMOUTH-OCEAN EDUCATION SERVICES COMMISSION – JOINTURE
- b) ROUTE #CHW-X – HIGH SCHOOL WEST – SHUTTLE
- c) ROUTE #F01- MOORESTOWN HIGH SCHOOL – JOINTURE
- d) ROUTE #NH-X – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE
- e) ROUTE #Q-AH – ALTERNATIVE HIGH SCHOOL
- f) ROUTE #QEW-6 – HIGH SCHOOL EAST
- g) ROUTE #Q-LP – THOMAS PAINE ELEMENTARY SCHOOL – MCKINNEY-VENTO
- h) ROUTE #VM-X – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY-VENTO - SHUTTLE
- i) ROUTE #VM-X2 – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY-VENTO

**ITEM 5. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION H.S. EAST, JUNE 17, 2014**

**ITEM 6. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 17, 2014**

**ITEM 7. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**  
**November 12, 2013**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2013**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2013**

It is recommended that the 2013/2014 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2013**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending September 2013 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR SEPTEMBER 2013**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of September 2013 be accepted as submitted.

**BOARD WORK SESSION**  
**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

| <u>FUND</u>    | <u>AMOUNT</u> | <u>REPORT DATED</u>   |
|----------------|---------------|-----------------------|
| Payroll & FICA | \$            | Payroll Date:<br>thru |
| SACC           | \$            |                       |
| Grand Total    | \$            |                       |

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_, 2013 in the amount of \$ \_\_\_\_\_; the Bill List dated \_\_\_\_\_, 2013 in the amount of \$ \_\_\_\_\_; the Bill List dated \_\_\_\_\_, 2013 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) AUTHORIZATION OF CHERRY HILL KATZ JCC CONTRACT

It is recommended that the Agreement between the Cherry Hill Board of Education and the Jewish Community Center, Cherry Hill, NJ be approved at a rate of \$100.00 per hour for pool rental, in an amount not to exceed \$16,500.00 in compliance with the specifications and conditions of the agreement dated October 2, 2013 for High School East (PO#14-00222).

Account Code: 11 402 100 590 50 0001

b) RATIFICATION OF BOYS & GIRLS CLUB OF CAMDEN COUNTY CONTRACT

It is recommended that the Agreement between the Cherry Hill Board of Education and the Boys & Girls Club of Camden County be ratified for the period beginning mid-November to the end of February 2014 in the amount of \$4,800.00 for pool rental in compliance with the specifications and conditions of the agreement dated August 8, 2013 for High School West. PO#14-00223

Account Code: 11 402 100 590 55 0001

c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendor who has been awarded a bid through the Educational Data Services, said bid expires on February 28, 2014.

**COPY DUPLICATOR SUPPLIES**

W. B. Mason Co., Inc., Bid #EDS5741

**BOARD WORK SESSION**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #JPAPR-110113 – JANITORIAL PAPER PRODUCTS (11-1-13)

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.

- b) #SNPLW-111313 – SNOW PLOWING DISTRICT WIDE (11-13-13)

INFORMATION TO BE READY FOR ACTION MEETING.

- c) #MSWAT MIDDLE SCHOOL WINTER ATHLETIC  
TRANSPORTATION

INFORMATION TO BE READY FOR ACTION MEETING.

- d) #RSPTR-111913 – STUDENT TRANSPORTATION – REGULAR AND  
SPECIAL EDUCATION

INFORMATION TO BE READY FOR ACTION MEETING PENDING COUNTY  
APPROVAL OF BID SPECIFICATIONS.

**BOARD WORK SESSION**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #2515 – MONMOUTH-OCEAN EDUCATION SERVICES COMMISSION - JOINTURE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Monmouth-Ocean Educational Services Commission to provide transportation with a jointure contract for (1) one classified student to/from Children's Center of Monmouth County to/from a residential facility as listed below.

Route: Jointure #2515  
School: Children's Center of Monmouth County  
Company: Monmouth-Ocean Educational Services Commission  
Date(s): 9/3/13 thru 6/17/14  
Cost per diem: \$40.95  
Total # of days: (182) One Hundred and Eighty-Two  
Total Cost: \$7,452.90

PO# 14-03994  
Account Code: 11-000-270-514-83-0001

- b) ROUTE #CHW-X – HIGH SCHOOL WEST – SHUTTLE

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (4) four students from school to home on a shuttle as listed below.

Route: CHW-X / Shuttle  
School: Cherry Hill High School West  
Company: Holcomb Bus Service, Inc.  
Date(s): 10/1/13 thru 5/20/14 Tuesday only (No transportation 11/5, 11/26, 12/17, 1/7/14, 4/15/14)  
Cost per diem: \$69.00  
Total # of days: (27) Twenty-Seven  
Total Cost: \$1863.00

PO# 14-03995  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

c) ROUTE #F01- MOORESTOWN HIGH SCHOOL – JOINTURE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Burlington County Special Services School District to provide transportation with a jointure contract for (1) one classified student to/from Moorestown High School as listed below.

Route: Jointure F01

School: Moorestown High School

Company: Burlington County Special Services School District/ESU

Date(s): September 2013 thru June 2014

Cost per diem: \$140.00

Total # of days: (180) One Hundred and Eighty

Total Cost: \$25,200.00

PO# 14-04401

Account Code: 11-000-270-514-83-0001

d) ROUTE #NH-X – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (4) four classified students on a shuttle from school to home as listed below.

Route: NH-X / Shuttle

School: New Hope Academy, Yardley, PA

Company: First Student, Inc. (Trenton)

Original Route: NH-1

Original Bid: #5659

Date(s): 10/1/13 to 1/31/14 Monday thru Thursday only

Cost per diem: \$219.00

Total # of days: (57) Fifty seven

Total Cost: \$12,483.00

PO# 14-03888

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

e) ROUTE #Q-AH – ALTERNATIVE HIGH SCHOOL

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one classified McKinney-Vento student to/from school as listed below.

Route: Q-AH / Quote  
School: Alternative High School  
Company: Hillman's Bus Service, Inc.  
Date(s): 10/25/13 thru 3/21/14  
Cost per diem: \$195.00  
Total # of days: (90) Ninety  
Total Cost: \$17,550.00

PO# 14-04019  
Account Code: 11-000-270-514-83-0001

f) ROUTE #QEW-6 – HIGH SCHOOL EAST

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that prior administrative approval be ratified for First Student, Inc. to transport students to/from Cherry Hill High School East as listed below.

Route: QEW-6 / Quote  
School: Cherry Hill High School East  
Company: First Student, Inc. (Berlin)  
Date(s): 9/16/13 to 3/31/14  
Cost per diem: \$139.83  
Total # of days: (125) One hundred and twenty five  
Total Cost: \$17,478.75

PO#14-03814  
Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- g) ROUTE #Q-LP – THOMAS PAINE ELEMENTARY SCHOOL – MCKINNEY-VENTO

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento kindergarten (am) student from school to home as listed below.

Route: Q-LP / Quote - One Way  
School: Thomas Paine Elementary School  
Company: Hillman's Bus Service, Inc.  
Date(s): 10/4/13 thru 6/17/14  
Cost per diem: \$75.00  
Total # of days: (161) One Hundred and Sixty-One  
Total Cost: \$12,075.00

PO# 14-04009  
Account Code: 11-000-270-511-83-0001

- h) ROUTE #VM-X – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY-VENTO - SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student on a shuttle from school to home as listed below.

Route: VM-X / Shuttle  
School: Voorhees Middle School, Voorhees, NJ  
Company: Hillman's Bus Service, Inc.  
Date(s): 10/2/13, 10/16/13, 10/30/13 (Wednesday only)  
Cost per diem: \$95.00  
Total # of days: (3) three  
Total Cost: \$285.00

PO# 14-03997  
Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**

**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- i) ROUTE #VM-X2 – VOORHEES MIDDLE SCHOOL, VOORHEES, NJ – MCKINNEY-VENTO

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student on a shuttle from school to home as listed below.

Route: VM-X2 / Shuttle

School: Voorhees Middle School, Voorhees, NJ

Company: Hillman's Bus Service, Inc.

Date(s): 11/6/13, 11/20/13 (Wednesday only)

Cost per diem: \$96.00

Total # of days: (2) two

Total Cost: \$192.00

PO# 14-04358

Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**  
**November 12, 2013**

**B. BUSINESS AND FACILITIES**

**ITEM 5. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION H.S. EAST, JUNE 17, 2014**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. East graduation on Tuesday, June 17, 2014 at 11:00 a.m.in the amount of \$17,250.00 for Rental, Parking and other Fees. PO #14-00294.

Account Code: 11 000 240 590 50 0001

**ITEM 6. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 17, 2014**

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. West graduation on Tuesday, June 17, 2014 at 4:00 p.m.in the amount of \$17,250.00 for Rental, Parking and other Fees. PO #14-02379.

Account Code: 11 000 240 590 55 0001

**ITEM 7. ACCEPTANCE OF DONATIONS**

| <u>SCHOOL</u>  | <u>DONATION</u>                     | <u>GROUP OFFERING DONATION</u>                              | <u>VALUE</u> |
|--|-------------------------------------|---|--------------|
| District Elementary Music Teachers                                     | Funds to complete purchase of iPads | Cherry Hill Education Foundation*                           | \$847.87     |
| District 3 <sup>rd</sup> Grade Students                                | Dictionaries                        | Cherry Hill Education Foundation* & Cherry Hill Rotary Club | \$1,250.00   |
| *Unexpended funds will be returned to Cherry Hill Education Foundation |                                     |   |              |

## **BOARD WORK SESSION**

**November 12, 2013**

### **C. HUMAN RESOURCES/NEGOTIATIONS**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Appointments—Non-Certificated
3. Leaves of Absence—Certificated
4. Leave of Absence—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Approval of Revised Job Description

#### **ITEM 1. APPOINTMENTS—CERTIFICATED**

(a) Regular

#### **RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

| <u>Name</u> | <u>Assignment</u>   | <u>Effective Date</u> | <u>Hourly Rate/Salary</u> |
|-------------|---|-----------------------|---------------------------|
| Rose Torres | Johnson-Program Facilitator, Title I<br>(newly created position-budget #20-232-200-100-12-0125 -not to exceed \$2000) | 12/16/13-6/30/14      | \$42.60                   |
| Dawn Slaton | Johnson-Tutor, Title I (newly created position-budget #20-232-100-101-12-0101)  | 12/09/13-6/30/14      | \$41.03                   |

**BOARD WORK SESSION**

**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** - continued

(b) Student Teaching

**RECOMMENDATION:**

It is recommended that the persons listed be approved for student teaching in accord with the data presented.

| <u>Name</u>        | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|--------------------|---------------------------|------------------------|-----------------------------------|
| Anthony DelVecchio | Burlington County         | 10/24/13-12/20/13      | Karla Smith/Paine                 |
| Kelly Disler       | West Chester University   | 1/21/14-5/06/14        | Lori Combs/Kilmer                 |
| Nicholas French    | University of the Arts    | 3/18/14-5/09/14        | Laurie Lausi/CHHS East            |
| Ophillia Dominique | Rowan                     | 1/07/14-4/14/14        | Michelle Taylor/Carusi            |
| Shane Massimillo   | Rowan                     | 1/21/14-3/14/14        | Michael Eng/Knight-Stockton       |
| Rebecca Berkowitz  | Rowan                     | 1/21/14-3/21/14        | Bonnie Witt/Beck                  |
| Stephanie Olt      | Rutgers                   | 1/03/14-1/15/14        | Denise Shaw/Paine                 |
| Donald Gabardi     | Rutgers                   | 1/03/14-1/15/14        | Anita Plum/Paine                  |
| Molly Napolitano   | Rowan                     | 1/21/14-3/14/14        | Steve Redfearn/Cooper-Kingston    |
| Gianna Canal       | Rowan                     | 1/21/14-5/09/14        | Michelle Bransfield/Kingston      |
| Dimiri Griffin     | Camden                    | 11/05/13-12/23/14      | Sarah Guy/Knight                  |

**BOARD WORK SESSION**  
**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(c) Fieldwork - Occupational Therapy

**RECOMMENDATION:**

It is recommended that the persons listed, student at Utica College be approved for occupational Therapy field work in accord with the data presented.

| <u>Name</u> | <u>Effective Date</u>       | <u>Cooperative<br/>Occupational Therapist</u> |
|-------------|-----------------------------|---|
| Amy Chan    | 12/09/13-12/20/13 (level 1) | Sally Buckalew/Kingston                       |
| Amy Chan    | 2/18/14-5/16/14 (level 11)  | Nicole Fornito/Barclay                        |

(d) Clinical Training Program

**RECOMMENDATION:**

It is recommended that the persons listed, students at Jefferson School of Nursing be approved for clinical training in accord with the data presented.

Effective 1/16/14-2/28/14

| <u>Name</u>      | <u>Cooperating Nurse/School</u> |
|------------------|---------------------------------|
| Briana Aversa    | Angela Mooney/Rosa              |
| Valentina Bragg  | Marie Smith/Kilmer              |
| Hannah Caprarola | Jacquelyn Naddeo/Kingston       |
| Ashley Childress | Barbara Kase-Avner/Beck         |
| Janea Gibbs      | Marci Shapiro-Goldman           |
| Lindsay Gaudio   | Theresa DiMedio/Harte           |
| Melifer Habon    | Lee-Ann Halbert/Mann            |

Effective 3/13/14-4/25/14

| <u>Name</u>      | <u>Cooperating Nurse/School</u> |
|------------------|---------------------------------|
| Leah Ricciardi   | Angela Mooney/Rosa              |
| Nicole Sabatelli | Marie Smith/Kilmer              |
| Katherine Safin  | Jacquelyn Naddeo/Kingston       |
| Julia Lawyer     | Barbara Kase-Avner/Beck         |
| Ashley Sobotka   | Marci Shapiro-Goldman/Sharp     |
| Jocelyn Stevens  | Theresa DiMedio/Harte           |
| Shannon Willis   | Lee-Ann Halbert/Mann            |

**BOARD WORK SESSION**

November 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** – continued

(e) Mentor Teachers

**RECOMMENDATION:**

It is recommended that the teachers listed be approved as mentors in accord with the data presented. Monies budgeted from account #'s 11-120-100-101-98-0102/#11-130-100-101-98-0102/#11-140-100-101-98-0102.

| <u>Name</u>     | <u>Protégé</u>    | <u>School</u> | <u>Amount</u>  | <u>Effective Dates</u>                   |
|-----------------|-------------------|---------------|----------------|--|
| Parry Barclay   | Jessica Peyton    | Carusi        | \$550          | 8/29/13-6/30/14                          |
| Lisa Schoen     | Michelle Mader    | Carusi        | \$550 prorated | 10/14/13-12/17/13                        |
| Jennifer Peifer | Julie Cairone     | CHHS East     | \$550 prorated | 8/29/13-11/15/13<br>(revised for dates)  |
| Ryan James      | Julie Cairone     | CHHS East     | \$550 prorated | 11/18/13-4/08/14                         |
| Amy Devine      | Nicole Ciccotelli | Barton        | \$550 prorated | 12/01/13-12/17/13<br>(revised for dates) |
| Sandra Wilcox   | Kate Fishman      | Stockton      | \$550 prorated | 12/04/13-6/30/14<br>(revised for dates)  |

(f) Classroom Observation

**RECOMMENDATION:**

It is recommended that Rachael Shaffer, student at Drexel University be approved to conduct a classroom observation for special education effective 10/28/13-12/07/13 at the Paine Elementary School with Carolyn Robey and Kristina Kowalski as the cooperating teachers.

**BOARD WORK SESSION**  
**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated in accord with the data presented.

| <u>Name</u> | <u>Assignment</u>  | <u>Effective Date</u> | <u>Salary/Hourly Rate</u> |
|-------------|--|-----------------------|---------------------------|
| Susan Loney | District-Teacher II, SACC (budget #60-990-320-101-58-0001) | 11/01/13-6/30/14      | \$11.00                   |

**ITEM 3. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u>        | <u>Assignment</u>                         | <u>Effective Date</u>  |
|--------------------|---|--|
| Andrea Tierney     | CHHS East/West-Art                        | Leave with pay 11/04/13-1/15/14;<br>without pay 1/16/14-4/09/14                          |
| Ayanna Boxley      | Carusi-Speech/Language Specialist         | Leave without pay 10/09/13-11/29/13 (leave extended)                                     |
| Lisa Badger        | Johnson/Kilmer-Music                      | Leave with pay 9/23/13-10/28/13;<br>without pay 10/29/13-11/25/13<br>(revised for dates) |
| Jennifer DiStefano | CHHS East-Substance Awareness Coordinator | Leave of absence without pay<br>10/25/13-11/08/13  |
| Colleen Atchinson  | Knight-Grade 2                            | Leave with pay 11/04/13-1/10/14;<br>without pay 1/13/14-2/28/14 (revised<br>for dates)   |
| Kathryn Pendelton  | Stockton-Grade 3                          | Leave with pay 11/18/13-1/03/14;<br>1/06/14-4/18/14 (revised for dates)                  |
| Timothy Locke      | CHHS East-Social Studies                  | Leave with pay 9/09/13-11/08/13  |

**BOARD WORK SESSION**

November 12, 2013

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

| <u>Name</u>             | <u>Assignment</u>          | <u>Effective Date</u>  |
|-------------------------|----------------------------|--|
| Marcella Nazzario-Clark | Kilmer-Teacher Coach       | Leave with pay 10/15/13-10/22/13   |
| Susan Melograna         | CHHS East-Health & P.E.    | Leave with pay 8/29/13-9/30/13;<br>without pay 10/01/13-1/01/14 (leave extended) |
| Athena Langi            | Barton-Grade 3             | Leave with pay 10/14/13-10/18/13   |
| Lindsay Watkins         | Stockton-Special Education | Leave without pay 10/18/13-6/30/14<br>(leave extended)                           |
| Melissa Lamp            | Woodcrest-Media Specialist | Leave without pay 11/21/13-6/30/14<br>(leave extended)                           |
| Susanna Esposito        | Johnson-Grade 4            | Leave without pay 9/05/13-6/30/14  |

**ITEM 4. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented:

| <u>Name</u>     | <u>Assignment</u>                  | <u>Effective Date</u>   |
|-----------------|------------------------------------|---|
| Justin DeMarco  | Paine-Cleaner                      | Leave with pay 10/02/13-10/14/13  |
| Francisca Vega  | Malberg-Cleaner                    | Leave with pay 9/16/13-9/27/13  |
| Danielle Verano | Malberg-Transportation Coordinator | Leave with pay 10/02/13-10/11/13;<br>intermittent leave without pay<br>10/14/13-1/01/14 |
| Justin DeMarco  | Paine-Cleaner                      | Leave with pay 10/02/13-10/14/13  |
| Robert Zeligson | Mann-Educational Assistant         | Leave with pay 10/16/13-10/28/13  |

**BOARD WORK SESSION**  
**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED**

(a) Salary Adjustment

**RECOMMENDATION:**

It is recommended that the salary of the persons listed be adjusted for earning a boiler license in accord with the data presented.

| <u>Name</u>    | <u>Assignment</u>    | <u>From</u> | <u>To</u>   | <u>Effective Date</u> |
|----------------|----------------------|-------------|---|-----------------------|
| Maritza Gomez  | CHHS West-Cleaner    | \$28,179    | \$28,523 (includes \$344 for boiler license)          | 10/24/13-6/30/14      |
| Julius Cinelli | District-Maintenance | \$45,611    | \$46,055 prorated (included \$344 for boiler license) | 10/23/13-6/30/14      |
| Thomas Vasta   | District-Maintenance | \$35,363    | \$35,707 prorated (includes \$344 for boiler license) | 10/23/13-6/30/14      |

(b) Reassignment

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a reassignment for the 2013-14 school year.

| <u>Name</u>     | <u>From</u>  | <u>To</u>  | <u>Effective Date</u> | <u>Hourly Rate</u> |
|-----------------|--|--|-----------------------|--------------------|
| Danny Patterson | District-Substitute Program Aide II, SACC (budget #60-990-320-106-58-0001) | Kingston-Program Aide II, SACC (budget #60-990-320-106-58-0001)    | 10/30/13-6/30/14      | \$ 7.25            |
| Matthew Carter  | Barton-Teacher, SACC (budget #60-990-320-101-58-0001)                      | District-Substitute Teacher, SACC (budget #60-990-320-101-58-0001) | 11/01/13-6/30/14      | \$12.65            |

**BOARD WORK SESSION**  
**November 12, 2013**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED -**  
continued

(b) Reassignment - continued

| <u>Name</u>      | <u>From</u>   | <u>To</u>  | <u>Effective Date</u> | <u>Hourly Rate</u> |
|------------------|---|--|-----------------------|--------------------|
| Sharef Abusedo   | District-<br>Substitute<br>Program Aide II,<br>SACC (budget<br>#60-990-320-106-<br>58-0001) | Barton-Program<br>Aide II, SACC<br>(budget #60-990-<br>320-106-58-0001)                  | 10/30/13-6/30/14      | \$ 7.25            |
| Brianna Sholette | District-<br>Substitute<br>Program Aide,<br>SACC (budget<br>#60-990-320-106-<br>58-0001)    | Woodcrest-<br>Program Aide,<br>SACC (budget<br>#60-990-320-106-<br>58-0001)              | 11/01/13-6/30/14      | \$ 8.50            |
| Stephanie Vasey  | Woodcrest-<br>Program Aide,<br>SACC (budget<br>#60-990-320-106-<br>58-0001)                 | District-<br>Substitute<br>Program Aide,<br>SACC (budget<br>#60-990-320-106-<br>58-0001) | 11/15/13-6/30/14      | \$ 8.50            |

**ITEM 6. APPROVAL OF REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

It is recommended that the job description be revised as presented effective 11/27/13.

- District Student Mentor/Support Advocate

**BOARD WORK SESSION**

**November 12, 2013**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

The Superintendent recommends the following:

1. First Reading of Policies
2. Second Reading of Policy
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. FIRST READING OF POLICIES**

- Draft Policy 2224: Equal Opportunity/Nondiscrimination/Harassment
- Draft Policy 5131: Harassment, Intimidation and Bullying
- Draft Policy 6164.1: Information for Parents on Use of Electronic Mail in Special Services

**RECOMMENDATION:**

It is recommended that the policies be approved for first reading as submitted.

**ITEM 2. SECOND READING OF POLICY**

- Draft Policy: 6111: School Calendar

**RECOMMENDATION:**

It is recommended that the policy be approved for second reading and adoption as submitted.



**BOARD WORK SESSION**

**November 12, 2013**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders through effective hiring and retention practices and staff training programs.**

**NO ITEMS**