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Dawn Leary  
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Administrator/Brd Sec  
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Lawnside Board of Education Meeting Minutes  
September 12, 2019

The Regular Meeting of the Lawnside Board of Education was called to order at 7:15 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest  
Amy Kearney

India Criss  
Vanessa Jordan

Marsharee Wright  
William Jordan

Absent: Deborah DeAbreu, Diane Raysor and Siobhan Funches

Also present was Dr. Ronn Johnson, Superintendent, Dawn Leary, Business Administrator and Darryl Rhone, Board Solicitor

Public Comments – None

Minutes -

Motion by William Jordan, seconded by Amy Kearney, that the minutes of August 8, 2019 be approved.  
Motion carried; Roll Call Vote: 6 yes.

**Discussion:**

Roofing Update

Media Center Procedures (Board Retreat Item)

Leopards On The Rise Middle School Mentoring Program

QSAC Interim Review Report

NJSLA Report- (Paula Davis, Director of Curriculum and Instruction)

**Upcoming Dates:**

Benson Founder's Day Gala- Friday, September 13, 2019 at 6:00 pm Lucien's Manor

Open House- Thursday, September 19, 2019 from 6:00 pm-8:00 pm

PBSIS Kick-Off Event- Friday, September 27, 2019 at 2:00 pm

School Doctor will conduct School Physicals on September 27, 2019.

**District Goals** – *The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.*

*Goal #1: Continue to engage with our community.*

*Goal #2: Development and implement programs that increase academic achievement and social/emotional learning.*

*Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.*

*The Superintendent is not in receipt of any parental request for a Board hearing at this time.*

**Board Recommendations:**

**PERSONNEL-** It is recommended items 1-10 be approved as written.

1. It is recommended Mr. Scott Messick's Letter of Resignation as Health & Physical Education Teacher be approved effective September 12, 2019.
2. It is recommended Mr. Kevin Hillard be approved as the Health & Physical Education Teacher for the 2019-2020 school year at a salary of \$54,568 (Step 2-BA).
3. It is recommended Ms. Joyce Jones be approved as a Cafeteria Aide at an hourly rate of \$11 for the 2019-2020 school year.
4. It is recommended Ms. Brooke Leary be approved as a Cafeteria Aide at an hourly rate of \$11 for the 2019-2020 school year.
5. It is recommended that Ms. ShaNell Wilson's hourly rate of \$10 per hour as the Technology Assistant be adjusted to \$11 per hour for the 2019-2020 school year.
6. It is recommended that the following staff members be approved as Homebound Instructors at a rate of \$38.59 per hour for the 2019-2020 school year:

Alyssa Miller

Colleen DiSandro

7. It is recommended that the following staff members be approved to serve as Advisors for the following clubs/activities at a stipend of \$965 for the 2019-2020 school year. (Stipends to be paid in June 2020). All Clubs must maintain at least 10 students.

Megan Reilly	Art Club
Chantel Washington	Drama Club
Helen Snowden	Computer Club, 8th Grade Advisor
Brittany Coleman	Yearbook
Norman Alston	Safety Patrol, Dance, Boys Basketball
Brittany Bollendorf	Girls Basketball
Brent Hoover	Student Council
Alyssa Miller/Nina Carr	National Junior Honor Society* (Split Stipend)
Harold Jenkins	Drum Ensemble
Mark Forchic	Guitar Club
Qihvah Morrison	Peer Mediation
Veda Jones	Book Club
Niphon Kirk	Horticulture Club
Martina Godbolt	Math Hoops
Tomika Wilson	Activities Coordinator
Jessyca Harper	Cheer Coach

8. It is recommended that the following staff members be approved to serve as advisor for the SJ LINKS “Can You Imagine Me” program for the 2019-2020 school year:

Helen Snowden (Primary)    Veda Jones (Substitute)

9. It is recommended that Ms. Jessyca Harper be approved to serve as the DCP&P Liaison and McKinney Vento (Homeless Liaison) for the 2019-2020 school year.
10. It is recommended that Dr. Will Maddox be approved to serve as a substitute administrator at a per diem rate of \$300 for the 2019-2020 school year.
11. It is recommended that Donna Walden’s letter of resignation as instructional assistant be approved, effective September 25, 2019.

Personnel Items  
#1-11

Motion by India Criss  
seconded by Vanessa Jordan  
to approve personnel items  
#1-11. Motion carried; Roll  
Call Vote; 6 – yes.

**MANAGEMENT-** It is recommended items 1-7 be approved as written.

1. It is recommended that the Lawnside School Self-Assessment Grade of 57/78 for July 1, 2018-June 30, 2019 be approved for posting to the district website.
2. It is recommended that the SJ LINKS be approved to implement their “Can You Imagine Me” program for grades 4-8 after school on Thursdays during the 2019-2020 school year.
3. It is recommended that New Behavior Network be approved to provide a Behavior Interventionist/Direct Instructor for the 2019-2020 school year at a cost not to exceed \$48,000.
4. It is recommended that the Professional Service Proposal for a School Psychologist (2 days per week) with the Educational Services Commission be approved for the 2019-2020 school year.
5. It is recommended that the following Out-Of-District Placement be approved for the 2019-2020 school year:

<b>Student ID</b>	<b>Placement</b>	<b>Tuition</b>	<b>Related Services</b>
10032	Haddon Heights (MD)	\$40,575	Registered Behavior Technician (RBT) \$45 per hour for 5.75 hrs.
24059	Bankbridge	\$39510.00 Plus \$3,000 County Surcharge	\$41,580.00 1:1 Aide

6. It is recommended that the following Professional Development opportunities be approved for the 2019-2020 school year.

Name	Workshop	Location	Date	Cost
Qihvah Morrison	Strategies for Increasing Proficiency	Monroe Twp, NJ	10/24/19	\$125
Qihvah Morrison	Curate & Create CI Resources While Making Connections	Monroe Twp, NJ	12/5/19	\$125

7. **FIELD TRIPS**- It is recommended that the following Field Trips be approved for the 2019-2020 school year.

Grade	Location	Date	Cost
Middle School	Philadelphia Zoo	October 4, 2019	Cost of Busing
Middle School	Camden Aquarium	November 22, 2019	Cost of Busing
Middle School	African American History Museum (Washington DC)	January 17, 2020	Cost of Busing

Management Items  
#1-7

Motion by Vanessa Jordan seconded by Amy Kearney to approve management items #1-7. Motion carried; Roll Call Vote: 6 – yes.

### **New Business**

#### **RESOLUTION #68 (2018-19)**

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
20-274-200-600-00-00 Title II General Supplies	530.00	

11-000-262-620-00-00 Energy – Heat & Electricity	500.00	
20-274-200-500-00-00 Title IIA Other Purchased Svc.		530.00
11-000-262-420-00-00 Cleaning, Repair & Maint Svc.		500.00
Total	<u>\$1,030.00</u>	<u>\$1,030.00</u>

R E S O L U T I O N #69 (2018-19)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
20-231-200-500-00-RT Other Purchased Services	200.00	
20-231-100-600-00-RT Other Objects - Supplies		200.00
Total	<u>\$200.00</u>	<u>\$200.00</u>

R E S O L U T I O N #3 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:  
ACCOUNT

	<u>FROM</u>	<u>TO</u>
11-190-100-500-00-00 Other Purchased Svc.	5,000.00	
11-000-262-620-00-00 Energy – Heat & Electricity	1,000.00	
11-000-262-620-00-00 Energy – Heat & Electricity	5,000.00	
11-000-262-620-00-00 Energy – Heat & Electricity	2,000.00	
11-000-262-620-00-00 Energy – Heat & Electricity	3,000.00	
11-190-100-320-00-00 Purch Profess & Educ. Svc.		5,000.00
11-000-213-890-00-00 Nurse’s Office – Other Expense		1,000.00
11-000-219-600-00-00 Supplies & Materials		5,000.00
11-000-222-600-00-00 Supplies & Materials		2,000.00
11-000-222-300-00-00 Purchased Profess. & Tech Svc.		3,000.00
Total	<u>\$16,000.00</u>	<u>\$16,000.00</u>

Line Item Resolution  
 #68, 69 and #3

Motion by William Jordan  
 seconded by Amy Kearney  
 to approve line item  
 resolution #68, 69 and #3.  
 Motion carried; Roll Call  
 Vote: 6 – yes.

Facility Use Agreement  
 Snowhill Basketball

Motion by Vanessa Jordan  
 seconded by Amy Kearney  
 to approve Snowhill  
 Basketball facility usage  
 Tuesday – Thursday  
 September 17 – December  
 19, 2019; 6:30 – 8:30 p.m.  
 Motion carried; Roll Call

Vote: 5 – yes. Ms. Jordan stepped out of the room.

Facilities Use Application  
Still-Davis Foundation  
Film Showing

Motion by Vanessa Jordan seconded by Amy Kearney to approve the Still-Davis Foundation for a film showing on Saturday, October 12, 2019; 11:30 a.m. – 3:30 p.m. Motion carried; Roll Call Vote; 6 – yes.

Facility Use Application  
Youth Summit

Motion by Vanessa Jordan seconded by Amy Kearney to approve Pathway Counseling Services for Girls Youth Summit on Saturday, November 9, 2019; 8:00 a.m.-3:00 p.m. Motion carried; Roll Call Vote; 6 – yes.

NJSBA Conference

Motion by Amy Kearney seconded by India Criss to approve all administrator and board members to attend NJSBA Conference being held in Atlantic City on Monday, October 21-24; Motion carried; Roll Call Vote: 6 – yes.

REVISED  
RESOLUTION

WHEREAS, it has been found necessary to award an emergency contract of \$62,545.35 to meet certain extraordinary expenses to be incurred, because of structural problems noted with the roof, and

WHEREAS, N.J.S.A 18A:18A-7 et. seq. provides that it shall be lawful to award any contract without public advertising for bids and bidding therefor, notwithstanding that the contract price will exceed the bid threshold when an emergency affecting the health or safety of occupants of school property requires the immediate delivery of goods or the performance of services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lawnside that in accordance with N.J.S.A 18A:18A-7:

1. An emergency contract in the amount of \$20,773.93 for materials to repair the damage areas of the roof be awarded to Belfor Property Restoration.
2. An emergency contract in the amount of \$39,189.50 for labor to repair the damage areas of the roof be awarded to Belfor Property Restoration.
3. An emergency contract in the amount of \$3,581.92 for engineering services such as designs, drawings and supplemental reports related to repair the damage areas of the roof be awarded to Paul Zamrowski Associates, Inc.
4. That the Business Administrator has certified that the funds are available funds for the contracts listed above.

Revised Emergent Roofing Resolution

Motion by Amy Kearney seconded by India Criss to approve the Revised Emergent Roofing Resolution with Belfor Property Restoration Motion carried; Roll Call Vote: 6 – yes.

Facility Use Application Halloween Alternative Celebration

Motion by Amy Kearney seconded by India Criss to approve the Halloween Celebration on behalf of Grace Temple Baptist Church on Thursday, October 31, 2019; 6:00 -10:00 p.m. Motion carried; Roll Call Vote: 6 – yes.

AXA Equitable Life Ins.

Motion by Amy Kearney seconded by India Criss to approve AXA Equitable Life Insurance 403B plan Motion carried; Roll Call Vote: 6 – yes.

Receipts

Motion by Vanessa Jordan seconded by Amy Kearney to approve receipts. Motion carried; Roll Call Vote: 6 - yes.

Payment of Bills

Motion by Vanessa Jordan seconded by Amy Kearney that the bills totaling \$320,305.25 for the General Fund for September and the bills totaling \$11,155.40 for food service be approved for



payment pending availability of funds. Motion Carried; Roll Call Vote: 6 – yes.

Public Comments at 7:30 p.m.

Cheryl Whitney of Lawnside stated the Curriculum needs more work. After researching the Curriculum, she noticed Social Studies was not reflected for Lawnside School. In 2002, the Amastad bill was incorporated for NJ Schools to incorporate African American History. She said Social Studies with regards to African American History was not reflected in Merchantville or Haddon Heights.

Mr. Ervin Mears inquired about the roofing project and asked if it was a permanent fix. He asked where the funds came from and requested copies of the bill. Dr. Johnson responded in great detail.

Public Comments at 8:30 p.m.

Celeste Brown, PTA President and Lawnside resident thanked everyone who attended "Back to School Night". PTA membership is open. The College Fair will be held on Saturday, September 28, 2019 from 9-1 p.m. at St. John Baptist Church in Camden. Scholarships and workshops will be offered.

Antoinette Warren of 75 E. Charleston Ave. asked if another teacher will be added to third grade. Dr. Johnson stated there's one teacher with an aide in the classroom. Certain teachers are segregated for other instruction. There are no plans at this time to add another teacher. Adding another teacher would depend on the influx of students.

Brittney Hurley of 16 Center Oak Ave. in Lawnside thanked the Board for "Earls Pearls" book bag drive. The drive was a success. She asked if anyone is donating supplies to contact her. She stated she is currently working with Magnolia, Somerdale and Camden for Ms. Lawnside Pageant. Ms. Lawnside Pageant will be held in March of 2020. Surveys will be provided at the "Back to School Night" event.

Councilwoman Rhonda Wardlow-Hurley thanked everyone for supporting "Back to School Bonanza. It was well organized. Camden County Administrators donated book bags, 50 were donated to students in Cherry Hill. The first day of school was wonderful. Mrs. Wardlow-Hurley thanked the Board for hosting the Summer Program.

Executive Session was held at 8:40 p.m.

Motion by Marsharee Wright seconded by Amy Kearney to enter into Executive Session.

All in favor: Aye

Student Matter was discussed.

Personnel Matter was discussed

Return to Public Session at 8:52 p.m.

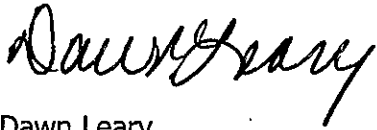
Motion by William Jordan seconded by Amy Kearney to return to Public Session.

Motion by William Jordan seconded by Vanessa Jordan to adjourn the board meeting.

All in favor: 6 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 8:53 p.m.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Dawn Leary". The signature is written in a cursive, flowing style.

Dawn Leary  
Business Administrator/Board Secretary