

Ronn H. Johnson, Ed.D.
Superintendent
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Dawn Leary
Business Administrator/Brd
Sec
856-547-2585

Lawnside Board of Education Meeting Minutes
October 10, 2019

The Regular Meeting of the Lawnside Board of Education was called to order at 7:05 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest	India Criss	William Jordan
Amy Kearney	Vanessa Jordan	
Siobhan Funches	Marsharee Wright arrived at 7:10 p.m.	

Absent: Deborah DeAbreu, and Diane Raysor

Also present was Dr. Ronn Johnson, Superintendent, Dawn Leary, Business Administrator and Darryl Rhone, Board Solicitor arrived at 7:25 p.m.

Public Comments – None

Minutes -

Motion by William Jordan, seconded by Amy Kearney, that the minutes of September 12, 2019 be approved. Motion carried; Roll Call Vote: 5 yes Siobhan Funches – abstained.

Discussion:

Open House with listing of community partners.
Big Brothers Big Sisters “Beyond School Walls “ program at Holman of Mt. Laurel
Guest Speaker Program- The Honorable Judge Morris G. Smith
“*Invisible Warriors: African-American Women in WWII*” Sat. Oct. 12th @1:00 pm
Lawnside Historical Society- “*History In Your Backyard*” Sat. Oct. 19th 11am-1pm
School Uniform Policy- Updated by the Policy Committee

Presentation:

District Technology Update (Mr. Mark Gordon, Special Projects Coordinator)

District Goals

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.

Goal #1: Continue to engage with our community.

Goal #2: Development and implement programs that increase academic achievement and social emotional learning.

Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.

Harassment, Intimidation, and Bullying: (1)

Unfounded ~ 0

Warnings ~ 0

Suspensions ~ 1

Suspensions for September ~ 9

Fire and Security drills:

Fire Drill 09/11 @ 2:30p

Lockdown (SIP W/I) 09/12 @ 2:00p

Enrollment and ADA as of September

Enrollment - 311

ADA – 286

The Superintendent is not in receipt of any parental request for a Board hearing at this time.

Board Recommendations:

PERSONNEL- It is recommended items 1-10 be approved as written.

1. It is recommended Ms. Sollie Pinkston's Letter of Resignation as the District's LDTC be approved effective October 15, 2019.
2. It is recommended that Ms. Gladys Rosario Hubbard be approved as the School Psychologist/Supervisor of Special Services at a salary of \$95,000 for the 2019-2020 school year. *(Salary to be split between two line items)*
3. It is recommended Mr. Benjamin O'Bryant's Letter of Resignation from within the Lawnside School District be approved effective September 27, 2019.
4. It is recommended that Ms. Christina Coates Letter of Resignation as a Part-Time Custodian be approved effective September 13, 2019.
5. It is recommended that Ms. Brooke Leary's letter of Resignation as a cafeteria Aide be approved effective October 1, 2019.
6. It is recommended Ms. ShaQiye Thomas be approved as a Cafeteria Aide at an hourly rate of \$11 per hour during the 2019-2020 school year.
7. It is recommended Mr. Ahmad Frazier be approved as a Full-Time Custodian at an annual salary of \$29,008 (Step-9) for the 2019-2020 school year.

8. It is recommended that Ms. Antoinette Davis' letter requesting Maternity Leave be approved effective November 4, 2019 through January 20, 2020. (*Return date subject to change*).
9. It is recommended that Ms. Martina Godbolt be approved to serve as Co-Advisor for the Student Council for the 2019-2020 school year splitting the annual stipend of \$965.
10. It is recommended that the following names be employed as substitute custodians for the 2019-2020 school year at an hourly rate of \$11.

Jermain King Jones
Justin Clark
Whitney Jones
Freison Graham

11. It is recommended that Mrs. Ursula McKenzie's Letter of Resignation as a Paraprofessional be approved effective October 10, 2019.
12. It is recommended Mr. Kevin Hillard's Letter of Resignation as a Physical Education/Health Teacher be approved effective October 11, 2019.
13. It is recommended Mrs. Ursula McKenzie be approved as a Substitute Teacher for the 2019-2020 school year at a rate of \$90.00 per diem.

Personnel Items
#1-13

Motion by India Criss
seconded by Vanessa Jordan
to approve personnel items
#1-13 with the deletion of
item #2. Motion carried; Roll
Call Vote; 7 – yes.

MANAGEMENT- It is recommended items 1-12 be approved as written.

1. It is recommended that the following opportunities for Curriculum Writers in the following subject areas be approved at a rate of \$38.59 per hour totaling 18 hours for the 2019-2020 school year: *Art, Music, World Languages, Financial Literacy/Technology, Physical Education and Health*.
2. It is recommended that the Lawnside School District's QSAC District Performance Reports (DPR's) be approved for submission to the New Jersey Department of Education.
3. It is recommended that the Health and Safety Evaluation of School Buildings Checklist 2019-2020 be approved for submission to the County Office of Education.
4. It is recommended that the Memorandum of Understanding between Big Brothers Big Sisters Independence and the Lawnside Public School be approved for the 2019-2020 school year.
5. It is recommended that the July 1, 2018-June 30, 2019 School Self-Assessment for the Anti-Bullying Bill of Rights Act be approved for submission.
6. It is recommended that the Lead Testing Statement of Assurance for the 2018-2019 school year be approved for submission to the NJ Department of Education.
7. It is recommended that Brett DiNovi & Associates LLC be approved to provide a Behavior Consultant at a rate of \$120 per hour for 1 hour per week for student 1096544803.

8. It is recommended that the position of Long-Term Substitute for Maternity Leave be approved for posting.
9. It is recommended that student #119555 (Gr. 11) be approved to attend Pine Hill during the 2019-2020 school year at a tuition rate of \$17,100 under the McKinney-Vento Law.
10. It is recommended that the following Out-Of-District Placement be approved for the 2019-2020 school year:

Student ID	Placement	Tuition	Related Services
7165704347	Gloucester County Special Services	\$39,510 + \$3000 Out of County Fee	\$41,580
2620229537	Brookfield Academy	\$60,120	
2849163884	Katzenbach School for the Deaf	\$80,230	

11. It is recommended that the following Professional Development opportunities be approved for the 2019-2020 school year.

Name	Workshop	Location	Date	Cost
Jessyca Harper	Special Education Litigation Certificate Program	Monroe Township, NJ 08831	10/23/19 11/12/19 12/17/19	\$450 for the series
Jessyca Harper	Writing Effective HIB Reports	Monroe Township, NJ 08831	10/25/19	\$150
Mark Forchic	Accelerate Student Success in Your Elementary Music Program.	Cherry Hill, NJ	11/20/19	\$279
Harold Jenkins	Bringing 21st Century Science Skills to the Classroom	Milltown, NJ 08850	10/22/19	\$180

12. It is recommended that the following position be approved for posting for the 2019-2020 school year:

Physical Education/Health Teacher

Management Items
#1-12

Motion by Vanessa Jordan seconded by India Criss to approve Management Items #1-12. Motion carried; Roll Call Vote: 7 – yes.

12. FIELD TRIPS - It is recommended that the following Field Trips be approved for the 2019-2020 school year.

Grade	Location	Date	Cost
National Junior Honor Society	Lawnside Fire/Police Station	10/24/19	Free (Walking)
8th Grade	Camden County Vocational School	11/22/19	Free
8th Grade Spanish Class	La Esperanza Restaurant	10/17/19	\$20 per student
PreK-2	Johnson's Farm	11/5/19	\$19 per student
Cheerleaders	Voorhees Town Center	10/16/19	Free

Field Trips

Motion by Siobhan Funches seconded by Amy Kearney to approve Field Trips; Motion carried; Roll Call Vote: 7 – yes.

Public Comments at 7:30 p.m.

Ervin Mears of 411 E. Charleston Ave. Lawnside asked to make a statement later in the agenda.

Lavinia Taylor of 232 Emlen Avenue and Rafeal Ali of 205 E. Charleston Avenue asked about agenda item #10 – Facility Usage Application for Lawnside Jaguars Pep Rally on Friday night at 7:00 p.m.

Correspondence

Letter of resignation from Ms. Diane Raysor

Committee Reports

Policy – Mr. Jordan asked for a first reading on policy #5132 (School Uniforms). He stated the policy changes relate to gym uniforms. All students can wear gym uniforms to school on gym days only.

Policy #5132
School Uniforms

Motion by William Jordan seconded by Marsharee Wright to approve policy #5132. Motion carried; Roll Call Vote: 7 – yes.

Personnel, Finance & Facilities – Mrs. Forrest stated the Board is currently in negotiations. The next meeting will be held on Wednesday, October 16, 2019.

New Business

RESOLUTION #70 (2018-19)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:		
<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
20-231-100-600-00-00 General Supplies	164.00	
20-231-200-600-00-00 Supplies & Materials – Title I	787.38	
20-231-200-200-00-00 Personal Services		164.00
20-231-200-200-00-00 Personal Services		787.38
Total	<u>\$951.38</u>	<u>\$951.38</u>

RESOLUTION #71 (2018-19)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:		
<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>

20-231-100-500-00-00 Other Purchased Service	50.00	
20-231-100-600-00-RT Other Objects - Supplies		50.00
Total	<u>\$50.00</u>	<u>\$50.00</u>

R E S O L U T I O N #4 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-219-104-00-00 Child Study Team - Salaries	20,000.00	
11-000-262-620-00-00 Energy – Heat & Electricity	6,500.00	
11-000-219-320-00-00 Purch Profess & Educ. Svc.		20,000.00
11-000-222-300-00-00 Purchased Profess. & Tech Svc.		6,500.00
Total	<u>\$26,500.00</u>	<u>\$26,500.00</u>

R E S O L U T I O N #5 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-565-00-SS Tuition – Co. Spec Ed Svc.	18,000.00	
11-105-100-101-00-RG Preschool – Salaries of Tchrs.	3,500.00	
11-110-100-101-00-RG Salaries Teachers Kdg/Preschool	5,000.00	
11-120-100-101-00-RG Salaries of Teachers – Grade 1-5	25,000.00	
11-130-100-101-00-RG Salaries of Teachers Grade 6-8	25,000.00	
11-190-100-106-00-RG Other Salaries – Aides	3,000.00	
11-000-100-565-00-SS Tuition – Co. Spec. Svc	7,500.00	
11-000-100-565-00-SS Tuition – Co. Spec. Svc.	30,000.00	
11-000-216-100-00-00 Salaries		18,000.00
11-105-100-101-00-00 Substitute - Preschool		3,500.00
11-110-100-101-00-SB Substitute – Kdg/Preschool		5,000.00
11-120-100-101-00-SB Substitutes – Grade 1-5		25,000.00
11-130-100-101-00-SB Substitute – Grades 6-8		25,000.00
11-190-100-106-00-00 Substitutes – Aides		3,000.00
11-213-100-101-00-SB Substitutes – Resource Rm.		7,500.00
11-000-219-104-00-00 Child Study Team - Salaries		30,000.00
Total	<u>\$117,000.00</u>	<u>\$117,000.00</u>

R E S O L U T I O N #6 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
20-250-100-500-00-00 Other Purchased Svc.	2,041.63	
20-250-100-100-00-00 IDEA – Basic Salaries		2,041.63
Total	<u>\$2,041.63</u>	<u>\$2,041.63</u>

Line Item Resolution
#70, 71, and #4-6

Motion by William Jordan
seconded by Vanessa
Jordan to approve line item
resolution #70,71 and #4-6.
Motion carried; Roll Call
Vote: 7 – yes.

Preventive Maintenance
Agreement (Hawks & Co.)

Motion by Marsharee
Wright seconded by
Vanessa Jordan to approve
Preventive Maintenance
Agreement for Hawks &
Company (2 –years) July
1, 2019 – June 2021.
Motion carried; Roll Call
Vote: 7 – yes.

Lawnside Scholarship Mtg.

Motion by Marsharee
Wright seconded by
Vanessa Jordan to approve
Lawnside Scholarship
Meetings every 3rd Tuesday

of the month starting
October 15, 2019; 7:00-9:00
p.m. Motion carried; Roll
Call Vote; 7 – yes.

Lawnside Step Team

Motion by Marsharee
Wright seconded by
Vanessa Jordan to approve
Lawnside Step Team facility
usage on Tuesdays and
Thursdays December 1,
2019 – March 31, 2020;
6:30 – 8:30 p.m. Motion
carried; Roll Call Vote; 7 –
yes.

Haddon Heights
Boys & Girls Basketball

Motion by Marsharee
Wright seconded by
Vanessa Jordan to approve
Haddon Heights Boys &
Girls Basketball practice for
facility usage on January
7,15,22,29, 31 and February
5, 2020; 3:30 – 6:30 p.m.;
Motion carried; Roll Call
Vote: 7 – yes.

Lawnside Jaguars
‘Pep Rally’

Motion by Marsharee
Wright seconded by
Vanessa Jordan to approve
the Lawnside Jaguars
facility usage for a Pep
Rally on Friday, October 11,
2019; 7:00 – 8:00 p.m.
Motion carried; Roll Call
Vote: 7 – yes.

RESOLUTION #7 - (2019-20)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of July 31, 2019 and after review of the Secretary’s Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board’s knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of July 31, 2019:

Fund 10 Cash in Bank	\$1,761,241.27
Fund 20 Cash in Bank	(75,905.85)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$1,685,422.48

The Treasurer's report as of July 31, 2019:

Fund 10 Cash in Bank	\$1,761,241.27
Fund 20 Cash in Bank	(75,905.85)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$1,685,422.48

RESOLUTION #8 - (2019-20)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of August 31, 2019 and after review of the Secretary's Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Secretary reports as of August 31, 2019:

Fund 10 Cash in Bank	\$1,625,666.38
Fund 20 Cash in Bank	(100,001.93)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$1,525,751.51

The Treasurer's report as of August 31, 2019:

Fund 10 Cash in Bank	\$1,625,666.38
Fund 20 Cash in Bank	(100,001.93)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$1,525,751.51

Resolution #7 & 8 (2019-20)

Motion by William Jordan seconded by Amy Kearney to approve the Secretary & Treasurer Report Resolution #7 & 8, 2019-2020. Motion carried; Roll Call Vote: 7 – yes.

Receipts

Motion by William Jordan seconded by Siobhan Funches to approve receipts. Motion carried; Roll Call Vote: 7 - yes.

Payment of Bills

Motion by William Jordan seconded by Siobhan Funches that the bills totaling \$96,581.30 for the General Fund for October be approved for payment pending availability of funds. Motion Carried; Roll Call Vote: 7 – yes.

Public Comments at 7:40 p.m.

Mr. Ervin Mears of 411 E. Charleston Ave in Lawnside provided a summary of the engineering report. He asked if the work was completed. Dr. Johnson responded, “Yes”.

Russell Menoken of 5860 Ashwash Street, Phila Pa stated he attended Lawnside, graduated from high school and attended a HBCU – Delaware State University. He also stated it was a culture shock. The Mayor of his town was his science teacher. No one knows Lawnside and he was interested in collaborating with the school to develop some type of awareness. He grew up on Oak Ave. and knows people who are willing to spend money.

Brittney Hurley of 16 Center Oak Ave. in Lawnside asked for information regarding the Halloween Alternative Event. She stated she has grant money and wishes to donate. The Miss Lawnside Pageant will be hosted at the Borough. The Christmas Event will be held on Saturday, December 7th; from noon – 3:00 p.m. Flyers will be provided.

Mrs. Forrest responded, Hattie McCoy is the point of contact for the Halloween Alternative Event.

Councilwoman Rhonda Wardlow-Hurley of 4 Dr. Martin Luther King Blvd. had the opportunity to attend Haddon Heights School board meeting. She stated “we need to be more proactive with our students who attend Haddon Heights. She said it was encouraging to see other people from the community. There will be a Community Diversity Panel on October 16, 2019 in the cafeteria.

Captain William Plenty of the Lawnside Police Department stated he worked with Dr. Johnson last year on a social media presentation for students. He stated he grew up with Mr. Menoken and is glad to see him giving back.

On November 21, 2019, there will be a PTA meeting. Any board members are welcome to attend.

Donna Walden of 135 LaPierre Ave in Lawnside stated she had a bridge program over the summer.

The next general meeting for the PTA will be on Thursday, October 17, 2019 at 6:00 p.m. at the Lawnside School.

Board Member Comments

Ms. Wright asked about the safety gate and wanted to know if the district could look into purchasing a brighter sign.

Dr. Johnson replied "Yes".

Executive Session was held at 8:00 p.m.

Motion by Siobhan Funches seconded by Amy Kearney to enter into Executive Session.

All in favor: Aye

Student Matter was discussed.

Personnel Matter was discussed

Return to Public Session at 8:38 p.m.

Motion by Marsharee Wright seconded by William Jordan to return to Public Session at 8:38 p.m.

Motion by Marsharee Wright seconded by William Jordan to accept the terms of the settlement 2019 BOLS. Motion carried; Roll Call Vote: 7 – yes.

Motion by Marsharee Wright seconded by Amy Kearney to withdraw student A. M. from the rolls. Motion carried; Roll Call Vote: 6 – yes and 1 – no.

Motion by William Jordan seconded by Vanessa Jordan to adjourn the board meeting.

All in favor: 7 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 8:41 p.m.

Respectfully Submitted



Dawn Leary
Business Administrator/Board Secretary