

Lawnside Board of Education Meeting Minutes
November 14, 2019

The Regular Meeting of the Lawnside Board of Education was called to order at 7:08 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest
Marsharee Wright

India Criss
Debbie DeAbreu

William Jordan

Absent: Amy Kearney, Vanessa Jordan, Siobhan Funches and Dr. Johnson Superintendent.

Also present was Dawn Leary, Business Administrator and Darryl Rhone, Board Solicitor.

Public Comments – None

Minutes -

Motion by William Jordan, seconded by India Criss, that the minutes of October 10, 2019 be approved. Motion carried; Roll Call Vote: 4 yes Deborah DeAbreu – abstained.

District Goals

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.

Goal #1: Continue to engage with our community.

Goal #2: Development and implement programs that increase academic achievement and social emotional learning.

Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.

Harassment, Intimidation, and Bullying:

Unfounded ~ 0

Warnings ~ 0

Suspensions ~ 0

Suspensions for October ~ 6

Fire and Security drills:
Fire Drill 10/11 @ 2:30p
Lockdown (SIP W/I) 10/12 @ 2:00p

Enrollment and ADA as of October
Enrollment - 311
ADA – 286

The Superintendent is not in receipt of any parental request for a Board hearing at this time.
Board Recommendations:

PERSONNEL- It is recommended items 1-8 be approved as written.

1. It is recommended Ms. Tina Truitt's Letter of Resignation as an Elementary School Teacher be approved effective October 24, 2019. *(Staff member's last official day of work will be Friday, December 20, 2019).*
2. It is recommended that Ms. Gina Lewis be approved as a School Psychologist/Supervisor of Special Services for the 2019-2020 school year at a Pro-rated salary of \$88,000. *(Combined position. Position effective January 2, 2020).*
3. It is recommended that Ms. Lori Seminara be approved as a Part-Time LDTC at a per diem rate of \$350 not to exceed 2 days per week for the 2019-2020 school year.
4. It is recommended Mr. Adam Carpenter be approved as a Health & Physical Education teacher for the 2019-2020 school year at a salary of \$57,076 (Step 4-BA).
5. It is recommended that Ms. Bria Couplin be approved as a Paraprofessional for the 2019-2020 school year at a salary of \$21,314 (Step-9).
6. It is recommended the following staff members be approved to provide Homebound Instruction for a student at the hourly rate of \$38.59 during the 2019-2020 school year.
 Colleen DiSandro
 Alyssa Miller
7. It is recommended Ms. Karen Carter be approved as Substitute Teacher for the 2019-2020 school year at a rate of \$90 per diem.
8. It is recommended that the following staff members be approved to conduct Curriculum Writing at an hourly rate of \$38.59:
 Qihvah Morrison – World Languages
 Veda Jones – Financial Literacy
 Meghan Reilly, Mark Forchic -Fine Arts

Personnel Items
 #1-8

Motion by Deborah DeAbreu
 seconded by Marsharee Wright
 to approve personnel items #1- 8.
 Motion carried; Roll Call Vote:

5 – yes.

MANAGEMENT- It is recommended items 1-4 be approved as written.

1. It is recommended that the 2019-2020 School Safety and Security Plan Annual Review Statement of Assurance be approved for submission to the New Jersey Department of Education.
2. It is recommended that the following Out-Of-District Placement be approved for the 2019-2020 school year:

Student ID	Placement	Tuition	Related Services
2013659	Lindenwold	\$15,003.08 + \$60 per diem for transportation	N/A

3. It is recommended that the following Professional Development opportunities be approved for the 2019-2020 school year.

Name	Workshop	Location	Date	Cost
Kristina Curcio Monica Baltodano	Mental Health Issues in Children Workshop	Camden County College Blackwood NJ	11/18/19	\$149 each
Paula Davis Patricia Cobia Kristina Curcio	Teacher's Data Academy	Vineland NJ	11/22/19	\$175 each
Paula Davis Patricia Cobia	LinkIT Training	Westhampton, NJ	12/11/19	Free

4. **FIELD TRIPS** - It is recommended that the following Field Trips be approved for the 2019-2020 school year.

Grade	Location	Date	Cost
Grades 3-5	Academy of Natural Sciences	12/10/19	\$12
Grades 6-8 *Disclaimer will be provided	"Harriet" @ Cinemark Somerdale	TBD in November	Free anonymous sponsor
Honor Society/Cheerleaders	Boscov's	11/16/19	Free
Drama Club (Gr. 4-8)	Ritz Theatre "The Wiz"	11/20/19	\$15

Management Items
#1-4

Motion by India Criss seconded
by Marsharee Wright to approve
Management Items #1-4. Motion
carried; Roll Call Vote: 5 –yes.

Correspondence

Letter of resignation from Siobhan Funches

Trainings:

- Regional Informational Programs for New and Not-So-New Board Members
- _ Camden & Gloucester County SBA Meeting

Committee Reports

Policy – Mr. Jordan asked for a second reading on policy #5132 (School Uniforms).

Policy #5132
School Uniforms

Motion by William Jordan
seconded by Deborah
DeAbreu to approve policy
#5132. Motion carried;
Roll Call Vote: 5 – yes.

Outreach – Mrs. DeAbreu stated there will be a “Love Lunch” meeting on Friday at 3:20 p.m.
She also stated, Haddon Heights reviewed their ELA and Math Scores.

New Business

RESOLUTION #9 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;
 AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;
 AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,
 THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is
 hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-106-00-SB Substitutes - Aides	2,000.00	
11-190-100-320-00-00 Purchased Profess. & Educ. Svc.		2,000.00
Total	<u>\$2,000.00</u>	<u>\$2,000.00</u>

RESOLUTION #12 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;
 AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;
 AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,
 THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-600-00-00 Supplies & Materials	2,000.00	
11-190-100-610-00-00 General Supplies		2,000.00
Total	<u>\$2,000.00</u>	<u>\$2,000.00</u>

Line Item Resolution
 #9 and #12

Motion by William Jordan
 seconded by Marsharee
 Wright to approve line item
 resolution #9 and #12.
 Motion carried; Roll Call
 Vote: 5 – yes.

RESOLUTION # 10-2019

COMPREHENSIVE MAINTENANCE PLAN & M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its public school facilities; and

WHEREAS, the maintenance activities listed in the attached document for the Lawnside School District are consistent with these requirements, and

WHEREAS, all activities listed are reasonable to keep school facilities open and safe,

THEREFORE BE IT RESOLVED, that the Lawnside Board of Education hereby authorizes submission of the attached Comprehensive Maintenance Plan and Form M-1 for the Lawnside School District in compliance with Department of Education requirements.

Comprehensive Maintenance
 Plan & M-1

Motion by William Jordan
 seconded by Marsharee
 Wright to approve the Comp-
 rehensive Maintenance
 Plan & M-1 (Resolution #10)

Approval of Amendment
ESEA/ESSA & IDEA

Motion carried; Roll Call Vote
5 – yes.

Motion by William Jordan
seconded by Marsharee
Wright to approve the amend-
-ment/submission to the
County Office of ESEA
ESSA & IDEA application
2020. Motion carried; Roll
Call Vote: 5 – yes.

Haddon Heights Color
Guards Rehearsal

Motion by William Jordan
seconded by Marsharee
Wright to approve Haddon
Heights Color Guards
facility usage for rehearsal
on Saturdays & Sundays;
December 7, 2019 - April
26, 2020; 7:00 a.m.-7:00
p.m. Motion carried; Roll
Call Vote: 5 – yes.

Haddon Heights Surge
Color Guards Rehearsal

Motion by William Jordan
seconded by Marsharee
Wright to approve Haddon
Heights Surge Color Guards
facility usage for rehearsal
on Saturdays & Sundays;
December 7, 2019 - April
26, 2020; 7:00 a.m.-7:00
p.m. Motion carried; Roll
Call Vote: 5 – yes.

RESOLUTION #11-(2019-20)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Lawnside Board of Education certifies that as of September 30, 2019 and after review of the Secretary’s Monthly Financial Report upon consultation with the appropriate district officials, to the best of the Board’s, knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of September 30, 2019:

Fund 10 Cash in Bank	\$2,017,443.24
Fund 20 Cash in Bank	(161,277.60)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>(237,326.17)</u>

Total Cash in Bank	\$1,618,924.57
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The Treasurer's report as of September 30, 2019:

Fund 10 Cash in Bank	\$2,017,443.24
Fund 20 Cash in Bank	(161,277.60)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>(237,326.17)</u>
Total Cash in Bank	\$1,618,924.57

Resolution #11 (2019-20)

Motion by William Jordan
seconded by Deborah
DeAbreu to approve the
Secretary & Treasurer Report
Resolution #11, 2019-2020.
Motion carried; Roll Call
Vote: 5 – yes.

Receipts

Motion by William Jordan
seconded by Marsharee
Wright to approve receipts.
Motion carried; Roll Call
Vote: 5 - yes.

Payment of Bills

Motion by William Jordan
seconded by Marsharee
Wright that the bills totaling
\$687,430.59 for the General
Fund for November and
\$20,687.89 for Food Service
be approved for payment

pending availability of
funds. Motion Carried; Roll
Call Vote: 5 – yes.

Public Comments at 7:20 p.m.

Mr. Ervin Mears of 411 E. Charleston Ave in Lawnside stated he received five letters regarding his donation for books. He stated it was very touching and he will be donating 16 books to young boys whenever there is a book fair. He asked if Lawnside had a book containing policies. Mrs. Forrest stated, "all of the policies can be accessed online".

Captain William Plenty of the Lawnside Police Department stated due to a scheduling conflict, he had to move the date for the Social Media presentation to Wednesday, December 4, 2019 at 6:00 p.m.

Celeste Brown, PTA President and resident of Lawnside stated enrollment is still open. Compared to last year, membership has decreased. Family night at Wendy's will be held tonight from 5:00 – 8:00 p.m. Donations are accepted. On Thursday, November 21st students will be presenting original pieces at the Poetry Jam. The "Book Fair" will be held the first week of December in the Board Conference Room. On Saturday, December 14th, the "Love Lunch" will be held. Donations are still needed for clothes and blankets.

Brittney Hurley of 16 Center Oak Ave. in Lawnside stated she attended the Veteran Assembly and was disappointed to see how the students dressed. She said the dress code needs to be enforced. She added, the middle school students are out of control. It's embarrassing. Earl's Pearls Inc. will be hosting "Snacks with Santa" on Saturday, December 7th from 12:00 – 3:00 p.m. at the Wayne Bryant Community Center. Kids are Free and Adults are \$5.00 per person. Games, music and food will be provided. Each child will also receive a gift.

Councilwoman Rhonda Wardlow-Hurley thanked everyone who participated in the "Halloween Alternative" as well as everyone who came out to Vote. The Borough will be providing 10 Thanksgiving Baskets. The "Mott" House had an event on Saturday. More parents should have attended. Last Saturday the "Youth Summit" had an event. Eight students from Lawnside attended. More people showed up that were out of town for this event. Ms. Mendenhall of Haddon Heights High School will be conducting a HBCU tour for interested students.

Board Member Comments – None

Board took a five minute recess.

Executive Session was held at 7:40 p.m.

Motion by William Jordan seconded by Deborah DeAbreu to enter into Executive Session.

All in favor: Aye

Personnel Matter was discussed

Return to Public Session at 7:57 p.m.

Motion by William Jordan seconded by Deborah DeAbreu to return to Public Session at 7:57 p.m.

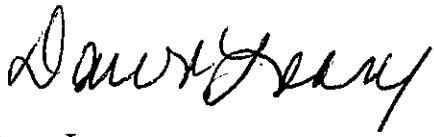
Motion by William Jordan seconded by Deborah DeAbreu to accept the Memorandum of Agreement of 2.75% between the Lawnside Education Association and the Lawnside Board of Education
Motion carried; Roll Call Vote: 5 – yes.

Motion by William Jordan seconded by Marsharee Wright to adjourn the board meeting.

All in favor: 5 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 8:00 p.m.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Dawn Leary". The signature is written in a cursive, flowing style.

Dawn Leary
Business Administrator/Board Secretary