

Lawnside Board of Education Meeting Minutes
January 23, 2020

The Regular Meeting of the Lawnside Board of Education was called to order at 6:02 p.m. in the Board Conference Room of the Lawnside Public School, 426 Charleston Avenue. After repeating the Pledge of Allegiance after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest	Marsharee Wright	Deborah DeAbreu arrived 6;10 p.m.
Mawusimensah Mears	Yareem Ali	Dajshia Gibson

Absent: 3 – Board Vacancies

Also present was Ronn Johnson, Superintendent, Dawn Leary, Business Administrator and Darryl Rhone, Board Solicitor.

Public Comments - None

Minutes -

Motion by Marsharee Wright, seconded by Dajshia Gibson, that the minutes of December 12, 2019 and January 2, 2020 be approved. Motion carried; Roll Call Vote: 5 yes

Presentation:

African American Network of Synchrony Community Outreach Newsletter
Historical Society's Bus Outing Saturday, Feb. 1st

Correspondence:

QSAC monitoring notice from the Camden County Office of Education

District Goals

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.

Goal #1: Continue to engage with our community.

Goal #2: Development and implement programs that increase academic achievement and social emotional learning.

Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.

Harassment, Intimidation, and Bullying: 0

Unfounded ~ 0
Warnings ~ 0
Suspensions ~ 0

Suspensions for December ~ 8

Fire and Security drills:
Fire Drill 12/13 @ 2:30p
Lockdown (SIP W/I) 12/03 @ 2:00p

Enrollment and ADA as of December 2019
Enrollment - 306
ADA - 291

The Superintendent is not in receipt of any parental request for a Board hearing at this time.

Board Recommendations:

PERSONNEL- It is recommended items 1-1 be approved as written.

1. It is recommended the following staff members be approved to work in the district’s “Four for Four” after school tutoring initiative at a rate of \$38.59 per hour for 1 hour per day on Tuesdays and Wednesdays beginning January 14-April 9, 2020:

Tia Hinson Harvey
 Karen Carter
 Chantelle Davis
 Colleen DiSandro
 Alyssa Miller
 Patricia Cobia
 Antoinette Davis

MANAGEMENT- It is recommended items 1- 5 be approved as written.

1. It is recommended that the Early Childhood Program Aid 2020-2021 Plan and Budget be approved for submission for the New Jersey department of Education.
2. It is recommended that the Instructional Unit on Lawnside created by Ms. Sharron Whitney be approved to be added as a supplemental resource for the earlier approved Social Studies Unit.
3. Submission It is recommended that the following McKinney-Vento Tuition Placement be approved for the 2019-2020 school year:

Student ID	Placement	Tuition	Related Services
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8958085343	Lindenwold School District	\$12,820	N/A
7321825418	Lindenwold School District	\$12,820	N/A
6128116308	Lindenwold School District	\$12,820	N/A

4. It is recommended that the following Professional Development opportunities be approved for the 2019-2020 school year.

Name	Workshop	Location	Date	Cost
Brent Hoover	Social Studies Conference: Engaging and Empowering Students	Stockton University	3/19/20	\$178

5. **FIELD TRIPS-** It is recommended that the following Field Trips be approved for the 2019-2020 school year.

Grade	Location	Date	Cost
Grade 4 & Honor Society	ShopRite of Lawnside	3/24/20	Free
Multiple Disabled Class	We Rock The Spectrum	2/27/20	\$15
Honor Society & Student Council Members	Camden County Youth Summit	3/19/20	Free
Drama Club	Venice Island Performing Arts	2/3/2020	\$15

Motion by Marsharee Wright seconded by Dajshia Gibson to approve Superintendent's Report:

Mrs. Forrest – Yes

Ms. Wright – Yes

Mrs. DeAbreu – Absent

Mr. Mears – No

Mr. Ali – Yes

Ms. Gibson – Yes

Motion carried; Roll Call Vote: 5 – yes.

New Business**RESOLUTION #16 (2019-20)**

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-339-00-00 Other Purch. Prof Svc.	2,000.00	
11-000-100-566-00-00 Tuition to Pvt School Handicapped	2,000.00	
11-000-213-100-00-00 Nurse's Salary	20,000.00	
11-000-230-340-00-00 Purchased Tech Svc.	2,000.00	
11-000-100-566-00-00 Tuition to Pvt. School	2,000.00	
11-000-270-517-00-00 Contract Svc. Reg Students	1,000.00	
11-000-230-331-00-00 Legal Sevices		2,000.00
11-190-100-320-00-00 Purch Profess. & Ed. Svc.		2,000.00
11-000-213-300-00-00 Purch Prof/Tech Serv.		20,000.00
11-000-230-890-00-00 Miscellaneous Exp.		2,000.00
11-190-100-320-00-00 Purch. Prof & Educ. Svc.		2,000.00
11-000-270-512-00-00 Transportation - Other		1,000.00
Total	<u>\$29,000.00</u>	<u>\$29,000.00</u>

R E S O L U T I O N #18 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-262-620-00-00 Energy – Heat Electricity.	5,000.00	
11-000-230-339-00-00 Other Purch Prof Svc.	10,000.00	
11-000-262-620-00-00 Energy – Heat Electricity	10,000.00	
11-000-230-339-00-00 Other Purchased Svc.	3,000.00	
11-000-270-517-00-00 Contract Serv. Reg Students	3,000.00	
11-190-100-610-00-00 General Supplies		5,000.00
11-000-230-331-00-00 Legal Services		10,000.00
11-000-262-610-00-00 Custodial Supplies		10,000.00
11-000-230-332-00-00 Audit Fees		3,000.00
11-000-270-512-00-00 Transportation – Other		3,000.00
Total	<u>\$31,000.00</u>	<u>\$31,000.00</u>

Line Item Transfers
Resolution #16 & #18

Motion by Marsharee Wright
seconded by Deborah DeAbreu
to approve Line Item Transfers
#16 and #18. Motion carried;
Roll Call Vote: 5 – yes, 1 – no.

R E S O L U T I O N # 19-2020

CAFR REPORT 2019-CORRECTIVE ACTION PLAN

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside, hereby accepted the audit and approved the Corrective Action Plan:

2019-001

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1. The School District failed to calculate the correct amount of employee health insurance contributions in accordance with N.J.S. A. 18A: 16-17	1/23/2020	The School District will ensure health calculations will be reviewed and remedied in accordance with the broker.	Business Administrator	On-going

Date: January 23, 2020

Moved: Marsharee Wright

Seconded: Debbie DeAbreu

Vote: 6- yes

I, Dawn Leary, Secretary of the Board of Education of the Borough of Lawnside, do hereby certify that this is a true copy of the minutes recorded at a meeting held on Thursday, January 23, 2020.

**LAWNSIDE BOARD OF EDUCATION CAFR MINUTES
FOR 2018-2019**

2018-2019 Comprehensive Annual Financial Report

The report for the 2018-2019 school year was provided to all Board Members with the proposed action plan to address each audit exception. The auditor read the following:

Finding No. 2019-001

Criteria or Specific Requirement

N.J.S.A. 18A:16-17 requires that a school district withhold from employees, a contribution to offset the cost of health benefits.

Recommendation

The School District should ensure compliance with N.J.S.A. 18A:16-17 by calculating the correct amount of employee health insurance contributions.

Corrective Action Plan

The district will ensure health calculations will be reviewed and remedied in accordance with the broker.

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside, hereby accepted, the audit and approved the Comprehensive Annual Financial Report presented on Thursday, January 23, 2020 by Michael Cragin of Bowman & Company, LLC for the period of July 1, 2018 through June 30, 2019.

Date: January 23, 2020

Moved by: Marsharee Wright

Seconded: Debbie DeAbreu

Vote: 6 – yes

R E S O L U T I O N # 20-2019

CAFR REPORT 2019-CORRECTIVE ACTION PLAN

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside, hereby accepted, the audit and approved the Comprehensive Annual Financial Report presented on Thursday, January 23, 2020 by Michael Cragin of Bowman & Company, LLC for the period of July 1, 2018 through June 30, 2019.

Date: January 23, 2020

Moved: Marsharee Wright

Seconded: Debbie DeAbreu

Vote: 6 - yes

RESOLUTION #15-(2019-20)

Secretary’s Report – The Board Secretary certifies that no line item accounts in October 2019 have been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. **See Attachment XI.**

Treasurer’s Report – Treasurer’s Report in accordance with 18A:17-36 and 18A: 17-9 for the month of October 2019. The Treasurer’s Report and Secretary’s Report are in agreement for the month(s) of December 2019. **See Attachment XI.**

Board Secretary – Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (a) certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - Pursuant to N.J.A.C. 6A:23A-6.10 (c) the Lawnside Board of Education certifies that as of October 31, 2019 Secretary Financial Report and the October 31, 2019 Treasurer’s Monthly Report and upon consultation with the appropriate district officials, that to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16-10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of October 31, 2019:

Fund 10 Cash in Bank	\$2,502,313.58
Fund 20 Cash in Bank	(97,958.11)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>(237,326.17)</u>
Total Cash in Bank	\$2,167,114.40

The Treasurer’s report as of October 31, 2019:

Fund 10 Cash in Bank	\$2,502,313.58
Fund 20 Cash in Bank	(97,958.11)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>(237,326.17)</u>
Total Cash in Bank	\$2,167,114.40

RESOLUTION #17-(2019-20)

Secretary's Report – The Board Secretary certifies that no line item accounts in November 2019 have been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XI.**

Treasurer's Report – Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of November 2019. The Treasurer's Report and Secretary's Report are in agreement for the month(s) of December 2019. **See Attachment XI.**

Board Secretary – Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (a) certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - Pursuant to N.J.A.C. 6A:23A-6.10 (c) the Lawnside Board of Education certifies that as of November 30, 2019 Secretary Financial Report and the November 30, 2019 Treasurer's Monthly Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16-10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Secretary reports as of November 30, 2019:

Fund 10 Cash in Bank	\$2,412,881.86
Fund 20 Cash in Bank	(127,679.93)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>(237,326.17)</u>
Total Cash in Bank	\$2,047,960.86

The Treasurer's report as of November 30, 2019:

Fund 10 Cash in Bank	\$2,412,881.86
Fund 20 Cash in Bank	(127,679.93)
Fund 30 Cash in Bank	85.10
Fund 40 Cash in Bank	<u>(237,326.17)</u>
Total Cash in Bank	\$2,047,960.86

Resolution #15 & 17 (2019-2020)

Motion by Marsharee Wright
seconded by Deborah DeAbreu to
approve the Secretary & Treasurer
Report Resolution #15 & #17
2019-2020. Motion carried; Roll
Call Vote: 6 – yes.

Payment of Bills/Receipts

Motion by Marsharee Wright seconded by Dajshia Gibson that the bills totaling \$690,961.64 for the General Fund for January and \$24,822.94 for Food Service be approved for payment pending availability of funds. Motion Carried; Roll Call Vote: 6 – yes.

Public Comments at 6:25 p.m.

Councilwoman Wardlow-Hurley of 4 Martin Luther King Dr. in Lawnside stated on Sunday, February 9, 2020, Senator Hernandez will be in attendance at Grace Temple Baptist Church from 3:00-5:00 p.m. A shuttle bus will be available. Pre-Valentine's Day Dance will be held on Thursday, February 13, 2020 from 6:30-9:00 p.m. at the Wayne Bryant Community Center.

Celeste Brown, PTA President stated, Town Watch will be held the second Saturday in February starting at 10:00 a.m. Another function for students will be held on Monday. Students Art Work will be recognized. If the students win the State contest, they will receive a certificate.

Councilman Steve Pollard stated he met with surrogates on Tuesday morning. He also covered Youth & Government Day where fourth graders will be entered into a contest.

Mr. Ervin Mears of 411 Charleston Ave in Lawnside asked how interviews will be conducted. Mrs. Forrest stated they will be held in public session.

Executive Session at 7:50 p.m.

Motion by Dajshia Gibdson seconded by Yareem Ali to enter into Executive Session.

All in favor: Aye

Potential Board Member Interviews were discussed.

Return to Public Session at 8:55 p.m.

Motion by Debbie DeAbreu seconded by Dajshia Gibson to return to Public Session at 8:55 p.m.

The following motions were made to fill open seats on the board:

Candidate#1: William Jordan

Motion by Marsharee Wright seconded by Yareem Ali to fill the first available board seat. Motion carried; Roll Call Vote: 6- yes.

Candidate #2: Nana Cauthorne

Motion by Marsharee Wright seconded by Dajshia Gibson to fill the second seat.
Motion carried; Roll Call Vote: 4 – yes, 2 – no.

Candidate #3: Alexis Wilson

Motion by Mr. M. Mears seconded by Yareem Ali to fill the third board seat.
Motion carried; Roll Call Vote: 4 – yes, 2 – no.

Diversity Committee

Motion by Debbie DeAbreu seconded by M. Mears to add and nominate Mr. Yareem Ali to serve as the representative for the "Diversity Committee at Haddon Heights on behalf of the Lawnside School District for 2019-2020 school year.
Motion carried; Roll Call Vote: 6 – yes.

Haddon Heights Representative

Motion by Marsharee Wright seconded by Dajshia Gibson for Mrs. Debbie DeAbreu to serve as the Haddon Heights representative on behalf of the Lawnside School District for the 2019 2020 school year.
Motion carried; Roll Call Vote: 6 – yes.

Public Comments at 7:05 p.m.

Lisa Long of 1508 Cedar Ave. in Haddon Heights stated Debbie DeAbreu has been an excellent representative for Haddon Heights. She is active, vocal and a great asset.

Trish Sheilds of 206 8th Ave. in Haddon Heights stated she attended the "Back to School Bonanza" and was very impressed. She said keeping Debbie DeAbreu as the Haddon Heights representative would be appreciated.

Melissa Shannon of 110 3rd Ave. Haddon Heights completed her third year as a board member at Haddon Heights School District. She stated she has worked with Mrs. DeAbreu and she has done a wonderful job.

Mrs. Forrest stated we need to continue to strengthen our relationship with Haddon Heights. It is nice to hear positive things.

Mr. Ervin Mears of 411 Charleston Ave. stated the board has a policy in place and wanted to know why certain members of the public can speak more than the three minute time allotted. He also said in regards to Haddon Heights, he thinks the board should have a younger representative. He has nothing against his neighbor Debbie DeAbreu.

Sharon Whitney of Charleston Ave. in Lawnside asked about the regionalization and the impact it would have on the taxpayers. She said the survey stated taxes and teachers salaries will increase. Where is the savings? Dr. Johnson stated no cost savings was founded. The State got rid of non-operating district. The smaller district were absorbed by larger surrounding districts.

Mrs. Forrest said there were conversations with the board regarding regionalization 10-12 years ago.

Mr. Mears stated every town has central communication with the police department. CCMUA is where the State made the town join and now everyone has two sewer bills. He also said, Sweeney passed a motion for Salem and Gloucester County. Never think the State will not come in and take over.

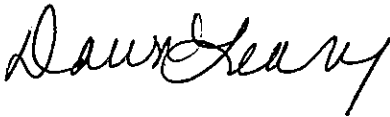
The Board conducted interviews for three open board seats. Interviews took place from 6:35 p.m. until 6:50 p.m. Brief intermission and the last interview was 7:20 p.m.

Motion by Dajshia Gibson seconded by Marsharee Wright to adjourn the board meeting.

All in favor: 6 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 9:02 p.m.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Dawn Leary".

Dawn Leary
Business Administrator/Board Secretary