

Lawnside Board of Education Meeting Minutes
May 14, 2020

The Regular Meeting of the Lawnside Board of Education was called to order at 7:00 p.m. remotely through "Zoom". After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest
Dajshia Gibson
Alexis Wilson

Marsharee Wright
Nana Cauthorne

Deborah DeAbreu
William Jordan

Absent: Mawusimensah Mears, and Yareem Ali

Also present was Ronn Johnson, Superintendent, Dawn Leary, Business Administrator and Darryl Rhone, Board Solicitor.

Open Public Meeting Act

WHEREAS, the Open Public Meeting Act authorizes Board of Education to meet in Executive session under certain circumstances;
WHEREAS, the Open Public Meeting Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,
BE IT RESOLVED by the Lawnside Board of Education, that it is necessary to meet in executive session to discuss certain items involving:
1. Personnel and/or Student Matter
BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exist; and
BE IT FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Minutes

Motion by Deborah DeAbreu, seconded by Marsharee Wright, that the minutes of April 9, and April 29, 2020 be approved. Motion carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Superintendent's Report

Discussion:

- Updated School Closure Plan
- QSAC District Improvement Plan
- Summer Programming
- Registration
- Student & Staff Clean Out

District Goals

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.

Goal #1: Continue to engage with our community.

Goal #2: Development and implement programs that increase academic achievement and social emotional learning.

Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.

Harassment, Intimidation, and Bullying: 0

Unfounded ~ 0

Warnings ~ 0

Suspensions ~ 0

Investigating Incident ~ 0

Suspensions for April ~ 0

The Superintendent is not in receipt of any parental request for a Board hearing at this time.

PERSONNEL - It is recommended by the Superintendent items 1- be approved as written

1. It is recommended that the following staff members salaries and assignments be approved for employment for the 2020-2021 school year: *Salaries are based on 2018-2019 Salary Guide.

Staff Member	Assignment	Step	Salary
1. Alexander, Freddie	TEACHER	BA 7	61,601
2. Alston, Norman	RESOURCE OFFICER		32,161
3. Artis-Jones, Romaine	SECRETARY		43,642

Staff Member	Assignment	Step	Salary
4. Backus, Alexis	TEACHER	BA 7	61,601
5. Baltodano, Monica	TEACHER	BA 8	62,601
6. Bollendorf, Brittany	TEACHER	BA 3	55,568
7. Carpenter, Adam	TEACHER	BA 4	57,076
8. Carr, Nina	INSTRUCTIONAL ASSISTANT	7+	19,372
9. Carter, Karen	TEACHER	MA 1	55,968
10. Cobia, Patricia	TEACHER	BA 9	63,601
11. Coleman, Brittany	TEACHER	BA 7	61,601
12. Couplin, Bria	INSTRUCTIONAL ASSISTANT	STEP 9	21,314
13. Curcio, Kristina	TEACHER	MA 4	59,476
14. Davis, Antoinette	TEACHER	BA 4	57,076
15. Davis, Chantelle	TEACHER	BA1	53,568
16. Davis, Paula	SUPERVISOR OF INSTRUCTION		92,221
17. DelSignore, Margaret	TEACHER	BA + 20 STEP 5	59,784
18. DiSandro, Colleen	TEACHER	BA 13	69,705

Staff Member	Assignment	Step	Salary
19. Forchic, Mark	TEACHER	BA 1	53,568
20. Frazier, Ahmad	CUSTODIAN	STEP 9	29,008
21. Gardner, Albert	CUSTODIAN	STEP 1	25,484
22. Garrett, Cheryl	INSTRUCTIONAL ASSISTANT	STEP 3	18,299
23. Godbolt, Martina	RESOURCE ROOM TEACHER	BA 4	57,076
24. Gordon, Mark	SPECIAL PROJECT COORDINATOR	STEP 12	80,526
25. Graham, Felson	CUSTODIAN		\$11.00 PER HR
26. Grant, Sherrie	INSTRUCTIONAL ASSISTANT	5+	18,772
27. Harley, Chantel	TEACHER	MA 4	59,476
28. Harper, Jessyca	SOCIAL WORKER	MA 1	55,968
29. Harvey, Shatirah	TEACHER	MA 2	56,968
30. Henry, Terry	HEAD CUSTODIAN		45,937
31. Hinson-Harvey, Tia	TEACHER	MA 8	65,001
32. Hoover, Brent	TEACHER	MA 8	65,001
33. Jenkins, Harold	TEACHER	MA 10	67,001
34. Johnson,	TEACHER	BA + 20 (OG)	82,789

Staff Member	Assignment	Step	Salary
Kenneth			
35. Jones, Veda	TEACHER	MA7	64,001
36. Kirk, Niphon	VICE PRINCIPAL		87,898
37. Lewis, Gina	CST SUPERVISOR		\$88,000
38. Miller, Alyssa	TEACHER	MA 5	60,984
39. Morrison, Qihvah	TEACHER	MA 5	60,984
40. Reilly, Megan	TEACHER	MA 7	64,001
41. Sebert, McKenzie	INSTRUCTIONAL ASSISTANT	4+	19,036
42. Seminara, Lori	LDTC		\$350.00 PER DIEM
43. Snowden, Helen	LIBRARIAN	MA 11	68,001
44. Stevenson, Ayree	TEACHER	MA 5	60,984
45. Walsh, Sonya	TEACHER	BA 11	65,601
46. Ware, Jessica	INSTRUCTIONAL ASSISTANT	4+	18,536
47. Welde, Rebecca	SPEECH CORRECTIONIST	MA 8	\$349.46 PER DIEM
48. Williams- Darrison, Ebony	CLERICAL	STEP 11	24,700
49. Wilson, ShaNell	TECH ASSISTANT		11.00 PER HR

Staff Member	Assignment	Step	Salary
50. Wilson, Tomika	ASSIST BOARD SECRETARY		33,760

2. It is recommended Mr. Marcus Hammond be approved as a Substitute Teacher at a per diem rate of \$90 for the 2020-2021 school year. *(Pending receipt of Substitute Certificate)*
3. It is recommended Marsel Chavarria be appointed as a substitute custodian at the rate of \$10.00 hour. *(Pending Criminal History Review and completion of Physical Examination)*
4. It is recommended Captain William Plenty be approved as the District Investigator at a rate of \$300 per case for the 2020-2021 school year.

Personnel Items
1-4

Motion by Marsharee Wright seconded by Deborah DeAbreu to approve personnel items 1-4. Motion Carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

MANAGEMENT -

1. It is recommended that the “Lawnside School District (2560) School Closure Plan 5/14/20” be approved for submission to the County Office.
2. It is recommended that the 2019-2020 QSAC District Improvement Plan be approved for submission to the NJ Department of Education.
3. It is recommended Ms. Sheila Gonzalez (Rowan University) be approved to conduct her Student Teaching Practicum as a Social Studies teacher within the Lawnside Public School during the 2020-2021 school year.
4. It is recommended that 3 Teacher positions be posted for the Remote Extended School Year Program for the period of July 1, 2020 through August 7, 2020 at an hourly rate of \$38.59.
5. It is recommended that the Learning Consultant and the School Worker be approved to work for an additional 3 days during the summer months to complete IEP and programming development.

6. It is recommended that student ID # 7493250850 (Haddon Heights) be approved to attend the Camden County College Transition program during the 2020-2021 school year at a tuition rate of \$3,600.
7. It is recommended that the following Extended School Year Out of District (ODD) Placements be approved for the Summer of 2020. Services may required continued remote learning options as school may remain closed.

Name	18/19 placement	Tuition	Transport	Aide	Related Service
1096544803	Haddon Heights	3,500	Yes	Yes 1:1 1,500	Yes
4867750873	Magnolia	Information is forth coming	Yes	Yes	Yes
4th	Bankbridge	4,410	Yes	Yes 1:1 3,620	Yes
5th	Archway Atco	8,053.85	Yes	No	Yes
4986873647	Brookfield Academy	6,720.00	Yes	No	Yes
7340294793	JFK Berlin Twp.	2,081	Yes	Yes 1:1-3,300	Yes

Management Items

#1-7

Motion by Marsharee Wright seconded by Deborah DeAbreu to to approve Management Items #1-7. Motion carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Correspondence - None

Committee Reports

Finance
Shared Service

Motion by William Jordan seconded by Alexis Wilson to approve shared services for New Road Construction with the Camden County Education Service Commission. Motion Carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne – yes

New Business

RESOLUTION #31 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-566-00-00 Tuition to Pvt. School	4,000.00	
11-190-100-106-00-RG Other Salaries – Aides	1,000.00	
11-000-270-504-00-00 Contract Serv. – Aide in Lieu Charter	3,000.00	
11-000-230-340-00-00 Purchased Tech Svc.		4,000.00
11-190-100-106-00-SB		1,000.00

Substitutes – Aides

11-000-270-503-00-00		3,000.00
Contract Serv – Aide in Lieu NP		
Total	<u>\$8,000.00</u>	<u>\$8,000.00</u>

R E S O L U T I O N #32 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-566-00-00 Tuition to Pvt. School	2,000.00	
11-190-100-320-00-00 Purchased Profess. & Ed Svc		2,000.00
Total	<u>\$2,000.00</u>	<u>\$2,000.00</u>

R E S O L U T I O N #33 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
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11-000-262-520-00-00 Insurance	5,000.00	
11-000-100-566-00-00 Tuition to Pvt Schools	5,000.00	
11-000-262-610-00-00 Custodial Supplies		5,000.00
11-000-219-320-00-00 Purchased Prof. Ed Serv		5,000.00
Total	<u>\$10,000.00</u>	<u>\$10,000.00</u>

R E S O L U T I O N #34 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-566-00-00 Tuition to Pvt. School	4,000.00	
11-000-262-420-00-00 Cleaning, Repair & Maint.		4,000.00
Total	<u>\$4,000.00</u>	<u>\$4,000.00</u>

Line Transfer
Resolution #31-34

Motion by Marsharee Wright
seconded by Dajshia Gibson
to approve line transfer resolution
#31-34. Motion Carried; Roll
Call Vote: 7 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Approval of CCESC
General Service Contract

Motion by William Jordan
seconded by Alexis Wilson to
approve the General Service
Contract with the CCESC for
The 2020-21 school year.
Motion Carried; Roll Call Vote:
6 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - abstained
Ms. Gibson - yes
Ms. Cauthorne - yes

Approval of Transportation
Contract – Colonial Transport

Motion by William Jordan
seconded by Alexis Wilson to
approve the Transportation
Contract with Colonial Transport
for the 2019-20 school year.
Motion Carried; Roll Call Vote:
6 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - abstained
Ms. Gibson - yes
Ms. Cauthorne - yes

Nutri-Serve Food Mgmt.
Renewal Contract 2020-21

Motion by William Jordan
seconded by Alexis Wilson to
approve Nutri-Serve Food
Mgmt. renewal contract for the
2020-21 school year. Motion
Carried; Roll Call Vote: 6 –yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - abstained
Ms. Gibson - yes
Ms. Cauthorne - yes

Approval of Camden County
Technical School Tuition
2020-21

Motion by William Jordan
seconded by Alexis Wilson to
approve Camden County Tech
School tuition for the 2020-21
school year. Motion Carried;
Roll Call Vote: 6 – yes.

Mrs. Forrest – yes
 Mr. Mears - absent
 Mr. Jordan – yes

Ms. Wright - yes
 Mr. Ali - absent
 Ms. Wilson – yes

Mrs. DeAbreu - abstained
 Ms. Gibson - yes
 Ms. Cauthorne - yes

Approval of Safety Grant
 2020-21

Motion by William Jordan
 seconded by Alexis Wilson to
 approve the Safety Grant in
 the amount of \$2,800.73 for
 the 2020-21 school year.
 Motion Carried; Roll Call Vote;
 6 – yes.

Mrs. Forrest – yes
 Mr. Mears - absent
 Mr. Jordan – yes

Ms. Wright - yes
 Mr. Ali - absent
 Ms. Wilson – yes

Mrs. DeAbreu - abstained
 Ms. Gibson - yes
 Ms. Cauthorne - yes

Facility Use Application
 Lawnside Borough Summer
 Program

Motion by Deborah DeAbreu
 seconded by Dajshia Gibson
 to approve the Lawnside Boro
 Summer Program for 2020-21.
 Motion Carried; Roll Call Vote;
 6 – yes.

Mrs. Forrest – yes
 Mr. Mears - absent
 Mr. Jordan – yes

Ms. Wright - abstained
 Mr. Ali - absent
 Ms. Wilson – yes

Mrs. DeAbreu - yes
 Ms. Gibson - yes
 Ms. Cauthorne - yes

Secretary Report/Treasurer Report

RESOLUTION #35-(2019-20)

1. Secretary's Report – The Board Secretary certifies that no line item accounts in March 31 2020 have been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XI.**
2. Treasurer's Report – Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of March 2020. The Treasurer's Report and Secretary's Report are in agreement for the month(s) of March 2020. **See Attachment XI.**
3. Board Secretary – Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (a) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification - Pursuant to N.J.A.C. 6A:23A-6.10 (c) the Lawnside Board of Education certifies that as of March 31, 2020 Secretary Financial Report and the March 31, 2020 Treasurer’s Monthly Report and upon consultation with the appropriate district officials, that to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16-10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of March 31, 2020:

Fund 10 Cash in Bank	\$2,684,817.84
Fund 20 Cash in Bank	(172,931.16)
Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$2,511,888.64

The Treasurer’s report as of March 31, 2020:

Fund 10 Cash in Bank	\$2,684,817.84
Fund 20 Cash in Bank	(172,931.16)
Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$2,511,888.64

Resolution #35 (2019-2020)

Motion by William Jordan seconded by Alexis Wilson to approve the Secretary & Treasurer Report Resolution #35 2019-2020. Motion Carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Payment of Bills/Receipts

Motion by William Jordan seconded by Marsharee Wright that the bills totaling \$660,166 .36 for the General Fund for March and \$13,647.03 for Food Service be approved for payment pending availability of funds. Motion Carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Public Comments at 7:15 p.m.

Kristina Curcio, Lawnside Teacher, stated the teachers deserve a fair and honest contract. She asked the board to negotiate an agreement.

Mrs. DeAbreu asked if the board would provide an additional bus for the overflow of students.

Mrs. Forrest stated student transportation is based on mileage from the student's residency to Haddon Heights.

Public Comments at 7:29 p.m.

Margaret Delsignore, Lawnside Teacher, stated she has worked for the district seven years. She also stated the Teacher's deserve a fair contract. She thanked the board of education as well as families who supported the teachers.

Chantel Washington, Lawnside Teacher, stated the teacher's deserve a fair contract. She asked the board to negotiate a fair agreement.

Board Member Comments at 7:31 p.m.

Mrs. DeAbreu asked if dates were picked to sign bills.

Mrs. Forrest stated Ms. Tomika Wilson will contact members for availability to sign bills.

Mrs. Forrest asked board members availability for a committee meeting on Thursday, May 28, 2020.

Mrs. DeAbreu asked if board packets could be delivered sooner.

Mrs. Forrest asked Mr. Rhone (board solicitor) about a board member who is not in compliance with regards to fingerprints and timely disclosure forms. The topic was tabled.

Mrs. DeAbreu asked if the board was out of compliance for one board member. Mrs. Forrest stated "yes".

Mr. Jordan asked if Haddon Heights is the only district who can make recommendations for the program discussed earlier.

Mrs. Forrest stated, Dr. Johnson will respond one on one.

Motion by William Jordan seconded by Deborah DeAbreu to adjourn the board meeting.

All in favor: 7 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 7:42 p.m.

CERTIFICATION

I, Dawn Leary, Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey, HEREBY CERTIFY that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on *May 14, 2020* has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Dawn Leary". The signature is written in a cursive, flowing style.

Dawn Leary
Business Administrator/Board Secretary