

Ronn H. Johnson, Ed.D.  
Superintendent  
856-546-4850  
FAX: 856-310-0901

Dawn Leary  
Business Administrator/Brd  
Sec  
856-547-2585

Lawnside Board of Education Meeting Minutes  
July 9, 2020

The Regular Meeting of the Lawnside Board of Education was called to order at 7:02 p.m. remotely through "Zoom". After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest  
Dajshia Gibson  
Alexis Wilson

Marsharee Wright  
Nana Cauthorne

Deborah DeAbreu  
William Jordan

Absent: Mawusimensah Mears, and Yareem Ali

Also present was Ronn Johnson, Superintendent, Dawn Leary, Business Administrator and Darryl Rhone, Board Solicitor.

Open Public Meeting Act

**WHEREAS**, the Open Public Meeting Act authorizes Board of Education to meet in Executive session under certain circumstances;

**WHEREAS**, the Open Public Meeting Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Lawnside Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

1. Personnel and/or Student Matter

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exist; and

**BE IT FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Minutes

Motion by William Jordan, seconded by Deborah DeAbreu, that the minutes of June 11<sup>th</sup>, 25<sup>th</sup> and July 2<sup>nd</sup>, 2020 be approved. Motion carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright - yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

## ***Superintendent's Report***

### ***Discussion:***

***8th Grade Graduation- Special thank you to staff, board members, and municipal officials  
Lawnside School District Restart Plan***

### ***District Goals***

*The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.*

*Goal #1: Continue to engage with our community.*

*Goal #2: Development and implement programs that increase academic achievement and social emotional learning.*

*Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.*

### **Harassment, Intimidation, and Bullying: 0**

**Unfounded ~ 0**

**Warnings ~ 0**

**Suspensions ~ 0**

**Investigating Incident ~ 0**

### **Suspensions for June ~ 0**

*The Superintendent is not in receipt of any parental request for a Board Hearing at this time.*

**PERSONNEL** - It is recommended by the Superintendent items 1-6 be approved as written

1. It is recommended that Ms. Shatirah Harvey's Letter of Resignation as an Elementary School Teacher be approved effective June 23, 2020.
2. It is recommended that Ms. Qihvah Morrison's Letter of Resignation as World Language Teacher (Spanish) be approved effective August 30, 2020.
3. It is recommended that Ms. Martina Godbolt's Letter of Resignation as a Special Education Teacher be approved effective August 31, 2020.
4. It is recommended Mrs. Laura Van Fosses be approved as the School Nurse (10 months) at a salary of \$62,601 (Step-8 BA) for the 2020-2021 school year.
5. It is recommended Mr. Jermaine Young King's salary be adjusted from the approved rate of \$10 per hour to \$11 per hour to reflect the minimum wage requirement for the 2020-2021 school year.

- 6. It is recommended that the following members of the School Improvement Panel be approved to work remotely on the development of the District Mentoring Plan during the dates of July 13th-16th at the current contracted stipend rate of \$38.59 per hour for a total of 8 hours: Alyssa Miller, Kristina Curcio, Patricia Cobia, & Helen Snowden.
- 7. It is recommended Ms. ShaNell Wilson be approved as the Technology Assistant for 20 hours per week during the summer at a rate of \$11 per hour.

Personnel Items  
1-7

Motion by Marsharee Wright  
seconded by Deborah DeAbreu  
to approve personnel items 1-7.  
Motion Carried; Roll Call Vote:  
7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright - yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

**MANAGEMENT** - It is recommended by the Superintendent items 1-6 be approved as written

- 1. It is recommended that the following positions be posted for the 2020-2021 school year:

Elementary Education Teacher

Special Education Teacher

World Language Teacher (Spanish)

- 2. It is recommended Pro Medical Staffing be approved to provide Substitute Nursing Services a rate of \$51 per hour as needed for the 2020-2021 school year.
- 3. It is recommended Ms. Niphon Kirk be approved to attend the FEA/NJPSA/NJASCD Virtual Fall Conference on October 14-16, 2020 at a cost of \$292. (Funding through Title II)
- 4. It is recommended Ms. Niphon Kirk be approved to attend the FEA/NJPSA/NJASCD Pandemic Response Institute on July 9, 2020 at a cost of \$150. (Funding through Title II)
- 5. It is recommended Ms. Niphon Kirk be approved to attend the FEA/NJPSA/NJASCD Code of Conduct Certificate Program on July 27-29, 2020 at a cost of \$400. (Funding through Title II)
- 6. It is recommended that the following Out-Of-District placements be approved for the 2020-2021 school year:

Student ID	School	Tuition	Related services	1:1 aide	Total Costs
481754851 1	Brookfield	56,340			8. 56,340.00
865988592 6	Brookfield	56,340			56,340.00
481754851 1	Brookfield ESY	6,720.00			6,720.00
865988592 6	Brookfield ESY	6,720.00			6,720.00

### Management Items

#1-6

Motion by Marsharee Wright seconded by Deborah DeAbreu to approve Management Items #1-6. Motion carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright - yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

**Correspondence** – Ms. Leary reminded board members that petitions are due Monday, July 27<sup>th</sup>.

### Committee Reports

Diversity – Mrs. Forrest asked Mrs. DeAbreu to contact Haddon Heights to see if they are still meeting.

### New Business

#### RESOLUTION #56 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-566-00-00 Tuition to Pvt School	2,000.00	
11-000-100-566-00-00 Tuition to Pvt Schools	2,000.00	
11-000-100-566-00-00 Tuition to Pvt Schools	2,000.00	
11-000-100-566-00-00 Tuition to Pvt Schools	5,000.00	
11-000-100-566-00-00 Tuition to Pvt Schools	2,000.00	
11-000-100-566-00-00 Tuition to Pvt Schools	1,000.00	
11-000-230-331-00-00 Legal Services		2,000.00
11-000-262-610-00-00 Custodial Supplies		2,000.00
11-000-230-530-00-00 Communications/Telephone		2,000.00
11-190-100-610-00-00 General Supplies		5,000.00
11-000-262-420-00-00 Cleaning, Repair & Maint.		2,000.00
11-000-230-530-00-00 Communication/Telephone		1,000.00
Total	<u>\$14,000.00</u>	<u>\$14,000.00</u>

R E S O L U T I O N   #57 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-566-00-00 Tuition to Pvt School	3,600.00	
11-000-100-566-00-00 Tuition to Pvt Schools	11,000.00	
11-000-222-177-00-00 Technology Coordinator	7,000.00	
11-000-100-566-00-00 Tuition to Pvt Schools	5,000.00	
11-000-266-100-00-00 Salaries - Security		3,600.00
11-000-216-100-00-00 Salaries		11,000.00
11-000-222-100-00-00 Salaries - Librarian		7,000.00
11-000-222-100-00-00 Salaries - Librarian		5,000.00
Total	<u>\$26,600.00</u>	<u>\$26,600.00</u>

R E S O L U T I O N #58 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-566-00-00 Tuition to Pvt School	600.00	
11-000-230-890-00-00 Miscellaneous		600.00
Total	<u>\$600.00</u>	<u>\$600.00</u>

R E S O L U T I O N #59 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-270-518-00-00 Contract Serv. Sp. Ed.	11,000.00	
11-000-270-518-00-00 Contract Serv. Sp. Ed.	4,000.00	

11-000-262-620-00-00 Energy - Heat	3,000.00	
11-000-270-518-00-00 Contract Serv. Sp. Ed	1,000.00	
11-000-230-339-00-00 Other Purch. Service	5,000.00	
11-000-270-518-00-00 Contract Serv. Sp. Ed.	5,000.00	
11-000-100-566-00-00 Tuition to Pvt. School	4,000.00	
11-000-216-320-00-00 Purch. Profess Service		11,000.00
11-000-230-331-00-00 Legal Services		4,000.00
11-000-262-610-00-00 Custodial Supplies		3,000.00
11-000-232-530-00-00 Communications/Telephone		1,000.00
11-000-230-334-00-00 Architect Fees		5,000.00
11-000-230-334-00-00 Architect Services		5,000.00
11-000-262-420-00-00 Cleaning, Repair & Maint		4,000.00
Total	<u>\$33,000.00</u>	<u>\$33,000.00</u>

Line Transfer  
Resolution #56-59

Motion by Alexis Wilson  
seconded by Deborah DeAbreu  
to approve line transfer resolution  
#56-59. Motion Carried; Roll  
Call Vote: 7 -- yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright - yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes



**Resolution #60  
New Bid Thresholds**

**Resolution Increasing the Bid Threshold—Qualified Purchasing Agent**

WHEREAS, (Dawn Leary), School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the (Lawnside Board of Education), pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes (Dawn Leary),the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount

Resolution #60  
New Bid Threshold

Motion by Alexis Wilson, seconded Deborah DeAbreu to approve Resolution #60, New Bid Threshold. Motion carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright - yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

Approval to void/reissue the following outstanding checks:

Issued:	Check #	Amount:
4/12/19	20298	149.00
6/11/19	20519	670.00
12/13/19	20970	882.00
1/24/20	21062	65.25
3/13/20	21191	22.24

Outstanding Checks  
Void/Reissue

Motion by Alexis Wilson, seconded by Deborah DeAbreu to approve outstanding checks to be voided or reissued. Motion carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright - yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

Submission of IDEA  
Grant Application

Motion by Alexis Wilson, seconded by Deborah DeAbreu 2020-2021 to approve submission of IDEA Grant Application to the NJ Department of Education. Motion Carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright - yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

Memorandum of Agreement  
(MOA) 2019-2022 Contract

Motion by Alexis Wilson, seconded by Deborah DeAbreu to approve the Memorandum of Agreement (MOA) between the Lawnside Board of Education and the Lawnside Education Association. Motion Carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright - yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

Secretary Report/Treasurer Report

RESOLUTION #61-(2020-21)

1. Secretary’s Report – The Board Secretary certifies that no line item accounts in May 31, 2020 have been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. **See Attachment XI.**
2. Treasurer’s Report – Treasurer’s Report in accordance with 18A:17-36 and 18A: 17-9 for the month of May 2020. The Treasurer’s Report and Secretary’s Report are in agreement for the month(s) of March 2020. **See Attachment XI.**

3. Board Secretary – Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (a) certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification - Pursuant to N.J.A.C. 6A:23A-6.10 (c ) the Lawnside Board of Education certifies that as of May 31, 2020 Secretary Financial Report and the May 31, 2020 Treasurer’s Monthly Report and upon consultation with the appropriate district officials, that to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16-10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Secretary reports as of May 31, 2020:

Fund 10 Cash in Bank	\$2,736,092.76
Fund 20 Cash in Bank	(152,166.07)
Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$2,583,928.65

The Treasurer’s report as of May 31, 2020:

Fund 10 Cash in Bank	\$2,736,092.76
Fund 20 Cash in Bank	(152,166.07)
Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$2,583,928.65

Resolution #61 (2019-2020)

Motion by William Jordan seconded by Alexis Wilson to approve the Secretary & Treasurer Report Resolution #61 2019-2020. Motion Carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright – yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

Payment of Bills/Receipts

Motion by William Jordan seconded by Dajshia Gibson that the bills totaling \$567,914 .52 for the General Fund for July and \$45,938.75 for Food Service be approved for payment pending availability of funds. Motion Carried; Roll Call Vote: 7 – yes.

Mrs. Forrest – yes  
Mr. Mears - absent  
Mr. Jordan – yes

Ms. Wright – yes  
Mr. Ali - absent  
Ms. Wilson – yes

Mrs. DeAbreu - yes  
Ms. Gibson - yes  
Ms. Cauthorne - yes

Public Comments at 7:12 p.m.

Monica Riggo of 363 I.R. Bryant Way asked if any options are available for parents who do not feel comfortable sending their child back to school. Dr. Johnson stated, the district is looking at other options such as remote learning. He stated student who are registered in the district will receive chromebooks. All students will be equipped to work from home if parents choose that option.

Mark Gordon, Co-president of the LEA thanked Dr. Johnson, Mrs. Forrest and Mr. Jordan for all the hard work they have done.

Board Member Comments at 7:24 p.m.

Ms. Wright stated the Board is still considering the "Back to School Bonanza".

Ms. Tomika Wilson stated the board office is in need of signatures for the bills.

Mrs. Forrest stated a letter was circulated through the community; a lack of response is not an indication that the board did not receive it. As a board, a response will be given. The letter stated several "untruths". We need to put our children first. Times are hard and the Coronavirus is still here. Students should not be judged based on test scores. We need to come together as a community. We can agree to disagree. Issues in Lawnside are negative distractions.

Dr. Johnson thanked Mrs. Forrest for her words and appreciates her a board president.

Motion by William Jordan seconded by Deborah DeAbreu to adjourn the board meeting.

All in favor: 7 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 7:35 p.m.

**CERTIFICATION**

I, Dawn Leary, Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey, HEREBY CERTIFY that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on *July 9, 2020* has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Dawn Leary". The signature is written in a cursive, flowing style.

Dawn Leary  
Business Administrator/Board Secretary